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## DRAFT

### MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting  
Thursday February 28, 2013  
San Rafael City Council Chambers  
1400 5<sup>th</sup> Ave., San Rafael, CA 94901  
8:30 - 9:30 AM

#### MINUTES

#### **MEMBERS PRESENT**

Nancy Mackle, San Rafael  
Matthew Hymel, County of Marin  
Dan Schwarz, Larkspur  
Adam Politzer, Sausalito  
Jim McCann, Mill Valley  
David Bracken, Corte Madera  
Debra Stutsman, San Anselmo  
Margaret Curran, Tiburon  
Rob Braulik, Ross  
Mary Neilan, Belvedere

#### **Members Absent**

Michael Frank, Novato  
Garret Toy, Fairfax

#### **STAFF PRESENT**

Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff  
Tom Lyons, County Counsel

#### **OTHERS PRESENT**

Renee Goddard, JPA LTF  
Dee Johnson, Novato Sanitary Dist.  
Krysty Emery, CalRecycle  
Sam Ferrero, CalRecycle  
Patty Garbarino, Marin Sanitary Svc.  
Judy Anderson, Fairfax  
Tracy Keough, O'Rorke  
Connie Zhang, O'Rorke  
Grier Matthews, O'Rorke  
Emiko Hashisaki, O'Rorke  
Abe Lieder, Rincon Consultants  
Kerry Mazzoni, San Rafael  
David Biggio, Mill Valley Refuse  
Greg Christie, Bay Cities Refuse  
Linda Shiffman, Sausalito Sustainability Comm.  
Bob Brown, Sustainable Community Planning

Call to Order: The JPA Board meeting came to order at 8:31 AM.

#### **Regular Agenda**

1. JPA Board Meeting Minutes from January 24, 2013. (Action)  
M/s McCann/Hymel to approve the minutes from the January 24 2013 JPA Board meeting. The motion passed unanimously.

2. Presentation from County Counsel on Recent Developments in Litigation Regarding the Redwood Landfill in Novato

Tom Lyons of County Counsel provided a brief update on the litigation regarding the Redwood Landfill Final Environmental Impact Report (EIR). Counsel stated the initial appeal against the County of Marin was on the basis of the Community Development Agency's ability to certify the EIR. The Superior Court ruled in favor of the County on that issue. A second appeal regarding the adequacy of the EIR has been filed and is pending a decision. No comments were heard from the public. No action was necessary.

3. Contract with O’Rorke, Inc. for Zero Waste Outreach Services

Staff reviewed the selection process following the Zero Waste Outreach Request for Proposal and summarized the relevant experience of the recommended contractor, O’Rorke, Inc. Chair Mackle noted her satisfaction in the selection process which included members from the JPA Board and LTF on the interview panel and commended their efforts. No comments were heard from the public. M/s Hymel/McCann to approve the attached contract and authorize the JPA Executive Officer to sign said contract. The motion passed unanimously.

4. Zero Waste Outreach Stakeholder Interview Appointments

Staff reported the Zero Waste Outreach contractor will need input from various stakeholders and identified LTF members have already been chosen during the February 6, 2013 LTF meeting. Staff requested JPA Board appoint members to be selected for stakeholder interviews. No comments were received from the public. M/s Hymel, McCann to appoint members Stutsman, Mackle, Neilan, Toy, McCann to be interviewed. The motion passed unanimously.

5. Development of a Model Single Use Bag Ordinance and Associated CEQA Analysis

Staff reported on the efforts made by the JPA Single Use Bag Subcommittee (members Mackle, McCann) and reviewed the selection process of the two RFP respondents; Sustainable Community Planning and Rincon Consultants. Staff also noted that during the budget process funding for this project was discussed, but not included in the approved FY 12/13 budget. Member McCann reported the findings of the JPA Subcommittee, outlined their recommendation, and extended gracious appreciation to both respondents for their extensive efforts in working with the subcommittee in the development of this program. Ms. Goddard recommended the Board consider a voter initiative to minimize litigation issues and encourage community involvement based on her experience in the plastic bag ban adopted by the Town of Fairfax. M/s McCann/Hymel authorizing the Executive Officer to enter into a contract in an amount not to exceed \$60,000 with Rincon Consultants and instruct the County Department of Finance to make the following budgetary adjustment in the JPA Administration budget transferring the agreed contract amount from General Contingencies (Account: 70070-9000010) to Contract Services (Account: 70070-5210100). The motion passed unanimously.

**Consent Calendar**

6. Appoint Dee Johnson to Vacant Special District Local Task Force Seat

7. CalRecycles Grant Authorization Resolution

**End Consent Calendar**

No public comments were received. M/s Hymel, McCann to appoint Dee Johnson to the vacant Special District seat on the Local Task Force and direct Chair Mackle to sign Resolution 2013-01 – “Regional Authorization” and Resolution 2013-02 – “Single Authorization”. The motion passed unanimously.

8. Staff Report on Recent and Ongoing Activities

Staff updated the Board on ongoing activities, including Staff's appreciation to all Member agencies in expediting the turnaround of support letters for the HD-20 Discretionary Household Hazardous Waste Grant application, a reminder of the Federal DEA Drug Take-Back event occurring April 27, the JPA supported NCRA Zero Waste Week event occurring March 17-22, and a reminder that that JPA meetings will adjust to follow in line with the Marin Managers meetings regarding meeting dates, times and locations. No public comment was heard. No action was necessary.

9. Open Time

No public comment was received.