

DRAFT

1 MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting
Thursday October 22, 2015
Central Marin Police Authority
250 Doherty Drive, Larkspur
9:00 – 9:30 AM

MINUTES

MEMBERS PRESENT

Jim Schutz, San Rafael
Garret Toy, Fairfax
Michael Frank, Novato
Mary Neilan, Belvedere
Joe Chin, Ross
Dan Schwarz, Larkspur
Debra Stutsman, San Anselmo
Margaret Curran, Tiburon

MEMBERS ABSENT

Adam Politzer, Sausalito
David Bracken, Corte Madera
Jim McCann, Mill Valley
Matthew Hymel, County of Marin

STAFF PRESENT

Steve Devine, JPA Staff
Alex Soulard, JPA Staff
Kiel Gillis, JPA Staff
Casey Poldino, JPA Staff

OTHERS PRESENT

Patty Garbarino, Marin Sanitary Svc.
Kim Scheibly, Marin Sanitary Svc.
Tracy Keough, O'Rorke, Inc.
Garth Schultz, R3 Consulting Group

Call to Order: The JPA Board meeting came to order at 09:06 AM.

Regular Agenda

1. JPA Board Meeting Minutes from May 28, 2015

M/s Frank, Neilan to approve the minutes for the May 28, 2015 JPA Board meeting. The motion passed unanimously.

1a. Open time for Public Comment

No public comments were submitted. No action was required.

2. Authorization to Contract with O'Rorke Inc. for Outreach Services

Staff summarized the process which resulted in the selection of O'Rorke, Inc. to provide outreach services for the JPA. Tracy Keough, O'Rorke Principle, provided a brief historical review of services rendered to the JPA for the past three years, a summary of activities provided from this most recent contract, and offered a list of recommendations and suggestions should the JPA authorize the provided contract. Those suggestions included a phone survey to evaluate the success of outreach activities to date, more expansive school outreach efforts, as well as a number of more "Green Teas" in order to reach the public on a face to face basis.

JPA Staff and Ms. Keough fielded questions from JPA Board Members addressing ZeroWasteMarin.org website queries, Home Owners Association outreach activities, performance tracking of outreach efforts, partnerships with other entities and agencies. Ms. Garbarino noted that while participation in recycling is at 99%, more outreach and education is needed in order to accomplish the Zero Waste goal. M/s Curran, Frank to authorize the JPA Chair to sign and execute the attached O'Rorke contract. The motion passed unanimously.

3. Construction and Demolition (C&D) Debris Final Report

Staff described the process which resulted in the selection of R3 Consulting Group to provide C&D Project Implementation for the JPA. R3 Staff described the report development process and the findings of the C&D Final Report. Garth described the C&D Facilities solicited and certified, current Member Agency program implementation and provided recommendations on how to streamline C&D program administration at local agencies. The report recommends the JPA certifies facilities to CALGreen diversion requirements and recommends that municipalities apply CalGreen to all projects that require a building permit. R3 will continue to work with the JPA to develop standardized outreach and reporting forms that can be used by all member agencies, improving the process for contractors and the cities and towns. No comments were heard from the public. M/s Schwarz / Stutsman to; Certify Construction and Demolition Facilities to CalGreen diversion requirements, Encourage Cities/Towns to apply CalGreen to all projects that require a building Permit, Direct staff to assist Cities/Towns with C&D education, enforcement, and administration moving forward by providing outreach and standardized forms. The motion passed unanimously.