

MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

EXECUTIVE COMMITTEE MEETING

Thursday, February 24, 2011
Marin Municipal Water District
220 Nellen Avenue, Corte Madera

9:00 AM - 9:30 AM

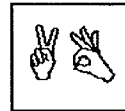
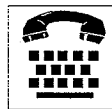
AGENDA

Call to Order.

1. Approval of Executive Committee Minutes from January 13, 2011. (Action)
2. JPA Grant Program Document Approval. (Action)
3. JPA Chair and Vice Chair Appointments. (Action)
4. Siting Element and Landfill Update. (Information)
5. Open Time.
6. Next scheduled Executive Board Meeting to be held on Wednesday, April 20, 2011.
Next scheduled JPA Board Meeting to be held on Thursday, May 26, 2011.
7. Adjourn.

The full agenda including staff reports can be viewed at
www.marinrecycles.org/mins_agendas.cfm

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All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be requested by calling (415) 473-4381 (voice) (415) 473-3232 (TTY) at least **four work days** in advance of the event. Copies of documents are available in alternative formats, upon written request.

Contact the County's Waste Management Division, at 499-6647 for more information

Draft

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Executive Committee
Thursday, January 13, 2011
65 Mitchell Blvd., Suite 200-A
San Rafael, CA 94903

MINUTES

MEMBERS PRESENT

Debra Stutsman, San Anselmo (Chair)
George Rodericks, Belvedere
Michael Frank, Novato
Jim Schutz, San Rafael
Matthew Hymel, County of Marin

STAFF PRESENT

Michael Frost, JPA Staff
Alex Soulard, JPA Staff
Eric Lueder, JPA Staff
Kiel Gillis, JPA Staff
Jeff Rawles, DPW

OTHERS PRESENT

Dee Johnson, Novato Sanitary District
Richard Erwin, R3 Consulting
Delyn Kies, Sustainable Novato
DeeAnn Budney, The Hive Advertising
Joan Irwin, Marin Food Scrap Recycling
Barbara Winter, Marin Food Scrap Recycling
Roger Roberts, Marin Conservation League
Jennie Pardi, Conservation Corps North Bay
Renee Goddard, Sustainable Fairfax
Patty Garbarino, Marin Sanitary Svc.
Bruce Baum, GCRWRM

Call to Order The Executive Committee meeting came to order at 1:31 PM.

1. Approval of Executive Committee Minutes from September 23, 2010. M/s Rodericks, Frank to approve the Committee minutes from the September 23, 2010 meeting. The motion passed, with abstentions from Matthew Hymel and Jim Schutz.
2. FY 11-12 Budget Process, Executive Committee Subcommittee. Staff proposed a budget schedule and appointment of a budget subcommittee consisting of Executive Committee Chair Debra Stutsman and Vice Chair George Rodericks, to assist staff in budget development. M/s Hymel, Schutz to approve the proposed budgets and budget sub-committee appointments. Motion passed unanimously.
3. Novato Zero Waste Opt Out and Associated Budget Adjustments. Staff reported that Novato City Council elected to opt out of the JPA's Zero Waste Programs which is an optional Section 6.2 Program. Staff amended the current 2010-2011 Budget and fee resolution to remove the assessment of \$49,889 from the Novato Disposal. Michael Frank requested clarification on Novato self haul and tipping fees in correlation with Zero Waste Program. Staff identified the tipping and self haul fees were separate from budget adjustment being addressed and account for roughly \$4,000 in Zero Waste fees. M/s Frank, Hymel to recommend approval of proposed budget adjustments to the full JPA Board. Motion passed unanimously.

4. JPA Grant Program Recommendations. Staff reported the JPA Grant Sub-committee developed recommendations for distribution of grants for Zero Waste programs to individual jurisdictions. This would provide support funding for jurisdictions to implement outreach of the developing Zero Waste Programs. Jim Schutz asked staff if further service is needed by George Rodericks and Ken Nordhoff on the Grant Sub-committee. Staff determined obligations on this matter have been met. Debra Stutsman asked staff to identify the proposed grant terms for the zero waste programs. Staff reported that each agency may not be ready to initiate Zero Waste related programs immediately or that grant funding may not be sufficient in every case. Member agencies would be allowed to bank the allotted funding and use those funds at a later date within the grant terms. M/s Hymel, Schutz to approve the proposed guidelines and authorize staff to begin drafting grant documents. Motion Passed with approval of all members with of Michael Frank abstaining

