

MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 LOCAL TASK FORCE

Wednesday, December 5, 2012

Tam Valley Community Center at the Tamalpais Community Services District  
203 Marin Avenue  
Mill Valley, CA 94941  
8:30 – 10:00 AM

AGENDA

Call to Order.

- 1) Open Time for Public Comment (5 Minutes)
- 2) Approval of the November 7, 2012 JPA Local Task Force Minutes (Action – 5 Minutes)
- 3) Staff Report of Recent and Ongoing Activities(Oral Report – 10 Minutes)
- 4) Reports from Subcommittees on LTF Work Plan Progress (Oral Reports – 10 Minutes)
- 5) Election of Local Task Force Chair and Vice Chair (Action – 10 Minutes)
- 6) Appointment of LTF Member to Outreach RFQ Screening Process (Action – 5 Minutes)
- 7) Open Time for Member Comments (10 Minutes)
- 8) Adjourn.

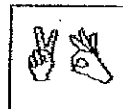
Next scheduled LTF Meeting is January 2, 2013 at 8:30 AM.

Note depending on the level of pressing business and conferring with the Chair, this meeting may be cancelled due to the holidays.

Next scheduled JPA Board Meeting is January 24, 2013 at 9:00 AM.

The full agenda including staff reports can be viewed at  
[www.zerowastemarin.org/who-we-are/2012-jpa-agendas-and-minutes-2/](http://www.zerowastemarin.org/who-we-are/2012-jpa-agendas-and-minutes-2/)

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Contact the County's Waste Management Division, at 473-6647 for more information

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MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 Local Task Force Meeting  
Wednesday, November 7, 2012  
Tam Valley Community Center  
203 Marin Ave. Mill Valley

MINUTES

**MEMBERS PRESENT**

Loretta Figueroa, Almonte Sanitary District  
Joan Irwin, Southern Marin Cities  
Russ Greenfield, LGVSD  
Jon Elam, Tamalpais CSD  
Delyn Kies, Sustainable Novato  
Patty Garbarino, Marin Sanitary Svc.  
Matt McCarron, City of Novato  
Steve McCaffrey, Redwood Empire Disposal  
Renee Goddard, Ross Valley Cities

**MEMBERS ABSENT**

Greg Christie, Bay Cities Refuse  
Jennie Pardi, Conservation Corps North Bay  
Elissa Giambastiani, San Rafael  
David Green, Unincorporated Marin Co.  
David Haskell, Sustainable Marin

**STAFF PRESENT**

Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff

**OTHERS PRESENT**

Andy Campbell, Renew Computers  
Kerry Mazzoni, Public  
Madeline Hope, West Marin Ed. Coordinator  
Katherine DaSilva, Sustainable San Rafael  
Daniel North, Redwood Landfill  
Nancy Mackle, JPA Board Chair

Call to Order.

1. Open Time for Public Comment

Mr. North is considering equipment for Redwood landfill and is evaluating a roof tear-off shredder as well as how to work within Cal-Trans road specifications and CalRecycle road base alternatives. Ms. Hope stated that an e-waste recycling event will be held November 15 at the Point Reyes National seashore.

2. Approval of the October 3, 2012 JPA Local Task Force Minutes

Mr. McCarron and Ms. Kies requested an amendment to update and correct the minutes. M/s Greenfield, Figueroa to approve the October 3, 2012 JPA LTF minutes as amended. The motion passed unanimously.

3. Support Letter for Department of Toxic Substance Control Green Chemistry Initiative

Staff reported on the letter of support submitted to the Department of Toxic Substance Control (DTSC) regarding the Green Chemistry Initiative. Mr. McCarron noted his involvement while working at DTSC on the Green Chemistry Initiative and identified DTSC has received 1,000 pages of comments and 5,000 pages of attachments from a former DTSC Director. No action was necessary.

