

MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 LOCAL TASK FORCE

Wednesday, April 4, 2018
1600 Los Gamos, Suite 211
San Rafael, CA 94903
8:30 – 10:00 AM

AGENDA

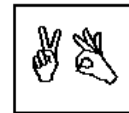
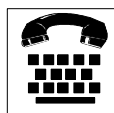
Call to Order.

- 1) Open Time for Public Comment (Information) (5 min)
- 2) Approval of the October 4, 2017 JPA LTF Action Minutes (Action) (2 min)
- 3) Approval of the December 6, 2017 JPA LTF Action Minutes (Action) (2 min)
- 4) Approval of the February 7, 2018 JPA LTF Action Minutes (Action) (2 min)
- 5) Monthly Update Report from CalRecycle (Information) (2 min)
- 6) Reports from LTF Members (Information) (15 min)
 - i) Haulers & Facilities:
Garbarino, Iavarone, Khany
 - ii) Special Districts Franchising Solid Waste:
Greenfield, Johnson
 - iii) Environmental Organizations:
Haskell, Pardi, Kies
 - iv) Public Members:
Goddard, Green, McCarron
- 7) Proposed LTF Recommendation to JPA Board to Update the LTF Policies and Procedures to Include an Attendance Policy (Action) (20 min)
- 8) Establish 2018 LTF Meeting Schedule (Action) (10 min)
- 9) Establish 2018 LTF Subcommittees (Action) (10 min)
- 10) Elect 2018 LTF Chair and Vice Chair (Action) (10 min)
- 11) Update from Staff on Recent and Ongoing Activities (Information) (10 min)

Reference: Current "LTF Policies and Procedures."

**The full agenda including staff reports can be viewed at:
<http://zerowastemarin.org>**

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All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be requested by calling (415) 473-4381 (voice) (415) 473-3232 (TTY) at least **four work days** in advance of the event. Copies of documents are available in alternative formats, upon written request.

Contact the County's Waste Management Division, at 473-6647 for more information

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DRAFT

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Wednesday October 4, 2017
1600 Los Gamos Dr, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT

Patty Garbarino, Marin Sanitary Service
Russ Greenfield, LGVSD
Jim Iavarone, Mill Valley Refuse Service
Joan Irwin, Southern Marin Cities
Dee Johnson, Novato Sanitary District
Ramin Khany, Redwood Landfill
Delyn Kies, Sustainable Novato
Jennie Pardi, Nature Bridge Golden Gate

STAFF PRESENT

Steve Devine
Judith Silver

OTHERS PRESENT

Celia Furber, Recology
Lisa Mekis, Carpet America Recovery
Kim Scheibly, Marin Sanitary Service
Fred Stemmler, Recology

MEMBERS ABSENT

Adrian Bartshire, San Rafael
David Haskell, Sierra Club
Matt McCarron, City of Novato
Renee Goddard, Ross Valley Cities
David Green, Unincorporated Marin County

1. Open Time for Public Comment

No Public comments were submitted.

2. Approval of the August 2, 2017 JPA LTF Action Minutes

M/s Irwin/Garbarino to approve the August 2, 2017 JPA LTF minutes. The motion passed unanimously.

3. Presentation by Recology Sonoma Marin

The LTF received a presentation from Celia Furber and Fred Stemmler of Recology Sonoma Marin. Recology Sonoma Marin is in the process of securing franchise assignments from various public agencies that currently contract with affiliates of the Ratto Group for resource hauling services. Celia and Fred shared information on Recology's history, work in neighboring communities and the company's approach to zero waste. Information item only. No action taken.

4. Presentation by Lisa Mekis, CARE (Carpet America Recovery Effort)

The LTF received a presentation from Lisa Mekis of CARE and learned about how the California carpet stewardship program currently works. Lisa shared that CARE's supports for drop-off sites include: a container, on call pick-up, promotional materials, and assistance from CARE staff. Lisa also shared that the service at the Marin Resource Recovery Center is one of their most productive sites.

