

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board of Directors Meeting  
Thursday October 24, 2013  
Central Marin Police Authority  
250 Doherty Drive, Larkspur  
9:00 – 10:00 AM

MINUTES

**MEMBERS PRESENT**

Nancy Mackle, San Rafael  
Jim McCann, Mill Valley  
David Bracken, Corte Madera  
Debra Stutsman, San Anselmo  
Mary Neilan, Belvedere  
Garret Toy, Fairfax  
Dan Schwarz, Larkspur  
Adam Politzer, Sausalito  
Michael Frank, Novato  
Margaret Curran, Tiburon

**MEMBERS ABSENT**

Rob Braulik, Ross  
Matthew Hymel, County of Marin

**STAFF PRESENT**

Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff

**OTHERS PRESENT**

Renee Goddard, JPA Local Task Force  
Kerry Mazzoni, Marin Builders Association  
Kim Scheibly, Marin Sanitary Service  
Stacy Carlsen, County of Marin  
Tracy Keough, O'Rorke Inc.  
Grier Mathews, O'Rorke Inc.  
Casey Mazzoni, Marin Builders Association  
Alex Stadtner, JPA Local Task Force  
James Iavarone, Mill Valley Refuse Service

Call to Order: The JPA Board meeting came to order at 09:03 AM.

**Regular Agenda**

1. JPA Board Meeting Minutes from July 18, 2013

M/s Frank, McCann to approve the minutes for the July 18, 2013 JPA Board meeting. The motion passed unanimously.

2. Update on DEIR and Discussion of Implementation and Enforcement of Single Use Carryout Bag Ordinances.

Staff provided an update on the Draft Environmental Impact Report (DEIR), which included a timeline on the EIR and review of a letter provided by JPA contractor Rincon Consultants outlines the model single use bag ordinance development process. Staff noted that there is \$50,000 allocated in the FY 13/14 Administration Budget to implement the Single Use Bag Ordinance, as well as \$106,000 in contingency funds available at the JPA Board's discretion. Staff explained the DEIR would be released for public comment November 1, with the comment period ending December 15<sup>th</sup>. Stacy Carlsen, Marin County Department of Agricultural Weights & Measures, provided a historical overview of the unincorporated area Single Use Bag Ordinance, and a proposal to assist with the education, implementation and enforcement of individual City and Town single use bag ordinances. JPA Staff and Mr. Carlsen fielded questions from the Board. Staff noted that Final EIR will

be presented to the JPA Board in January and then the model ordinance and associated CEQA analysis would be disseminated as a Final EIR to the Member Agencies for public hearings and certification/ordinance adoption. Renee Goddard from the JPA Local Task Force noted a zero compliance problem in Fairfax following their Single Use Bag Ordinance adoption, and encouraged members to adopt a consistent ordinance throughout each Member Agency. Several Board Members noted that they did not anticipate difficulties with compliance with ordinances in their communities. M/s Frank, Curran to not utilize the services of the Marin County Department Agriculture, Weights and Measures to assist with education and enforcement of individual City and Town single use bag ordinances. The motion passed unanimously.

3. Update on Zero Waste Outreach and Proposed Contract with O'Rorke Inc.

Tracy Keogh from the JPA's outreach contractor O'Rorke provided an update on the services and successes of the outreach efforts to date, which well received "Green Tea" events, cooperative projects with the resource hauling companies, "door hanger" feedback cards, street banners, bus and ferry ads, farmers markets, shopping cart advertising, and outreach messages on Pandora internet radio, etc. Board Members provided feedback and their own personal positive experiences with the outreach developed. O'Rorke and JPA Staff fielded questions from the Board. Public members expressed satisfaction with the outreach materials developed to date. M/s Politzer, Stutsman authorizing Executive Director signature authority to execute a proposed contract with O'Rorke Inc. The motion passed unanimously.

4. "Report Card" on Zero Waste Feasibility Study Implementation.

Staff updated Board Members on the Feasibility Study Implementation, which included a brief history of the study as well as summarized the request made by the JPA Local Task Force for the JPA to develop a five year strategic and funding plan. Staff expressed the need for the JPA Board to appoint an Executive Committee Budget Subcommittee to begin working on the FY 14-15 Budget as well as evaluate and discuss the need to develop further resources to meet the 2025 Zero Waste goal. Chair Mackle applauded the success of the JPA on its recent accomplishments to address items such as food scraps, universal waste, sharps & pharmaceuticals, as well as urged members to continue moving forward with partner agencies to accomplish the 2025 goal. No public comment was received. M/s Frank, McCann to appoint Chair Mackle and Vice-Chair Hymel to the Budget Subcommittee. The motion passed unanimously.

### Consent Calendar

5. Marin County JPA Electronic Annual Report Filing to Cal Recycle.
6. Authorization to Enter into Contracts for Used Oil Payment Grant Program (OPP4).
7. Addendum to Agreement with ZunZun for Recycling Assemblies at Schools.
8. Authorization to Enter Into Contract(s) and Use Contingency Funds for Bulb & Battery Program.

9. Novato Household Hazardous Waste Grant.

No public comments were received. M/s Curran, Politzer to receive and file JPA Electronic Report to CalRecycle, and authorize the Executive Officer to implement the Used Oil Payment Program Fourth Cycle and enter into contracts not to exceed \$81,267, and authorize the Executive Officer to execute the attached ZunZun agreement, and authorize the transfer of \$25,000 from HHW fund reserves to continue Bulb and Battery program operations and authorize the Executive Officer to enter into the best value collection and recycling contract(s) not to exceed \$45,000 (ref FMBB # 900001268), and authorize Executive Officer to sign a grant contract substantially similar to that attached, not to exceed \$27,792, following the documents approval by the Novato Sanitary District. The motion passed unanimously.

**End Consent Calendar**

10. Open Time.

No public comments were received.

11. The next JPA Board Meeting is January 23, 2014.