5. Novato Sanitary District Request for JPA Membership. Staff reported that the Novato Sanitary District (NSD) has requested to become a Board member of the JPA. Existing JPA Agreement language limits a special district's participation to the Local Task Force. Staff requested direction on this issue. Michael Frank supported NSD fill the Novato seat. Mr. Hymel suggested that as the Novato City Council is governing body, they be the agency that designates NSD as the seat holder on the JPA Board. Staff indicated new bi-laws would need to be drafted and approved by the JPA Board. M/s Hymel, Rodericks to recommend the JPA Board direct staff to draft bylaws to allow the Novato Sanitary District membership into the JPA following the approval by the Novato City Council. Motion passed unanimously.

6. Zero Waste Outreach Contract Approval. Staff reported that to develop public outreach for the Zero Waste Programs a contractor has been selected through an RFQ process. Staff recommended approval of a \$199,700 outreach contract with The Hive, the selected contractor. Matthew Hymel asked if this contract includes the update of the JPA website. Staff indicated the proposed contract does not included website revision funding. DeeAnn Budney of the Hive gave a brief description of her firms experience and proposed process for development of Outreach materials. M/s Schutz, Hymel to recommend approval of the proposed outreach contract to the JPA Board. Motion Passed with approval of all members with of Michael Frank abstaining.

7. Reusable Bag Program Augmentation. Staff reported that the community may be reaching saturation with JPA funded canvas shopping bags and requested an additional \$15,000 to fund outreach to retailers in preparation for a plastic bag ban. Matthew Hymel provided a brief explanation of a proposed optional plastic bag ban ordinance being considered by the Board of Supervisors as well as ongoing difficulties and issues. M/s Hymel, Rodericks to recommend the JPA Board move \$15,000 from reserves to fund bag ban outreach. Motion passed unanimously.

8. Draft Zero Waste Toolkit Report. Staff presented a Draft Zero Waste Toolkit Report compiled by the JPA commissioned consultant R3 Consulting. Staff identified the need to meet with the County Planning Director for input on implementation. Staff proposed to place the Tool Kit on a future agenda for action once the necessary information has been collected. Richard Tagore-Erwin of R3 identified that there is no one size fits all to the zero waste language presented in R3's report. Richard Tagore-Erwin also requested further guidance and feedback from the Committee regarding Construction & Demolition

Ordinances, allowing R3 to concentrate their efforts on specific models best suited to the JPA's needs. No action was required.

9. Local Task Force Member Appointments. Staff identified several vacancies in the LTF and how those vacancies have created difficulties in obtaining a quorum for many of the monthly meetings. As the Board is responsible for filling vacant seats, staff presented the nominees and requested the Committee make recommendations to the JPA Board for appointments. M/s Schutz, Hymel to recommend a 'Primary' and 'Alternate' 'Environmental' seats be filled by Delyn Kies and Jenni Pardi, respectively. These positions will alternate after one year and will continue to jointly retain voting authority for one seat. Motion passed unanimously. M/s Hymel, Rodericks to recommend Joan Irwin for the Southern Marin seat. Motion passed unanimously. Matthew Hymel suggests the Board make the candidate selection for the Ross Valley seat.

10. Elementary School Outreach Program Update. Staff reported on the progress with the committee approved contract with ZunZun for \$25,000 noting that 11 school presentations have been scheduled. Barbara Winter voiced her opinion of the quality in the ZunZun presentation and recommended providing additional outreach to schools for coordination of recycling with janitorial staff. No action was required.

11. Communication and Collaboration with Other Agencies. Staff reported that following the recommendation of the Zero Waste Feasibility Study, a number of advancements have been made in coordination for permitting of a composting facility in Nicasio and possibly developing a regional recycling database with Stopwaste.org and SF Department of the Environment. No action was required.

12. Open Time. Bruce Baum stated that a local court case involving the County and Waste Management resulted in a capacity of less than 15 years at the Redwood Landfill.

