MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

AB 939 LOCAL TASK FORCE

Wednesday, April 3, 2019
1600 Los Gamos, Suite 211
San Rafael, CA 94903
8:30 – 10:00 AM

AGENDA

Call to Order.

1) Open Time for Public Comment (Information) (5 min)

2) Discussion with JPA Board Chair Cristine Alilovich (Information) (20 min)

3) Approval of the February 6, 2019 JPA LTF Minutes (Action) (2 min)

4) Presentation on Bike Reuse and Recycling at San Rafael’s Trips for Kids Marin (Information) (20 min)

5) Reports from LTF Members (Information) (30 min)
   i) Haulers & Facilities: Garbarino, Iavarone, Khany, Christie (Alt)
   ii) Special Districts Franchising Solid Waste 1 Vacancy, Johnson, Schriebman (Alt)
   iii) Environmental Organizations: Kies, Pardi, Thomas
   iv) Public Members: Cochran, de Vries, Goddard, Jones, McCarron

6) LTF Attendance Log (Information) (2 min)

7) Report from Organics Subcommittee (Information) (15 min)

8) Request for Future Agenda Items and Topics (Action) (5 min)

9) Adjournment

Note: The next Local Task Force Meeting will be on August 7, 2019.

The full agenda including staff reports can be viewed at:
http://zerowastemarin.org/Agenda
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Open Time for Public Comment

The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

Recommendation
Receive public comment. Information Only.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Discussion with JPA Board Chair Cristine Alilovich

Cristine Alilovich, Assistant City Manager for the City of San Rafael is the current Chair of the Marin County Hazardous and Solid Waste Management Joint Powers Authority.

Ms. Alilovich will attend the meeting to meet the Local Task Force, discuss the proposed FY 19-20 Budget and other matters.

Recommendation
Hold discussion. Information Only.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Approval of the February 6, 2019 JPA LTF Action Minutes

Please find attached the Draft Action Minutes from your last meeting.

**Recommendation**

Adopt a motion to receive and file the Action Minutes.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: 
Second: 

Ayes: 

Noes: 

Abstentions: 

*S:\Waste\JPA\JPA Agenda Items\LTF 181107\Item 2 - DRAFT LTF Minutes 2-6-2019.doc*

3/29/2019 9:55 AM
Action Minutes

MEMBERS PRESENT
Greg Christie, Bay Cities Refuse
Alice Cochran, City of San Rafael
Molly DeVries, Southern Marin Cities
Renee Goddard, Ross Valley Cities
Jim Iavarone, Mill Valley Refuse
Dee Johnson, Novato Sanitary District
Sam Jones, County of Marin
Ramin Khany, Redwood Landfill
Delyn Kies, Sustainable Novato
Judith Schriebman, LGVSD
Terri Thomas, CCNB

MEMBERS ABSENT
Patty Garbarino, Marin Sanitary Service
Matthew McCarron, City of Novato
Jennie Pardi, Nature Bridge

STAFF PRESENT
Steve Devine
Cody Ericksen
Melody Mitchell
Casey Poldino
Jacqueline Streur

OTHERS PRESENT
Cory Bytof, City of San Rafael
Garen Kazanjian, Recology
Sarah LaRock, R3 Consulting
Greg Pirie, County of Marin EHS
Kim Scheibly, Marin Sanitary Service
Dave Smail, County of Marin EHS

1. Open Time for Public Comment
   No public comment tendered.

2. Welcome and Introduction of New Members
   Mr. Devine welcomed two new LTF Members: Sam Jones for the unincorporated County seat, and Terri Thomas, from the North Bay Conservation Corps for the Environmental seat. Mr. Jones and Ms. Thomas introduced themselves to the group.

3. Approval of the November 7, 2018 JPA LTF Minutes
   Motion: by Mr. Khany to approve the November 7, 2018 JPA LTF Minutes. Second: by Mr. Iavarone. Vote: Unanimous. Abstention: by Ms. Schriebman.

