

MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 LOCAL TASK FORCE

Wednesday, June 5, 2013  
Northgate Mall Community Room  
5800 Northgate Drive, Suite 200  
8:30 – 10:00 AM

AGENDA

Call to Order.

- 1) Open Time for Public Comment
- 2) Approval of the May 1, 2013 JPA Local Task Force Minutes (Action)
- 3) Update from JPA Board Chair Nancy Mackle and Selection of Two Appointees to Advisory Positions on JPA Board Outreach Subcommittee (Action)
- 4) Updates from LTF Subcommittees (Information)
- 5) Staff Report on Recent and Ongoing Activities (Information)
- 6) Open Time for Member Comments (Information)

The next scheduled LTF Meeting is August 7, 2013 at 8:30 AM.

**The full agenda including staff reports can be viewed at:**

**<http://zerowastemarin.org/who-we-are/2013-jpa-agendas-and-minutes/>**

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Contact the County's Waste Management Division, at 473-6647 for more information

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**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting  
Wednesday, May 1, 2013  
Northgate Community Room  
5800 Northgate Dr., San Rafael, Calif. 94903

MINUTES

**MEMBERS PRESENT**

Loretta Figueroa, Almonte Sanitary District  
David Green, Unincorporated Marin County  
Russ Greenfield, LGVSD  
Delyn Kies, Sustainable Novato  
Steve McCaffrey, Redwood Empire Disposal  
Renee Goddard, Ross Valley Cities  
Alex Stadtner, San Rafael  
Joan Irwin, Southern Marin Cities  
Jennie Pardi, Conservation Corps North Bay  
Dee Johnson, Novato Sanitary District  
David Haskell, Sustainable Marin

**MEMBERS ABSENT**

Matt McCarron, City of Novato  
Patty Garbarino, Marin Sanitary Service  
Dan North, Redwood Landfill

**STAFF PRESENT**

Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff

**OTHERS PRESENT**

Andy Campbell, Renew Computers  
Madeline Hope, West Marin Ed. Coordinator  
Kim Scheibly, Marin Sanitary Service  
Andy Campbell, Renew Computers  
Linda Schanfein, Sustainable Sausalito  
Tracy Keough, O'Rorke  
Grier Mathews, O'Rorke  
Casey Mazzoni, Marin Builders Association

Call to Order. The LTF Meeting came to order at 8:34AM

1. Open Time for Public Comment

No public comment was heard

2. Approval of the April 3, 2013 JPA Local Task Force Minutes (Action)

M/s Greenfield, Pardi to approve the April 3, 2013 LTF minutes. The motion passed unanimously.

3. Update from O'Rorke Inc. on Stakeholder Interviews (Information)

Staff from JPA contractor, O'Rorke Inc., provided an update on the recently conducted stakeholder interviews. Interviews included input from 16 JPA stakeholders, which included Board and LTF Members. The process provided much feedback, with one consensus being to improve implementation of food-scrap recycling. O'Rorke and JPA staff fielded questions from the LTF and public and identified a number of upcoming strategies that will increase awareness of the Zero Waste program. No action was necessary.

#### 4. CalRecycle Written Update

Staff briefly summarized the provided update from CalRecycle as well as directed LTF members to contact CalRecycle staff if they have any questions. No comments were submitted. No action was necessary.

#### 5. Existing Subcommittees Updates and Proposal to Refocus Subcommittees on Project Based Activities (Action)

Staff reviewed the LTF subcommittees, their actions, and recommended the LTF consider capitalizing on the recent successes of "project based" activities to continue the recent increased functionality, effectiveness and productivity. Staff recapped LTF recommendations to the JPA Board such as the improved outreach for the Sharps and Pharmaceuticals program and the C&D "Roofs to Roads" project. The C&D / Asphalt Shingles Subcommittee reported the ongoing success of the Roofs to Roads program, with 77 tons of materials diverted for reuse, with a only a marginal number of loads turned away due to contamination. The JPA Long Term Funding Subcommittee noted insufficient interest, the need for development of a JPA long term strategy, and recommended the subcommittee be disbanded. The LTF decided to keep the current composition and structure of the Subcommittees, but discussed long term funding and developed a recommendation to the JPA on that issue. The EPR / Sharps & Pharmaceuticals Subcommittee reported on the success of the recently developed Sharps & Pharmaceuticals pamphlet, but individuals noted some newly suggested changes. Staff stated that LTF Members should provide feedback directly to Whitney King at the County Department of Environmental Health who developed the pamphlet. Staff will forward Mr. King's contact information to the LTF. M/s Stadtner, Irwin to recommend the JPA develop a five year financial and strategic plan. The motion passed unanimously.

