

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Executive Committee  
Thursday, April 26, 2018  
Central Marin Police Authority  
250 Doherty Drive, Larkspur  
9:00 – 10:00 AM

**MINUTES**

**MEMBERS PRESENT**

Cristine Alilovich, City of San Rafael  
Regan Candelario, City of Novato  
Adam Politzer, City of Sausalito  
Dan Eilerman, County of Marin  
Garrett Toy, Town of Fairfax

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Jim Iavarone, Mill Valley Refuse  
John Maher, Maher Accountancy  
Chris Reilly, Marin County OES  
Garth Schultz, R3 Consulting Group

**STAFF PRESENT**

Steve Devine  
Ernest Klock  
Melody Mitchell  
Casey Poldino  
Judith Silver

**Consent Calendar**

1. Executive Committee Meeting Notes from April 27, 2017  
Information item only. No action taken.
2. Receive and File Audit and Financial Statement for Year Ending June 30, 2017
3. Receive and File Five Year Regional Agency Integrated Waste Management Plan Review Report

Motion: Mr. Candelario made a motion to approve Items 2 and 3 of the Consent Calendar. Second: by Mr. Eilerman. Vote: Unanimous.

**Regular Agenda**

4. Open Time for Public Comment  
No public comment was tendered.
5. Report from the JPA Local Task Force  
While there was no report from any Local Task Force Members, Mr. Devine shared that at the April 4<sup>th</sup> JPA Local Task Force Meeting, the LTF elected a new Chair, Dee Johnson, representing Novato Sanitary District, and a new Vice Chair, Renee Goddard, representing the Ross Valley Cities. Also, there is a new member

representing the City of San Rafael, Alice Cochran. Lastly, at the JPA Board's next meeting on May 24<sup>th</sup>, the JPA Board will consider an appointment to the vacant Southern Marin LTF Seat. Information item only. No action taken.

6. Presentation by R3 Consulting on the Material Flow and Capacity Analysis Project

Mr. Devine gave a brief overview and review about this Board authorized project, and introduced Garth Schultz from R3 Consulting who gave a presentation. A similar presentation will be provided by R3 Consulting to the full Board at its May 24, 2018, Meeting. Information item only. No action taken.

7. Proposed FY 18/19 Budget and Assessment Schedule

Mr. Devine presented the proposed FY 18/19 Budget and Assessment Schedule. He explained how the JPA assessments translate into a percentage of the monthly charge for a typical residential account. Haulers reported last year that the assessments translated into less than 4% of the rate seen by a typical residential customer. He explained how the JPA Budget is organized into three funds: 1. The Zero Waste Fund, 2. The State Reporting/Requirements Fund, and 3. The Household Hazardous Waste Fund.

Mr. Devine shared information on two new significant proposed projects in the draft FY 18/19 Budget: 1). Conducting a new Zero Waste Plan, in light of Marin stalling out at ~70% diversion well short of both the 80% diversion goal for 2012 and zero waste by 2025. And, 2). Preparation of a Disaster Debris Plan. To minimize the cost impact of these two one-time projects, it is proposed to pay for them through a one-year suspension of the \$350,000 Zero Waste Grant Program.

He shared how labor is a significant portion of expenditures in the Budget. He shared some highlights of ongoing activities in the three fund centers, including the Construction & Demolition Program, the Home Composting Program, Member Agency and Public Outreach support, and the Zero Waste Schools Program. He provided information regarding the State Required Reporting Programs and the HHW Programs.

Mr. Devine reviewed the requested action of the Executive Committee which was to recommend the proposed FY 18/19 Budget be considered for adoption by the Full JPA Board at its upcoming May 24, 2018 meeting or provide specific direction to Staff on any desired changes.

There was general discussion by the Executive Committee on the budget and a request by Politzer to meet with staff to discuss some further questions. Motion: Mr. Candelario to recommend the Draft FY 18/19 Budget be considered for adoption, as is, by the full JPA Board at its upcoming meeting on May 24. Second: Eilerman. Ayes: Alilovich, Candelario, Eilerman and Toy. Noes: None. Abstentions: Politzer.