

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Executive Committee  
Thursday April 24, 2014  
Central Marin Police Authority  
250 Doherty Drive, Larkspur  
9:00 – 9:30 AM

MINUTES

**MEMBERS PRESENT**

Nancy Mackle, San Rafael (Chair)  
Michael Frank, Novato  
Dan Schwarz, Larkspur  
Jim McCann, Mill Valley

**STAFF PRESENT**

Saaid Fakhazadeh, JPA Executive Director  
Steve Devine, JPA Staff  
Kiel Gillis, JPA Staff  
Alex Soulard, JPA Staff

**MEMBERS ABSENT**

Matthew Hymel, County of Marin (Vice Chair)

**OTHERS PRESENT**

John Lippitt, San Rafael Fire  
Courtney Bell, San Rafael Fire

1. Approval of Executive Committee Minutes from April 18, 2013

M/s Frank, Schwarz to approve the minutes from the April 18, 2013 JPA Executive Committee meeting. The motion passed unanimously.

**Consent Calendar**

2. Receive and File Update to Marin County Grand Jury

3. Audit and Financial Statements for Year Ended June 30, 2013

No public comments were received. M/s Schwarz, Frank to receive and file Grand Jury Report, and accept the Audit & Financial Statements. The motion passed unanimously.

**Regular Agenda**

4. Introduction of New JPA Executive Director Saaid Fakhazadeh

Staff introduced Saaid Fakhazadeh as the new JPA Executive Director. Mr. Fakhazadeh greeted the JPA Executive Committee and fielded questions from them. No action was required.

5. FY 14-15 Budget Sub-Committee Recommendation and Fee Schedule

Staff summarized the Budget-Subcommittee's recommended Budget and Fee Schedule to the Executive Committee Members. This included; a 4% decrease in hauler fee assessments due to a number of cost savings measures attributed to the recently agreed upon PaintCare program by the San Rafael Fire Department which covers paint disposal costs at the Household Hazardous Waste Facility. Staff reported these savings measures also restore the JPA Contingency Fund back to its 20% reserve. Staff reported the JPA

2012 interim ZeroWaste goal of 80% was not reached, and recommended changes to meet that goal. This included recruiting an additional JPA Waste Specialist for 50% of FY 14-15 and 100% of FY 15-16. This new position will cover duties including assisting member agencies with program implementation, schools, addressing state compliance issues and helping coordinate HHW programs. The budget also included increased resources in Construction & Demolition Debris Recycling programs, and additional funding to evaluate school recycling programs countywide in order to understand which programs are effective and which are not. Additionally, staff reported on a proposed change to shift the existing Zero Waste Grant Program into a block grant format. This grant change would eliminate the roll-over feature and funding should be fully used within the 4<sup>th</sup> grant cycle. Staff summarized the JPA Fund Centers, activities, and outlined which members do and do not participate in them, respectively. Staff fielded questions from Members. Member Frank requested a more detailed cost breakdown of the proposed Staff recruitment. Staff agreed to review the time allocations for the new position and to meet with the City of Novato and Novato Sanitary District staff prior to the May JPA Board Meeting. No public comments were submitted. M/s Frank, Schwarz, to recommend approval of the budget to the full JPA Board contingent on staff time evaluation and possibly reallocating how staff time is billed to the 6.1 and optional 6.2 programs. The motion passed unanimously.

6. Staff Report on Recent and Ongoing Activities

Staff provided a brief summary of JPA activities, including: Using funds from a CalRecycle Beverage Container Recycling Grant in partnership with the City of San Rafael, Point Reyes National Seashore and Marin Housing Authority to procure collection receptacles for CRV materials. Staff also outlined activities related to the Oil Payment Program such as the 'Barrio Vibes' radio program in West Marin, the Earth Day Festival in Mill Valley, and a race event held at the Marin County Motorcycle Association facility in West Marin. Staff made note of the upcoming DEA drug take-back day in September. No action was necessary. No public comments were heard.

7. Next Scheduled JPA Board Meeting is May 22, 2014.

8. Adjourn