

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board of Directors Meeting  
Thursday May 22, 2014  
Central Marin Police Authority  
250 Doherty Drive, Larkspur  
9:00 – 10:30 AM

MINUTES

**MEMBERS PRESENT**

Nancy Mackle, San Rafael  
Debra Stutsman, San Anselmo  
Mary Neilan, Belvedere  
Garret Toy, Fairfax  
Dan Schwarz, Larkspur  
Michael Frank, Novato  
Matthew Hymel, County of Marin

**MEMBERS ABSENT**

Rob Braulik, Ross  
Jim McCann, Mill Valley  
David Bracken, Corte Madera  
Adam Politzer, Sausalito  
Margaret Curran, Tiburon

**STAFF PRESENT**

Saaid Fakharzadeh, JPA Staff  
Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff

**OTHERS PRESENT**

Courtney Bell, S.R. Fire  
John Lippitt, S.R. Fire.  
David Concecion, MMWD  
Renee Goddard, JPA LTF  
Heidi Sanborn, CPSC  
Delyn Kies, JPA LTF  
Patty Garbarino, Marin Sanitary Svc.

Call to Order: The JPA Board meeting came to order at 09:03 AM.

1. JPA Board Meeting Minutes from January 16, 2014

M/s Hymel, Frank to approve the minutes for the January 16, 2014 JPA Board meeting.  
The motion passed unanimously.

**Regular Agenda**

2. Presentation by Heidi Sanborn from the California Product Stewardship Council on  
Extended Producer Responsibility

Ms. Sanborn provided an informative presentation regarding extended producer responsibility (EPR) efforts under way by the California Product Stewardship Council (CPSC). Ms. Sanborn outlined existing programs such as thermostat, paint, carpet and mattress collection programs that were lobbied for by CPSC. New legislation is proposed for EPR programs to alkaline batteries, and sharps collection. Ms. Sanborn concentrated her presentation on pharmaceuticals, outlining existing EPR programs in Canada, and pending pharmaceuticals EPR legislation in 30 other states. Ms. Sanborn fielded questions from the JPA Board and members of the public. No action was necessary.

3. FY 14-15 JPA Budget and Assessment Schedule

Staff provided a review of the proposed Budget and Assessment Schedule, outlining cost control measures taken by the HHW Facility, and noted a reduction of assessment

compared to FY13-14. Staff outlined the success of the recently implemented Paintcare program at the San Rafael HHW Facility. Staff summarized additions to the budget including the need for expanding the C&D Budget, adding a staff position to the JPA, and the proposed \$50,000 School Outreach RFP. The additions are the proposed steps to address the zero waste goal shortfall. Staff fielded questions from the JPA Board regarding the tracking of JPA Staff time. Staff reported working with Member Frank and the Novato Sanitary District on the recent reallocation of billing staff time to the appropriate fund centers and funding the majority of the new position from the Zero Waste Fund Center. Mr. Frank commended JPA Staff for their efforts to adjust staff allocations to more accurately represent actual duties. M/s Frank/Schwarz to adopt the FY 14-15 Budget and Assessment Schedule and to Authorize JPA Chair to sign Budget Resolution No. 2014-02. The motion passed unanimously.

### **Consent Calendar**

4. Signature Authority for Contracts to Carry Out the Oil Payment Program
5. Executive Director Signature Authority for Contracts and Purchase Orders
6. Audit and Financial Statements for Year Ended June 30, 2013.
7. Approval of the Fourth Cycle Zero Waste Grant Program and Forms
8. Authorization to Enter Into Contract for HD-20 Grant
9. Construction and Demolition Debris Model Ordinance, RFP and Contract
10. Authorization to Conduct a RFP Process and to Enter into Contract for Schools Zero Waste Evaluation

No public comments were received. M/s Schwarz/Hymel to Authorize Signature Authority for OPP Programs, Authorize Signature Authority for contracts and purchases, accept the Audit and Financial Statements, approve Cycle 4 Zero Waste Grant Program and forms, approve authorization for the HD-20 contract, approve the C&D RFP and contract, and authorize RFP for School Zero Waste Evaluation. The motion passed unanimously.

### **End Consent Calendar**