MINUTES

1. Open Time for Public Comment
   No Public comments were tendered.

2. Approve the January 25, 2018 JPA Board Meeting Minutes
3. Approve the April 26, 2018 JPA Executive Committee Meeting Minutes
   Motion: by Mr. Eilerman to approve the January 25, 2018 minutes and the April 26, 2018 minutes. Second: by Mr. Donery. Vote: Unanimous.

Consent Agenda

4. Appointment to the Southern Marin Cities and Towns Seat on the Local Task Force

5. Appointment to the Southern Marin Cities and Towns Seat of the Executive Committee
No Public comment was tendered. Motion: by Mr. Chanis to approve the Consent Calendar. Second: by Mr. Eilerman. Vote: Unanimous.

Regular Agenda

7. Presentation by R3 Consulting on Material Flow and Capacity Analysis Project
Mr. Devine provided a brief summary of the Board approved project and introduced Garth Schultz from R3 Consulting, who presented the final report on the project. Mr. Toy requested that JPA staff follow up with a discussion at a future meeting on a coordinated approach to address landfill capacity issues. Mr. Devine discussed the possibility of having staff from Redwood Landfill and/or County Environmental Health Services attend the meeting to discuss the future of the landfill facility. Information item only, no action taken.

8. Report on Activities from the JPA Local Task Force
Mr. Devine introduced members of the JPA Local Task Force (LTF): Dee Johnson from the Novato Sanitary District, Renee Goddard representing the Ross Valley Cities, and Alice Cochran from the City of San Rafael. He also stated that the JPA LTF had recently elected Ms. Johnson as Chair and Ms. Goddard as Vice Chair. Mr. Devine made note of issues the LTF has been working on such as their newly drafted attendance policy and an Organics Subcommittee. Ms. Johnson expressed interest in having the LTF have more inclusion in the decision-making process regarding Board items and suggested perhaps having one member have a role in that process. Information item only, no action taken.

9. Update LTF Procedures to Reflect New Attendance Policy and Length of Terms
Mr. Devine gave a brief summary of the JPA LTF’s newly drafted Section 6 of the draft policy regarding attendance. Habitual lack of attendance by certain members has caused an issue with a lack of quorum. And, currently, the policy has no restriction on term length. The proposal language includes a three-year term limit. Additionally, the updated documents require that LTF members unable to participate in less than 50% of the most recent ten meetings. After discussion by the Board about modifying the proposed language to make it effective entirely prospectively, the following action was taken:

Motion: Mr. Eilerman moved to approve the update to LTF procedures to reflect the new attendance policy and length of terms. Second: by Mr. Politzer. Vote: Unanimous. No Public comment was tendered.

10. Fiscal Year 18/19 Budget
Mr. Devine presented the two Fiscal Year 18/19 Budget options to the Board, Option A and Option B. Board discussion focused on a budget option that would preserve the Zero Waste Grant program – and not suspend it for a year in exchange for funding other potential programs. Additionally, the Board discussed removing from Option B funding, that would only be available with extra Board approval, for contingency labor should it be necessary to maintain operations. After extensive discussion by the Board, the following action was taken:

Motion: Mr. Schwarz made a motion to approve Option B of the Fiscal Year 18/19 Budget, with the removal of $88,000 for a contingency labor to backfill potential staff vacancies. Second: by Mr. Chanis. Vote: Unanimous. No public comment was tendered.
11. Delegate Signature Authority to the Executive Director for Contracts Exceeding $50,000 After discussion by the Board, the following action was taken:

Motion to approve to delegate signature authority to the Executive Director for contracts exceeding $50,000 with the exception of items 5 and 6. Second: Dan Eilerman. Vote: Unanimous. No public comment was tendered.

12. Elect FY 18-19 Board Chair and Vice Chair
Dan Eilerman nominated Ms. Alilovich for Chair and Mr. Chanis for Vice Chair. After discussion by the Board, the following action was taken:

Motion: by Mr. Schwarz to elect Ms. Alilovich for Chair and Mr. Chanis for Vice Chair. Second: by Mr. Politzer. Vote: Unanimous.

13. Appoint Two Member Subcommittee to Assist with the Disaster Debris Plan
No action taken.

14. Appoint Two Member Subcommittee to Assist with the Zero Waste Plan Project
No action taken.

15. Adjourn

Recommendation
Adopt a Motion adopting the minutes.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: __________________________  Second: __________________________

Ayes: ___________________________________________________________________

Noes: ___________________________________________________________________

Abstentions: ___________________________________________________________________