

MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 LOCAL TASK FORCE

Wednesday, August 1, 2018
1600 Los Gatos, Suite 211
San Rafael, CA 94903
8:30 – 10:00 AM

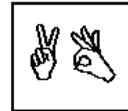
AGENDA

Call to Order.

- 1) Open Time for Public Comment (Information) (5 min)
- 2) Approval of the May 2, 2018 JPA LTF Action Minutes (Action) (2 min)
- 3) Presentation on Marin HHW Facility by Kathy Wall, HHW Program Coordinator (Information) (20 min)
- 4) Reports from LTF Members (Information) (20 min)
 - i) Haulers & Facilities:
Garbarino, Iavarone, Khany
 - ii) Special Districts Franchising Solid Waste: *Greenfield, Johnson*
 - iii) Environmental Organizations:
Pardi, Kies
 - iv) Public Members:
Cochran, de Vries, Goddard, McCarron
- 5) Information Sharing from Attendees from the June 26-29 California Resource Recovery Association (CRAA) Annual Conference (Information) (15 min)
- 6) Letters Regarding Packaging and the Bottle Bill (Information)
- 7) Update on LTF Attendance Policy (Information)
- 8) LTF Attendance Log (Information)
- 9) Report from Organics Subcommittee (Information)
- 10) Update from Staff on Recent and Ongoing Activities (Information)

The full agenda including staff reports can be viewed at: <http://zerowastemarin.org/Agenda>

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All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be requested by calling (415) 473-4381 (voice) (415) 473-3232 (TTY) at least **four work days** in advance of the event. Copies of documents are available in alternative formats, upon written request.

Contact the County's Waste Management Division, at 473-6647 for more information

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Open Time for Public Comment

Larkspur

The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

Mill Valley

Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

Novato

Ross

Recommendation

Receive public comment. Information Only.

San Anselmo

San Rafael

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Sausalito

Tiburon

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Approval of the May 2, 2018 JPA LTF Action Minutes

Larkspur

Please find attached the Draft Action Minutes from your last meeting.

Mill Valley

Recommendation

Adopt a motion to receive and file the Action Minutes.

Novato

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Ross

Motion: _____ Second: _____

San Anselmo

Ayes: _____

San Rafael

Noes: _____

Sausalito

Abstentions: _____

Tiburon

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DRAFT

MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

AB 939 Local Task Force Meeting
Wednesday, May 2, 2018
1600 Los Gatos Drive, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT

Greg Christie, Bay Cities Refuse
Alice Cochran, City of San Rafael
Renee Goddard, Ross Valley Cities
Russ Greenfield, LGVSD
Jim Iavarone, Mill Valley Refuse Service
Dee Johnson, Novato Sanitary District
Ramin Khany, Redwood Landfill
Delyn Kies, Sustainable Novato
Matt McCarron, City of Novato
Jennie Pardi, Nature Bridge

STAFF PRESENT

Steve Devine
Melody Mitchell
Casey Poldino
Judith Silver
Jacqueline Streur

OTHERS PRESENT

Whitney King, Marin County EHS
Kim Scheibly, Marin Sanitary Service
Karen Stern, Redwood Landfill

MEMBERS ABSENT

Patty Garbarino, Marin Sanitary Service
David Green, Unincorporated Marin County
David Haskell, Sierra Club

1. Open Time for Public Comment

Ms. Scheibly and Ms. Goddard praised Ms. Streur for her all her hard work at the Fairfax Take Back Day.

2. Approval of the April 4, 2018 JPA LTF Action Minutes

Mr. Devine stated that there is a correction to Item 5, it is the old version and it does not reflect Ms. Johnson as Chair and Ms. Goddard as Vice Chair.

Motion: by Ms. Kies to approve the April 4, 2018 JPA LTF minutes. Second: by Ms. Goddard. Vote: Unanimous.

3. Presentation on the Construction and Demolition Debris Recovery Facility at the Redwood Landfill

Mr. Khany shared updates regarding the status of permitting for a new recovery facility and recycling center at Redwood Landfill to assist the County with their needs and to establish partnerships with other haulers within the County. He also shared concerns regarding commercial customers, addressing and managing single stream materials, and China's new policies regarding contaminated recycling loads. Information item only. No action necessary.

4. Update on the Med Project Marin Service Resulting from the Marin County Safe Drug Disposal Ordinance

Mr. King shared updates and other information regarding the County's recently adopted Safe Drug Disposal ordinance including funding, prescription drug drop-off kiosks and mail-back envelopes provided by the libraries, policies of other jurisdictions' similar ordinances, and voluntary participation of local pharmacies. Information item, no action necessary.

5. Reports from LTF Members

Item tabled due to time constraints of full Agenda, Chair moved on to Item 6.

Item revisited after completion of Item 7:

- a) Haulers & Facilities:
 - Scheibly
- b) Special Districts Franchising Solid Waste:
 - Greenfield, Johnson
- c) Environmental Organizations:
 - Kies
- d) Public Members:
 - Goddard

Ms. Scheibly shared information regarding the Hauler Collaborative newsletter that will be inserted into newspapers in Sonoma and Marin. Mr. Greenfield shared an Agenda item request to recommend to the JPA Board that they write a letter to the legislature regarding possible stricter product packaging laws, and possibly raising the deposit for cans and bottles. Ms. Johnson shared the results of Novato Sanitary's recent E-Waste Event and upcoming outreach events including the Novato School Tour on May 5, 2018, and the Novato Art & Wine Festival in June. Ms. Kies and Ms. Johnson shared highlights from the City of Novato's recent Climate Action Community Event. Ms. Goddard praised Ms. Scheibly for the Marin Sanitary Service newsletter, and shared highlights from her attendance at the Press Conference and Council Meeting in Berkeley. Ms. Silver provided information regarding the upcoming Zero Waste Symposium on May 10, 2018.

6. Material Flow and Capacity Analysis Project

Mr. Devine shared the results of the Material Flow and Capacity Analysis Project that was presented by R3 Consulting at the April 24, 2018 JPA Executive Committee. This presentation will also be given at the May 24, 2018 Board of Supervisors Meeting. Information item only, no action necessary.

7. Draft Fiscal Year 18/19 Budget as Recommended for Approval by the Executive Committee at their 4/26/18 Meeting

Mr. Devine provided information regarding the Draft Fiscal Year 18/19 Budget as it was shared at the April 26, 2018 JPA Executive Committee meeting and recommended for

approval at the JPA Board meeting on May 24, 2018. CalRecycle will also be present at this meeting. Information only, no action necessary.

8. Update from Staff on Recent and Ongoing Activities

Item waived due to time constraints.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Presentation on Marin HHW Facility by Kathy Wall, HHW
Program Coordinator

Larkspur

Kathy Wall is the Household Hazardous Waste Program Coordinator at the Marin Household Hazardous Waste Facility, in San Rafael, CA and will provide a presentation to the LTF on the Marin HHW Facility:

Mill Valley

<http://marinhhw.com/>

Novato

Following is a brief bio for Kathy:

Ross

Some people will refer to her as the “toxic lady.” From a young age, she has always been interested in working with others and on key environmental causes. Growing up in Bogota, Colombia and traveling through her home country helped her build a profound awareness of the significant environmental impact caused by human activities. Kathy earned a bachelor’s degree in Environmental Engineering (B.Sc.) from Universidad El Bosque.

San Anselmo

San Rafael

Sausalito

Since then, she has had the opportunity to work for various non-profit organizations, government agencies and private companies implementing and overseeing waste reduction programs, both in Colombia, and California.

Tiburon

As the Household Hazardous Waste Program Coordinator, Kathy is primarily focusing on managing and communicating the risk associated with improper hazardous waste handling. To that end, she is working actively with the County, the State, and the city of San Rafael, among others.

Kathy is also involved with the North American Hazardous Materials Management Association (NAHMMA) where she is currently serving as treasurer and event coordinator for the California Chapter.

About the Marin Household Hazardous Waste Facility (MHHWF)

The City of San Rafael and Zero Waste Marin sponsor the Marin Household Hazardous Waste Facility (MHHWF). The Marin Recycling & Resource Recovery Association (MRRRA) works in partnership with these agencies to provide Marin County households (except Novato – which has access to HHW services via the Novato Sanitary District) and businesses who are Small Quantity Generators (SQGs) with a safe and convenient option for hazardous waste disposal. Household Hazardous Waste Information is available 24 hours a day by calling 415-485-6806.

Recommendation:

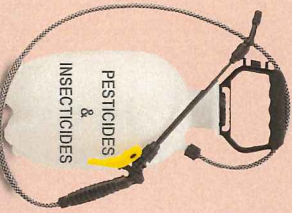
Receive update. Information Only.

Attachments:

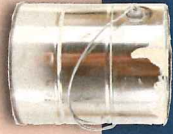
1. Marin HHW Facility Fliers (English & Spanish)
2. HHW Annual Report from San Rafael Fire

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HOW TO & SAFELY LEGALLY DISPOSE OF HOUSEHOLD HAZARDOUS WASTE



The City of San Rafael and Zero Waste Marin sponsor the Marin Household Hazardous Waste Facility!



**BRING IT TO THE
MARIN COUNTY
HOUSEHOLD
HAZARDOUS WASTE
FACILITY!**

For more information or to schedule an appointment to drop off acceptable HHW, please call 415-485-6806. Appointments are only scheduled for Tuesdays and Wednesdays between the hours of 8 am and 3 pm. An appointment is required to drop-off materials.

https://www.dtsc.ca.gov/IDManifest/ to obtain your ID number free of charge. You do not require an ID number if you are ONLY dropping-off latex paint, fluorescent tubes, household batteries or electronic waste.

In California, small businesses that generate hazardous waste are required to obtain an ID number before the waste is accepted at the HHW facility. Please visit

If your business meets these criteria, the Marin Household Hazardous Waste Facility can offer you an affordable alternative for hazardous waste disposal.

The most common businesses that produce hazardous waste in this quantity are painters, printers, artists, builders, property managers, vehicle repair and body shops, garden contractors, pest control companies, and photofinishing shops.

- Less than 110 lbs. (approximately 13 gallons) of perchloroethylene, also known as PCE, which is used for dry-cleaning clothes, degreasing metal parts, as well as creating other chemicals?
- Less than 2.2 lbs. (approximately one quart) of certain unused materials that are pure, technical grade, or products in which the listed hazardous chemical is the sole active ingredient?
- Less than 220 lbs. (approximately 27 gallons) of any hazardous chemicals listed in this brochure?

Does your business produce per month:

**DOES YOUR
BUSINESS PRODUCE
A SMALL AMOUNT OF
HAZARDOUS WASTE?**



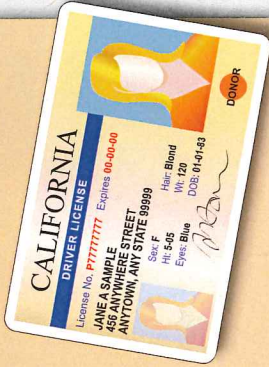
If accidentally thrown in the trash, items like these can cause fires in hauling trucks and transfer stations, and in landfills they can leak harmful chemicals into the ground and water supply.

Household hazardous wastes are more common than you might think. They include all batteries, compact fluorescent lights or CFLs, electronics, pesticides, bleach, fertilizers and much more.

