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DRAFT

MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting
Thursday January 24, 2013
Marin Municipal Water District.
220 Nellen Avenue, Corte Madera

MINUTES

MEMBERS PRESENT

Nancy Mackle, San Rafael
Michael Frank, Novato
Matthew Hymel, County of Marin
Dan Schwarz, Larkspur
Adam Politzer, Sausalito
Jim McCann, Mill Valley
David Bracken, Corte Madera
Debra Stutsman, San Anselmo
Margaret Curran, Tiburon

Members Absent

Rob Braulik, Ross

STAFF PRESENT

Michael Frost, JPA Staff
Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff

OTHERS PRESENT

Andy Campbell, Renew Computers
Renee Goddard, JPA LTF
Krysty Emery, CalRecycle
Felicia Wheaton, City of Belvedere
Garret Toy, Fairfax
John Lippitt, San Rafael Fire Dept.
Courtney Bell, San Rafael Fire Dept.
Dee Johnson, Novato Sanitary Dist.
Kaoru Cruz, CalRecycle
Krysty Emery, CalRecycle
Sam Ferrero, CalRecycle
Daniel North, Redwood Landfill
David Green, LTF
Neil Roscoe, Marin Sanitary Svc.
Kim Scheibly, Marin Sanitary Svc.
Patty Garbarino, Marin Sanitary Svc.
James Iavarone, Mill Valley Refuse
Judy Anderson, Fairfax

Call to Order: The JPA Board meeting came to order at 9:04 AM.

Regular Agenda

1. JPA Board Meeting Minutes from August 23, 2012

M/s Frank, Bracken to approve the minutes from the August 23, 2012 JPA Board meeting. The motion passed unanimously.

2. Executive Committee Appointment and Budget Subcommittee Appointments and Schedule

Staff provided a historical review of the Budget Subcommittee and noted that during the August 23, 2012 JPA Board meeting it was stated that Mr. Politzer would assume the seat currently held by Mr. McCann on the Executive Committee following Mr. Politzer's completion as the Marin Managers Association Chair. M/s McCann, Hymel selecting Mackle and Hymel as the Budget Subcommittee Members, approving the budget process, and appointing Mr. Politzer to the Executive Committee. The motion passed unanimously. No public comment was received.

3. Carryover FY 12-13 Zero Waste Grant Funds into Proposed Combined FY 13-14 Offering

Staff reported that the past three years of the Zero Waste Grant Program, although successful and well received, could benefit from some administrative modifications. Staff recommended, that should the grant program continue, the JPA Board carry over the FY12/13 grant funds to combine

with FY13/14 for “Cycle 3” as a “double offering”. Staff noted this would allow recipients to potentially implement larger and more effective programs, would reduce administrative burden, and bring the timing of the grant cycle in line with the JPA fiscal year. Staff fielded questions from the Board and clarified the recommendation. No public comment was received. M/s Frank, Hymel to authorize the carryover of \$250,000 in the Zero Waste Fund from FY 12/13 to FY 13/14 by directing the County of Marin Department of Finance to transfer \$250,000 in appropriations from fund 70073, fund center 6180012000, account 5211500 Miscellaneous Services, to fund 70073, fund center 6180990003, account 5211500 Miscellaneous Services for \$250,000. The motion passed unanimously.

4. Update on Household Hazardous Waste (HHW) Program from City of San Rafael Fire and Authorize use of Contingency Funds for FY 12/13 HHW Operations