5. Reports from LTF Members

a) Haulers & Facilities:

- Garbarino, Iavarone, Khany

b) Special Districts Franchising Solid Waste:

- Greenfield, Johnson

c) Environmental Organizations:

- Haskell, Pardi, Kies

d) Public Members:

- Bartshire, Goddard, Green, Irwin, McCarron

Members provided reports on activities. No action taken.

6. Monthly Update Report from CalRecycle

Information item only. No action taken.

7. Update from Staff on Recent and Ongoing Activities

Information item only. No action taken.

8. LTF Member Attendance Log and Attendance Policy

Information item only. Pursuant to a request at the prior LTF meeting, Staff developed a draft policy on LTF attendance and membership. The LTF requested that this matter be placed on the next LTF Agenda as an action item.

9. LTF 2017 Subcommittee Reports

Information item only. No action taken.

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DRAFT

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Wednesday December 6, 2017
1600 Los Gamos Drive, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT

Renee Goddard, Ross Valley Cities
Russ Greenfield, LGVSD
Jim Iavarone, Mill Valley Refuse Service
Dee Johnson, Novato Sanitary District
Ramin Khany, Redwood Landfill
Delyn Kies, Sustainable Novato

MEMBERS ABSENT

Patty Garbarino, Marin Sanitary Service
David Green, Unincorporated Marin County
David Haskell, Sierra Club
Matt McCarron, City of Novato
Jennie Pardi, Nature Bridge Golden Gate

STAFF PRESENT

Steve Devine
Ernest Klock
Judith Silver

OTHERS PRESENT

Sam Ferrero, CalRecycle
Jill Firch, CalRecycle
Joan Irwin
Gretchen Schubeck, City of Novato
Kim Scheibly, Marin Sanitary Service
Mark Williams, BioBag

1. Open Time for Public Comment

No Public comments were submitted.

2. Approval of the October 4, 2017 JPA LTF Action Minutes

Held over to next meeting for lack of a quorum.

3. Presentation by Mark Williams, Vice President of BioBag Americas (Information)

Information item only. No action necessary.

4. Presentation by Sam Ferrero, CalRecycle (Information)

Information item, no action necessary.

5. Reports from LTF Members

a) Haulers & Facilities:

- Garbarino, Iavarone, Khany

b) Special Districts Franchising Solid Waste:

- Greenfield, Johnson

c) Environmental Organizations:

- Haskell, Pardi, Kies

d) Public Members:

- Goddard, Green, McCarron

Members provided reports on activities. No action taken.

6. Updates from Staff on Recent and Ongoing Activities

Staff provided updates on the Five Year Plan Review, the Material Flow & Capacity Analysis, National Sword issue, the rechargeable battery project, “model zero waste school” project with the Marin County Office of Education, the “Trash Summit” hosted by the stormwater JPA, Christmas Tree ads, summarized recent advertising and shared a sample of recent inquiries received on the Zero Waste Marin website.

7. LTF Member Attendance Log and Attendance Policy

Information item only. This item was held over due to a lack of quorum.

8. LTF 2017 Subcommittee Reports

Information item only. No action taken.

9. LTF Subcommittee Reports

Information item only. No action taken.

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DRAFT

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Wednesday February 7, 2018
1600 Los Gamos Drive, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT

Renee Goddard, Ross Valley Cities
Russ Greenfield, LGVSD
Jim Iavarone, Mill Valley Refuse Service
Dee Johnson, Novato Sanitary District
Delyn Kies, Sustainable Novato

MEMBERS ABSENT

Patty Garbarino, Marin Sanitary Service
Ramin Khany, Redwood Landfill
David Green, Unincorporated Marin County
David Haskell, Sierra Club
Matt McCarron, City of Novato
Jennie Pardi, Nature Bridge Golden Gate

STAFF PRESENT

Steve Devine
Judith Silver
Casey Poldino

OTHERS PRESENT

Kim Scheibly, Marin Sanitary Service
Rose Radford, R3 Consulting
Garen Kazanjian, Recology Sonoma-
Marin
Emily Courtney, SEI

1. Open Time for Public Comment

No Public comments were submitted.

2. Approval of the October 4, 2017 JPA LTF Action Minutes

Held over to next meeting for lack of a quorum.

