

MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY

Board of Directors Meeting & Public Hearing
February 23, 2017
Central Marin Police Authority
250 Doherty Drive, Larkspur, CA
9:00 – 9:30 AM
AGENDA

The public parking lot in front of the CMPA is small, but there is ample parking at Piper Park, which is adjacent to the building.

Call to Order.

Minutes

1. JPA Board Meeting Minutes from October 27, 2016 (Action)

Consent Agenda

2. Report on Activities of the JPA Local Task Force (Action)

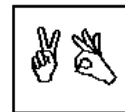
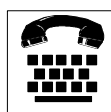
Regular Agenda

3. Open Time for Public Comment
4. Updates from Staff on Recent and Ongoing Activities (Information)
5. Appoint Two Budget Subcommittee Members and Approve FY 17/18 Budget Development Process and Schedule (Action)
6. Authorize Expenditure from Household Hazardous Waste Fund Contingency Account for Bulb and Battery Program Service (Action)

The JPA Executive Committee will meet April 27, 2017 at 9:00 a.m.

Agendas & staff reports available at:
<http://zerowastemarin.org/Agenda>

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All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be requested by calling (415) 473-4381 (voice) (415) 473-3232 (TTY) at least **four work days** in advance of the event. Copies of documents are available in alternative formats, upon written request.

Contact the County's Waste Management Division, at (415) 473-6647 for more information

DRAFT

MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting
Thursday October 27, 2016
Central Marin Police Authority
250 Doherty Drive, Larkspur
9:00 – 9:30 AM

MINUTES

MEMBERS PRESENT

Jim Schutz, San Rafael
Jim McCann, Mill Valley
Joe Chinn, Ross
Mary Neilan, Belvedere
Adam Politzer, Sausalito
Dan Eilerman, County of Marin
Regan Candelario, Novato

MEMBERS ABSENT

Greg Chanis, Tiburon
Debra Stutsman, San Anselmo
Garrett Toy, Fairfax
Dan Schwarz, Larkspur
David Bracken, Corte Madera

STAFF PRESENT

Pat Echols
Steve Devine
Judith Silver
Kiel Gillis
Casey Poldino

OTHERS PRESENT

Renee Goddard, JPA LTF
Jim Iavarone, Mill Valley Refuse Service
Tracey Keough, O'Rorke, Inc.
Kathy Wall, Marin Sanitary Service
Izzy Parnell, Marin Sanitary Service

Call to Order: The JPA Board meeting came to order at 9:03 AM.

Minutes

1. JPA Board Meeting Minutes from May 26, 2016

M/s McCann, Chinn to approve the minutes for the May 26, 2016 JPA Board meeting. The motion passed unanimously.

Consent Agenda

2. Grand Jury Response to "Bringing Marin County's Local Governments to Light"

M/s Neilan, Eilerman to approve the Consent Agenda. The motion passed unanimously.

Regular Agenda

3. Appoint Jim Iavarone (Mill Valley Refuse Service) to JPA Local Task Force

Staff provided an introduction of Mr. Iavarone from Mill Valley Refuse Service. No questions were tendered. M/s, McCann, Chinn to appoint Mr. Iavarone to the Local Task Force. The motion passed unanimously.

4. Presentation on the Zero Waste Schools Program

JPA Staff provided an update on the developments with the Zero Waste Schools Program. This presentation included a historical review of the program, a summary of the activities occurring at four partner schools. Additional information was provided on a waiting list for the popular program and the eventual collaboration with all 14 districts and 80 schools within the county. Staff discussed collaborating with multiple entities; included are Marin County Office of Education, Marin Sanitary Service, and a number of assorted food and nutrition service vendors. Staff fielded questions from the Board and public. Information only – no action necessary.

5. Authorization to Contract with O'Rorke Inc. for Zero Waste Outreach Services

JPA contractor O'Rorke, Inc. presented a summary of the activities provided under the existing outreach and education contract. This included development of eight 'Green Tea's', twelve bike outreach attendances at public events, street banners (in Corte Madera, San Anselmo, San Rafael, Sausalito, Fairfax), as well as assorted waste reduction ads in the Marin IJ & Marinscope. O'Rorke staff identified that, should a new contract be approved, activities will include items such as a phone survey, a refined outreach plan, added media campaign, and improved grass roots efforts. O'Rorke staff fielded questions from the Board and the public. Member Chinn expressed a desire to remove the telephone survey task from the contract and have the JPA contract for that directly. M/s Schutz, McCann to approve the contract, less the Task 1 telephone survey and have the JPA contract for that service directly. The motion passed unanimously.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Beth Pollard

Date: February 23, 2017

Corte Madera:
Todd Cusimano

To: JPA Board Members

County of Marin:
Matthew Hymel

From: Steve Devine, Program Manager

Fairfax:
Garrett Toy

Re: Report on Activities of the JPA Local Task Force

Your Local Task Force advisory body has met on 1/4/17 and 2/1/17.