Staff provided an overview of the HHW program, followed by an update from City of San Rafael Deputy Fire Marshall Lippitt. Mr. Lippitt reported that budget estimates were based on the assumption of the PaintCare Program coming online to offer an annual HHW facility savings of \$85,000. However, due to negotiation issues a contract with PaintCare will likely be delayed further. Mr. Lippitt commented on HHW disposal tonnages, insurance premium increases, outreach expenses, and that the program is presently \$50,000 over budget. Mr. Lippitt estimates that by end of fiscal year the facility will be up to \$150,000 over budget. San Rafael Fire Department requests JPA Board release up to \$175,000 from the HHW Contingency Fund to cover costs. Mr. Lippitt noted that PaintCare is online at retailers but only 3 municipalities in California have contracts in place for HHW facility collection. JPA and San Rafael Fire Staff fielded questions from the JPA Board. No public comment was received. M/s Politzer, Frank to authorize release of up to \$175,000 from the HHW contingency account into the HHW contract services account: 70071-5210100. The motion passed unanimously.

5. Authorize use of Contingency Funds for Increased Sharps and Pharmaceuticals Outreach

Staff outlined the existing Sharps and Pharmaceutical Programs, formation of the LTF Extended Producer Responsibility (EPR) Subcommittee and the process in which the LTF determined the need for expanded outreach for the roughly 25 collection locations. Staff reported that during the November 7, 2012 LTF meeting, a recommendation was unanimously passed advising the JPA to provide \$5,330 in outreach funding for the Community Development Agency to develop and implement increased outreach strategies for the sharps and pharmaceutical take-back programs. Staff fielded questions from the JPA Board and that funds would be allocated from the HHW Contingency fund, a 6.2 program. No public comment was received. M/s Hymel, Curran to Authorize the County of Marin Department of Finance to process a transfer of appropriations for \$5,330 from fund 70071, fund center 6180011000, account 9000010 Contingency General, to the same fund and fund center, account 5211500 Miscellaneous Services for \$5,330. The motion passed unanimously.

6. CalRecycle Presentation on AB 341 Mandatory Commercial Recycling

JPA Staff provided an overview of the mandatory commercial recycling elements of AB341 and efforts made to contact the haulers, encourage compliance with the law, post AB341 requirements on the JPA website ZeroWasteMarin.Org and coordinate with CalRecycle to conduct a presentation to the LTF. CalRecycle staff made a presentation outlining AB341 implementation and noted the tremendous progress already made by the JPA member cities to reduce waste and increase recycling. CalRecycle staff also identified the ability to support the JPA by reaching out to individual cities and asking member agencies to post CalRecycle AB341 information on city websites and deliver compliance information to the community. CalRecycle Staff fielded questions from the Board, which clarified the needs for all applicable businesses to comply with the law immediately, and that demolition projects would fall under the requirement to comply if they go beyond thresholds. No public comment was received. No action was necessary.

Consent Calendar

7. Update on Single Use Bag/CEQA RFP.
8. Update on Zero Waste Outreach RFQ.
9. Updated JPA Staffing Contract with County.
10. Novato Household Hazardous Waste Grant.
11. Contract with R3 Consulting for C&D Facility Recertification's
12. Update on Redwood Landfill EIR and Related Expansion Permit
13. Appointment of Dan North to Local Task Force.
14. Recruitment for Special District Representative
15. Notice of Funds Available: City/County Payment Program via CalRecycle.

End Consent Calendar

M/s Frank, Hymel to approve all items on the Consent Calendar. The motion passed unanimously.

16. Staff Report on Recent and Ongoing Activities.

Staff provided an update on ongoing activities including shifting from paper JPA agenda meeting packets to digital versions, Staff attending CalRecycle Green Roads workshop which will encourage the use of Rubberized Asphalt Concrete and Tire Derived Aggregate, tracking and support of Assemblyman Levine's AB158 proposal to ban Single Use Plastic Bags which is consistent with the JPA legislative platform, and encouraged JPA Members to look into the CAPRS program as outlined in Agenda Item 15. No public comment was heard. No Action was necessary.

17. Open Time.

No comments were received.

18. The next scheduled JPA Board Meeting is To Be Determined.

19. Adjourn. The meeting will be adjourned in memory of Elissa Giambastiani an active participant in the JPA's Local Task Force who passed away on December 16th.