3. Approval of the December 6, 2017 JPA LTF Action Minutes

Held over to next meeting for lack of a quorum.

4. Monthly Update Report from CalRecycle (Information)

Information item, no action necessary.

5. Reports from LTF Members

a) Haulers & Facilities:

- Garbarino, Iavarone

b) Special Districts Franchising Solid Waste:

- Greenfield, Johnson

c) Environmental Organizations:

- Kies

d) Public Members:

- Goddard

Members provided reports on activities. No action taken.

6. Proposed LTF Recommendation to JPA Board to Update the LTF Policies and Procedures to Include an Attendance Policy

Held over to next meeting for lack of a quorum.

7. Establish 2018 LTF Meeting Schedule

Held over due to a lack of quorum.

8. Establish 2018 LTF Subcommittees

Held over due to a lack of quorum.

9. Elect 2018 LTF Chair and Vice Chair

Held over due to a lack of quorum.

10. Update from Staff on Recent and Ongoing Activities

Information item only. No action taken.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere

Corte Madera

County of Marin

Fairfax

Larkspur

Mill Valley

Novato

Ross

San Anselmo

San Rafael

Sausalito

Tiburon

Date: April 4, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Monthly Update Report from CalRecycle

Attached is an excerpt of updates from the California Department of Resources Recycling and Recovery (CalRecycle) provided by Sam Ferrero of the Local Assistance Market Development branch of CalRecycle.

Recommendation

Receive and File. Information Only.

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**CalRecycle
LTF Update
March 2018**

EVENTS

Please also see the CalRecycle Events Calendar, www.calrecycle.ca.gov/Calendar

AB 901 Rulemaking

As part of its responsibilities to implement the Recycling and Disposal Reporting System (AB 901, and also legislation, AB 1103), CalRecycle must undertake the rulemaking process. The proposed regulations for recycling and disposal facility reporting (**see attached**) aim to streamline and improve how organics, recyclable material, and solid waste are reported to and tracked by CalRecycle to better assist our various stakeholders and the public at large. (*Note: To enhance accessibility of PDFs, switch to high-contrast colors, as needed, when viewing.*)

Notice of the proposed regulations was published in the California Regulatory Notice Register by the Office of Administrative Law (OAL) on January 26, 2018. The notice began the formal 45-day public comment period of the rulemaking process. The public notice may be viewed [HERE](#).

During this 45-day comment process, written comment may be sent by mail, fax, or email to:

Jane Mantey, Ph.D. (or John Sitts)
Policy Development and Analysis Office
California Department of Resources, Recycling and Recovery (CalRecycle)
801 K Street, 17th Floor, MS 17-01
Sacramento, CA 95814
ATTN: AB 901 Reporting

Fax: (916) 319-7482 (or (916) 319-7199)
Email: AB901.Reporting@calrecycle.ca.gov.

A public hearing to receive public comments on the proposed regulations for recycling and disposal facility reporting has been scheduled for March 14, 2018 at 2:00 PM. The hearing will be held at the:

Joe Serna Jr., Cal EPA Building
Coastal Hearing Room
1001 I Street, 2nd Floor
Sacramento, CA 95814

CalRecycle requests those making oral comments at the hearing also submit written copies of their testimony. The hearing will conclude after the public gives testimony. Responses to public comments and any subsequent regulatory changes will be released after the conclusion of the 45-day period.

You will find the hearing agenda and all related materials, including a webcast link for remote participants, on the following Public Notice page [HERE](#).

The following [website](#) contains information about the regulation and will be updated to provide information related to the rulemaking as CalRecycle progresses with its efforts:
<http://www.calrecycle.ca.gov/laws/rulemaking/Reporting/default.htm>

To receive updates on the proposed regulations for recycling and disposal facility reporting, please register for the [Recycling and Disposal Facility Reporting Listserv](#).