**DON'T PUT
HAZARDOUS WASTE
IN THE GARBAGE...**

DRIVE TO MARIN COUNTY HOUSEHOLD HAZARDOUS WASTE FACILITY

- 1. BRING PROOF** – Residents of Marin County (except Novato) can drop-off - free of charge - accepted household hazardous wastes. The household that generated the waste must be present at the moment of drop-off and must show one of the following forms of ID:
 - A valid government issued photo ID such as a passport or drivers license
 - A recent tax document
 - A utility bill
- 2. PACKAGE IT** – Materials must be packaged in sturdy, non-leaking containers no larger than 5 gallons or 50 pounds in size. Electronic waste such as TVs or computer monitors are excluded from the weight limit.
- 3. PROTECT IT** – Please be sure to place containers in boxes lined with newspaper or other materials to minimize the chances of spills.
- 4. DO NOT MIX** – different wastes together.
- 5. LABEL IT** – Make sure **all** containers are labeled with their contents.
- 6. WEIGH IT** – State of California regulations limit the amount of hazardous waste transported at one time to 15 gallons liquid or combined liquid/dry weight of 125 lbs. (liquid weighs 8.5 lbs. per gallon). The exception is latex paint and motor oil, which can be a total of 20 gallons all together.
- 8. QUESTIONS?** Please call (415) 485-6806 if you have questions or concerns.



CAUTION CAUTION CAUTION CAUTION CAUTION

**UNACCEPTABLE
HOUSEHOLD HAZARDOUS WASTES**

- ☒ Explosives, including fireworks
- ☒ Laboratory chemicals
- ☒ Ammunition
- ☒ Infectious waste
- ☒ Biohazard waste
- ☒ Radioactive materials
- ☒ Compressed gases in a hard shell or compressed gas cylinders
- ☒ Medical and pharmaceutical waste* (EXCEPT for SHARPS brought in designated containers)**



*For more information on medical waste disposal go to <http://zerowastemarin.org/residents/zero-waste-101/sharps-medical-waste>

**SHARPs are accepted by the MHHWF from Marin County Residents ONLY (excluding Novato) and NOT from doctor's offices, clinics or commercial businesses. "SHARPs" include hypodermic needles, pen needles, intravenous needles, lancets and other devices that are used to penetrate the skin for the delivery of medications.

CAUTION CAUTION CAUTION CAUTION CAUTION

ACCEPTED AT THE MARIN HOUSEHOLD HAZARDOUS WASTE FACILITY

- ✓ Any Partially Used Aerosol Cans.
Please place COMPLETELY empty cans in the brown lid of the curbside Dual Sort recycling cart.
- ✓ Partially Used Propane, Butane, and Octane Tanks. *Please bring COMPLETELY empty propane, butane, or octane tanks to the Marin Recycling Center for recycling. Do not place these in the curbside carts.*
- ✓ Oil Based and Latex Based Paints
- ✓ Flammable Liquids, Thinners, Solvents
- ✓ Motor Oil, Lube Oil (used / unused)
- ✓ Oil Filters
- ✓ Antifreeze
- ✓ Automobile Batteries
- ✓ Sharps in designated containers only (see below)
- ✓ Household Batteries
- ✓ Pesticides, Herbicides, Fertilizers
- ✓ Wood Preservatives



- ✓ Adhesives, Glue, Putty, Caulk
- ✓ Household Cleaners
- ✓ Waxes, Polishes (including Nail Polish and Nail Polish Remover)
- ✓ Swimming Pool Chemicals
- ✓ Roofing Tar
- ✓ Fluorescent Tubes and Bulbs and CFLs (Compact Fluorescent Lamps)
- ✓ Lighting Ballasts
- ✓ Photo Chemicals
- ✓ Mercury containing devices like thermometers, switches and relays
- ✓ Electronic Waste* including: Printers, VCR's, Fax & Answering Machines, Radios, Computer & Television Monitors, Laptops, CPUs, Keyboards, Cables, Cell Phones, MP3 Players.
- ✓ Microwave Ovens
- ✓ Household Fire Extinguishers



Please visit our website - www.marinhhw.com - to find more information about proper household hazardous waste disposal. Additional information on the reuse, recycling, and disposal of household hazardous wastes in Marin County can be found at <http://zerowastemarin.org>.

SHARPS ARE ACCEPTED AT MHHWF IN DESIGNATED SHARPS CONTAINERS ONLY



Example of an acceptable designated sharps container.



*There is a difference between **Electric** and **Electronic** waste. Only **electronic waste** is accepted at the HHW facility. **Electric** waste includes items such as small appliances (toasters, blenders, electric shavers, hair dryers, curling irons, etc.). These can be dropped off at the Marin Resource Recovery Center for recycling for a fee. **Electronic waste** includes items such as microwave ovens, computers, LCD televisions, plasma televisions, portable DVD players with LCD screens, telephones, cell phones, and answering machines. For a complete list of electronic wastes, please go to our website at www.marinhhw.com.

CONTACT INFORMATION



Address: 565 Jacoby St., San Rafael, CA 94901
(Look for the signs by the entrance to Marin Resource Recovery Center.)

Phone: (415) 485-6806 (Recorded information available 24 hours a day, 7 days a week)

Hours: Tuesday - Saturday, 8:00 a.m. - 3:30 p.m. Closed Sunday and Monday.

Services: **Residential:** Free of charge drop-off of HHW, e-waste and SHARPS in designated containers for ALL Marin County households except Novato.

Commercial: Fees apply to drop-off of HHW and electronic waste. Drop-off is by appointment on Tuesdays and Wednesdays, 8:00 a.m. - 3:00 p.m only.

For more information on Commercial HHW disposal, go to www.marinhhw.com



MARIN HOUSEHOLD HAZARDOUS WASTE FACILITY

Hazardous Material Drop-off:
Household Hazardous Waste
565 Jacoby Street ■ (415) 485-6806

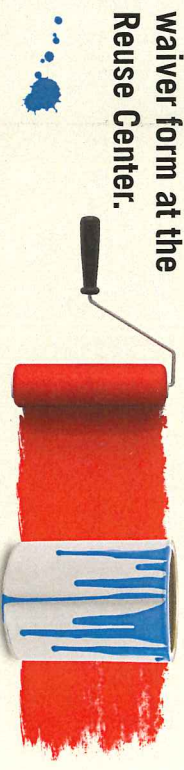
Public Dump Info:
Marin Resource Recovery Center
565 Jacoby Street ■ (415) 485-5647

Garbage, Recycling, and Yard Waste Collection:
Marin Sanitary Service
1050 Andersen Drive ■ (415) 456-2601

To Drop Off and Sell Recycling:
Marin Recycling/ Buy Back Center
535 Jacoby Street ■ (415) 453-1404

RECYCLE, REDUCE & REUSE!

At the MHHWF Reuse Center you can find many different products available for reuse (paint, house cleaners, oil products and more) FREE of charge. Pick-up requires only that you fill out and sign a waiver form at the Reuse Center.

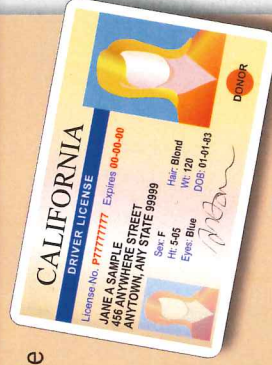


**COMO DISPONER
RESIDUOS
PELIGROSOS
DOMÉSTICOS DE
UNA FORMA
LEGAL,
Y
SEGURA**



INSTRUCCIONES PARA DISPONER RESIDUOS PELIGROSOS DOMÉSTICOS

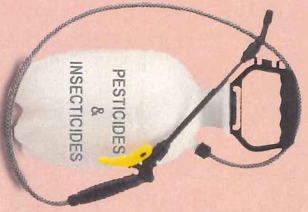
- 1. IDENTIFICACIÓN** – Los residentes del condado de Marin (excepto Novato) pueden disponer sin ningún costo de sus residuos peligrosos domésticos. La persona o dueño de la casa que generó los residuos debe estar presente al momento de disponer los residuos y debe presentar alguno de los siguientes documentos:
 - Un documento de identidad válido por el gobierno, como pasaporte o licencia de conducción.
 - Un documento de impuestos reciente.
 - Un recibo de pago por el servicio de agua, electricidad o gas.
- 2. EMPAQUE** – Los materiales deben ser empacados en contenedores robustos y sin agujeros. Se aceptan contenedores de 5 galones o 50 libras máximo. El límite aceptado para residuos electrónicos como televisores o computadoras es de 200 libras.
- 3. PROTECCIÓN** – Por favor asegúrate de colocar los residuos peligrosos en cajas con una cubierta de papel periódico u otro material para reducir al mínimo la posibilidad de derrames en tu vehículo.
- 4. NO MEZCLAR** – Asegúrate de no mezclar diferentes tipos de residuos.
- 5. ETIQUETADO** – Verifica que todos los residuos peligrosos tengan sus etiquetas originales y contengan el producto que indica la etiqueta.
- 6. TRASPORTE** – Las regulaciones del Estado de California especifican que una persona puede transportar por viaje hasta 15 galones líquidos o 125 libras si se tiene una combinación de residuos líquidos y sólidos (los residuos líquidos pesan aproximadamente 8.5 lb. por galón). Si estas transportando únicamente residuos de pintura de látex o aceite de motor el límite que puedes transportar por viaje es de 20 galones.
- 7. ¿PREGUNTAS?** Por favor llama al (415) 485-6806



**TRÁFICO A LAS
INSTALACIONES PARA
RESIDUOS PELIGROSOS
DE MARINÍ!**



La Ciudad de San Rafael y Zero Waste Marin patrocinan las Instalaciones para Residuos Peligrosos de Marin



**NO PONGAS
RESIDUOS PELIGROSOS
EN LA BASURA**



Los Residuos Peligrosos Domésticos son más comunes de lo que tú piensas. Entre ellos se incluyen baterías, focos compactos y tubos fluorescentes, dispositivos electrónicos, pesticidas, blanqueador, fertilizantes y muchos más.

Si estos artículos son tirados accidentalmente en la basura, pueden ocasionar incendios en los camiones de recolección de basura y en las estaciones de transferencia. En los rellenos sanitarios estos materiales pueden liberar químicos en el suelo y en los suministros de agua perjudicando al medio ambiente y a los seres humanos.

A compact fluorescent light bulb is shown at the top right, and two AA batteries are shown at the bottom left. The background is a light beige color with a subtle grid pattern.

¿ESTÁS GENERANDO PEQUEÑAS CANTIDADES DE RESIDUOS PELIGROSOS EN TU NEGOCIO?

- Si tu negocio cumple con los siguientes criterios, contacta a las Instalaciones para Residuos Peligrosos Domésticos de Marín para disponer de tus residuos peligrosos por un bajo costo:**
- Generas menos de 200 libras (aproximadamente 27 galones) por mes de cualquier residuo peligroso listado en este folleto.
 - Generas menos de 2.2 libras (aproximadamente un cuarto de galón) de ciertos materiales no utilizados que son puros, de grado técnico o productos en los que el producto químico peligroso listado es el único ingrediente activo.
 - Generas menos de 110 libras (aproximadamente 13 galones) de percloroetileno, también conocido como PCE que es utilizado para desengrasar metales, lavado en seco para ropa, así como la creación de otros productos químicos

Los generadores más comunes que producen residuos peligrosos en estas cantidades son pintores, impresores, artistas, constructores, administradores de propiedades, talleres de reparación y pintura de automóviles, contratistas de jardín, empresas de control de plagas y las tiendas de foto acabado.

En California, las pequeñas empresas que generan residuos peligrosos deben obtener un número de identificación permanente o temporal antes que los residuos sean aceptados en las instalaciones para Residuos Peligrosos. Por favor, visita <https://www.dtsc.ca.gov/IDManifest> para obtener un número de identificación de forma gratuita. No necesitas un número de identificación si SOLO vas a disponer de pintura de látex, tubos fluorescentes, baterías de uso doméstico o residuos electrónicos.

Para más información o programar una cita para disponer de tus residuos peligrosos, por favor llama al 415-485-6806 de lunes a viernes. Las citas son programadas únicamente para los días martes y miércoles entre las horas de 8 am y 3 pm. Una cita es necesaria para que los residuos sean aceptados.