13. Schedule next Executive Board Meeting. – Staff will coordinate the next meeting with Committee Members.

14. Adjourn.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
George Rodericks

Date: February 24, 2011

Corte Madera:
David Bracken

To: JPA Executive Committee

County of Marin:
Matthew Hymel

From: Michael Frost
Executive Director



Fairfax:
Michael Rock

Re: JPA Grant Program Document Approval

Larkspur:
Dan Schwarz

Following approval of Zero Waste Grant Program Guidelines at the January 27, 2011 JPA Board Meeting staff has drafted grant documents for your Committee's approval.

Mill Valley:
Jim McCann

JPA staff has attached the following grant documents for your approval:

Novato:
Michael Frank

- Grant Guidelines
- Application Form
- Grant Agreement
- Grant Pledge
- Signature Authority Resolution
- Final Report Form

Ross:
Gary Broad

San Anselmo:
Debbie Stutsman

San Rafael:
Jim Schutz

These documents define the purpose, goals, requirements, milestones, and will facilitate the grant process. Counsel has reviewed and approved all grant documents and guidelines.

Sausalito:
Adam Politzer

Tiburon:
Margaret Curran

The grant program encourages adoption of the Zero Waste Toolkit Documents. Staff is coordinating meetings with the Community Development Directors and R3 Consulting Group in addition to soliciting comments on the draft document. The Toolkit should be available shortly after the grant documents are released.

Staff recommends the Committee approve the attached grant documents. Following approval JPA staff will begin the grant cycle by releasing the grant application on March 1, 2011.

Attachments

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Fiscal year 2010 - 2011

Zero Waste Grant Guidelines

Introduction

The Marin County Hazardous and Solid Waste Management Joint Powers Authority (JPA) Zero Waste Grant Program is administered by the JPA Staff. The procedures and requirements describe project and reporting requirements, report due dates, report contents, grant payment conditions, eligible and ineligible project costs, project completion and closeout procedures, records and audit requirements.

Grant Program

The JPA is offering grants to Member Agencies and Special Districts whose application identifies a program that works towards the Zero Waste Goal. Zero Waste Toolkit Documents have been developed by the JPA to implement waste reduction programs uniformly throughout Marin. Member Agencies and Special Districts should begin work on implementing all Zero Waste Reduction Programs (WRP's). Special Districts only have authority to implement a Zero Waste Resolution and a Food Scrap Program.

Primary WRP's are encouraged to be developed first and include:

- Zero Waste Resolution
- Construction and Demolition (C&D) Ordinance
- Commercial and Multi- Family Recycling Ordinance
- Commercial and/or Residential Food Scrap Recycling

Secondary WRP's can include:

- C and D Ordinance Enforcement Costs
- Outreach and Training Coordinator to Set Up Recycling and Composting at Schools
- Coordinator for Recycling and Composting at Local Events
- Purchase Easily-Portable Event Recycling Containers and Accessories for Loan for Local Events
- Adding Public Recycling Receptacles
- Commercial Waste Audits
- Local Composting Classes
- Support of Food Scrap Composting Programs
- Differential Costs of an Environmental Purchasing Policy
- Commercial and Multifamily Outreach and Support to Comply with 2012 Ordinance

Eligibility & Funding

Grant funding is available only for JPA Member Agencies and Special Districts identified as 'Applicants'.

It is recognized that each applicant will incur many costs while implementing WRP's. Therefore, it is intended the grant program funding will help cover those costs.

If Member Agencies or Special Districts determine they will be unable to adopt Primary or Secondary WRP's with their current funding they may forgo applying for grant funds. Their allotted funding will be encumbered and carry over to the next grant term for that specified agency after informing the JPA Staff. Grant funds will carry at the discretion of the JPA Board. After that time funds will become forfeited.

Special Districts that administer solid waste franchise agreements do not have the authority to implement a C&D Ordinance and Commercial and Multifamily Recycling Ordinances. By necessity, those ordinances will be handled by the County. Due to this reduced burden, Special Districts will only be eligible for \$3,500 of funding which will be derived from the Marin County portion.

Eligibility & Funding (Cont.)