4. Extended Producer Responsibility (EPR) Subcommittee Recommendation for LTF to Request the JPA Board Support Increased Outreach of Sharps and Pharmaceuticals Programs

Reporting for the EPR Subcommittee, Ms. Goddard stated the subcommittee had determined additional outreach of funding up to \$25,000 would be beneficial and increase program effectiveness for the Community Development Agency's (CDA) sharps and pharmaceuticals collection programs. Staff is working with the CDA in developing a proposal of outreach costs. Staff also noted should an additional funding recommendation be made by the LTF, it would be presented at the next full JPA Board meeting and could be paid from budget reserves. Mr. McCarron stated his concern that expanded outreach could cause increased disposal costs and expressed the need for outreach effectiveness. A number of LTF Members noted interest in expanding outreach for the program. M/s Garbarino, Figueroa to recommend the JPA provide funding for the CDA to develop and implement outreach materials and a program for the sharps and pharmaceuticals take-back programs, with an amount of funding and scope of services to be determined in conjunction with the CDA. The motion passed unanimously.

5. Reports from Subcommittees on LTF Work Plan Progress

LTF and public members of the various LTF Subcommittees provided updates on subcommittee work. Ms. Irwin reported the Long Term Funding Subcommittee (Irwin, McCarron) has been working with JPA Staff and requested input from other members on alternative funding structures. Ms. Kies stated members of the C&D Subcommittee (Kies, Garbarino, Greenfield. Public: Sheibly, McLaron) have met with the owner of the Asphalt Shingle Recyclers, LLC Oakland facility as well as the Marin Builders Association to discuss partnering for a pilot program.

6. Open Time for Member Comments

Ms. Goddard stated that the Environmental Forum of Marin met recently and Alex Soulard conducted a presentation which outlined JPA operation and programs. Ms. Goddard also noted Ms. Hope's involvement in developing a Recycling Circus in Fairfax on April 27, 2013, similar to an event already occurring in West Marin. Ms. Figueroa identified a number of restaurants ready to begin food waste programs. Ms. Garbarino noted expected implementation of the food waste collection program in early spring and could accommodate more locations. Mr. Greenfield noted an art exhibit provided by the Las Gallinas Watershed Council taking place in January. Ms. Kies stated that a Sierra Club Zero Waste Committee meeting on November 12, and reported Mr. Haskell should be sending out invitations to LTF Members. Staff reported that the Zero Waste Request for Qualification was sent to over 70 firms and has a response deadline of November 21, 2012. Staff stated they have been working on procurement of recycling bins Point Reyes National Seashore, that Pharmaceutical EPR programs recently implemented in Alameda County are experiencing push-back from the pharmaceutical industry, Zero Waste Grant Progress Reports are due from grantees on December 12, 2012 and that Staff is coordinating Christmas tree collection outreach.

7. Adjourn

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:  
Vacant

Date: December 5, 2012

Corte Madera:  
David Bracken

To: Local Task Force Members

From: Steve Devine, Program Manager

County of Marin:  
Matthew Hymel

Re: Reports from Subcommittees on LTF Work Plan Progress

Fairfax:  
Judy Anderson

At your August 1, 2012 meeting the Local Task Force voted to adopt a work plan. At the September 5, 2012 LTF Meeting, the LTF consolidated the work plan items into three groups -- to be addressed by subcommittees. The subcommittees are:

Larkspur:  
Dan Schwarz

- EPR, Sharps and Pharmaceuticals Subcommittee
- JPA Long Term Funding Subcommittee
- Construction and Demolition/Asphalt Shingle Subcommittee

Mill Valley:  
Jim McCann

Novato:  
Michael Frank

Ross:  
Rob Braulik

Subcommittee members will be reporting back on progress they have made researching and addressing the issues at each LTF Meeting.

