

**DRAFT**

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board of Directors Meeting  
Thursday May 28, 2015  
Central Marin Police Authority  
250 Doherty Drive, Larkspur  
9:00 – 9:30 AM

**MINUTES**

**MEMBERS PRESENT**

Nancy Mackle, San Rafael  
David Bracken, Corte Madera  
Garret Toy, Fairfax  
Michael Frank, Novato  
Adam Politzer, Sausalito  
Jim McCann, Mill Valley  
Mary Neilan, Belvedere

**MEMBERS ABSENT**

Rob Braulik, Ross  
Dan Schwarz, Larkspur  
Margaret Curran, Tiburon  
Matthew Hymel, County of Marin  
Debra Stutsman, San Anselmo

**STAFF PRESENT**

Steve Devine, JPA Staff  
Alex Soulard, JPA Staff  
Kiel Gillis, JPA Staff  
Casey Poldino, JPA Staff

**OTHERS PRESENT**

Courtney Scott, San Rafael Fire Dept.  
Patty Garbarino, Marin Sanitary Svc.  
Marv Zauderer, ExtraFood

Call to Order: The JPA Board meeting came to order at 09:04 AM.

**Regular Agenda**

1. JPA Board Meeting Minutes from February 26, 2015

M/s Frank, Bracken to approve the minutes for the February 26, 2015 JPA Board meeting. The motion passed unanimously.

1a. Open time for Public Comment

Marv Zauderer, founder of ExtraFood, provided a brief historical summary of his organization which is a countywide non-profit food recovery program. Mr. Zauderer identified the food waste reduction resources he can offer Zero Waste Grant Program awardees. No action was required.

2. FY 15-16 JPA Budget and Assessment Schedule

Staff reviewed the proposed Budget Sub-Committee Recommendation and Fee Schedule for FY 15/16. This included a summary of expenditures of the three cost centers: Zero Waste, Administration, and Household Hazardous Waste(HHW). Staff noted expenditures are down in two of the three cost centers, however due to a one-time pay-out of Zero Waste Grant funds there is a 7% increase in hauler assessments. Staff identified 61% of the overall budget (\$1.9M) funds the HHW Program at the HHW facility in San Rafael. 24% of the overall budget (\$768,000) funds Zero Waste programs such as the Zero Waste Grant Program and public outreach campaign executed

by JPA contractor O'Rorke, Inc. Staff noted that the HHW and Zero Waste budgets are optional 6.2 Programs and Novato does not participate. 15% of the overall budget (\$471,000) funds administration of the JPA which includes State mandated reporting and disposal tracking, and recycling requirements.

3. Fourth Cycle Zero Waste Grant Reports and Cycle Five Forms (Action)

Staff provided a summary of activities under Zero Waste Grant Cycle 4 and provided a summary of the proposed Zero Waste Grant Cycle 5 forms. Staff fielded questions from Board members, the public and clarified that Staff will work with each municipality during Cycle 5 to ensure programs are executed. Staff indicated Marin County will resubmit an updated Final Report. Staff requested guidance from the Board on spending and reimbursement policies in relation to the Zero Waste Grants. No public comments were submitted. M/s McCann/Curran to accept the Cycle 4 Grant Reports, approve the Cycle 5 Grant Documents and ensure Staff oversees that each municipality spend Zero Waste Grant funds in accordance with the Grant Guidelines or that a report from the municipalities is provided indicating grant funds are restricted to grant related activities where appropriate.

4. Elect New Chair

Staff explained current JPA Chair (Mackle) will be retiring from her position as San Rafael City Manager, and accordingly a new Chair will need to be elected. No public comments were submitted. M/s Frank/McCann to elect Member Toy to the JPA Chair position. The motion passed unanimously.