The total allowable funds for each jurisdiction would be:

Belvedere	\$6,995.21
Corte Madera	\$13,958.59
County of Marin	\$38,577.42
Fairfax	\$11,847.09
Larkspur	\$16,330.75
Mill Valley	\$17,856.95
Ross	\$7,207.43
San Anselmo	\$16,614.67
San Rafael	\$58,879.43
Sausalito	\$11,936.24
Tiburon	\$13,407.21
Almonte Sanitary District	\$3,500.00
Alto Sanitary District	\$3,500.00
Bolinas Community Public Utility District	\$3,500.00
Homestead Valley Sanitary District	\$3,500.00
Las Gallinas Sanitary District	\$3,500.00
Marin City Community Services District	\$3,500.00
Stinson beach County Water District	\$3,500.00
Strawberry Recreational District	\$3,500.00
Tamalpais Community Services District	\$3,500.00
Total	\$245,111.00

Application Procedures

To reduce workload, all necessary application and document samples are supplied to grant applicants. It is recognized that every agency has its own legal counsel, and therefore it is not practical to require the model documents be adopted verbatim, but the substance must be similar to the samples provided. The application is limited to two pages, including the provided application forms. A sample Grant Application can be found as Exhibit F.

The Application Process is as follows:

- Determine grant fund eligibility, as described above
- Resolution drafting and Approval by Jurisdiction designating a Signature Authority for the JPA Grant Programs (Due within 30 days of Application due date)
- Submittal of completed Grant Application forms (Application, Signature Authority & Resolution, Grant Terms Agreement, Grant Pledge)

Once the Grant Application forms are received they will be reviewed by the JPA Executive Committee and determine if they meet the Grant requirements. Jurisdictions will be authorized to commence their proposed programs upon receipt of 'Notice to Proceed' from the JPA. Per the Grant Terms, a Final Report will be submitted to the JPA at the completion of the grant. This report will describe the outcome of the program implemented and an estimated tonnage of waste that was diverted through each program. Reporting criteria are explained in detail in the Grant Terms and a sample Final Report can be found as Exhibit G.

Milestones

- March 1, 2011 - Application Materials Released
- April 31, 2011 - Application Deadline
- June 15, 2011 - Cycle Awarded
- July 1, 2011 - Grant Term Begins
- May 15, 2012 - Grant Term Ends
- May 31, 2012 - Final Reports Due

Grant Payment

Upon completion of Final Report review by the JPA Executive Committee each payment will be processed based on the submitted Payment Request portion of the Final Report for eligible costs.

Eligible Costs

All expenditures must be only for activities, products, and costs included in the approved Work Plan and approved Budget. Services provided and costs must be incurred after receiving a Notice to Proceed and before the end of the Grant Term. Costs, including materials, supplies, equipment, facilities, must be related to Primary Zero Waste Tool Kit or Diversion programs, be reasonable, and focused on local needs as described in the application. Any proposed revision(s) to the Work Plan and/or Budget must be submitted and pre-approved in writing by the JPA Executive Committee.

Ineligible Costs

Any costs not included in the approved budget and not directly related to the approved grant project are ineligible for Grant Program use. Questions regarding ineligible costs can be directed towards the JPA Staff.

Recycled Content Requirements

All products that are purchased with grant funds must contain post consumer recycled-content material. All documents submitted to the JPA must be printed on double-sided on 100% recycled content paper. Specific pages containing full-color photographs or other ink intensive graphics may be printed on photographic paper

Audit / Records Access

The Grantee agrees that the JPA or their designated representative shall have the right to review and to copy any records or supporting documentation pertaining to the performance of this Agreement. Grantee agrees to maintain such records for possible audit for a minimum of 3 years from the date the Grant Term ends.

Communication

All communication regarding this grant shall be directed to the JPA Grant Program Coordinator

Submit Final Reports and written correspondence to:

JPA Grant Program Manager
c/o County of Marin Waste Mgmt Div.
PO Box 4186
San Rafael, CA 94913

Copyright Information

Any copyrightable materials produced with Grant Funds become the property of the JPA and the Member municipality. Questions regarding copyright materials can be directed towards the JPA Grant Programs Coordinator. Examples of copyrightable material included, but are not limited to:

- CD's and visual material
- Brochures, Pamphlets, and reproductions of advertisements designed for distribution

The following language must appear on any copyrightable material produced with JPA Grant Program Funds:

© {Year of Creation} By the Marin County Hazardous and Solid Waste Joint Powers Authority (JPA). All rights reserved. This publication, or parts thereof, may not be reproduced without the permission of the JPA.

