

1 DRAFT

MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting
Thursday January 16, 2014
Central Marin Police Authority
250 Doherty Drive, Larkspur
9:00 – 10:30 AM

MINUTES

MEMBERS PRESENT

Nancy Mackle, San Rafael
Jim McCann, Mill Valley
David Bracken, Corte Madera
Debra Stutsman, San Anselmo
Mary Neilan, Belvedere
Garret Toy, Fairfax
Dan Schwarz, Larkspur
Adam Politzer, Sausalito
Michael Frank, Novato
Margaret Curran, Tiburon
Matthew Hymel, County of Marin

MEMBERS ABSENT

Rob Braulik, Ross

STAFF PRESENT

Michael Frost, JPA Staff
Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff

OTHERS PRESENT

David Zaltsman, County of Marin
Courtney Bell, S.R. Fire
John Lippitt, S.R. Fire.
Saaid Fakharzadeh, County of Marin
Diana Lee, City of San Rafael
Joan Lubamersley, Office of Marc Levine
Susan Stompe, Marin Conservation League
Cassidy Anton, Marin Sanitary Service
Casey Mazzoni, Marin Builders Association
Alex Stadtner, JPA Local Task Force
Abe Leider, Rincon Consultants
Matt Maddox, Rincon Consultants

Call to Order: The JPA Board meeting came to order at 09:01 AM.

1. JPA Board Meeting Minutes from October 24, 2013

M/s Neilan, McCann to approve the minutes for the October 24, 2013 JPA Board meeting.
The motion passed unanimously.

Consent Calendar

2. Executive Committee Budget Subcommittee and FY 14/15 Budget Development Schedule

3. City of San Rafael FY 12/13 Household Hazardous Waste Program Annual Report

No public comments were received. M/s McCann/Frank to approve the budget process and schedule, to receive the Household Hazardous Waste Program Annual Report from City of San Rafael Fire Department. The motion passed unanimously.

End Consent Calendar

Public Hearing

4. Certification of the Single Use Carryout Bag Reduction Ordinance for Marin County Cities and Towns Environmental Impact Report (EIR)

Staff summarized the development of the ordinance and the development and certification process for the EIR. Staff from the JPA's contractor, Rincon Consultants, outlined their involvement with the development of the ordinance and EIR, and summarized the EIR findings. Rincon staff noted that of the seven letters received during the EIR public comment period, most supported more restrictions on single use bags. Rincon staff also outlined the ordinance and EIR adoption process for the individual Member Agencies. Staff from Assembly Member Marc Levine's office identified support and commended the efforts made on the Single Use Bag issue. JPA staff, Rincon, and County Counsel fielded questions from the Board. Board members discussed the desire for uniform and consistent ordinances for ease of enforcement and understanding by the public. JPA staff noted that the proposed ordinance mirrors one adopted by the County, however, several cities and towns are already proposing adoption of various alternatives, so there is no guarantee of consistency. Rincon staff, with the support of County Counsel, summarized the ordinance adoption process and explained that each city could adopt the model ordinance or a combination of alternatives, but if additional changes are made, beyond listed alternatives, an addendum would need to be drafted. Rincon staff also explained that if such addendums were desired the JPA had additional funds in their contract to assist individual cities in the process. M/s Curran, Politzer to Adopt Resolution No. 2014-01 and to direct Staff to distribute the Final Environmental Impact Report and associated support materials where appropriate. The motion passed unanimously.

Regular Agenda

5. Outreach and Enforcement Assistance to Member Cities and Towns for Single Use Carryout Bag Reduction Ordinances

Staff stated that \$50,000 was included in the Administration Budget to fund education, enforcement and outreach for Single Use Carryout Bag Ordinances for the member agencies. Additionally, the JPA could use \$100,000 in contingency funds if they chose to appropriate those funds. Two different funding scenarios were provided to let cities and towns know how much funding they would receive under each circumstance. Staff noted that the JPA was providing a basic level of outreach by developing a mini-website (BYOBagMarin.org) to provide basic resources to the public and retailers for contact information within each city/town as well as specific details on each ordinance adopted. Board Members stated their expectations on the need for outreach funding, noting that outreach effort could be shared by those municipalities who are the first to implement their ordinances. M/s Frank, Hymel to provide \$50,000 in fiscal support to JPA Member Cities and Towns for single use carryout bag reduction ordinances. The motion passed unanimously.