Call to Order.

1) Open Time for Public Comment (Information) (2 min)

2) Approval of the May 2, 2018 JPA LTF Action Minutes (Action) (1 min)

3) Approval of the August 1, 2018 JPA LTF Action Minutes (Action) (1 min)

4) Presentation on SB 1383 by Marshalle Graham from CalRecycle (Information) (25 min)

5) Presentation on AB 901 by Steve Sander from CalRecycle (Information) (25 min)

6) Reports from LTF Members (Information) (10 min)
   i) Haulers & Facilities: Garbarino, Iavarone, Khany
   ii) Special Districts Franchising Solid Waste: Greenfield, Johnson
   iii) Environmental Organizations: Pardi, Kies
   iv) Public Members: Cochran, de Vries, Goddard, McCarron

7) LTF Attendance Log (Information) (1 min)

8) Report from Organics Subcommittee (Information) (3 min)

9) Establish 2019 LTF Meeting Schedule (Action) (5 min)

10) Elect 2019 LTF Chair and Vice Chair (Action) (5 min)

11) Update from Staff on Recent and Ongoing Activities (Information) (10 min)

The full agenda including staff reports can be viewed at: http://zerowastemarin.org/Agenda

All public meetings and events sponsored or conducted by the County of Marin are held in accessible sites. Requests for accommodations may be requested by calling (415) 473-4381 (voice) (415) 473-3232 (TTY) at least four work days in advance of the event. Copies of documents are available in alternative formats, upon written request.

Contact the County’s Waste Management Division, at 473-6647 for more information.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Open Time for Public Comment

The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

**Recommendation**
Receive public comment. Information Only.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Approval of the May 2, 2018 JPA LTF Action Minutes

Please find attached the Draft Action Minutes from your last meeting.

**Recommendation**

Adopt a motion to receive and file the Action Minutes.

---

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

**Motion:** __________________ Second: __________________

**Ayes:** _____________________________________________

**Noes:** _____________________________________________

**Abstentions:** _______________________________________

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F:\Waste\JPA\JPA Agenda Items\LTF 181107\Item 2 - Draft LTF Minutes 05-02-18.docx
11/2/2018 9:14 AM
MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 Local Task Force Meeting
Wednesday, May 2, 2018
1600 Los Gamos Drive, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT
Greg Christie, Bay Cities Refuse
Alice Cochran, City of San Rafael
Renee Goddard, Ross Valley Cities
Russ Greenfield, LGVSD
Jim Iavarone, Mill Valley Refuse Service
Dee Johnson, Novato Sanitary District
Ramin Khany, Redwood Landfill
Delyn Kies, Sustainable Novato
Matt McCarron, City of Novato
Jennie Pardi, Nature Bridge

STAFF PRESENT
Steve Devine
Melody Mitchell
Casey Poldino
Judith Silver
Jacqueline Streur

OTHERS PRESENT
Whitney King, Marin County EHS
Kim Scheibly, Marin Sanitary Service
Karen Stern, Redwood Landfill

MEMBERS ABSENT
Patty Garbarino, Marin Sanitary Service
David Green, Unincorporated Marin County

1. Open Time for Public Comment
Ms. Scheibly and Ms. Goddard praised Ms. Streur for all her hard work at the Fairfax Take Back Day.

2. Approval of the April 4, 2018 JPA LTF Action Minutes
Mr. Devine stated that there is a correction to Item 5, it is the old version and it does not reflect Ms. Johnson as Chair and Ms. Goddard as Vice Chair.


3. Presentation on the Construction and Demolition Debris Recovery Facility at the Redwood Landfill
Mr. Khany shared updates regarding the status of permitting for a new recovery facility and recycling center at Redwood Landfill to assist the County with their needs and to establish partnerships with other haulers within the County. He also shared concerns regarding commercial customers, addressing and managing single stream materials, and China’s new policies regarding contaminated recycling loads. Information item only. No action necessary.
4. **Update on the Med Project Marin Service Resulting from the Marin County Safe Drug Disposal Ordinance**
Mr. King shared updates and other information regarding the County’s recently adopted Safe Drug Disposal ordinance including funding, prescription drug drop-off kiosks and mail-back envelopes provided by the libraries, policies of other jurisdictions’ similar ordinances, and voluntary participation of local pharmacies. Information item, no action necessary.