Use of the initials "JPA" in conjunction with "Marin County Hazardous and Solid Waste" is sufficient when space is limited.

Grant Payment

Until all requirements stipulated in the Grant Term Agreement have been satisfactorily completed Grant Funds will not be released. Upon completion of Final Report review by the JPA Executive Committee, a payment will be processed based on the submitted Payment Request portion of the Final Report for eligible costs. Payment Requests must include itemized documentation of claimed expenses. If Grantees do not use all allotted grant funds they will be encumbered and added to eligible funding for that Grantee for future grant terms.

Reporting

A Final Report is required to be submitted by the Grantee to the JPA at the completion of the Grant Term. The Final Report will identify activity during the term of the grant and summarize all activity conducted in the performance and fund use of the grant. Copies of adopted documents (Ordinances, Resolutions, ect.) will be included in the report, as well as an estimate of how much diversion was created because of the program. A sample Final Report can be found as Exhibit G. Extensions may be granted for submittal of Final Report on an as needed basis by JPA Executive Committee. If all program criteria have not been met by the end of the grant term, the Grantee may report on the progress toward each grant task and demonstrate they have made all reasonable and feasible efforts to implement those programs.

A failure to submit Final Report by close of the grant term or by the date agreed to with the JPA Executive Committee may result in forfeiture of reimbursement or Grant funds to the Grantee.

Attachments:

- Grant Application – Exhibit A
- Grant Term Agreement – Exhibit B
- Grant Final Report – Exhibit C
- Grant Pledge – Exhibit D
- Sample Signature & Authority Resolution – Exhibit E

Exhibit A

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY

Fiscal year 2010 - 2011
Zero Waste Grant Application Form

Applicant Authority / Jurisdiction

<u>Name</u>	
<u>Mailing Address</u>	
<u>Primary Contact Name</u> <small>(As Authorized in Resolution)</small>	<u>Title</u>
<u>Telephone No.</u>	<u>Email Address</u>
Signature _____	Date _____

Jurisdictional Fund Allowance
\$

Requested Grant Amount
\$

1. Grant Fund Use:
(Identify the Zero Waste category and program type the funds will be primarily used for)

2. Project Description
Provide a description of the project as use of the requested funds.

Exhibit B

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Fiscal year 2010 - 2011

Zero Waste Grant Term Agreement

Grant Program

As identified in the Zero Waste Grant Guidelines, the JPA is offering grants to Member Agencies and Special Districts whose application identifies a program that works towards the Zero Waste Goal. Zero Waste Toolkit Documents have been developed by the JPA to implement waste reduction programs uniformly throughout Marin. Member Agencies and Special Districts should begin work on implementing all Zero Waste Reduction Programs (WRP's). Special Districts only have authority to implement a Zero Waste Resolution and a Food Scrap Program.

Primary WRP's are encouraged to be developed first and include:

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- Commercial and Multi- Family Recycling Ordinance
- Commercial and/or Residential Food Scrap Recycling

Secondary WRP's should be developed following implementation of Primary programs. Secondary programs can include:

- C and D Ordinance Enforcement Costs
- Outreach and Training Coordinator to Set Up Recycling and Composting at Schools
- Coordinator for Recycling and Composting at Local Events
- Purchase Easily-Portable Event Recycling Containers and Accessories for Loan for Local Events
- Adding Public Recycling Receptacles
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- Local Composting Classes
- Support of Food Scrap Composting Programs
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- Commercial and Multifamily Outreach and Support to Comply with 2012 Ordinance

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Eligible Costs

All expenditures must be only for activities, products, and costs included in the approved Work Plan and approved Budget. Any proposed revision(s) to the Work Plan and/or Budget must be submitted and pre-approved in writing by the JPA Executive Committee.

Ineligible Costs

Any costs not included in the approved budget and not directly related to the approved grant project are ineligible for Grant Program use. Questions regarding ineligible costs can be directed towards the JPA Staff.

Audit / Records Access

The Grantee agrees that the JPA or their designated representative shall have the right to review and to copy any records or supporting documentation pertaining to the performance of this Agreement. Grantee agrees to maintain such records for possible audit for a minimum of 3 years from the date the Grant Term ends.

