

DRAFT

MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting
Thursday February 26, 2015
Central Marin Police Authority
250 Doherty Drive, Larkspur
9:00 – 9:30 AM

MINUTES

MEMBERS PRESENT

Garret Toy, Fairfax
Dan Schwarz, Larkspur
Michael Frank, Novato
Adam Politzer, Sausalito
Margaret Curran, Tiburon
Jim McCann, Mill Valley
Mary Neilan, Belvedere
Matthew Hymel, County of Marin
Debra Stutsman, San Anselmo

STAFF PRESENT

Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff
Casey Poldino, JPA Staff

OTHERS PRESENT

Courtney Scott, San Rafael Fire Dept.
Jim Schutz, San Rafael
Rebecca Ng, County of Marin

MEMBERS ABSENT

Nancy Mackle, San Rafael
David Bracken, Corte Madera
Rob Braulik, Ross

Call to Order: The JPA Board meeting came to order at 09:05 AM.

Regular Agenda

Staff introduced the recently hired Zero Waste Specialist, Casey Poldino. Ms. Poldino formerly worked at Conservation Corps North Bay as their Community Recycling Program Coordinator. Staff stated that the Bulb & Battery Program costs are out-pacing the current budget of \$75,000 due to increased contractor labor costs. Staff noted that there will be a request to allocate up to \$25,000 of contingency funds to cover program expenses for the rest of FY 14/15.

1. JPA Board Meeting Minutes from October 23, 2014

M/s Frank, McCann to approve the minutes for the October 23, 2014 JPA Board meeting. The motion passed unanimously.

Consent Calendar

2. Executive Committee Budget Subcommittee and FY 15/16 Budget Development Schedule

3. Receive and File 2014 Annual Zero Waste Outreach Report from O’Rorke Inc.

4. Receive and File City of San Rafael FY 13/14 Household Hazardous Waste Program Annual Report

5. Executive Director Signature Authority for Professional Services Contracts and Purchase Orders
6. Signature Authority to Apply for, Account for, Contract for and Carry the Oil Payment Program

No public comments were received. M/s Stutsman, Neilan to approve the full Consent Calendar as presented. The motion passed unanimously.

End Consent Calendar

Regular Agenda

7. Release Budgeted Funds for Use in Supporting Pharmaceutical Take-back Program

Staff described the JPA's role of historically funding the sharps disposal and introduced Rebecca Ng, Deputy Director, Marin County Health & Human Services (HHS). Ms. Ng summarized the current Pharmaceutical Collection program, which is funded by Marin's various sanitary districts. The 15 existing collection locations include 4 new containers added at Kaiser Permanente facilities. Kaiser, which had not participated in the program due to liability concerns, recently joined the program after participating in RxSafe Marin's efforts to tackle the local prescription drug misuse and abuse epidemic. Due to high traffic those Kaiser locations are likely to encounter it is likely the program will need additional funding to handle the additional volume of pharmaceuticals. RxSafe Marin also has a goal to expand collection of pharmaceuticals to over 50 locations throughout Marin and will also pursue adoption of a Pharmaceutical Take-back Ordinance to provide a permanent manufacturer funded solution. HHS is requesting additional funding from the sanitary districts but also seeks funding from the JPA. Staff explained that JPA funding has only been used for sharps disposal and outreach. Funding pharmaceutical disposal is a new venture for the JPA, so it requires Board approval. Ms. Ng fielded questions from the Board, explained the pharmaceutical disposal process, and reported that Kaiser is not offering funding for the program. M/s Schwarz, Frank to approve allocation of up to \$7,400 of the funds currently budgeted for the Sharps Program in the HHW Fund Center (70071) to the Pharmaceutical Disposal Program on an as needed basis. The motion passed unanimously.