Informal Rulemaking Stakeholder Workshop: SB 458 Pilot Projects Emergency Regulations

Event Information

Start Date: March 20, 2018 1:00PM

End Date: March 20, 2018 3:30PM

Location: 1001 I Street, Sierra Hearing Room, Sacramento CA 95814

Contact(s): DORWorkshops@CalRecycle.ca.gov

Summary

Description:

Governor Brown signed Senate Bill 458 (Wiener, Chapter 648) into law on October 10, 2017. This legislation authorizes CalRecycle to approve pilot projects proposed by jurisdictions to provide convenient beverage container redemption opportunities in underserved areas. CalRecycle is seeking feedback from interested parties for proposed emergency regulations to clarify and implement this new law.

Workshop Details:

- To attend the meeting in person, see 'Event Information'.
- To participate via webcast, go to: [Broadcast](#).
- Send comments/questions to: DORWorkshops@calrecycle.ca.gov.

Workshop participants are encouraged to submit questions in advance. Comments and questions will be accepted before, during, and after the workshop.

Public Meeting Notice: Informal Rulemaking Stakeholder Workshop for SB 1383 Short-Lived Climate Pollutants (SLCP)

Event Information

Start Date: April 4, 2018 9:00AM

End Date: April 4, 2018 3:00PM

Location: CA Dept. of Food and Agriculture (CDFA) Auditorium at 1220 N Street, Sacramento, CA. 95814

Contact(s): Marshalle Graham, Chris Bria

Start Date: April 6, 2018 9:00AM

End Date: April 6, 2018 3:00PM

Location: Schulman Auditorium at the Carlsbad City Library 1775 Dove Lane Carlsbad, CA, 92011

Contact(s): Marshalle Graham, Chris Bria

Summary

SB 1383 (Chapter 355, Statutes of 2015) Short-Lived Climate Pollutants (SLCP): Organic Waste Methane Emissions Reductions--Informal Rulemaking Stakeholder Workshop

CalRecycle will hold its seventh in a series of workshops on April 4, 2018, at the CA Dept. of Food and Agriculture (CDFA) Auditorium at 1220 N Street, Sacramento, CA. 95814 and on April 6, 2018 at Schulman Auditorium at the Carlsbad City Library 1775 Dove Lane Carlsbad, CA, 92011 to discuss the SB 1383 implementation process.

Topics will include an overview of the 2nd draft of the rulemaking text.

Information about the workshops can also be found at the Short-Lived Climate Pollutants (SLCP) webpage below.

Questions regarding this workshop can be directed to SLCP.Organics@Calrecycle.ca.gov.

Workshop Details:

- Agenda – to provide closer to meeting date
- **Note: CalRecycle will not be printing or bringing hardcopies of workshop materials, attendees will need to print their own prior to arrival.**
- To attend the meeting in person, see 'Event Information' above.
- To participate via webinar, go to: [Broadcast](#).
- **Workshop comments/questions** may be emailed before and during the workshop. Send comments/questions to SLCP.Organics@Calrecycle.ca.gov.

To receive information about CalRecycle's implementation of SB 1383 and to stay informed about opportunities to participate throughout the process, please subscribe to the [SLCP Listserv](#). More information can also be found at the [Short-Lived Climate Pollutants \(SLCP\): Organic Waste Methane Emissions Reductions](#) webpage and the [SLCP Proposed Regulations](#) webpage.

Covered Electronic Waste Stakeholder Workshop: Net Cost Report Cycle and Recovery and Recycling Payment Rates Considerations

Event Information

Start Date: April 17, 2018 1:00PM

End Date: April 17, 2018 4:00PM

Location: Cal/EPA Building, Sierra Hearing Room, 2nd floor, 1001 I Street, Sacramento, CA 95814

Contact(s): Ana-Maria.Stoian-Chu@CalRecycle.ca.gov

Summary

Description: The purpose of this workshop will be to present and discuss a preliminary evaluation of the recent Net Cost Report cycle covering the 2017 operational year and initial consideration of impacts to the recovery and recycling payment rates, including a differential recycling payment rate for non-CRT CEW. Every two years, as required by Public Resources Code sections 42477 and 42478, CalRecycle must review and consider the adequacy of covered electronic waste (CEW) recovery and recycling payments rates. The rates established by CalRecycle are intended to be sufficient to cover the average net costs of collecting and processing CEW. CalRecycle uses historical cost information reported by CEW program participants, such as net cost reports, as well as other inputs to determine what the rates should be. CalRecycle must establish any rate changes by July 1, 2018.