Grant Payment

Until all requirements stipulated in the Grant Term Agreement have been satisfactorily completed Grant Funds will not be released.

Reporting

A Final Report is required to be submitted by the Grantee to the JPA at the completion of the Grant Term. The Final Report will identify activity during the term of the grant and summarize all activity conducted in the performance and fund use of the grant.

Certification

I declare, under the penalty of perjury under the laws of the State of California, that I have read all information in the Application Guidelines and Instructions and that all information therein submitted to the Marin County Hazardous and Solid Waste Management Joint Powers Authority for consideration in award of grant funds is true and accurate to the best of my knowledge.

X

Signature

Date

Print Name

Print Title

Exhibit C

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Fiscal year 2010 - 2011

Zero Waste Grant Final Report Form

Grantee

Name

Mailing Address:

Email Address

1. Grant Fund Use:

(Identify the Waste Reduction Program the funds were used for)

2. Project Description

(Provide a brief description of the project as a whole in 3-5 Sentences)

3. Please Provide a brief explanation of each project. (Identify major partners, contractors, consultants or vendors where applicable. Comment on objectives and if they were or were not achieved. If not, why not. What 'Best Practices' might be shared with other jurisdictions)

4. Please briefly explain how the grant funds have directly and/or indirectly reduced waste that would have otherwise made its way to the landfill and provide an estimate of waste diverted .

5. Please attach any supporting documentation, including approved Toolkit Documents, Resolutions or Ordinances that were generated through the use of Grant fund.

Ineligible Costs

Any costs not included in the approved budget and not directly related to the approved grant project are ineligible for Grant Program use. Questions regarding ineligible costs can be directed towards the JPA Staff.

Audit / Records Access

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Grant Payment

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Certification

I declare, under the penalty of perjury under the laws of the State of California, that I have read all information in the Application Guidelines and Instructions and that all information therein submitted to the Marin County Hazardous and Solid Waste Management Joint Powers Authority for consideration in award of grant funds is true and accurate to the best of my knowledge.

X

Signature

Date

Print Name

Print Title

Exhibit D

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

Fiscal year 2010 - 2011

Zero Waste Grant Pledge

Good Faith Effort

The undersigned applicant, given appropriate jurisdictional authority to apply and conduct the proposed application, does give a full faith pledge to work toward the adoption of Zero Waste Programs as described in the Grant Term therein.

The undersigned also affirms; that any funds received under the Zero Waste Grant Program will be used solely for the purpose of implementing and providing residential and commercial waste reduction or diversion programs under the guidelines described in the Grant Application.

In the case that the Grantee fails to implement the programs indicated on their application, the determination of whether the Grantee has or has not made a good faith effort will be made by the JPA Executive Committee.

X

Signature

Date

Print Name

Print Title

Exhibit E

SAMPLE
Signature and Authority Resolution

RESOLUTION NO. _____

**RESOLUTION OF THE (Agency Name) AUTHORIZING THE (Position Title) TO
SUBMIT APPLICATIONS FOR ZERO WASTE GRANTS AND TO EXECUTE ALL
NECESSARY DOCUMENTS FOR THE PURPOSES OF THE GRANTS FOR THE
PERIOD OF 5 YEARS TO MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

WHEREAS, The California Integrated Waste Management Act of 1989 (AB 939) required that all California jurisdictions achieve a landfill diversion of rate of 50% by the year 2000, and reduce, reuse, recycle and compost all discarded materials to the maximum extent feasible before any landfilling or other destructive disposal methods is used; and

WHEREAS, strategies to reach zero was can help to promote the overarching goal of each generation leaving less of an ecological footprint on the earth; and

WHEREAS, on November 14, 2006 the JPA adopted a goal of 80% landfill diversion by 2012, and Zero Waste Goal by 2025; and

WHEREAS; on January 27, 2012 the JPA approved Zero Waste Grant guidelines and established procedures governing the application, awarding, and management of the grants; and

WHEREAS, Grant Application procedures require an Applicant's governing body to authorize by resolution its approval for submittal of the Grant Application(s) identified below, and the designation by job title of the individual authorized to execute all Grant documents on behalf of (Agency Name) and

WHEREAS, if awarded, (Agency Name) will enter into a Grant Agreement with the JPA for implementation of said Grant(s).