**RESIDUOS PELIGROSOS
DOMESTICOS QUE
NO SON ACEPTADOS**



- | | | |
|---|---|---|
|  | Explosivos, incluyendo juegos pirotécnicos |  |
|  | Químicos de laboratorio |  |
|  | Balas de armas |  |
|  | Residuos infecciosos |  |
|  | Residuos peligrosos biológicos |  |
|  | Residuos radioactivos |  |
|  | Gases comprimidos en una cubierta dura o cilindros de gases comprimidos |  |
|  | Residuos médicos o farmacéuticos* (Excepto agujas para insulina u otras agujas usadas para residuos cortopunzantes)*** |  |

*Para mayor información sobre como disponer residuos médicos visita <http://zerowastemarin.org/residents/zero-waste-101/sharps-medical-waste>

****Objetos cortopunzantes generados por residentes del Condado de Marin (excluyendo Novato) son aceptados en las Instalaciones para Residuos Peligrosos. No se aceptan objetos cortopunzantes generados en consultorios, clínicas o negocios comerciales. Objetos cortopunzantes incluyen agujas hipodérmicas, agujas para las plumas de insulina, agujas intravenosas, lancetas y otros dispositivos que son usados para penetrar la piel para suministrar medicamentos.**

MATERIALES ACEPTADOS EN LAS INSTALACIONES PARA RESIDUOS PELIGROSOS DE MARIN

- ✓ Cualquier lata de aerosol parcialmente usada. *Por favor coloca las latas de aerosol completamente vacías en el bote café de reciclaje de tu casa.*
- ✓ Tanques parcialmente usados de propano, butano y octano. *Por favor trae los tanques completamente vacíos de propano, butano u octano al Centro de Reciclaje de Marin. No los pongas en el bote de reciclaje de tu casa.*
- ✓ Pinturas a base de aceite o látex.
- ✓ Líquidos inflamables y disolventes para pintura
- ✓ Aceites y lubricantes para vehículo
- ✓ Filtros de aceite
- ✓ Anticongelante
- ✓ Baterías para carros
- ✓ Residuos cortopunzantes (agujas) únicamente en recipientes para coleccionar agujas
- ✓ Baterías de uso doméstico
- ✓ Pesticidas, herbicidas y fertilizantes
- ✓ Conservantes para madera
- ✓ Adhesivos y pegamento
- ✓ Productos de limpieza para el hogar
- ✓ Ceras, limpiadores de metales, esmaltes y removedores (incluyendo removedor de esmalte)
- ✓ Químicos para piscina
- ✓ Alquitrán
- ✓ Tubos fluorescentes y lámparas compactas fluorescentes
- ✓ Balastos para iluminación
- ✓ Químicos para fotografía
- ✓ Dispositivos que contienen mercurio como termómetros e interruptores
- ✓ Residuos electrónicos* incluyendo: impresoras, VCRs, fax y contestadores automáticos, radios, monitores de computadoras y televisores, laptops, CPUs, teclados, cables, teléfonos celulares y reproductores de MP3.
- ✓ Hornos microondas
- ✓ Extinguidores

Por favor visita nuestra página de internet – www.marinhw.com – para encontrar más información acerca de cómo disponer apropiadamente residuos peligrosos domésticos.

LOS RESIDUOS CORTOPUNZANTES SON ACEPTADOS EN LAS INSTALACIONES PARA RESIDUOS PELIGROSOS DOMÉSTICOS DE MARIN ÚNICAMENTE EN CONTENEDORES DESIGNADOS PARA ESTE TIPO DE RESIDUOS.



ELÉCTRICO vs. ELECTRÓNICO



Ejemplo de un contenedor aceptable y designado para objetos cortopunzantes.

* Existe una diferencia entre residuos *electrónicos* y *eléctricos*. Los residuos electrónicos son los únicos aceptados en las instalaciones para residuos peligrosos e incluyen artículos como hornos microondas, computadoras, televisores LCD, reproductores portables de DVD con pantallas LCD, teléfonos, celulares y máquinas contestadoras. Los residuos eléctricos incluyen artículos como pequeños accesorios (tostadoras, licuadoras, máquinas de afeitar eléctricas, secadores para el cabello, encrespadores para el cabello). Estos pueden ser llevados al Centro de Recuperación de Recursos de Marin para ser reciclados por un bajo precio.

INFORMACIÓN DE CONTACTO



Dirección: 565 Jacoby St, San Rafael, CA 94901

(Busca la señal a la entrada del Centro de Recuperación de Recursos)

Teléfono: 415-485-6806 (Información grabada disponible las 24 horas del día y los 7 días de la semana)

Horas: Martes-Sábado, 8:00 am – 3:30 pm. Cerrado domingos y lunes.

Servicios: **Residencial:** Disposición gratuita de residuos peligrosos, residuos electrónicos y cortopunzantes en designados contenedores para TODOS los hogares de Marin excluyendo Novato.

Comercial: Disposición de residuos peligrosos y residuos electrónicos a un bajo costo. Los residuos son aceptados los días martes y miércoles de 8:00 am – 3:00 pm. Se requiere una cita para que los residuos sean aceptados.

MARIN HOUSEHOLD HAZARDOUS WASTE FACILITY

Disposición de Residuos Peligrosos
Household Hazardous Waste
565 Jacoby St, San Rafael
415-485-6806

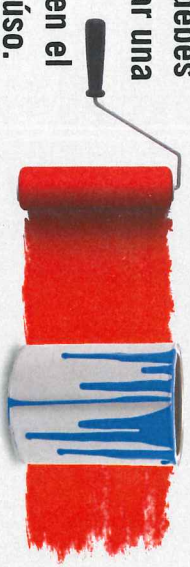
Basurero Cubierto Público
Marin Resource Recovery Center
565 Jacoby Street, San Rafael
415-485-5647

Recolección de Reciclaje y Residuos de Jardín
Marin Sanitary Service
1050 Andersen Drive, San Rafael
415-456-2601

Para reciclar y vender Reciclaje
Marin Recycling/ Buy Back Center
535 Jacoby Street, San Rafael
415-453-1404

¡REUSA, REDUCE & RECICLA!

En el Centro de Reúso de Residuos Peligrosos tú puedes encontrar diferentes productos gratuitos para reúso como pintura, productos de aseo, aceite para motor y más. Para obtener estos productos únicamente debes llenar y firmar una forma que encontrarás en el Centro de Reúso.





Marin Household Hazardous Waste Program

Fiscal Year 2016/17 Report





Fiscal Year 2016/17 Summary

The Marin Household Hazardous Waste (HHW) Program had another productive and successful year. The program ended FY 2016/17 significantly under budget and several one-time, special projects were accomplished.

Notable special projects include the following purchases:

- An air gun and sander;
- Four new forklift tires and foam filling;
- A sign to place above the front gate;
- An iPad with case to process payments and avoid collecting cash from customers.

Additionally, six pieces of concrete were cut to reinforce and protect the entrance gate, and a new fence was built to enclose the drum storage area.

In FY 2016/17, the commodities recycling markets stabilized at what can be expected to be a “new normal” of low revenues for collection facilities. This has impacted revenue collected from CRTs, miscellaneous electronic waste, cooking oil, motor oil, and anti-freeze.

Separately, a successful West Marin Toxic Away Day temporary collection event was held in May 2017 in Point Reyes Station. The event turned out 51 participants and approximately 6,000 pounds of waste were collected.

Personnel-wise, Courtney Scott left her position as Environmental Management Coordinator in September 2016. San Rafael Deputy Fire Chief Bob Sinnott capably took on her responsibilities until a new Environmental Management Coordinator, David Catalinotto, joined the department in February 2017.

HHW Program Overview

The Marin HHW Program is a combination of HHW services provided at the Marin HHW Facility, at West Marin Toxic Away Days, and through the Pilot Household Universal Waste Pick-Up Program. Residents of Marin County, except Novato, may drop off their HHW at the facility or at the collection events for free, and residents of San Rafael may have their waste picked up from their house for a fee (the City of Fairfax discontinued its pick-up program in 2016). Conditionally Exempt Small Quantity Generator (CESQG) businesses may drop off their hazardous waste for a fee.

The Marin HHW Facility offers a reuse area where like-new products are available for residents and businesses to take for free. The reuse area is open to the public during facility hours. Additionally, we offer reprocessed latex paint for a fee to the public and to local jurisdictions for the use of graffiti abatement, offered in white, beige, and gray.

Household battery collection bins are conveniently located at fire stations and select businesses across Marin County. These bins are only for use by Marin County households and the batteries are then brought to the Marin HHW Facility and sent for recycling. This program is run separately from the JPA's Bulb and Battery Program.

The following table is a brief summary of the number of people who participated in the Marin HHW Program and the amount of waste that was collected in FY 2016/17. The HHW Program collected 1,618,347 pounds of hazardous waste overall, virtually unchanged from the FY 2015/16 total of 1,617,836 pounds.

<u>Program Type</u>	<u>Pounds Collected</u>	<u>Household Participants</u>	<u>CESQG Participants</u>
Marin HHW Facility	1,611,997	24,884	461
Pt. Reyes Toxic Away Day	5,871	51	N/A
San Rafael Pick-Up Program	479	3	N/A
Reuse Area	22,670	N/A	

Budget

The HHW Facility's FY 2016/17 budget allocation was \$1,474,291, an 8.7% increase from the FY 2015/16 budget of \$1,320,255. The FY 2016/17 HHW facility budget included an additional \$50,000 cushion to account for the weak market and \$25,000 to replace expected revenue loss with the loss of oil grant money (FY 2015/16 was the final year for which oil grant money was allocated to the facility). Financially, the Marin HHW Program ended the year \$49,177 under budget.

Staff continues to search for new markets for selling waste and enhanced recycling opportunities despite the "new normal" of an unfriendly recycling market. The facility now sends all dry-cell batteries to Call2Recycle for recycling, which not only builds on a partnership that had started with rechargeable batteries but also saves the facility money on recycling of alkaline and other non-rechargeable batteries.

Fortunately, rechargeable batteries, sharps, and thermostats are still collected at no charge. Additionally, the facility continues to sell reprocessed paint to customers for \$4.65 per gallon and to receive money for its lead-acid batteries.

This fiscal year, the Marin HHW Program recovered \$110,031 in outside funding.