Workshop Details:

- Documents – Will be posted closer to the workshop date
- To attend the meeting in person please [RSVP](#) first, then see 'Event Information' above.
- To participate via webcast, go to: [broadcast](#).
- Questions regarding this workshop, before, during, and after this workshop can be directed to: EWaste@CalRecycle.ca.gov

Covered Electronic Waste Stakeholder Workshop: Recovery and Recycling Payment Rates Considerations

Event Information

Start Date: May 07, 2018 10:00AM

End Date: May 07, 2018 1:00PM

Location: Cal/EPA Building, Coastal Hearing Room, 2nd floor, 1001 I Street, Sacramento, CA 95814

Contact(s): Stoian-Chu, Ana-Maria

Summary

Description: The purpose of this workshop will be to consider and discuss possible changes to the covered electronic waste (CEW) recovery and recycling payment rates, including a differential recycling payment rate for non-CRT CEW. Every two years, as required by Public Resources Code sections 42477 and 42478, CalRecycle must consider and determine the recovery and recycling payment rates necessary to fund, on average, the CEW collection and recycling industry. This workshop will continue discussions previously held on April 17, 2018. Program staff will further present its evaluation of net cost information and make recommendations about payment rates.

Workshop Details:

- Documents – Will be posted closer to the workshop date
- To attend the meeting in person please [RSVP](#) first, then see 'Event Information' above.
- To participate via webcast, go to: [broadcast](#).
- Questions regarding this workshop, before, during, and after this workshop can be directed to: EWaste@CalRecycle.ca.gov

Next Monthly Public Meeting

March 20, 2018

April 17, 2018

www.calrecycle.ca.gov/PublicMeeting/

**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Date: April 4, 2018

Corte Madera To: Local Task Force Members

County of Marin From: Steve Devine, Program Manager

Fairfax

Larkspur Re: Reports from LTF Members

Mill Valley LTF membership is comprised of four categories:

Novato 1. Hauler/Facilities

Ross 2. Special Districts that Franchise Solid Waste

San Anselmo 3. Environmental Organizations

San Rafael 4. Public Members

Sausalito • County

Tiburon • San Rafael

 • Novato

 • Ross Valley Cities

 • Southern Marin Cities

To better identify information to share with and support the JPA Board, LTF Members are encouraged to share information in particular that is relevant to their area of expertise or representation.

Recommendation

Receive oral reports from LTF Members. Information only.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

LTF Roster

| <i>Haulers/Facility Operators</i> | |
|--|-------------------------------|
| Marin Sanitary Service | Patty Garbarino |
| Bay Cities Refuse (Alternate) | Greg Christie |
| Mill Valley Refuse | Jim Iavarone |
| Redwood Landfill | Ramin Khany |
| <i>Special Districts that Franchise Solid Waste</i> | |
| Novato Sanitary District | Dee Johnson, LTF Vice-Chair |
| Las Gallinas Sanitary District | Russ Greenfield |
| LGVSD (Alternate) | Judy Schriebman |
| <i>Environmental Organizations</i> | |
| Sierra Club, Green Coalition | David Haskell |
| Sustainable Novato | Delyn Kies |
| NatureBridge | Jennie Pardi, LTF Chair |
| <i>Public Members</i> | |
| County of Marin | David Green |
| San Rafael | Vacant (Currently recruiting) |
| Ross Valley | Renee Goddard |
| Novato | Matt McCarron |
| Southern Marin | Vacant (Currently recruiting) |

Recommendation

Receive reports from Members. Information only.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Date: April 4, 2018

Corte Madera To: Local Task Force Members

County of Marin From: Steve Devine, Program Manager

Fairfax

Larkspur Re: Proposed LTF Recommendation to JPA Board to Update the LTF
Policies and Procedures to Include an Attendance Policy

Mill Valley

Novato Per direction from the LTF, the following attendance log is maintained
and published in each LTF agenda.