NOW, THEREFORE, BE IT RESOLVED that the (Agency Name) authorizes the submittal of application(s) to the JPA for all grants for which (Agency Name) is eligible.

BE IT FURTHER RESOLVED that this authorization is effective from MONTH, DAY, 2011 through MONTH DAY, 2015.

BE IT FURTHER RESOLVED that the (Position Title) or his designee is hereby authorized and empowered to execute in the name of the (Agency Name) all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

PASSED AND ADOPTED at a regular meeting of the (Agency Name) held on this ___th day of _____, 2011, by the following vote:

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
George Rodericks

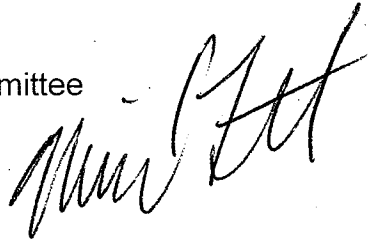
Date: February 24, 2011

Corte Madera:
David Bracken

To: JPA Executive Committee

County of Marin:
Matthew Hymel

From: Michael Frost
Executive Director



Fairfax:
Michael Rock

Re: JPA Chair and Vice Chair Appointments

Larkspur:
Dan Schwarz

The JPA Agreement specifies Executive Committee appointments will serve two-year terms. There are no time limitations specified for officer positions, but historically the Chair and Vice Chair have served two-year terms. Debra Stutsman has been your Chair and George Rodericks your Vice Chair for the past two terms.

Mill Valley:
Jim McCann

Novato:
Michael Frank

The JPA agreement specifies composition of the Executive Committee to be your Chair, Vice Chair and three other members of the JPA Board. In addition, representation must include membership from each of the following: the County, City of San Rafael, City of Novato, Southern Marin cities (Sausalito, Tiburon, Belvedere, and Mill Valley), and Ross Valley cities (Ross, San Anselmo, Fairfax, Larkspur, and Corte Madera).

Ross:
Gary Broad

San Anselmo:
Debbie Stutsman

San Rafael:
Jim Schutz

This item is placed on your agenda so you may consider nominations for the next JPA Board meeting.

Sausalito:
Adam Politzer

Tiburon:
Margaret Curran

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere:
George Rodericks

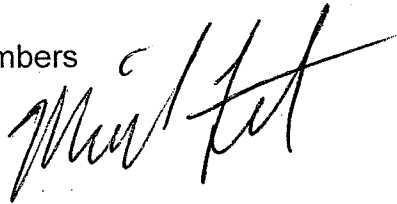
Date: February 24, 2011

Corte Madera:
David Bracken

To: Executive Committee Members

County of Marin:
Matthew Hymel

From: Michael Frost
Executive Director



Fairfax:
Michael Rock

Re: Siting Element and Landfill Update

Larkspur:
Dan Schwarz

According to California State Law, the JPA is required to update the Countywide Siting Element, which is monitored by CalRecycles. The Siting Element needs to plan for Marin's projected disposal for the next 15 year span. Based on the current Landfill permit the upcoming 2010 annual report will be the first time that Marin will be reporting less than 15 years of disposal capacity. In response the JPA will need to revise the Countywide Siting Element to plan for 15 years disposal capacity through existing or planned solid waste disposal and transformation facilities or through additional strategies.

Mill Valley:
Jim McCann

Novato:
Michael Frank

Ross:
Gary Broad

The current permit for Redwood Landfill was recently awarded by Marin County Environmental Health and has slightly less than 15 years capacity if filled at maximum permitted levels or nearly 19 years remaining of operation at average disposal rates. This permit, however, is under litigation and there has been a tentative ruling to set aside the higher disposal amount. If the permit is revoked Redwood Landfill will have a maximum of 8 years capacity at current fill rates and just over 6 years of capacity at maximum disposal rates. There has been no final ruling on the temporary ruling. How this issue will ultimately be resolved in the courts is unknown.

San Anselmo:
Debbie Stutsman

San Rafael:
Jim Schutz

Sausalito:
Adam Politzer

Tiburon:
Margaret Curran

Because the landfill life is limited, staff will be recommending funding in its proposed 2011-2012 budget request to update and revise the Siting Element portion of the Regional Agency Integrated Waste Management Plan. It is anticipated a \$50,000 budget will be required.

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