Temporary HHW Collection Events 2016/2017 Expenses

<u>Expense Item</u>	<u>Expense</u>
Labor Costs Subtotal	\$1,845.00
Disposal Costs Subtotal	\$4,046.00
Supply Purchase Costs Subtotal	\$1,888.00
GRAND TOTAL:	\$7,779.00



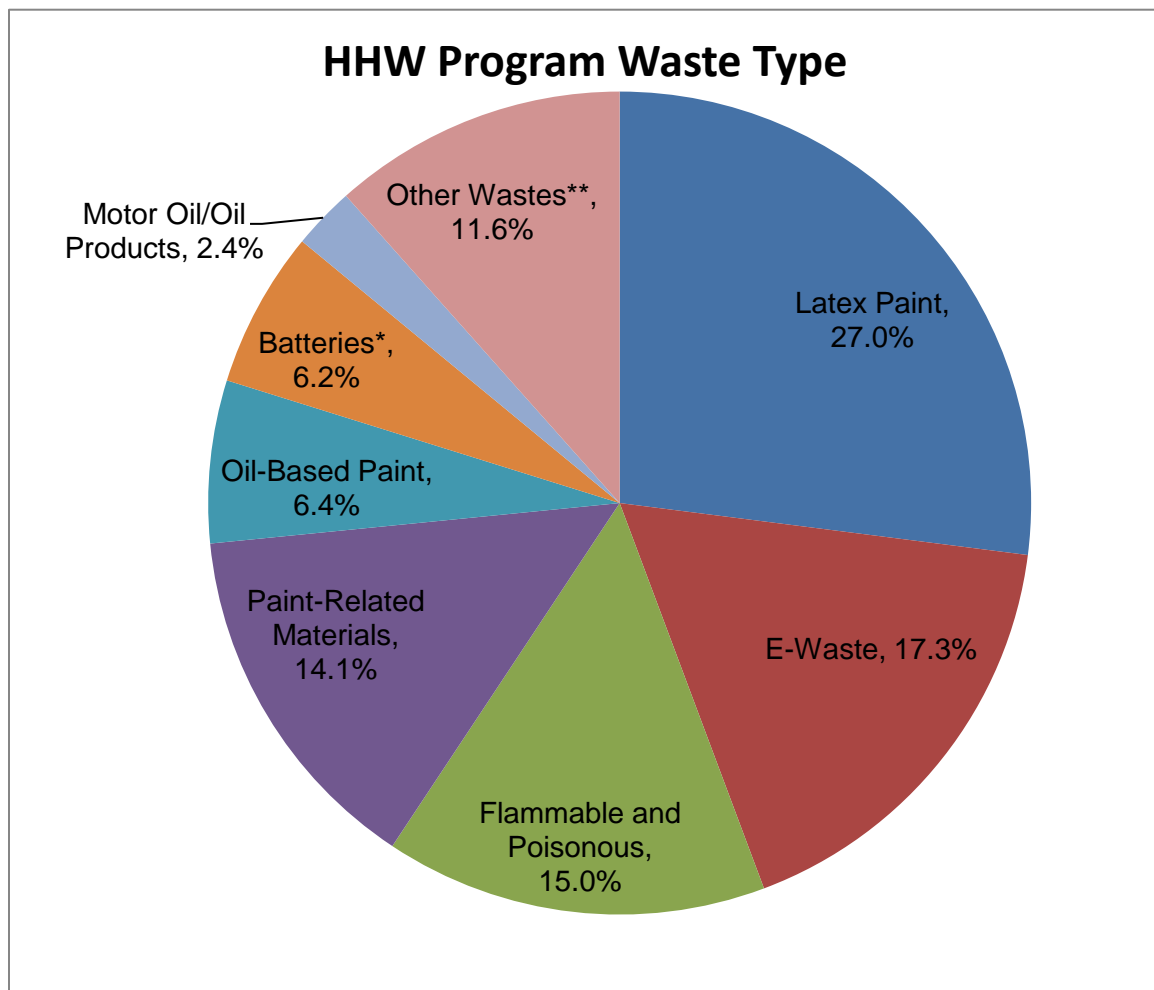
HHW Facility 2016/2017 Actual Results

<u>Expense Item</u>	<u>Actual</u>
Classified Personnel	\$ 402,196.50
Vacation pay	\$ 34,754.72
Group Life/Health Insurance (was 8128)	\$ 68,915.30
Worker's Compensation	\$ 65,392.14
Retirement	\$ 16,883.80
Payroll Taxes	\$ 36,950.22
PERSONNEL SUBTOTAL	\$ 625,092.68
Legal and Professional	\$ 551.00
Travel & Conference	\$ 8,287.27
Training Instruction & Medical Examinations	\$ 802.20
Equipment Rental/Repair	\$ 6,178.32
Contractual Services	\$ 2,595.00
Waste Disposal Costs	\$ 387,945.60
Advertising & Community Promotions	\$ 409.00
Insurance & Surety Bonds	\$ 16,574.93
Admin. Allocation	\$ 73,861.99
Office Supplies	\$ 12,769.29
Clothing & PPE Supplies	\$ 42,922.10
Miscellaneous Supplies & Materials	\$ 117,308.97
Maintenance Buildings & Improvements	\$ 10,610.00
NON-PERSONNEL SUBTOTAL	\$ 680,815.67
Operating Ratio	\$ 137,084.10
Rental/Land	\$ 92,152.92
EXPENSES SUBTOTAL	\$ 1,535,145.57
OUTSIDE FUNDING SOURCES:	
BOP Grant Monies	\$ (0)
E-Waste Monies	\$ (12,670.74)
Batteries Monies	\$ (10,008.00)
Paint Sale Monies	\$ (1,217.01)
CESQG Monies	\$ (86,135.63)
OUTSIDE FUNDING SUBTOTAL	\$ (110,031.38)
GRAND TOTAL	\$ 1,425,114.19
Approved Budget for FY 2016/17	\$ 1,474,290.79
Under budget	\$ 49,176.80

Waste Analysis

The following waste totals include the West Marin Toxic Away Days.

The facility continues to save money by partnering with PaintCare, which pays the San Rafael Fire Department to take certain paint products from the facility for recycling. The oil-based paint category only includes items on PaintCare's accepted materials list; it does not include paint that has been bulked with other flammable liquids. Approximately one-third of the Marin HHW Facility's annual waste (by weight) went to PaintCare, with paint-related materials such as thinners and resins that are not a part of PaintCare accounting for an additional 14.1% of HHW program waste.



* = "Batteries" category includes household, rechargeable, and car batteries. These are individually listed in the table on page 6.

** = Quantities of other waste types are included in the table on page 6.

HHW Program Waste Totals by Type in Pounds

Waste Type	Pounds	% of Total
Latex Paint	437,210	27.0
E-Waste	279,635	17.3
Flammable and Poisonous	243,077	15.0
Paint-Related Materials	228,450	14.1
Oil-Based Paint	103,369	6.4
Household Batteries	54,280	3.4
Base	43,280	2.7
Motor Oil/Oil Products	39,589	2.4
Car Batteries	38,542	2.4
Lamps	36,275	2.2
Aerosol Cans	21,872	1.4
Asbestos	21,480	1.3
Acid	15,480	1.0
Antifreeze	8,883	0.5
Rechargeable Batteries	6,767	0.4
Oxidizer	5,224	0.3
Used Oil Filters	2,650	0.2
PCB-containing	1,558	0.1
Sharps	744	0.0
Mercury-Containing Items (except Thermostats)	138	0.0
Thermostats	40	0.0
Unclassified	29,804	1.8
FY 16/17 Total:	1,618,347	
FY 16/17 Monthly Average:	134,862	



Destination Method

Destination methods are based on the CalRecycle 303a reporting categories. The destination percentages are similar to those from prior years, with approximately 61% of the waste being recycled and only 1.5% being landfilled. Common waste items that are recycled are latex paint, e-waste, batteries, and motor oil. Most of the reused items were e-waste, household cleaners, pesticides, and paint products.

There are two types of incineration: destructive and fuel. The goal of destructive incineration is to simply destroy the material. During fuel incineration, energy is recovered through the burning process and sometimes material will also be recovered. The most common types of HHW used for fuel incineration are oil-based paint and flammable liquids, while poisons make up the majority of the waste sent for destructive incineration.

Among household hazardous wastes, only acids and bases go through neutralization and treatment. During this process, the pH of the waste is chemically adjusted to remove the hazard.

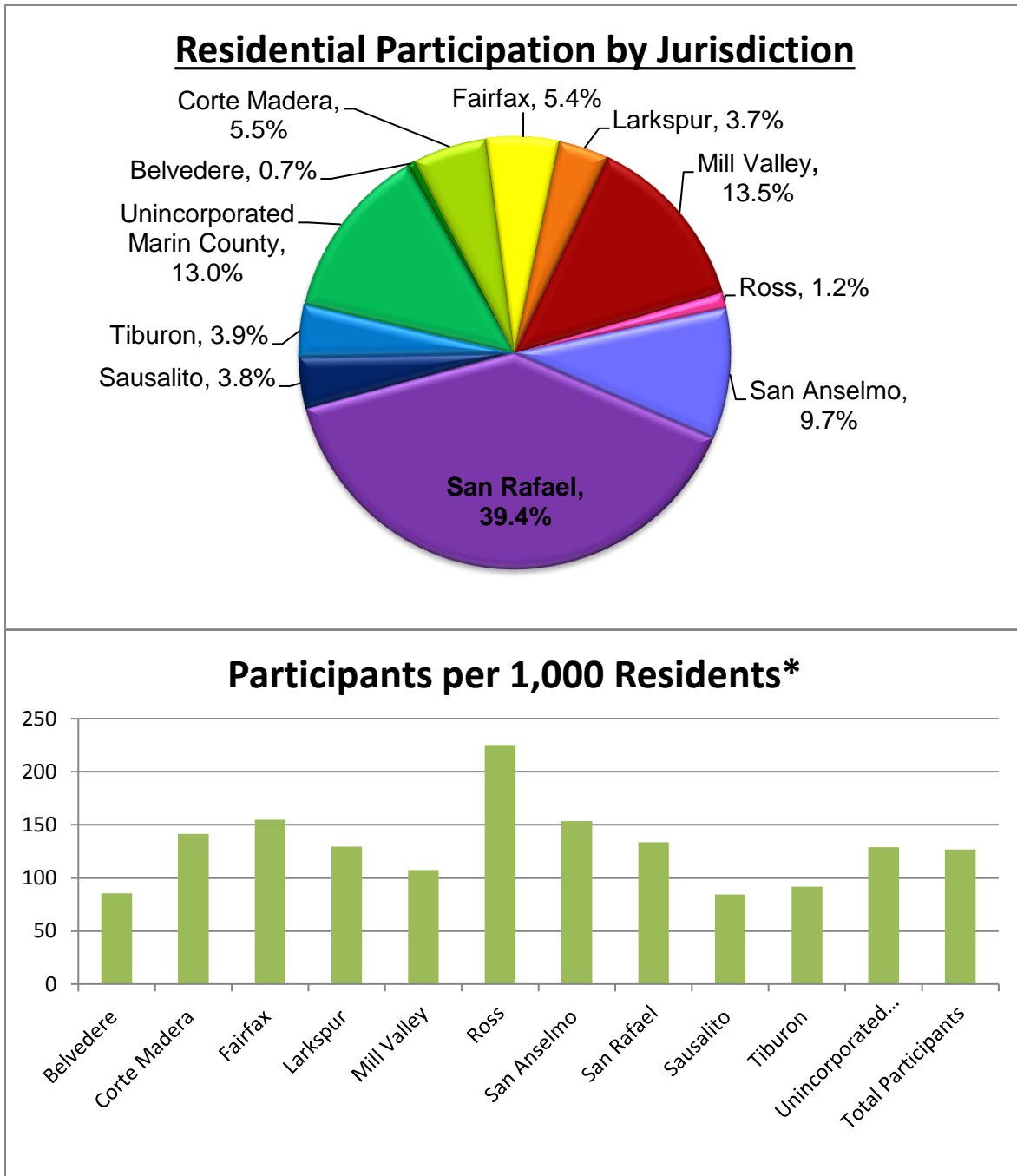
Just over 2,000 pounds of oxidizers were sent for stabilization, during which waste is brought to a solid or semi-solid state and is rendered non-hazardous.

Nearly all the landfilled waste consisted of asbestos.