#### 6. LTF Meeting Schedule (Action)

LTF Members discussed the meeting schedule for the remainder of 2013. No public comment was heard. M/s Johnson, Irwin to cancel the July meeting, keep the remainder of the monthly meetings on the schedule, and limit the number of Staff in attendance at LTF meetings, at discretion of JPA Staff. The motion passes unanimously.

#### 7. Staff Report on Recent and Ongoing

Staff provided an update on recent and ongoing activities. No action was necessary.

#### 8. Open Time for Member Comments

LTF Members shared various community updates. No action was necessary.

#### 9. Adjourn

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere:**  
Mary Neilan

Date: June 5, 2013

**Corte Madera:**  
David Bracken

To: Local Task Force Members

**County of Marin:**  
Matthew Hymel

From: Steve Devine, Program Manager

**Fairfax:**  
Garrett Toy

Re: Update from JPA Board Chair Nancy Mackle and Selection of Two Appointees to Advisory Positions on JPA Board Outreach Subcommittee

**Larkspur:**  
Dan Schwarz

JPA Board Chair Nancy Mackle is attending Local Task Force meetings roughly once a quarter to share updates with the Local Task Force on recent JPA activities and solicit feedback from the group.

**Mill Valley:**  
Jim McCann

Additionally, Chair Mackle has advised that she would appreciate the LTF appointing no more than two members to be non-voting advisors to the JPA Board Outreach Subcommittee (Nancy Mackle – San Rafael and Adam Politzer – Sausalito) to assist with certain reviews of proposed zero waste outreach activities.

**Novato:**  
Michael Frank

**Ross:**  
Rob Braulik

**San Anselmo:**  
Debbie Stutsman

These two advisory positions on the subcommittee will be responsible for providing guidance to the two JPA Board Members. To control costs of having the outreach contractor at meetings the selected advisory members will report back to the LTF regularly, solicit feedback, and provide advice to the subcommittee on behalf of the LTF.

**San Rafael:**  
Nancy Mackle

**Sausalito:**  
Adam Politzer

It is suggested that you select your Chair and Vice Chair to fill these roles since they are already tasked with moderating the conversation and tracking the feedback of all members to help gauge consensus. This group exists to provide quick feedback to the Contractor. Therefore, LTF membership of this subcommittee is limited to two members to facilitate selection of meeting times more easily and to have more productive meetings.

**Tiburon:**  
Margaret Curran

**Recommendation**

1. Receive oral report.
2. Adopt a Motion appointing no more than two members from the Local Task Force to help advise the JPA Board Outreach Subcommittee.

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# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

**Belvedere:**

Mary Neilan

Date: June 5, 2013

**Corte Madera:**

David Bracken

To: Local Task Force Members

**County of Marin:**

Matthew Hymel

From: Steve Devine, Program Manager

Re: Updates from LTF Subcommittees

**Fairfax:**

Garret Toy

Currently there are three active subcommittees:

**Larkspur:**

Dan Schwarz

- EPR, Sharps and Pharmaceuticals Subcommittee
- JPA Long Term Funding Subcommittee
- Construction & Demolition/Asphalt Shingle Subcommittee

**Mill Valley:**

Jim McCann

Subcommittee members will be reporting back on progress they have made researching and addressing the issues at each LTF Meeting.

**Novato:**

Michael Frank

**Ross:**

Rob Braulik

**Recommendation**

Receive reports from Subcommittees.

**San Anselmo:**

Debbie Stutsman

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**San Rafael:**

Nancy Mackle

**Sausalito:**

Adam Politzer

**Tiburon:**

Margaret Curran