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DRAFT

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Wednesday, December 5, 2012
Tam Valley Community Center
203 Marin Ave. Mill Valley

MINUTES

MEMBERS PRESENT

Loretta Figueroa, Almonte Sanitary District
David Green, Unincorporated Marin Co.
Joan Irwin, Southern Marin Cities
Russ Greenfield, LGVSD
Jon Elam, Tamalpais CSD
Delyn Kies, Sustainable Novato
Patty Garbarino, Marin Sanitary Svc.
Matt McCarron, City of Novato
Steve McCaffrey, Redwood Empire Disposal
Renee Goddard, Ross Valley Cities
Jim Iavarone, Mill Valley Refuse

MEMBERS ABSENT

Greg Christie, Bay Cities Refuse
Jennie Pardi, Conservation Corps North Bay
Elissa Giambastiani, San Rafael
David Haskell, Sustainable Marin

STAFF PRESENT

Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff

OTHERS PRESENT

Andy Campbell, Renew Computers
Kerry Mazzoni, Public
Madeline Hope, West Marin Ed. Coordinator
Katherine DaSilva, Sustainable San Rafael
Anja Wehrman, Conservation Corps, North Bay
Kim Scheibly, Marin Sanitary Service
Kiki LaPorta, Sustainable Marin

Call to Order.

1. Open Time for Public Comment

Ms. Garbarino expressed an interest in reviewing food scrap composting participation rates and conduct quantitative and qualitative analysis of each haulers' experiences thus far.

2. Approval of the November 7, 2012 JPA Local Task Force Minutes

M/s Figueroa, Kies to approve the November 7, 2012 LTF Minutes. The motion passed unanimously.

3. Staff Report of Recent and Ongoing Activities

Staff provided an update on ongoing activities. Staff reported the Request for Proposals(RFP) process for Zero Waste has concluded with eleven responses to over 70 solicitations, Staff conducted a reusable bag hand-out of over 700 bags prior to 'Black Friday' at various retail locations throughout the County, Staff coordinated with the resource haulers on the 2012/13 Christmas Tree Composting Guide which will be running in local newspapers over the holiday season, Staff has been working with the National Parks staff to procure and install recycling bins at the Point Reyes National Sea Shore, Staff has been working to procure and install more recycling bins for downtown Point

Reyes, and in its third year, the Bulb & Battery Take-Back Program has collected over 30 miles of fluorescent tubes, 15,000 CFL bulbs, and 17 tons of batteries. Staff noted that in an effort to reduce waste, beginning in 2013 all JPA agenda packets will only be published electronically. Should LTF Members continue to require a hard copy of the packet they will need to notify Staff.

4. Reports from Subcommittees on LTF Work Plan Progress

LTF and public participants of the various LTF Subcommittees provided updates on Subcommittee work. Staff reported on the Sharps & Pharmaceuticals Subcommittee that met with County of Marin Environmental Health who will be reporting back to Staff with a cost estimate for additional outreach. That information will be included along with the LTF's recommendation to the JPA Board. Ms. LaPorta suggested the use of a QR code at prescription pick-up points to guide users towards safe disposal locations. Ms. Kies stated that the C&D Subcommittee (Kies, Garbarino, Greenfield. Public: Sheibly, McLaron, Mazzone) will meet with the Marin Builders Association and will be providing a report on the development of the asphalt shingle recycling pilot program. Ms. Irwin reported on the Long Term Funding Subcommittee (Irwin, McCarron) which has continued analysis of the JPA funding mechanism and identified the program costs have been rising yet disposal by the resource haulers has been falling.

5. Election of Local Task Force Chair and Vice Chair

Staff stated that a new LTF Chair and Vice chair should be elected to be in accordance with the LTF's Procedures. The election was called to order and nominations were solicited. M/s Garbarino, McCarron nominating Mr. Green for LTF Chair and Ms. Kies for Vice Chair. No further recommendations were heard. M/s Elam, Garbarino to close nominations. The motions passed unanimously. Ms. LaPorta thanked Mr. Elam for a job well done.

6. Appointment of LTF Member to Outreach RFQ Screening Process

Staff reported the need for an LTF substitute appointment to the Zero Waste RFQ screening panel as requested by the JPA Board. Staff stated the appointee will play a role in selecting a firm to continue developing Zero Waste Outreach. Staff fielded questions from LTF members and mentioned that interviews will likely begin after the holidays in January. M/s Green, Figueroa to nominate Ms. Goddard to the RFQ's screening panel. The motion passed unanimously.

7. Open Time for Member Comments

LTF Members were given the opportunity to identify waste reduction and sustainability news from their communities. Mr. McCarron briefly reported on upcoming developments in Green Chemistry will have future reports on the matter. Ms. Irwin requested information on the Food to Energy Program, Ms. Garbarino briefly reviewed the program and reported a 1-3% increase in rate payer costs, and reduced energy costs to Central Marin Sanitation Agency rate payers. Ms. Kies identified and reported on the recent U.S Green Building Council event occurring in San Francisco. Mr. Green briefly reviewed the YMCA Sustainability program occurring in San Rafael.

8. Next Meeting Date and Location – To Be Determined

9. Adjourn.