Residential Participation

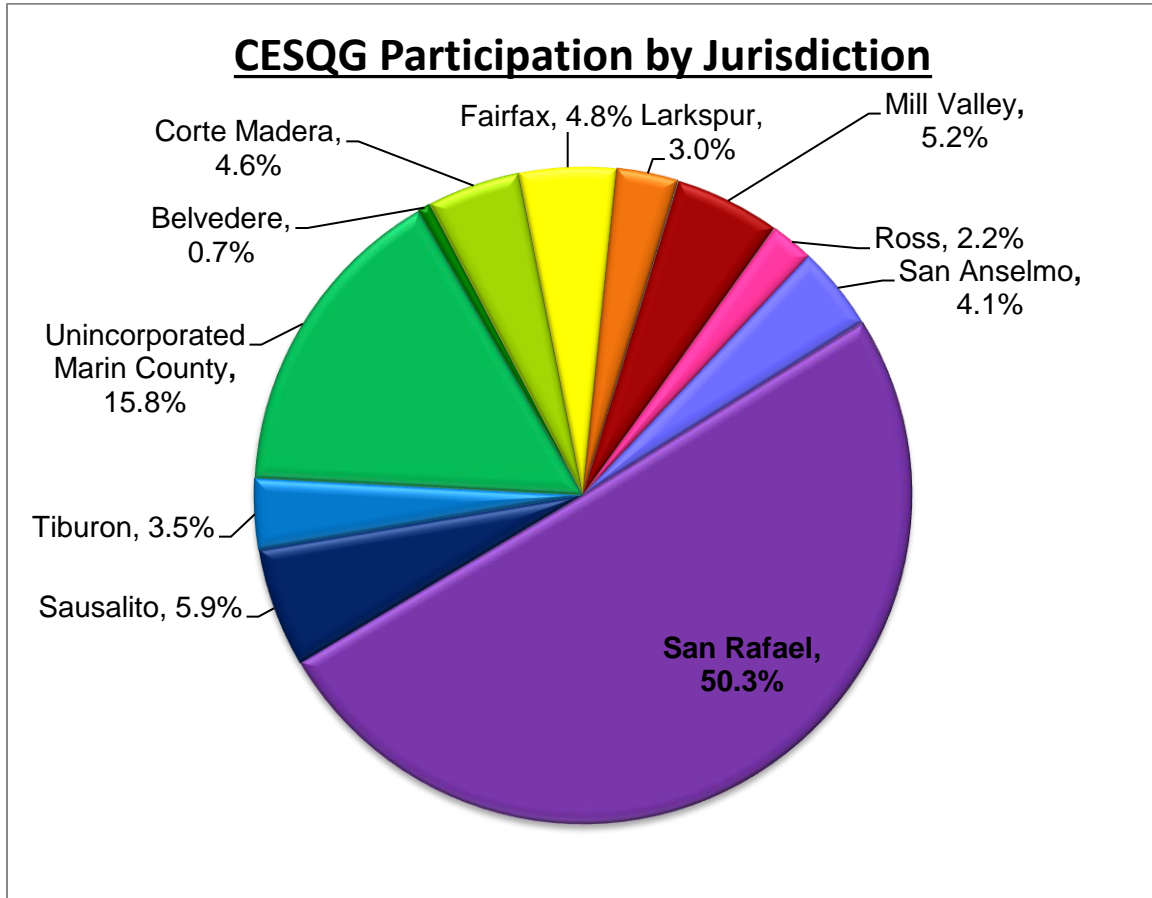
Participants are sorted by jurisdiction by reviewing the mailing address on their identifying documentation. Residents from unincorporated communities adjacent to a city thus are likely to be counted as city residents; for example, residents of Tamalpais Valley are counted as residents of Mill Valley. To account for this, city populations are based on U.S. Census ZIP Code Tabulation Area (ZCTA) data. The data show that residents from all over the service area use the HHW facility.



* = City population based on ZIP Code Tabulation Area (ZCTA) data from U.S. Census Bureau

CESQG Participation

Although businesses from all over the county bring their hazardous waste to the facility, roughly half are from a single jurisdiction: San Rafael.



Looking Forward FY 2017/18

The HHW Program never stop seeking innovative approaches for enhancing recycling and reuse opportunities.

The Marin HHW Facility is partnering with Austin, Texas-based Smarter Sorting to increase reuse of products and save money on disposal fees. Through the use of Smarter Sorting's patented scanner, we can find end-use markets for household products that otherwise may be incinerated or sent to a landfill.

Our excellent and hard-working staff will continue our mission to provide a safe and convenient way for members of the public and small business to dispose of their hazardous waste.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Re: Reports from LTF Members

Fairfax

LTF membership is comprised of four categories:

Larkspur

1. Hauler/Facilities
2. Special Districts that Franchise Solid Waste
3. Environmental Organizations
4. Public Members

Mill Valley

Novato

- County
- San Rafael
- Novato
- Ross Valley Cities
- Southern Marin Cities

Ross

San Anselmo

To better identify information to share with and support the JPA Board, LTF Members are encouraged to share information in particular that is relevant to their area of expertise or representation.

San Rafael

Sausalito

Recommendation

Receive oral reports from LTF Members. Information only.

Tiburon

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

LTF Roster

<i>Haulers/Facility Operators</i>	
Marin Sanitary Service	Patty Garbarino
Bay Cities Refuse (Alternate)	Greg Christie
Mill Valley Refuse	Jim Iavarone
Redwood Landfill	Ramin Khany
<i>Special Districts that Franchise Solid Waste</i>	
Novato Sanitary District	Dee Johnson, Chair
Las Gallinas Sanitary District	Russ Greenfield
LGVSD (Alternate)	Judy Schriebman
<i>Environmental Organizations</i>	
Sustainable Novato	Delyn Kies
NatureBridge	Jennie Pardi
<i>Public Members</i>	
County of Marin	Vacant - Recruiting.
San Rafael	Alice Cochran
Ross Valley	Renee Goddard, Vice Chair
Novato	Matt McCarron
Southern Marin	Molly de Vries

Recommendation

Receive reports from Members. Information only.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere: Date: August 1, 2018

Corte Madera: To: Local Task Force Members

County of Marin: From: Steve Devine, Program Manager

Fairfax: Re: Information Sharing from Attendees of the June 26-29 California Resource Recovery Association (CRAA) Annual Conference

Larkspur: Any attendees of the CRRA Conference: <http://crra.com/conference> recently held in Oakland are encouraged to share important information with the LTF.

Mill Valley: The CRAA website describes the conference as:

Novato: *"Each year, the California Resource Recovery Association (CRRA) organizes one of the most comprehensive and*

Ross: *informative conferences dedicated to recycling and*

San Anselmo: *sustainable materials management in California and beyond. CRRA is well known for its training and educational offerings since the early 1970s. The Annual Conference and*

San Rafael: *Tradeshow attracts over 600 individuals annually and showcases an estimated 30 sessions each year with over 100*

Sausalito: *industry experts as presenters. This year's event will be held at the Oakland Marriott City Center, July 26-29, 2018.*

Tiburon: *The theme for this year is **Sea Change – Weathering the Storm in the Recycling Industry**. From National Sword to organics diversion to food rescue, we are headed into uncharted waters, join us for compelling and innovative workshops, panels and conference sessions from our community of industry professionals."*

Recommendation

Information Only. Receive oral report from any attendees of the conference.

Attachment

1. CRRA Conference – Sessions Summary.

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Date	Session Start	Session End	TRACK	SessionName	SessionType	Room
07/26/18	12:00	03:00		Facility Tours - Thursday	Tours	Atrium
07/26/18	02:00	05:00		Exhibitor Set-Up	Exhibit Hall	East Hall
07/26/18	02:00	06:00		REGISTRATION	Special Event	Atrium
07/26/18	03:00	05:00		Policy Roundtable	Meetings	Grand Ballroom
07/26/18	05:00	06:30		Welcome Reception	Special Event	Skyline Room
07/27/18	07:15	06:00		REGISTRATION - DAY I	Special Event	Atrium
07/27/18	07:30	08:15		Breakfast with the Exhibitors - Day I	Meals	East Hall
07/27/18	08:30	10:00		Plenary Day I featuring Vien Truong	Plenary	Grand Ballroom
07/27/18	10:00	10:45		Coffee with CRRRA Exhibitors	Exhibit Hall	East Hall
07/27/18	10:45	12:15	ORGANICS	A public agency's approach to implementing Food Waste Reduction initiatives with households, businesses and schools.	General Sessions	Grand Ballroom
07/27/18	10:45	12:15	CLIMATE	From Managing Wastes to Managing Materials: Oregon's 2050 Vision	General Sessions	Junior Ballroom 1
07/27/18	10:45	12:15	RECYCLING MARKETS	Resiliency for Recyclers - responding to new threats in 2018.	General Sessions	Junior Ballroom 2/3
07/27/18	10:45	12:15	SCHOOLS	Free School Resources Available Today To Develop Tomorrow's Environmental Leaders	General Sessions	Junior Ballroom 4
07/27/18	10:45	12:15	CLIMATE	Is SB 1383 the new AB 939? What will it take to comply?	General Sessions	OCC 208
07/27/18	12:15	02:15		Facility Tours - Friday	Tours	Atrium
07/27/18	12:15	02:15		Technical Council Topic Lunches - TBD	Topic Lunch	Grand Ballroom
07/27/18	12:15	02:15		Young Professionals & New-to-Industry Speed Mentoring	Special Event	OCC 210/211
07/27/18	02:15	03:45	ORGANICS	Food Waste, Compost, and Reforestation: Climate Change Mitigation	General Sessions	Grand Ballroom
07/27/18	02:15	03:45	SCHOOLS	Leveraging Institutional Education and Outreach Resources to Achieve Zero Waste	General Sessions	Junior Ballroom 1
07/27/18	02:15	03:45	RECYCLING MARKETS	Tackling Uncertainty: Policies, Programs, and Tools to Strengthen Recycling Over the Long-Term	General Sessions	Junior Ballroom 2/3
07/27/18	02:15	03:45	SCHOOLS	Tools, Tips and Best Practices for Youth Engagement and Empowerment	General Sessions	Junior Ballroom 4
07/27/18	02:15	03:45	ILLEGAL DUMPING	Littering, Dumping, Polluting—Turning the Tide with Effective Outreach	General Sessions	OCC 208
07/27/18	04:00	05:30	ORGANICS	Everything You Need to Know About School Food Share & Donation Programs- It's a Team Approach!	General Sessions	Grand Ballroom
07/27/18	04:00	05:30	CONSTRUCTION &	Special Update on Construction and Demolition Debris Recycling	General Sessions	Junior Ballroom 1
07/27/18	04:00	05:30	ZERO WASTE PLANS	Metrics and Measuring for Zero Waste Success	General Sessions	Junior Ballroom 2/3
07/27/18	04:00	05:30	CONSTRUCTION &	How to Plan for a Disaster - Components of Writing a Disaster Debris Management Plan and the State's Disaster Debris Removal Program	General Sessions	Junior Ballroom 4
07/27/18	04:00	05:30	ZERO WASTE PLANS	75% Packaging Recycling in California – When, How and What For?	General Sessions	OCC 208
07/27/18	05:30	07:00		Passport to Zero Waste Reception with CRRRA's Exhibitors	Special Event	East Hall
07/28/18	07:00	08:00		Integral Yoga with Tedd Ward	Special Event	OCC 210/211
07/28/18	07:15	06:00		REGISTRATION - DAY II	Special Event	Atrium
07/28/18	07:30	08:45		Breakfast with the Exhibitors - Day II	Meals	East Hall
07/28/18	09:00	10:30	ORGANICS	Planning for Organics Capacity	General Sessions	Grand Ballroom
07/28/18	09:00	10:30	ILLEGAL DUMPING	Same issue, different places: Illegal dumping mitigation in Oakland, Sacramento, and San Jose	General Sessions	Junior Ballroom 1
07/28/18	09:00	10:30	ZERO WASTE PLANS	Informed Packaging Choices	General Sessions	Junior Ballroom 2/3
07/28/18	09:00	10:30	HHW	Recycling at 50- How to Survive a Midlife Crisis	General Sessions	Junior Ballroom 4
07/28/18	09:00	10:30	EDUCATION & OUTREACH	THE FOOD WASTE DIVERSION AND RECOVERY UMBRELLA 'Sustainable food waste solutions using the Waste Not OC Model'	General Sessions	OCC 208
07/28/18	10:45	12:00		Day II Plenary featuring David Allaway	Plenary	Grand Ballroom
07/28/18	12:00	01:00		CORC Annual Membership Meeting	Meetings	Grand Ballroom
07/28/18	01:00	02:00		CRRRA Members Meeting	Meetings	Junior Ballroom 2/3
07/28/18	02:00	03:30	ORGANICS	Foodware 2.0: Reduce, reuse, compost or recycle?	General Sessions	Grand Ballroom

