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DRAFT

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Wednesday, May 1, 2013
Northgate Community Room
5800 Northgate Dr., San Rafael, Calif. 94903

MINUTES

MEMBERS PRESENT

Loretta Figueroa, Almonte Sanitary District
David Green, Unincorporated Marin County
Russ Greenfield, LGVSD
Delyn Kies, Sustainable Novato
Steve McCaffrey, Redwood Empire Disposal
Renee Goddard, Ross Valley Cities
Alex Stadtner, San Rafael
Joan Irwin, Southern Marin Cities
Jennie Pardi, Conservation Corps North Bay
Dee Johnson, Novato Sanitary District
David Haskell, Sustainable Marin

MEMBERS ABSENT

Matt McCarron, City of Novato
Patty Garbarino, Marin Sanitary Service
Dan North, Redwood Landfill

STAFF PRESENT

Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff

OTHERS PRESENT

Andy Campbell, Renew Computers
Madeline Hope, West Marin Ed. Coordinator
Kim Scheibly, Marin Sanitary Service
Andy Campbell, Renew Computers
Linda Schanfein, Sustainable Sausalito
Tracy Keough, O'Rorke
Grier Mathews, O'Rorke
Casey Mazzoni, Marin Builders Association

Call to Order. The LTF Meeting came to order at 8:34AM

1. Open Time for Public Comment

No public comment was heard

2. Approval of the April 3, 2013 JPA Local Task Force Minutes (Action)

M/s Greenfield, Pardi to approve the April 3, 2013 LTF minutes. The motion passed unanimously.

3. Update from O'Rorke Inc. on Stakeholder Interviews (Information)

Staff from JPA contractor, O'Rorke Inc., provided an update on the recently conducted stakeholder interviews. Interviews included input from 16 JPA stakeholders, which included Board and LTF Members. The process provided much feedback, with one consensus being to improve implementation of food-scrap recycling. O'Rorke and JPA staff fielded questions from the LTF and public and identified a number of upcoming strategies that will increase awareness of the Zero Waste program. No action was necessary.

4. CalRecycle Written Update

Staff briefly summarized the provided update from CalRecycle as well as directed LTF members to contact CalRecycle staff if they have any questions. No comments were submitted. No action was necessary.

5. Existing Subcommittees Updates and Proposal to Refocus Subcommittees on Project Based Activities (Action)

Staff reviewed the LTF subcommittees, their actions, and recommended the LTF consider capitalizing on the recent successes of "project based" activities to continue the recent increased functionality, effectiveness and productivity. Staff recapped LTF recommendations to the JPA Board such as the improved outreach for the Sharps and Pharmaceuticals program and the C&D "Roofs to Roads" project. The C&D / Asphalt Shingles Subcommittee reported the ongoing success of the Roofs to Roads program, with 77 tons of materials diverted for reuse, with a only a marginal number of loads turned away due to contamination. The JPA Long Term Funding Subcommittee noted Long - term funding needs are tied to long term goals, which are set by the JPA. LTF members identified that present long-term direction is not clear enough to effectively assess the adequacy of funding levels and that It does appear likely that revenue will become less related to tonnage as we approach Zero Waste, and that JPA direction should be sought. The LTF decided to keep the current composition and structure of the Subcommittees, but discussed long term funding and developed a recommendation to the JPA on that issue. The EPR / Sharps & Pharmaceuticals Subcommittee reported on the success of the recently developed Sharps & Pharmaceuticals pamphlet, but individuals noted some newly suggested changes. Staff stated that LTF Members should provide feedback directly to Whitney King at the County Department of Environmental Health who developed the pamphlet. Staff will forward Mr. King's contact information to the LTF. M/s Stadtner, Irwin to recommend the JPA develop a five year financial and strategic plan. The motion passed unanimously.

6. LTF Meeting Schedule (Action)

LTF Members discussed the meeting schedule for the remainder of 2013. No public comment was heard. M/s Johnson, Irwin to cancel the July meeting, keep the remainder of the monthly meetings on the schedule, and limit the number of Staff in attendance at LTF meetings, at discretion of JPA Staff. The motion passes unanimously.

7. Staff Report on Recent and Ongoing

Staff provided an update on recent and ongoing activities. No action was necessary.

8. Open Time for Member Comments

LTF Members shared various community updates. No action was necessary.

9. Adjourn