Ross

San Anselmo At your August 2017 meeting, the LTF asked Staff to research and
develop a draft policy addressing attendance and membership on the
LTF for consideration by the JPA Board. Staff provided a draft policy at
your October meeting and the group asked that that draft be agendized
as an Action Item at the December meeting. There was no quorum at
the December or February meetings. Also, per the LTF, Staff solicited
the LTF membership for any alternative language to be considered, and
none was tendered.

San Rafael

Sausalito

Tiburon

The attached draft attendance policy (contained in Section 6 of the attached "LTF Procedures" document) provides for the opportunity for most, but not all, of the current members who could be impacted by such a policy to ensure continued membership. As previously noted, Staff has no desire to "cherry pick" LTF members – on or off the LTF – and so any such policy and attendance requirement thresholds are up to the LTF to develop itself for recommendation to the JPA Board.

One change to the proposed policy from the prior version is the addition of the last sentence in Section 2 related to reducing Terms from lifetime appointments to three years.

Recommendation

Adopt a Motion to submit an updated "LTF Procedures" document with a proposed attendance policy for consideration by the JPA Board of Directors at their next meeting.

Attachment:

1. Updated LTF Procedures Document with New Attendance Section 6 and Slightly Edited Section's 2 and 3.

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

| Representative | Feb 18 | Dec 17 | Oct 17 | Aug 17 | Apr 17 | Feb 17 | Jan 17 | Oct 16 | Aug 16 | Mar 16 | Jan 16 | Oct 15 | Apr 15 | Feb 15 |
|------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| Quorum? | No | No | Yes | Yes | Yes | Yes | Yes | No | No | Yes | Yes | No | Yes | Yes |
| Haulers/Facilities | | | | | | | | | | | | | | |
| Garbarino (MSS) | No | No | Yes | Yes | Yes | No | No | No | No | Yes | No | No | Yes | Yes |
| Iavarone (MVRs) | Yes | Yes | Yes | Yes | Yes | Yes | No | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| Khany (Redwood L.) | No | Yes | Yes | No | Yes | Yes | Yes | Yes | No | No | Yes | Yes | Yes | Yes |
| Christie (BCRS) Alt | No | No | No | No | Yes | No | No | No | No | No | No | No | No | No |
| Special Districts | | | | | | | | | | | | | | |
| Greenfield (LGVSD) | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | Yes | Yes | Yes | Yes |
| Johnson (Nov. San.) | Yes | Yes | Yes | No | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Schriebman (LGVSD) Alt | No | No | No | No | Yes | No | No | No | No | No | No | No | No | No |
| Environmental Orgs | | | | | | | | | | | | | | |
| Haskell (Sierra) | No | No | No | No | No | No | No | No | No | No | No | No | No | No |
| Kies (Sustainable Novato) | Yes | Yes | Yes | Yes | Yes | Yes | Yes | No | Yes | Yes | Yes | Yes | Yes | Yes |
| Pardi (NatureBridge) | No | No | Yes | Yes | No | No | Yes | Yes | Yes | Yes | Yes | No | Yes | Yes |
| Public Members | | | | | | | | | | | | | | |
| Vacant (SR Recruiting) | No | No | No | No | No | Yes | No | No | No | No | No | No | Yes | n/a |
| Goddard (Ross Valley) | Yes | Yes | No | Yes | Yes | Yes | Yes | No | Yes | Yes | No | No | Yes | Yes |
| Green (County) | No | No | No | Yes | Yes | No | Yes | Yes | No | Yes | No | No | Yes | No |
| Vacant (So Marin Recruiting) | No | No | Yes | Yes | Yes | Yes | No | No | Yes | Yes | Yes | Yes | No | Yes |
| McCarron (Novato City) | No | No | No | Yes | No | No | No | No | Yes | No | Yes | No | Yes | No |

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY - AB939 LOCAL TASK FORCE
PROCEDURES