5. **Reports from LTF Members**
   Item tabled due to time constraints of full Agenda, Chair moved on to Item 6.
   Item revisited after completion of Item 7:
   a) Haulers & Facilities:
      - Scheibly
   b) Special Districts Franchising Solid Waste:
      - Greenfield, Johnson
   c) Environmental Organizations:
      - Kies
   d) Public Members:
      - Goddard

Ms. Scheibly shared information regarding the Hauler Collaborative newsletter that will be inserted into newspapers in Sonoma and Marin. Mr. Greenfield shared an Agenda item request to recommend to the JPA Board that they write a letter to the legislature regarding possible stricter product packaging laws, and possibly raising the deposit for cans and bottles. Ms. Johnson shared the results of Novato Sanitary’s recent E-Waste Event and upcoming outreach events including the Novato School Tour on May 5, 2018, and the Novato Art & Wine Festival in June. Ms. Kies and Ms. Johnson shared highlights from the City of Novato’s recent Climate Action Community Event. Ms. Goddard praised Ms. Scheibly for the Marin Sanitary Service newsletter, and shared highlights from her attendance at the Press Conference and Council Meeting in Berkeley. Ms. Silver provided information regarding the upcoming Sonoma County Zero Waste Symposium on May 10, 2018.

6. **Material Flow and Capacity Analysis Project**
Mr. Devine shared the results of the Material Flow and Capacity Analysis Project that was presented by R3 Consulting at the April 24, 2018 JPA Executive Committee. This presentation will also be given at the May 24, 2018 full JPA Board Meeting. Information item only, no action necessary.

7. **Draft Fiscal Year 18/19 Budget as Recommended for Approval by the Executive Committee at their 4/26/18 Meeting**
Mr. Devine provided information regarding the Draft Fiscal Year 18/19 Budget as it was shared at the April 26, 2018 JPA Executive Committee meeting (and recommended for approval by the Executive Committee at that meeting). Accordingly, that proposed
budget will appear at the JPA Board meeting on May 24, 2018 for the full Board’s consideration. Information only, no action necessary.

8. Update from Staff on Recent and Ongoing Activities
Item waived due to time constraints.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Approval of the August 1, 2018 JPA LTF Action Minutes

Please find attached the Draft Action Minutes from your last meeting.

Recommendation
Adopt a motion to receive and file the Action Minutes.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: 
Second: 

Ayes: 

Noes: 

Abstentions: 
MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

AB 939 Local Task Force Meeting
Wednesday, August 1, 2018
1600 Los Gamos Drive, Suite 211
San Rafael, CA 94903

Action Minutes

MEMBERS PRESENT
Greg Christie, Bay Cities Refuse
Molly DeVries, Southern Marin Cities
Patty Garbarino, Marin Sanitary Service
Renee Goddard, Ross Valley Cities
Russ Greenfield, LGVSD
Delyn Kies, Sustainable Novato

STAFF PRESENT
Steve Devine
Melody Mitchell
Casey Poldino
Judith Silver

OTHERS PRESENT
David Catalinotto, San Rafael Fire
Garen Kazanjian, Recology
Kim Scheibily, Marin Sanitary Service
Kathy Wall, Marin HHW

MEMBERS ABSENT
Ramin Khany, Redwood Landfill
Jennie Pardi, Nature Bridge
Alice Cochran, City of San Rafael
Jim Iavarone, Mill Valley Refuse
Matthew McCarron, City of Novato
Dee Johnson, Novato Sanitary District

1. Open Time for Public Comment
Ms. Scheibily shared that despite the challenges the National Sword presents, the local haulers and recycling operations have been going well. Vice Chair Goddard requested that the meeting be adjourned in memory and honor of Sally Garbarino.

2. Approval of the May 2, 2018 JPA LTF Action Minutes
Approval of the August 1, 2018 JPA LTF Action Minutes
No action taken for approval of the May 2, 2018 JPA LTF action minutes due to lack of quorum at the time. Item moved to November 7, 2018 meeting.

3. Presentation from Marin HHW Program Coordinator
Kathy Wall from Marin Household Hazardous Waste (HHW) gave a presentation on the role and operations of the HHW facility and its related programs. Information only; no action taken.

4. Reports from LTF Members
Members provided reports on activities. Information only. No action taken.
5. Information Sharing from Attendees from the June 26-29 California Resource Recovery Association (CRRA) Annual Conference

Attendees shared their feedback and takeaways of the CRRA annual conference. Ms. Silver was a speaker at the conference and shared her feedback about the conference, stating that she was pleased that source waste reduction was a topic focus area. Ms. Poldino shared her feedback of the conference, such as the discussions about providing local solutions to the National Sword, and single use packaging reductions. Ms. Scheibly shared her feedback, noting the talks about landfill capacity and the importance of accurate measurement and data collection reports from haulers (volumetric as opposed to tonnage), and the focus on reuse and reduction. Mr. Devine shared his feedback of the conference and expressed like concerns regarding source waste reduction from businesses and residents alike, as well as solutions regarding illegal dumping.

