

DRAFT
MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

Executive Committee
 Thursday October 25, 2012
 Marin Municipal Water District
 220 Nellen Ave, Corte Madera

MINUTES

MEMBERS PRESENT

Nancy Mackle, San Rafael (Chair)
 Jim McCann, Mill Valley
 Dan Schwarz, Larkspur

MEMBERS MISSING

Matthew Hymel, County of Marin
 Michael Frank, Novato

STAFF PRESENT

Michael Frost, JPA Staff
 Alex Soulard, JPA Staff
 Steve Devine, JPA Staff
 Kiel Gillis, JPA Staff

OTHERS PRESENT

Neil Roscoe, Marin Sanitary Svc.
 Kim Scheibly, Marin Sanitary Svc.
 Kathy Wall, Marin Sanitary Svc.
 John Lippitt, San Rafael Fire
 Courtney Bell, San Rafael Fire
 Andy Campbell, Renew Computers
 Jon Elam, Tamalpais CSD
 Judy Anderson, Fairfax
 Dan North, Redwood Landfill
 Joan Irwin, LTF

1. Call to Order

The Executive Committee meeting came to order at 9:18AM.

2. Approval of Executive Committee Minutes from April 26, 2012.

M/s McCann, Schwarz to approve the April 26, 2012 Executive Committee minutes. The motion passed unanimously.

3. Update on HHW Facility Operations from San Rafael Fire Department

Deputy Fire Marshall John Lippitt provided an update on facility operations at the San Rafael Household Hazardous Waste Facility. Mr. Lippitt reported that through the efforts of HHW Staff the facility closed out FY 11/12 roughly \$9,500 under budget yet materials collected were 21% greater than the previous year. Mr. Lippitt also reviewed the FY12/13 budget freeze, as well as summarized the expected gains from possible participation in the Paint Care Program. Committee Members commended Marin Sanitary Service for their efforts operating the facility as well as San Rafael Fire staff for the report. No action was required. No public comment received.

4. Updated Staffing Contract with County

Staff reported that during the last audit, JPA Auditor Maher Accountancy made recommendations to update the Staffing Contract to reflect the current arrangement between the JPA and the County. This included clarification of routine practices and identification of 6.1 and 6.2 Programs. M/s McCann/Schwarz to approve and forward the updated contract to full JPA Board for final approval. The motion passed unanimously.

Consent Calendar

5. Zero Waste Grants Special Project Fund Roll Forward
6. New Hauler/Facility Representative to Local Task Force
7. Contract with Zun Zun for School Assemblies

M/s McCann, Schwarz to;

Authorize Executive Director to direct the County of Marin Department of Finance to increase appropriations in fund 70073, fund center 6180990003, commitment item 5211500 Miscellaneous Services by \$337,247.52.

And

Adopt a Motion recommending Dan North's appointment to the vacant a hauler/facility operator position on the Local Task Force to the full JPA Board.

And

Adopt a Motion authorizing your Executive Officer, Michael Frost, to sign a contract with ZunZun for an amount not to exceed \$15,000 to market, schedule and present educational musical assembles at local schools in Marin County.

The Motion passed unanimously.

End Consent Calendar

8. Open Time

Chair Mackle requested Staff to facilitate electronic paperless JPA Agendas to Executive Committee Members and that Chair Mackle will request the full JPA Board move to paperless.

9. Staff Report on Recent and Ongoing Activities

Staff provided an update on ongoing activities which included; release of the Zero Waste Outreach Request for Qualifications to over 70 local companies following review by LTF Members and Chair as well as JPA Members Hymel and Mackle, upcoming release of the CEQA Model Single-Use Bag Ordinance RFP, submittal of a Letter of Support for the California Department of Toxic Substances Control Green Chemistry Initiative, and Staff member Soulard's Zero Waste presentation at the Environmental Forum of Marin. Staff also noted the FY 11/12 Zero Waste Grant Progress Report is due December 12, 2012, and a sample report will be provided by Staff in the coming weeks.

10. Next scheduled JPA Board Meeting to be held: TBD.

11. Adjourn.