SECTION 1 – SUMMARY OF PURPOSES AND RESPONSIBILITIES

- Identify solid waste management issues of county-wide or regional concern
- Make recommendations to the JPA Board regarding updates and maintenance of the County Integrated Waste Management Plan including the five-year review(s) as set forth in Public Resources Code Sections 41770 and 41822
- Monitor and review proposed legislation related to integrated waste management. If determined appropriate, propose recommendations to the Joint Powers Authority Board regarding advocating for legislation that will assist the County in meeting its goals pursuant to the California Integrated Waste Management Act
- Consider recommendations to the Joint Powers Authority Board regarding ordinances and/or minimum standards for possible adoption by local jurisdictions to assist in meeting the goals according to the California Integrated Waste Management Act and related legislation

SECTION 2 – MEMBERSHIP

The Marin County Hazardous and Solid Waste Management Joint Powers Authority Board has determined that the Local Task Force membership shall include at least two representatives of waste haulers, with two alternate members for those positions, three representatives of environmental organizations, two representatives of special districts involved in the regulation and disposal of waste, and five public representatives appointed by the member agencies serving on the Joint Powers Authority Executive Committee.

Local Task Force members shall be appointed by the Joint Powers Authority Board of Directors, with the exception of the five public representatives which will be appointed by the respective member agency serving on the Joint Powers Authority Executive Committee. Local Task Force members shall serve a maximum of three years. After three years, members are free to reapply for a seat. For members seated at the time of adoption of this policy, the three year term limit shall commence upon policy adoption by the JPA Board.

SECTION 3 – MEETINGS

Local Task Force regular meetings will be held ~~monthly~~ on the first Wednesday of each month, with a schedule adopted by the LTF at its first meeting of each year, in the offices of the Marin County Department of Public Works or other available locations. All regular meetings shall comply with the noticing, agenda, and comment requirements of

the Brown Act (Government Code §54950 et seq.). Special meetings may be called by the Chair or by a majority of the members, and held in accordance with the requirements of the Brown Act.

SECTION 4 – QUORUM, VOTING, AND RULES OF ORDER

A quorum for the transaction of business shall exist when a majority of the appointed members are present. When a quorum is present, action may be taken by the Local Task Force upon the affirmative vote of a majority of the members present, unless a greater voting requirement is prescribed by statute. Meetings of the Local Task Force shall be governed by Robert’s Rules of Order.

SECTION 5 – ELECTION OF OFFICERS, TERM, AND DUTIES

The officers of the Local Task Force shall be the Chair and Vice-Chair. Elections will be held at the first meeting of the calendar year and the Chair and Vice-Chair will assume responsibilities immediately. The term of the Chair and Vice-Chair shall be one year.

If at any time the Chair vacates this position, the Vice-Chair shall assume the role of Chair for the remainder of the elected term and is authorized to appoint a new Vice-Chair to serve the remainder of that elected term.

CHAIR’S DUTIES

1. Conduct meetings
2. Make reports to the Joint Powers Authority Executive Committee and Board of Directors.
3. Other duties as requested by Local Task Force membership

VICE-CHAIR’S DUTIES

1. Acting Chair in the absence of Chair
2. Other duties as requested by Local Task Force membership

SECTION 6 – ATTENDANCE

To effectively carry out its role as an advisory body to the JPA Board it is necessary for the LTF to have consistent participation from the various stakeholder categories that comprise the LTF membership. Accordingly, to make LTF seats available to the stakeholder community – when an LTF member is unable to participate in less than 50% of the most recent ten meetings, for whatever reason, that member shall vacate that seat and the JPA shall publicize the availability of the seat, for the seats it oversees (or notify the public appointing agency of the opportunity to appoint a new member for the five public agency appointed seats). Members who leave the LTF for any reason are free to reapply for a seat. This Section 6 becomes effective six months after adoption by the JPA Board.