07/28/18	02:00	03:30	ZERO WASTE PLANS	The Tale of Three Cities	General Sessions	Junior Ballroom 1
07/28/18	02:00	03:30	RECYCLING MARKETS	The recoil from single stream - More source separation programs in CA	General Sessions	Junior Ballroom 2/3
07/28/18	02:00	03:30	ORGANICS	Meeting .5% contamination limits in Compost: education, removal, assessment	General Sessions	OCC 208
07/28/18	02:00	04:00		Exhibitor Break-down	Exhibit Hall	East Hall
07/28/18	03:45	05:15	ORGANICS	Split Cart Food Scraps Recycling Programs	General Sessions	Grand Ballroom
07/28/18	03:45	05:15	CLIMATE	Tracking Bigfoot: Identifying & Reducing Biggest Carbon Footprints	General Sessions	Junior Ballroom 1
07/28/18	03:45	05:15	RECYCLING MARKETS	China's Plastics Polemic: Can California Recycle Its Way Out of Our Plastic Pollution Problem?	General Sessions	Junior Ballroom 2/3
07/28/18	03:45	05:15	ZERO WASTE PLANS	RETHINK DISPOSABLE: Reducing Packaging at the Source is a Win-Win for Businesses and the Planet	General Sessions	Junior Ballroom 4
07/28/18	03:45	05:15	HHW	Innovative Curbside Collection Strategies for Special Materials	General Sessions	OCC 208
07/28/18	05:45	06:30		CRRA & CPSC Awards Ceremony	Special Event	Grand Ballroom
07/28/18	08:30	10:30		The NCRA Players welcome you aboard!	Special Event	Grand Ballroom
07/28/18	10:30	11:59		Time to Dance!	Special Event	Grand Ballroom
07/29/18	08:00	08:45		Breakfast - Day III	Meals	Atrium
07/29/18	08:00	12:30		REGISTRATION - DAY III	Special Event	Atrium
07/29/18	09:00	10:30	REUSE	Getting to Zero Waste Carpet & Textiles	General Sessions	Junior Ballroom 1
07/29/18	09:00	10:30	ORGANICS	Public Education to Minimizing Contamination in New Organics Diversion Programs	General Sessions	Junior Ballroom 2/3
07/29/18	09:00	10:30	CONSTRUCTION & RECYCLING MARKETS	Addressing Challenges and Challenging Materials in C&D	General Sessions	Junior Ballroom 4
07/29/18	09:00	10:30		Equipment and innovation to tackle mattresses, textiles, Styrofoam, glass	General Sessions	OCC 208
07/29/18	10:45	12:15	REUSE	Right to Repair in California and Beyond	General Sessions	Junior Ballroom 1
07/29/18	10:45	12:15	ORGANICS	RFPing for New Organics Services and Infrastructure	General Sessions	Junior Ballroom 2/3
07/29/18	10:45	12:15	RECYCLING MARKETS	Building Local End Markets for Plastics	General Sessions	OCC 208
07/29/18	12:30	02:00		Day III Plenary featuring Daniel Silverstein	Plenary	Grand Ballroom

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere: Date: August 1, 2018

Corte Madera: To: Local Task Force Members

County of Marin: From: Steve Devine, Program Manager

Fairfax: Re: Support Letters Regarding Packaging and the Bottle Bill

Larkspur: At your last meeting, LTF Member Greenfield asked about the JPA supporting legislation that would address packaging and packaging content and an increase in the California Redemption Value in the State "bottle bill".

Mill Valley: Staff currently has a meeting scheduled for early August with Nick Lapis, the Director of Advocacy for Californians Against Waste, to confer on more effective means to support waste reduction legislation and more specifically discuss legislation related to issues raised by the LTF.

Novato:

Ross: Staff has also conferred with CalRecycle and the California Product Stewardship Council, and there are many statewide packaging-related laws. Some current bills include: AB 2779 the "leash the lid" bill which would mandate caps be tethered to beverage bottles, SB 168 that would require CalRecycle to establish minimum recycled content standards for plastic beverage containers, and SB 1335 that would require all state properties to provide only recyclable and compostable food packaging materials.

San Anselmo:

San Rafael:

Sausalito:

Tiburon: CalRecycle staff are drafting recommendations for mandatory policy approaches to increase recycling and reduce waste of several packaging types. The report is expected to come out later this year.

The Bottle Bill, enacted in 1987, resulted in over 362 billion beverage containers being recycled. However, the program is in crisis due to falling scrap values and outdated regulations. SB 452 proposes a short-term fix for California's Beverage Containers Recycling Program that would increase payments to all recycling centers, financially assist new centers in opening their doors, and reinstate California's Plastic Market Development Program to support in-state processing of recycled material. This bill was introduced by Senator Glazer and is active and currently in the committee process.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Please recall, the JPA has a Legislative Platform to support state and federal legislation that furthers our policy goals and program objectives.

The most current related bills the JPA has tendered support letters on include AB 2379 – Polyester Microfiber Pollution Reductions, AB 2766 – California Plastic Recycling and Processing, SB 1335 – Sustainable Take-Out Food Packaging for State Parks and Beaches, and AB 2110 –the Right to Repair Act which provides electronic repair shops the necessary information to repair electronics as opposed to them being landfilled.

Recommendation

Information only. Receive oral report from Staff.

Attachments

1. Legislative Platform Plan
2. AB 2379 Support Letter
3. AB 2766 Support Letter
4. SB 1335 Support Letter
5. AB 2110 Support Letter

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**Marin County Hazardous and Solid Waste Management
Joint Powers Authority
STATE LEGISLATIVE PLAN**

APPROVED JUNE 24, 2010

In accordance with the mission of Marin County Hazardous and Solid Waste Management Joint Powers Authority this Legislative Plan is intended to serve as a guide to the JPA's policy positions on legislative issues that impact the JPA, the community and the environment. This Legislative Platform of the JPA is intended to allow staff to respond to legislative proposals expeditiously in accordance with the following general and specific policy guidelines. It shall be the general position of the JPA to support state and federal legislation that furthers the policy goals and program objectives of the Countywide Plan, the California Integrated Waste Management Act (AB939), the JPA's Extended Producer Responsibility Resolution, and the adopted program objectives of the JPA's Zero Waste Feasibility Study, or meets the specific legislative criteria described in this document.

Staff, with the support of the Local Task Force, will track legislation and changes to proposed bills. Staff will support or rescind support for bills on behalf of the JPA. Changes, updates, or new drafts of this legislative plan will be submitted to the JPA Executive Committee for approval at one of their regularly scheduled meetings.

The JPA would support legislation that:

1) ZERO WASTE

- a) Sets higher landfill diversion goals for local or state agencies, improves measurement and reporting system, or puts more responsibility on producers.
- b) Mandates strong waste prevention or recovery goals for products (such as supermarket bags and water bottles) through such mechanisms as consumer fees or deposits including support for a national bottle bill.
- c) Bans polystyrene foam or single use PVC items and requires disposable items (such as foodware or packaging) to be compostable or recyclable.
- d) Requires products to be made more recyclable (such as container lids) or compostable, or with more recycled content.

- e) Improves labeling of products that are compostable, recyclable or neither, and provides for State enforcement.
- f) Creates a strong producer responsibility framework or product category specific requirements for manufacturers to reformulate their products to make them less toxic and easier to reuse, repair, recycle or compost, as well as take actual or financial responsibility for handling disposal of their products.
- g) Expands the California Beverage Container Recycling and Litter Reduction Act to further encourage redemption, include items such as wine and liquor bottles, milk jugs, or other plastic containers and promote reuse.
- h) Strengthens adequate and convenient space requirements for recycling and composting or restricts trash chutes that work against landfill diversion.
- i) Encourages deconstruction, and use of recycled materials in new construction.
- j) Mandates recycling and composting for businesses, multi-family residences, schools and institutions.
- k) Disallows materials such as yard trimmings or cardboard in landfills. Reduces or eliminates diversion credit for using materials as alternative daily cover that have higher and better uses, such as yard trimmings.
- l) Encourages siting of composting and anaerobic digestion facilities, especially those that are permitted to accept food scraps.
- m) Helps give proper greenhouse gas emissions reduction credit to waste prevention, recycling and composting, including creating a better system to allocate greenhouse gas.
- n) Encourages, provides instruction, and incentives for farmers to use compost, to replenish soils, reduce emissions and conserve water and resources.
- o) Increases payments to Cities and Counties or establishes fees at landfills to fund waste reduction activities.
- p) Supports domestic recycling facilities, such as paper mills, plastic manufacturing, to use and produce products from recycled materials.

- q) Provides financial incentives to businesses and manufacturers to produce less toxic products and to produce products that are easier to reuse, repair and recycle.

2) TOXICS

- a) Requires manufacturers and distributors to develop and fund convenient systems for collecting and recycling/properly disposing of certain products (Universal Waste, Household Hazardous Wastes, or Medical Waste) at the end of their useful life.
- b) Strengthens California's regulation of chemicals in consumer products.
- c) Expands the number of chemicals tracked in the State's Bio-monitoring program (authorized in SB 1379).
- d) Supports the Department of Toxic Substances Control's (DTSC) Green Chemistry Initiative.
- e) Strengthens chemical labeling requirements on consumer products.
- f) Empowers the Department of Toxic Substance Control to require manufacturers to submit health and environmental data on the chemicals they sell in California
- g) Mandates that recycled content be used in motor oil sold in California.
- h) Opposes or limits spraying of pesticides in urban areas, pending a rigorous alternatives assessment.
- i) Mandates proper disposal and reduced use of endocrine disruptors.

The JPA would oppose legislation that:

1) ZERO WASTE

- a) Allow the use of funds from the California Beverage Container Recycling Fund for any uses other than redemption, grant funding, program administration or waste reduction programs.
- b) Provide incentives to build high temperature "waste to energy" facilities that use materials that could be reduced, reused, composted or recycled, or includes such facilities as "renewable energy" (Does not include dedicated boilers using wood chips and construction waste.)

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Craig Middleton

April 2, 2018

Corte Madera:
Todd Cusimano

Assemblymember Bill Quirk, Chair
Assembly Committee on Environmental Safety and Toxic Materials
1020 N St, Room 171
Sacramento, CA 95814
Fax: (916)-319-3950

Fairfax:
Garrett Toy

**RE: AB 2379 (Bloom) Polyester Microfiber Pollution Education & Reduction—
SUPPORT**

Larkspur:
Dan Schwarz

Dear Chair Quirk,

Mill Valley:
Jim McCann

Novato:
Regan Candelario

Ross:
Joe Chinn

San Anselmo:
David Donery

San Rafael:
Jim Schutz

Sausalito:
Adam Politzer

Tiburon:
Greg Chanis

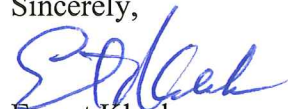
The Marin County Hazardous and Solid Waste Joint Powers Authority would like to express our support for AB 2379, by Assemblymember Richard Bloom, a measure that will require clothing made predominantly of plastic to bear a label warning of plastic microfiber shedding during regular washing and recommends hand washing the item in order to reduce the impact.

Microfibers are a subcategory of microplastic consisting of plastic fibers, typically no less than 5 millimeters in length, which shed from synthetic fabric during regular washing. Plastic microfibers from clothing have emerged as a unique and widespread source of plastic pollution. Washing machines and wastewater treatment plants aren't designed to filter out microfibers, and as a result the vast majority of microfibers are being released into waterways. Unlike natural fibers, synthetic fibers don't biodegrade and persist in the environment for long periods of time.