San Anselmo:  
Debbie Stutsman

San Rafael:  
Nancy Mackle

Sausalito:  
Adam Politzer

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Tiburon:  
Margaret Curran

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:  
Vacant

Date: December 5, 2012

Corte Madera:  
David Bracken

To: Local Task Force Members

County of Marin:  
Matthew Hymel

From: Steve Devine, <sup>SD</sup>Program Manager

Fairfax:  
Judy Anderson

Re: Election of Local Task Force Chair and Vice Chair

Larkspur:  
Dan Schwarz

The AB939 Local Task Force (LTF) Procedures state that the LTF shall elect a Chair and Vice-Chair Elections at the first meeting of the calendar year. However, with the resignation of Chair/Member Jon Elam from the LTF, along with the need for a Chair to participate in the screening process for an outreach contractor—it is prudent to conduct this election at this time. The newly elected officers shall assume responsibility immediately.

Mill Valley:  
Jim McCann

Novato:  
Michael Frank

The current chair is Jon Elam – the General Manager of the Tamalpais Community Services District. The Vice Chair is Delyn Kies.

Ross:  
Rob Braulik

The suggested course of action is to:

San Anselmo:  
Debbie Stutsman

1. Accept nominations of candidates and elect an LTF Chair for a term beginning at the end of this meeting and ending upon election of a new LTF Chair for 2014; and then:
2. Accept nomination of candidates and elect an LTF Vice-Chair for a term beginning at the end of this meeting and ending upon election of a new Vice Chair for 2014.

San Rafael:  
Nancy Mackle

Sausalito:  
Adam Politzer

Tiburon:  
Margaret Curran

Attachment.

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## Devine, Steve

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**From:** Jon Elam <jelam@tcsd.us>  
**Sent:** Thursday, November 29, 2012 10:38 AM  
**To:** Devine, Steve  
**Cc:** K Sears Comcast, Bartschat, Steffen; Gretchen Stagg ; Jeff Brown; Jim Jacobs; Linda Johnson  
**Subject:** Resignation

Thanks Steve to you and your great team for the support you bring to the LTF. It has been an honor to have served with you and the dedicated group that participates in those efforts. I have served six years with LTF and your Chair for the past three and it is time for others to get the same opportunities to participate and share their skills and knowledge as Marin County moves toward Zero Waste. As suggested the effective date is through our meeting on Dec 5<sup>th</sup>. Best wishes in your work with the County.

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:  
Vacant

Date: December 5, 2012

Corte Madera:  
David Bracken

To: Local Task Force Members

From: Steve Devine, Program Manager

County of Marin:  
Matthew Hymel

Re: Appointment of Replacement Member to Assist with Screening Zero Waste Outreach RFQ Responses

Fairfax:  
Judy Anderson

At the JPA Board Meeting on August 23, 2012 the Board approved issuing a Request for Qualifications (RFQ) for a zero waste outreach/advertising contractor. The Board voted to issue the RFQ with direction that the RFQ include provisions that: contractors make efficient use of the existing assets and work that has already been produced, that market research be conducted to identify the most effective targets and that quantifiable measures of success be included. The RFQ was reviewed and approved for issuance by Chair Mackle and Vice Chair Hymel and was released on October 24, 2012 to over 70 firms.

Larkspur:  
Dan Schwarz

The Board's motion included a selection process which incorporates the LTF by having two members participate in a screening process which would recommend the top three responses from those received. Then, the top three firms would be interviewed by a panel consisting of the JPA Chair, the LTF Chair, JPA staff and an outside zero waste/recycling expert from a Bay Area municipality.

Mill Valley:  
Jim McCann

Novato:  
Michael Frank

Ross:  
Rob Braulik

San Anselmo:  
Debbie Stutsman

San Rafael:  
Nancy Mackle

Sausalito:  
Adam Politzer

At your September 5, 2012 meeting, the LTF appointed Patty Garbarino and Ellisa Giambastiani to the screening committee. Ms. Giambastiani will not be able to participate in the process at this time, and so we are asking the LTF to appoint a replacement.

Tiburon:  
Margaret Curran

Recommendation:

The LTF should select a member to participate in the Outreach RFQ screening process.

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