Larkspur:
Dan Schwarz

At these two meetings, the LTF:

- Elected Jennie Pardi from NatureBridge to Chair the LTF for 2017
- Elected Dee Johnson from Novato Sanitary District as Vice Chair for 2017
- Established Three Subcommittees:
 - Schools, Organics, and Extended Produce Responsibility

Mill Valley:
Jim McCann

Novato:
Regan Candelario

For reference, following is the Local Task Force roster:

<u>Haulers/Facility Operators</u>	
Marin Sanitary Service	Patty Garbarino
Bay Cities Refuse (Alternate)	Greg Christie
Mill Valley Refuse	Jim Iavarone
Redwood Landfill	Ramin Khany
<u>Special Districts Franchising Solid Waste</u>	
Special District Vacancy	Vacant
Novato Sanitary District	Dee Johnson, LTF Vice-Chair
Las Gallinas Sanitary District	Russ Greenfield
Las Gallinas Sanitary District (Alt)	Judy Schriebman
<u>Environmental Organizations</u>	
Sierra Club, Green Coalition	David Haskell
Sustainable Novato	Delyn Kies
NatureBridge	Jennie Pardi, LTF Chair
<u>Public Members</u>	
County of Marin	David Green
San Rafael	Adrian Bartshire
Ross Valley	Renee Goddard
Novato	Matt McCarron
Southern Marin	Joan Irwin

San Rafael:
Jim Schutz

Sausalito:
Adam Politzer

Tiburon:
Greg Chanis

Recommendation

Adoption of a Motion to receive and file this update.

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**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere:
Beth Pollard

Date: February 23, 2017

Corte Madera:
Todd Cusimano

To: JPA Board Members

County of Marin:
Matthew Hymel

From: Steve Devine, Program Manager

Fairfax:
Garrett Toy

Re: Appoint Two Budget Subcommittee Members and Approve a FY 17/18 Budget Development Process and Schedule

Larkspur:
Dan Schwarz

To help develop the proposed FY 17/18 JPA Budget, the Board should appoint a Budget Subcommittee from the Executive Committee (Toy, Hymel, Schutz, Politzer, and Candelario). Past practice has been to appoint the Chair and Vice-Chair (which would be Toy and Hymel). That Subcommittee would meet with staff to help review a proposed FY 17/18 budget that will be previewed by the Executive Committee in April before appearing before the full Board for consideration of adoption in May. The recommended schedule is as follows:

Mill Valley:
Jim McCann

Novato:
Regan Candelario

Ross:
Joe Chinn

1. February 27, 2017 San Rafael Fire Department submits the HHW Facility Budget request to the JPA.

San Anselmo:
Debbie Stutsman

2. Week of March 27, 2017, JPA staff submits budget request and fee resolution to Budget Subcommittee.

San Rafael:
Jim Schutz

3. Week of April 3, 2017 Budget Subcommittee meets with staff for review of budget and fee resolution.

Sausalito:
Adam Politzer

4. April 27, 2017, Executive Committee adopts a budget and assessment resolution recommendation.

Tiburon:
Greg Chanis

5. May 25, 2017, budget and fee resolution adopted by full JPA Board.

Recommendation

Adoption of a Motion appointing two Budget Subcommittee Members and approve a FY 17/18 budget development process and schedule.

cc: Robert Sinnott, San Rafael Fire Department

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Beth Pollard

Date: February 23, 2017

Corte Madera:
Todd Cusimano

To: JPA Board Members

County of Marin:
Matthew Hymel

From: Steve Devine, Program Manager

Fairfax:
Garrett Toy

Re: Authorize Expenditure from Household Hazardous Waste Fund
Contingency Account for Bulb and Battery Program Service

Larkspur:
Dan Schwarz

This agency operates a "Bulb and Battery" program providing convenient and environmentally responsible options for recycling of fluorescent tubes, compact fluorescents and both single use and recyclable, rechargeable batteries. The FY 16-17 budget includes \$100,000 to operate the program servicing ten retail locations throughout the County.

Mill Valley:
Jim McCann

Novato:
Regan Candelario

A spike in the volume of materials received, particularly batteries, is driving costs higher than anticipated. To make it through the fiscal year ending June 30, 2016 – it is recommended to release up to \$35,000 to contract for continued collection and recycling services to our community partners that provide collection locations for this service. There is \$418,384 in the contingency account.

Ross:
Joe Chinn

San Anselmo:
Debbie Stutsman

San Rafael:
Jim Schutz

There has been significant consolidation in recent years in the number of vendors providing hazardous waste recycling services reducing competition. To help reduce ongoing costs, staff has identified a relatively new vendor we expect will be able to provide similar services at lower costs. We anticipate contracting with this new vendor for most of the remaining fiscal year – and if all goes well, use that lower cost vendor next fiscal year.

Sausalito:
Adam Politzer

Tiburon:
Greg Chanis

In another effort to help control costs, staff anticipates proposing a project for next fiscal year which promotes rechargeable batteries – which if more largely adopted by the public could significantly reduce disposal/recycling costs through an industry (versus local government) funded recycling program.

Recommendation

Adoption of a Motion releasing up to \$35,000 from the JPA HHW Fund contingency account to contract for continued Bulb and Battery recycling.

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