6. Letters Regarding Packaging and Bottle Bill

Mr. Devine commented on Mr. Greenfield’s interest at the May 2, 2018 JPA meeting to have the JPA help support local legislation regarding packaging and the Bottle Bill. Mr. Greenfield requested that the JPA draft a letter to state legislators in support of these policy areas. Ms. Garbarino, Ms. Kies, and Ms. Goddard concurred with the idea. Ms. Goddard requested that staff draft the letter, and Mr. Devine shared examples of previously sent letters to state legislation by staff. Mr. Devine also suggested having a representative from Californians Against Waste or a state legislative office attend the next LTF meeting to share their legislative platforms. Information only.

7. Update on LTF Attendance Policy

Ms. Poldino gave an update on the new LTF attendance policy that was presented at the JPA meeting on May 24, 2018 and shared the new language in the policy that was approved by the JPA. Information item only.

8. LTF Attendance Log

Mr. Devine gave an update regarding the LTF seats that are now open for County and Environmental seats. Information item only.

9. Report from Organics Subcommittee

Ms. Scheibly shared information regarding the Organics Subcommittee’s involvement with the new short-lived climate pollutants methane reduction bill, SB 1383, and shared information about the bill. She also shared the Subcommittee’s interest in having an educational workshop about the bill for local government, haulers, businesses and residents alike. Ms. Silver shared information regarding the Subcommittee’s strategy on forming the workshop.

10. Update from Staff on Recent and Ongoing Activities

Mr. Devine gave an update from the May 24, 2018 JPA meeting regarding the JPA Board’s decisions about the budget. He noted that the Zero Waste Grant Program forms will be presented for approval at the next Executive Committee meeting on August 23, 2018, and staff would also provide an update to the Board on staff communication with the Office of Emergency Services (OES) regarding Disaster Debris at that meeting.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Presentation on SB 1383 by Marshalle Graham from CalRecycle

Marshalle Graham is a Senior Environmental Scientist in the Materials Management and Local Assistance Division at CalRecycle.

Following is a brief bio for Marshalle:

Marshalle Graham has worked for CalRecycle for over 25 years. Working within the Local Assistance and Market Development (LAMD) Branch, she focuses on the implementation of new laws such as mandatory commercial recycling (AB 341) and mandatory commercial organics recycling (AB 1826). Currently she serves on the team implementing Short Lived Climate Pollutants legislation (SB 1383), particularly as it relates to the statewide rulemaking and local implementation. With each of these laws, Marshalle also participates on multiple teams providing related education, outreach and assistance.

About SB 1383:

As it pertains to CalRecycle, SB 1383 establishes targets to achieve a 50 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2020 and a 75 percent reduction by 2025. The law grants CalRecycle the regulatory authority required to achieve the organic waste disposal reduction targets and establishes an additional target that not less than 20 percent of currently disposed edible food is recovered for human consumption by 2025.

You can find more information here:

https://www.calrecycle.ca.gov/climate/slcp

Receive update. Information Only.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Presentation on AB 901 by Steve Sander from CalRecycle

Steve is a Project Lead in the Policy Development and Analysis Office at CalRecycle. Following is a brief bio for Steve:

Steve Sander is the project lead for the AB 901 Recycling and Disposal Reporting System regulations development effort at CalRecycle. He is an environmental policy expert in the Policy Development and Analysis Office of the Department. His research interests include zero waste policy development, environmental justice considerations, sustainable materials management, and marine debris mitigation and removal. The Policy Office coordinates evidence-based policy development across the Department and additionally serves as the Department’s primary data analysis branch.

About AB 901:

Chapter 746, statutes of 2015 (Assembly Bill 901, Gordon) was signed by Governor Brown and changes how organics, recyclable material, and solid waste are reported to CalRecycle. Disposal, recycling, and compost facilities, as well as exporters, brokers, and transporters of recyclables or compost will be required to submit information directly to CalRecycle on the types, quantities, and destinations of materials that are disposed of, sold, or transferred inside or outside of the state. CalRecycle also gains enforcement authority to collect this information. Chapter 746, statutes of 2015 (AB 901) was codified in Public Resources Code section 41821.5.