Researchers continue to find evidence that microfibers are present in marine environments and even within marine species. A study from UC Santa Barbara found that a synthetic fleece jacket releases an average of 1.7 grams of microfibers per wash, and that the number of microfibers released increases as the jacket ages. A study on the presence of microfibers in seafood found that 25% of fish and 30% of shellfish purchased at a fish market in California contained microfibers within their gut contents. A survey of water samples from around the world found that 94% of water samples from the United States contained plastic microfibers. Microfibers are making their way from synthetic clothing to the seafood and water that we consume.

AB 2379 is an important first step in approaching the complicated issue of microfiber pollution. For these reasons we urge your support of AB 2379 when heard in the Assembly Committee on Environmental Safety and Toxic Materials.

Sincerely,



Ernest Klock
Executive Director

cc: Members, Assembly Committee on Environmental Safety and Toxic Materials
Assemblymember Richard Bloom

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Craig Middleton

April 2, 2018

Corte Madera:
Todd Cusimano

Assemblymember Al Muratsuchi
Chair, Assembly Natural Resources Committee
1020 N St, Room 164
Sacramento, CA 95814

County of Marin:
Matthew Hymel

Fairfax:
Garrett Toy

Re: AB 2766 (Berman): California Plastic Recycling – SUPPORT

Larkspur:
Dan Schwarz

Dear Chair Muratsuchi,

Mill Valley:
Jim McCann

The undersigned organizations are in strong support of Assemblymember Berman's AB 2766, which would reinstate California's successful Plastic Market Development program (PMD) for an additional five years. California's PMD program sunsetted in December 2017 after the legislative vehicle carrying its extension was stalled due to provisions unrelated to the PMD program. Now, the jobs and environmental benefits of recycling in California are at risk.

Novato:
Regan Candelario

Drastic drops in oil prices have had the effect of undermining the demand and price for California-generated recycled plastic. California's Plastic Market Development program (PMD) has succeeded in increasing processing and use of recycled plastic in-state, spurring private investment and jobs.

Ross:
Joe Chinn

Prior to the enactment of this program, less than 2% of plastic beverage containers collected for recycling were processed and manufactured into new products in California. The remainder was exported. By 2016, more than 100,000 tons of recycled plastic beverage containers were processed and utilized by California manufacturers.

San Anselmo:
David Donery

Currently, there are approximately a dozen companies processing plastic, and more than three dozen California manufacturers that use recycled plastic. Together, these companies employ hundreds of Californians.

San Rafael:
Jim Schutz

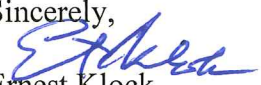
In addition to the loss of recycling industry jobs, failure to reinstate this important program would also mean a loss of the great environmental benefits from using recycled material in California – use of recycled PET compared to virgin resin generates a 71% reduction in greenhouse gas emissions, while the use of recycled HPDE generates a 67% reduction in greenhouse gas emissions.

Sausalito:
Adam Politzer

AB 2766 would ensure that plastic bottles recycled in California stay in California for processing and remanufacturing, rather than imported to foreign markets. Accordingly, the undersigned organizations urge your support of the bill when it is heard in the Assembly Natural Resources Committee on April 9, 2018.

Tiburon:
Greg Chanis

Sincerely,


Ernest Klock
Executive Director

cc: Senator Bob Wieckowski

Members, Assembly Natural Resources Committee

Elizabeth MacMillan, Principal Consultant, Assembly Natural Resources Committee

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Craig Middleton

Corte Madera:
Todd Cusimano

County of Marin:
Matthew Hymel

Fairfax:
Garrett Toy

Larkspur:
Dan Schwarz

Mill Valley:
Jim McCann

Novato:
Regan Candelario

Ross:
Joe Chinn

San Anselmo:
David Donery

San Rafael:
Jim Schutz

Sausalito:
Adam Politzer

Tiburon:
Greg Chanis

April 2, 2018

Senator Bob Wieckowski
Chair, Senate Environmental Quality Committee
State Capitol, Room 2205
Sacramento, CA 95814

Re: SB 1335 (Allen) – Sustainable Take-Out Food Packaging for State Parks, Beaches, and Facilities - SUPPORT

Dear Chair Wieckowski,

The Marin County Hazardous and Solid Waste Joint Powers Authority is in strong support of Senator Allen's SB 1335, which would ensure that take-out food packaging provided at California state parks, beaches, and facilities is made of sustainable materials, and that the used packaging is actually captured for recycling and composting at a rate of 75% or higher.

Plastic take-out food packaging makes up a disproportionately large share of non-recyclable waste and continues to grow at an unsustainable rate. Take-out food packaging has been the second most common category of litter (behind only tobacco products) found during California Coastal Clean-Up days since record keeping began in 1989. With recyclable and compostable alternatives easily available and affordable, there is no reason to continue using materials that pollute our public spaces.

Take-out food packaging that fails to be captured for recycling or composting often makes its way into the natural environment. Once there, plastic packaging breaks down into impossible-to-clean-up pieces and is ingested by fish and other marine life. A recent study by UC Davis surveying fish and shellfish sold at local fish markets found that a quarter of fish and a third of shellfish intended for human consumption contained plastic debris. These small plastic pieces are not just choking the ocean, they have made their way into the worldwide supply of drinking water. A 2017 study by Orb Media and the University of Minnesota School of Public Health found microplastics in 80% of human drinking water all around the world – from New York to New Delhi.

State parks and beaches are the natural leaders to begin the transition to sustainable packaging at the state level as these public spaces are at the forefront of the battle against pollution, particularly plastic pollution. The transition to sustainable packaging at state facilities would provide an opportunity for the state to lead by example and exemplify the feasibility of sustainable take-out food packaging policies.

Stemming the stream of take-out food packaging is a necessary step in beginning to address the global environmental health crisis of plastic pollution and assist California in meeting its goal of diverting 75% of waste from landfills by 2020. Thus, the undersigned organizations urge your "AYE" vote on SB 1335 when it is heard in the Senate Environmental Quality Committee.

If you have any questions, please don't hesitate to contact me at EKlock@marincounty.org or (415) 473-6552.

Respectfully,



Ernest Klock
Executive Director

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
Craig Middleton

April 2, 2018

Corte Madera:
Todd Cusimano

Assemblymember Mark Stone, Chair
Assembly Judiciary Committee
1020 N St, Room 104
Sacramento, CA 95814
Fax: (916)-319-2188

County of Marin:
Matthew Hymel

Fairfax:
Garrett Toy

RE: AB 2110 (Eggman) The Right to Repair Act- SUPPORT

Larkspur:
Dan Schwarz

Dear Chair Stone,

Mill Valley:
Jim McCann

The Marin County Hazardous and Solid Waste Joint Powers Authority would like to express our support for AB 2110, the Right to Repair Act by Assemblymember Susan Talamantes Eggman, which would require manufacturers of electronics to make diagnostic and repair information, as well as parts for repair available to owners of electronics and independent repair shops.

Novato:
Regan Candelario

Ross:
Joe Chinn

When manufacturers of electronics are the only entity that hold the correct information and parts to make repairs, they're able to set artificially high prices for repair that ultimately result in a high overturn of electronics. Right to repair will give independent electronics repair shops the necessary information and tools they need to safely and effectively make repairs for customers that extends the life of electronics.

San Anselmo:
David Donery

San Rafael:
Jim Schutz

Empowering electronics repair will create more jobs locally within the communities where repairs are needed, rather than unsustainable overseas factory jobs. The United States alone generated 6.3 million tons of e-waste in 2016, but only collected 22% of the total amount. Our electronic waste problem is exacerbated by the inability to affordably repair devices and devices that still have life left in them. This bill provides consumers with more options to affordably repair electronics that still have life, and meaningfully addresses the generation of electronic waste.

Sausalito:
Adam Politzer

Tiburon:
Greg Chanis

AB 2110 will save consumers money, prevent electronic waste generation, and create jobs in California. Extending the life of electronics through repair is essential in order to reduce the generation of electronic waste and the loss of rare earth minerals that are often virtually impossible to completely recover through electronics recycling. For these reasons we urge your support of AB 2110 when heard in the Assembly Judiciary Committee.

Sincerely,



Ernest Klock,
Executive Director

cc: Members, Assembly Judiciary Committee
Assemblymember Susan Talamantes Eggman

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Update on LTF Attendance Policy Adopted by the JPA Board

Larkspur

Please recall that at your August 2017 meeting, the LTF asked Staff to research and develop a draft policy addressing attendance and membership on the LTF for consideration by the JPA Board. Staff provided a draft policy at your October meeting and the group asked that that draft be agendaized as an Action Item at the December meeting. There was no quorum at the December or February meetings. During the April meeting, the LTF decided on an attendance policy to be brought to the JPA Board for approval during the May meeting.

Mill Valley

Novato

Ross

At the JPA Board Meeting on May 24, 2018 the Board expressed concerns that the updated policy, as presented, would apply retroactively (even with the six-month implementation delay) – and would instead prefer a policy that would apply only on a going forward basis.

San Anselmo

San Rafael

Accordingly, the Board made edits to the LTF's recommended policy. The portion of the policy addressing attendance, is contained in Section 6 of the attached "LTF Procedures" document; it provides for the opportunity for current members to increase their attendance to comply with 50% attendance requirement over the next 10 meetings effective June 1, 2018.

Sausalito

Tiburon

Recommendation: Information Only.

Attachments:

1. Original LTF Procedures Document brought to the JPA Board on May 24, 2018.
2. Updated LTF Procedures Document as Approved by the JPA Board on May 24, 2018.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY - AB939 LOCAL TASK FORCE
PROCEDURES

SECTION 1 – SUMMARY OF PURPOSES AND RESPONSIBILITIES

- Identify solid waste management issues of county-wide or regional concern
- Make recommendations to the JPA Board regarding updates and maintenance of the County Integrated Waste Management Plan including the five-year review(s) as set forth in Public Resources Code Sections 41770 and 41822
- Monitor and review proposed legislation related to integrated waste management. If determined appropriate, propose recommendations to the Joint Powers Authority Board regarding advocating for legislation that will assist the County in meeting its goals pursuant to the California Integrated Waste Management Act
- Consider recommendations to the Joint Powers Authority Board regarding ordinances and/or minimum standards for possible adoption by local jurisdictions to assist in meeting the goals according to the California Integrated Waste Management Act and related legislation

SECTION 2 – MEMBERSHIP

The Marin County Hazardous and Solid Waste Management Joint Powers Authority Board has determined that the Local Task Force membership shall include at least two representatives of waste haulers, with two alternate members for those positions, three representatives of environmental organizations, two representatives of special districts involved in the regulation and disposal of waste, and five public representatives appointed by the member agencies serving on the Joint Powers Authority Executive Committee.

Local Task Force members shall be appointed by the Joint Powers Authority Board of Directors, with the exception of the five public representatives which will be appointed by the respective member agency serving on the Joint Powers Authority Executive Committee. Local Task Force members shall serve a maximum of three years. After three years, members are free to reapply for a seat. For members seated at the time of adoption of this policy, the three year term limit shall commence upon policy adoption by the JPA Board.

SECTION 3 – MEETINGS

Local Task Force regular meetings will be held on the first Wednesday of each month, with a schedule adopted by the LTF at its first meeting of each year, in the offices of the Marin County Department of Public Works or other available locations. All regular meetings shall comply with the noticing, agenda, and comment requirements of the

Brown Act (Government Code §54950 et seq.). Special meetings may be called by the Chair or by a majority of the members, and held in accordance with the requirements of the Brown Act.