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**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Date: April 4, 2018
Corte Madera To: Local Task Force Members
County of Marin From: Steve Devine, Program Manager
Fairfax
Larkspur Re: Establish 2018 LTF Meeting Schedule

Mill Valley The AB 939 Local Task Force (LTF) meets on the first Wednesday of a month from 8:30 a.m. to 10:00 a.m. The schedule of which particular months the group meets needs to be determined.
Novato

Ross The JPA Board of Directors/Executive Committee typically meets four times per year with additional subcommittee meetings.
San Anselmo

San Rafael For reference, the Sonoma and Santa Clara LTFs meet six times per year, Solano five, Napa four, and Alameda, San Francisco and San Mateo only on an as-needed basis. Staff would like to point out that a meeting in May can be useful for the LTF to consider the JPA Board/Executive Committees thoughts on the proposed FY 18/19 budget. Following are options to help facilitate scheduling:
Sausalito
Tiburon

| <i>First Wed</i> | <i>Option A "Quarterly +"</i> | <i>Option B "Other/TBD"</i> |
|-------------------------|--|--|
| Feb 7 | Feb 7 | |
| Mar 7 | | |
| Apr 4 | Apr 4 | |
| May 2 | May 2 | |
| Jun 6 | | |
| Jul 4 (Holiday) | | |
| Aug 1 | Aug 1 | |
| Sep 5 | | |
| Oct 3 | | |
| Nov 7 | Nov 7 | |
| Dec 5 | | |
| # of Meetings | 5 | TBD |

Recommendation

Adopt a Motion establishing the LTF meeting schedule for 2018.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Date: April 4, 2018

Corte Madera To: Local Task Force Members

County of Marin From: Steve Devine, Program Manager

Fairfax Re: Establish 2018 LTF Subcommittees

Larkspur

Mill Valley

In recent years, the LTF has utilized subcommittees to focus on particular issues and increase overall LTF effectiveness.

Novato

Ross

San Anselmo

San Rafael

Sausalito

Tiburon

An example of one successful subcommittee was the Extended Producer Responsibility (EPR) subcommittee that supported a recommendation to the JPA Board of Directors (that was adopted by the Board) to provide additional funding for a “sharps and pharmaceuticals” program operated by the County. The support for the proper handling of pharmaceuticals was in place while a more comprehensive industry sponsored EPR program was developed via RxSafe Marin. Another example is the Construction and Demolition (C&D) subcommittee that supported adoption of a Model Ordinance (that was adopted by the JPA Board) that could be used by the member Cities, Towns and County.

Staff recommends that the LTF consider adopting no more than two subcommittees – to provide focus and hopefully be able to build off of success. Staff also recommends the LTF appoint a Chair for each subcommittee to facilitate better conduct of the meetings.

The LTF can select whatever topics it may like for subcommittees – but Staff suggests that good utility could come from:

1. Continuing the good work of the Organics Subcommittee.
2. A very focused Subcommittee on one select issue with a goal of making an actionable recommendation to the JPA Board.

Recommendation

Adopt a Motion to establish one or more subcommittees, appoint Members to those subcommittees and appoint a Chair for each subcommittee. LTF Membership in any one subcommittee cannot exceed a quorum of the overall group to comply with the Brown Act.

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**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Date: April 4, 2018

Corte Madera To: Local Task Force Members

County of Marin From: Steve Devine, Program Manager

Fairfax

Larkspur Re: Election of Local Task Force Chair and Vice Chair

Mill Valley The AB939 Local Task Force (LTF) Procedures state that the LTF shall elect a Chair and Vice-Chair Elections at the first meeting of the calendar year.

Novato

Ross The current chair is Jennie Pardi and the Vice Chair is Dee Johnson.

San Anselmo

San Rafael **Recommendation:**

Sausalito The suggested course of action is to:

Tiburon

1. Accept nominations of candidates and elect an LTF Chair for a term beginning at the end of this meeting and ending upon election of a new LTF Chair for 2019; and then:
2. Accept nomination of candidates and elect an LTF Vice-Chair for a term beginning at the end of this meeting and ending upon election of a new Vice Chair for 2019.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Date: April 4, 2018
Corte Madera To: Local Task Force Members
County of Marin From: Steve Devine, Program Manager
Fairfax
Larkspur Re: Update from Staff on Recent and Ongoing Activities
Mill Valley Staff will provide an update on recent and ongoing activities.
Novato **Recommendation**
Ross Receive oral report. Information Only.

San Anselmo

San Rafael

Sausalito

Tiburon

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