The data acquired by the new regulations will inform CalRecycle’s understanding of material flows within the State’s recycling infrastructure; allow CalRecycle to better estimate total recycling and composting; and assist CalRecycle to track progress towards several state goals and programs, including the 75 percent recycling goal, mandatory commercial recycling, and organics diversion programs. This information will allow CalRecycle to implement various improvements in areas such as increased responsiveness to changes in the recycling landscape, operational efficiencies, and the targeting of state resources to recycling infrastructure to foster a circular economy.

You can find more information here:
https://www.calrecycle.ca.gov/laws/rulemaking/reporting

Recommendation
Receive update. Information Only.
Belvedere

Date: November 7, 2018

Corte Madera

To: Local Task Force Members

From: Steve Devine, Program Manager

County of Marin

Re: Reports from LTF Members

Fairfax

LTF membership is comprised of four categories:

Larkspur

1. Hauler/Facilities
2. Special Districts that Franchise Solid Waste
3. Environmental Organizations
4. Public Members
   • County
   • San Rafael
   • Novato

Mill Valley

Novato

• Ross Valley Cities
• Southern Marin Cities

Ross

San Anselmo

To better identify information to share with and support the JPA Board, LTF Members are encouraged to share information in particular that is relevant to their area of expertise or representation.

San Rafael

Sausalito

Recommendation
Receive oral reports from LTF Members. Information only.

Tiburon
**LTF Roster**

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<td>Greg Christie</td>
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<td>Redwood Landfill</td>
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**Recommendation**
Receive reports from Members. Information only.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: LTF Attendance Log

Per direction from the Local Task Force, the following attendance log is maintained and published in each LTF agenda.

**Recommendation**
Information Only. No action needed.

**Attachment**
1. Local Task Force Meeting Attendance log.
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Date: August 1, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Report from Organics Subcommittee

At your April meeting the LTF established an Organics Subcommittee for 2018 and this item provides the opportunity for the Subcommittee to report out to the full LTF on recent activities and/or evolving information.

Organics Subcommittee Members: LTF Members: Kies, Iavarone, Khany. Others: Scheiby, Bakx, Silver, Stern, Kazanjian

Recommendation
Receive report from Subcommittee.

Attachment
1. Effective Committees Article.

F:\Waste\JPA\JPA Agenda Items\LTF 181107\Item 8 - Report from Organics Subcommittees AR.docx
11/2/2018 9:20 AM
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Establish 2019 LTF Meeting Schedule

The AB 939 Local Task Force (LTF) meets on the first Wednesday of a month from 8:30 a.m. to 10:00 a.m. The schedule of which particular months the group meets needs to be determined. The JPA Board of Directors/Executive Committee typically meets four times per year with additional subcommittee meetings.

For reference, the Sonoma and Santa Clara LTFs meet six times per year, Solano five, Napa four, and Alameda, San Francisco and San Mateo only on an as-needed basis.

Staff would like to point out that a meeting in May can be particularly useful for the LTF to be able to consider the JPA Board/Executive Committees thoughts on the then proposed FY 19/20 budget.

Following are options to help facilitate scheduling:

<table>
<thead>
<tr>
<th>First Wed</th>
<th>Option A “Quarterly”</th>
<th>Option B “Other/TBD”</th>
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</thead>
<tbody>
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<td>Jan 2</td>
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<td>Feb 6</td>
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<td>Apr 3</td>
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<td>May 1</td>
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<td>Jun 5</td>
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<td>Jul 3 (4th - Holiday)</td>
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<td>Aug 7</td>
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<td>Nov 6</td>
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<td>Dec 4</td>
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<tr>
<td># of Meetings</td>
<td>4</td>
<td>TBD</td>
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Recommendation
Adopt a Motion establishing the LTF meeting schedule for 2019.
The AB939 Local Task Force (LTF) Procedures state that the LTF shall elect a Chair and Vice-Chair Elections at the first meeting of the calendar year.

The current chair is Dee Johnson and the Vice Chair is Renee Goddard.

**Recommendation:**

The suggested course of action is to:

1. Accept nominations of candidates and elect an LTF Chair for a term beginning at the end of this meeting and ending upon election of a new LTF Chair for 2020; and then:

2. Accept nomination of candidates and elect an LTF Vice-Chair for a term beginning at the end of this meeting and ending upon election of a new Vice Chair for 2020.
Date: November 7, 2018

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Update from Staff on Recent and Ongoing Activities

Staff will provide an update on recent and ongoing activities.

**Recommendation**
Receive oral report. Information Only.