4. Presentation on Edible Food Donation and Composting by Marin County Environmental Health Services
   Mr. Smail delivered the presentation and gave a brief overview of the role of the Marin County Environmental Health Services (EHS) Division of the Community Development Agency (CDA). He reported that in California 5.6 million tons of food are sent to the landfill every year, and that 4.8 million Californians are food insecure. According to a report from the California Association of Food Banks, one in eight Californians currently struggle with food insecurity, and one in five children struggle with hunger. A new Assembly Bill, AB
2178, the Limited Service Charitable Feeding and Operation Act, which became effective January 1, 2019, provides local enforcement agencies additional flexibility when working with charitable organizations. He pointed out that food recalls are one of the largest contributors of food waste. For people who donate food, they are protected under the California Good Samaritan Food Donation Act, AB 1219. Food donators are also protected by Federal law that was enacted in 1996, referred to as the Bill Emerson Good Samaritan Food Donation Act. There are also tax benefits for those who donate food. He shared steps for successful food donation; at the retail level, reducing surplus food by more frequent ordering versus bulk ordering, developing partner relationships with nearby charitable organizations, and referring to best management practices on the County's CDA EHS website. LSCFO's are subject to permit, and they are required by California Code to follow best management practices. Mr. Smail and Mr. Pirie answered questions from the LTF.

5. Reports from LTF Members

Haulers & Facilities (Christie, Iavarone, Khany):
Mr. Iavarone reported that their dual-stream pilot project is completed, and they are currently working on the report. Ms. LaRock from R3 Consulting assisted with the project, creating an online survey. The project was successful with 90% participation. He expects to share the results of the report at the next LTF meeting, as well as presenting it to the MVRS cities and special districts. He also shared that they are undecided whether to purchase dual-stream carts yet due to pick-up scheduling, cost, and storage issues.

Mr. Khany reported that they are breaking ground on their new materials recovery facility, and construction is set to start at the end of March, weather permitting. They are approved to recycle 400 tons of construction materials on a daily basis, and much of that material will go through their operation to the Marin Resource Recovery Center. They are working on routing resident material drop off to the same facility to be recycled, as well.

Mr. Christie reported that they are working on multi-family recycling pick-up at the moment and shared the challenges that go along with the process. Mr. Kazanjian reported that they are shoring up the Tier 2 process with AB 1826 and are working towards Tier 3 coming into effect this year. They have done three school presentations so far this year, and they are working with schools who do not currently have composting.

Special Districts Franchising Solid Waste (Johnson)
Ms. Johnson reported that they have been focused on handling food waste, and they have their annual CalRecycle conference call coming up and are preparing for the visit. They’ve been very active in working with some of their biggest commercial solid waste generators in regard to recycling. The City of Novato recently applied for the Food Waste/Green House Gas grant from CalRecycle, which would enable them to purchase a new vehicle for ExtraFood.org and conduct outreach to businesses regarding food donation and waste prevention.

Environmental Organizations (Kies, Thomas)
Ms. Kies echoed Ms. Johnson regarding the CalRecycle grant and mentioned that it is partnered with the Marin Climate and Energy Partnership, ExtraFood.org, the City of Novato, and Kiosk. She also mentioned that the Center for Environmental Health (CEH) just released an updated database for their single use food service ware products.
Ms. Thomas shared that they have an oil filter crusher, and they’ve been going around to Certified Collection Centers to ask if they could gather their oil filters for recycling without success. She shared that they are also working on a grant for tire recycling, which will enable tire amnesty programs, as well as collecting dumped tires from marshlands, etc. She also shared that they’ve been holding e-waste and bulky item collection events, which have been successful. She praised Cory Bytof and the City of San Rafael for all of their efforts with these events.

Public Members (Cochran, De Vries, Goddard, Jones)
Ms. De Vries shared that she is working with the Mill Valley Chamber of Commerce to gather information regarding restaurants and other food related businesses to help them provide the proper environmentally friendly to-go packaging. She is also hosting a zero-waste fair at the Mill Valley Lumber Yard, and she is requesting that representatives from the Bay Area attend to share their expertise and knowledge with residents.

Ms. Cochran shared that Student Life and the Campus Ministry Group at Dominican University in cooperation with the Marin Food Bank has started a food pantry on campus on Tuesdays between 1:00 pm and 4:00 pm. They have also implemented a composting program behind the cafeteria where they can compost what cannot be given away. She also shared that there is a student project for outdoor recycling that is starting in March, and they are working on applying for a Coca-Cola Grant to fund outdoor recycling bins on campus.

Ms. Goddard reported that San Anselmo has adopted a Single Use Disposal Reduction Ordinance and that a new Plastic Free Marin group has started.

Mr. Jones had nothing to report at this time.

6. LTF Attendance Log
Mr. Devine reported that the new format of the Attendance Log will help track member attendance. Information item only. No action taken.