SECTION 4 – QUORUM, VOTING, AND RULES OF ORDER

A quorum for the transaction of business shall exist when a majority of the appointed members are present. When a quorum is present, action may be taken by the Local Task Force upon the affirmative vote of a majority of the members present, unless a greater voting requirement is prescribed by statute. Meetings of the Local Task Force shall be governed by Robert’s Rules of Order.

SECTION 5 – ELECTION OF OFFICERS, TERM, AND DUTIES

The officers of the Local Task Force shall be the Chair and Vice-Chair. Elections will be held at the first meeting of the calendar year and the Chair and Vice-Chair will assume responsibilities immediately. The term of the Chair and Vice-Chair shall be one year.

If at any time the Chair vacates this position, the Vice-Chair shall assume the role of Chair for the remainder of the elected term and is authorized to appoint a new Vice-Chair to serve the remainder of that elected term.

CHAIR’S DUTIES

1. Conduct meetings
2. Make reports to the Joint Powers Authority Executive Committee and Board of Directors.
3. Other duties as requested by Local Task Force membership

VICE-CHAIR’S DUTIES

1. Acting Chair in the absence of Chair
2. Other duties as requested by Local Task Force membership

SECTION 6 – ATTENDANCE

To effectively carry out its role as an advisory body to the JPA Board it is necessary for the LTF to have consistent participation from the various stakeholder categories that comprise the LTF membership. Accordingly, to make LTF seats available to the stakeholder community – when an LTF member is unable to participate in less than 50% of the most recent ten meetings, for whatever reason, that member shall vacate that seat and the JPA shall publicize the availability of the seat, for the seats it oversees (or notify the public appointing agency of the opportunity to appoint a new member for the five public agency appointed seats). Members who leave the LTF for any reason are free to reapply for a seat. **This Section 6 becomes effective six months after adoption by the JPA Board.**

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY - AB939 LOCAL TASK FORCE
PROCEDURES

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CHAIR’S DUTIES

1. Conduct meetings
2. Make reports to the Joint Powers Authority Executive Committee and Board of Directors.
3. Other duties as requested by Local Task Force membership

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Updated LTF Policies and Procedures to Include an Attendance Policy

Larkspur

Per direction from the Local Task Force, the following attendance log is maintained and published in each LTF agenda.

Mill Valley

Recommendation

Information Only. No action needed.

Novato

Attachment

1. Local Task Force Meeting Attendance log.

Ross

San Anselmo

San Rafael

Sausalito

Tiburon

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Representative	May 18	Apr 18	Feb 18	Dec 17	Oct 17	Aug 17	Apr 17	Feb 17	Jan 17	Oct 16	Aug 16	Mar 16	Jan 16
Quorum?	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes
Haulers/Facilities													
Garbarino (MSS)	No	Yes	No	No	Yes	Yes	Yes	No	No	No	No	Yes	No
Iavarone (MVRS)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	n/a	n/a	n/a	n/a
Khany (Redwood Landfill.)	Yes	No	No	Yes	Yes	No	Yes	Yes	Yes	Yes	No	No	Yes
Christie (Bay Cities Refuse) Alt	Yes	No	No	No	No	No	Yes	No	No	No	No	No	No
Special Districts													
Greenfield (LGVSD)	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes
Johnson (Novato Sanitary)	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Schriebman (LGVSD) Alt	No	No	No	No	No	No	Yes	No	No	No	No	No	No
Environmental Orgs													
Kies (Sustainable Novato)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes
Pardi (NatureBridge)	Yes	Yes	No	No	Yes	Yes	No	No	Yes	Yes	Yes	Yes	Yes
Public Members													
Alice Cochran (San Rafael)	Yes	n/a ?	No	No	No	No	No	Yes	No	No	No	No	No
Goddard (Ross Valley Cities)	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	No	Yes	Yes	No
Molly de Vries (Southern Marin Cities)	No	Yes	No	No	Yes	Yes	Yes	Yes	No	No	Yes	Yes	Yes
McCarron (Novato City)	Yes	Yes	No	No	No	Yes	No	No	No	No	Yes	No	Yes

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere: Date: August 1, 2018

Corte Madera: To: Local Task Force Members

County of Marin: From: Steve Devine, Program Manager

Fairfax: Re: Report from Organics Subcommittee

Larkspur: At your April meeting the LTF established an Organics Subcommittee for 2018 and this item provides the opportunity for the Subcommittee to report out to the full LTF on recent activities and/or evolving information.

Mill Valley: Organics Subcommittee Members: LTF Members: Kies, Iavarone, Khany. Others: Scheibly, Bakx, Silver, Stern, Kazanjian

Novato: **Recommendation**
Receive report from Subcommittee.

Ross: **Attachment**
1. Effective Committees Article.

San Anselmo:

San Rafael: *F:\Waste\JPA\JPA Agenda Items\LTF 180801\Item 9 - Report from Organics Subcommittees
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Sausalito:

Tiburon:

Effective Committees: The Basics

Why Committees Don't Work

Typically committees don't work well for many of the same reasons boards don't function effectively: the lack of long-term agendas, reliance on poor or incomplete information, and the failure to distinguish between board level and operational issues. Therefore committees can benefit from many of the same approaches that make board meetings more effective: an overview by the committee chair at the beginning of each meeting, a strategic focus for discussions, prioritized agendas, annual calendar of committee meetings and major decisions, consent agendas, and evaluation of committee meetings.¹

Elements Of Committee Effectiveness

There are at least six elements of committee effectiveness:

- **Written Committee Description.** First, there should be a written description of what is expected of each committee to guide the chair and members. The description should summarize the purpose of the committee, its composition and selection procedure, and the specific duties of the committee. There are several sample committee descriptions in the Tool Section of this chapter.
- **An effective committee chair.** The next element is an effective chairperson. In general, the committee chair should be a board director. This helps to assure that the leadership of the committee is "in sync" with that of the board as a whole. In seeking an effective chair, we're looking for two things: content knowledge and experience relevant to the work of the committee as well as proven leadership and people skills that will be essential if the committee is to work effectively. Of the two, the most important is leadership and people skills. Additional content knowledge is more easily acquired by a committee chair than the ability to lead others.

You want a good leader of people and process, someone who feels confident in guiding committee members to accomplish the task in a timely manner. The role of committee chair requires extra work, time for communication with staff, a willingness to resolve conflicts among members, and a commitment to keep the board chair informed at all times².

There are also some personal characteristics of the effective committee chair that also need to be considered:

¹ Chait, Richard, Holland, Thomas, and Taylor, Barbara, Improving the Performance of Governing Boards, Oryx Press, 1996.

² Andringa, Robert C., and Engstrom, Ted W., Nonprofit Board Answer Book, National Center for Nonprofit Boards, 1997.

- Has confidence in other committee members;
- Wants to release the potential energy of the group;
- Is willing to relinquish some of the chair's formal authority if the job requires it; and
- Is more interested in the committee's success than in his or her own feeling of personal importance.

The good chair is one who can work with people, who can stimulate them rather than brow beat them and can help the group use all the abilities and experiences its members possess and new skills that they develop as they work together.³

The committee chair will be responsible for preparing agendas for the meetings, assigning responsibilities to committee members and doing some of the follow-up to make sure assigned work is being done by members.

- **Members thoughtfully appointed.** The next element of committee effectiveness is members who have been thoughtfully appointed. Each standing committee is generally composed of a core of five to eight members. They should be recruited with the following question in mind: What tasks are the committee responsible for and who among our members possess the skills and experience needed to complete those tasks? As is the case with other forms of volunteer recruitment, every effort should be made to match the needs and requirements of the committee and the skills, knowledge and interests of prospective committee members.
- **Accountability to the board.** The next element of committee effectiveness is clear accountability to the board of directors. This begins with the written committee function that describes what the board expects from the committee. There should also be an effort to link the committee description with relevant strategic plan language. Using a fundraising committee as an example, the committee description would reflect a major goal and supporting strategies that address the issue of association funding. Under the umbrella of the funding goal and strategies, committee leadership would develop an annual fund-raising strategy and supporting work plan in line with the funding strategic goal. This work plan would contain objectives incorporating measurable outcomes, and these measurable outcomes would be the basis for regular reporting of the committee to the board as a whole.
- **Well-run meetings.** The last element of committee effectiveness is well run meetings. In a sense, if a committee reflects the first five indicators of effectiveness -- a clear description of its work, a chair that knows how to lead, a solid match between the interests, skills and experience of individual members on the one hand, and the needs and requirements of the committee on the other, a good mix of members, and direct accountability to the board --we will have the

³ O'Connell, Brian, Operating Effective Committees, Independent Sector, 1988.

makings of excellent committee meetings. It will still be important to provide for meeting space that matches the needs of the group, a written meeting agenda and any necessary information mailed out to members in advance of the meeting.

Additional Practices to Enhance Committee Effectiveness

Evaluating Committee Meetings

At the end of each committee meeting, the chair can ask for written or oral comments about the session. In some organizations, this is a feature of every meeting and is referred to as the "check out." A relatively small investment of time can produce continuous improvements in the work of the committees. Immediate feedback from members can be solicited on how well the meeting achieved its purposes, if members stayed on task, and if there is anything that can be done to improve effectiveness of future committee meetings.

Annual Committee Calendar Of Major Decisions And Meetings

An annual committee calendar of major decisions and meetings is suggested. The committee calendar should also be tied into the overall annual board calendar so that efforts are unified and coordinated for maximum impact. Scheduling regular meetings of the committee in advance will also help busy people plan far enough in advance to assure good attendance.

Additional Suggestions

Committee effectiveness can also be enhanced through the following practices:

- Provide an orientation for new committee members.
- Make sure that committee members receive an agenda in advance of meetings and have all of the information they will need to complete their work.
- Provide regular and appropriate recognition to active committee members. The chair should also seek out unproductive committee members to find out what is getting in a way of performance and then devising strategies to overcome those barriers.
- Involve committee members in developing an annual committee plan of work and make sure that the committee plans are in alignment with the overall strategic plan of the association.

Sample Committee Meeting Feedback Form

Date: _____

Complete this form before leaving today.

	Excellent	Good	Fair	Poor
Were the issues discussed substantive?	4	3	2	1
Were the materials provided helpful in understanding/resolving the issues?	4	3	2	1
Was the discussion future oriented?	4	3	2	1
How can our next meeting be more productive?				

Based on today's discussion, what should we discuss in the future?

What was the most valuable contribution the committee made TODAY to the long-term welfare of the association, its members and the profession?

Please write additional comments below:

Sample Format: Committee Meeting Agenda

I. Call to Order

The chairperson announces the beginning of the meeting.

II.

Roll Call

Check attendance, which may be done by (1) reading a list of members aloud; (2) having assigned seats; (3) passing around an attendance sheet; or (4) having someone sign people in and out at the door.

III.

Approval of the Minutes of the Last Meeting

The appointed secretary or note-taker reads a summary of the last meeting. If there are any corrections or additions to the minutes. If there are none, the minutes stand approved, or they stand approved as corrected if changes are made.

IV.

Members' Reports

Each committee member reports to the group the progress of any activities in which he/she is involved. During reports, the members may solicit help from other members or give instructions to individuals.

V. Old Business

Old Business includes a question that was pending at the last session when it adjourned; any unfinished business that did not come up at the last session; or anything from the last session that was not completed.

VI.

New Business

New items of business are in order at this time.

VII.

Announcements

Announcements must be made before the meeting is adjourned.

VIII.

Adjournment

Adjournment ends not only the meeting but also the session. The next time the committee convenes, it must start from the beginning of the agenda.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere

Date: August 1, 2018

Corte Madera

To: Local Task Force Members

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Update from Staff on Recent and Ongoing Activities

Staff will provide an update on recent and ongoing activities.

Larkspur

Recommendation

Receive oral report. Information Only.

Mill Valley

Novato

Ross

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San Anselmo

San Rafael

Sausalito

Tiburon