7. Report from Organics Subcommittee
Ms. Scheibly reported that the Subcommittee submitted their collective letter to CalRecycle, based on the last iteration of SB 1383. They will create and submit another letter now that SB 1383 is in its formal rule-making process. The letter will address issues such as visual auditing, fees for fines and who will keep the fees, cost impacts, load checking at facilities, and where this information will be disseminated. She shared that color-coded labeling on bins is ideal and should be standardized, however, cost will be an issue. She also shared that more Organics Subcommittee meetings may need to be added.

8. Update from Staff on Recent and Ongoing Activities
Mr. Devine reported on behalf of Staff:

- One LTF seats is open for a representative from special districts that franchise solid waste: Almonte, Alto, Bolinas PUD, Las Gallinas Valley, Marin City CSD, Stinson Beach Water, Strawberry Recreation, and Tamalpais CSD.
- Members’ Form 700s need to be submitted and that a reminder email will be sent out to all members.
• Dates of upcoming JPA meetings and encouraged LTF members to attend those meetings.
• Noted a recent story in the Press Democrat that sharps are still an ongoing issue with haulers and still pose a significant risk to employees.
• Shared about a teleconference with CalRecycle, subsequent to the last LTF Meeting which provided clarity on AB 1826 and individual jurisdiction responsibility and that multiple Member Agencies have received AB 1826 compliance letters from CalRecycle.
• Shared that Brandon Benton has been hired by Sonoma County
• Shared that the Sonoma County and West Contra Costa JPAs are recruiting for new Executive Directors.
• The City of Berkeley has commissioned design options a 30-year-old transfer station and they are working on a project to envision a facility more focused on zero waste.

9. Request for Future Agenda Items and Topics
Ms. Goddard would like to request a presentation from WM Earth Care. Ms. Cochran would like to request a further discussion to differentiate what is compostable and what is not, and to reduce the confusion of labeling on containers. Ms. Johnson suggested that Ms. Scheiby could possibly give a presentation on the subject.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Presentation on Bicycle Reuse and Recycling at San Rafael’s Trips for Kids

Megan Wayne is the Development Manager at Trips for Kids Marin in San Rafael and will brief the LTF on the groups work reusing and recycling bicycles. Trips for Kids Marin also operates the Re-Cyclery Bike shop on 4th St. Megan will present what happens to all those donated bikes and how Trips for Kids Marin breathes new life into used bikes, rescuing them from landfills.

Megan has worked for several nonprofit organizations in Indianapolis and Denver and now Marin. She taught worksite wellness programs and started the Mayors Bike Ride in Indianapolis, which is now an annual event with the over 1,000 cyclists. As the Executive Director for Open Streets Indy, Megan created a one-day event to promote health and wellness in Indianapolis. She earned her Bachelor of Science from the University of Dayton and is a strong advocate for environmentally friendly modes of transportation and promoting an appreciation for the environment.

Trips for Kids Marin (TFKM) offers free cycling programs for low-income youth in six Bay Area counties (Contra Costa, San Francisco, Alameda, Solano, San Mateo, and Marin). Trail Rides take youth on mountain bike rides; Earn-A-Bike and Mobile Bike Workshops teach kids basic bike repair, riding skills, job readiness skills, and the opportunity to earn a bike of their own. For most of participants, TFKM is introducing them to the parks and open spaces near their neighborhoods for the very first time. TFKM provides the leadership, bicycles, helmets, and tools for deep learning and fun. TFKM is a pathway to help youth achieve recommended levels of daily physical activity, combat childhood obesity and equip them with job readiness and employable skills.

Following is some additional information on Trips for Kids Marin from their website:
**About Trips for Kids Marin**

Trips for Kids Marin’s mission is to provide transformative cycling experiences for underserved youth. Our programs aim to build self-esteem, inspire healthy lifestyles and instill environmental values. Founded in 1988, we have introduced over 38,000 Bay Area youth to the joys of mountain biking at our local, state and national park trails.

Information specifically on the “Re-Cyclery” is also on the website:

![Image of Re-Cyclery]

The Re-Cyclery is more than just a bike store; it keeps bikes out of landfills by putting them back on the streets as affordable, environmentally-friendly transportation. Over the past decade, we have accepted millions of dollars’ worth of new and used bicycles, parts and accessories from individuals and manufacturers across the country. If that isn’t enough of a reason to shop at the Re-Cyclery, consider that sales from the shop provide 50% of our Bay Area underserved youth programs’ funding. Bike donations are 100% tax-deductible and are either refurbished by our bike shop mechanics or salvaged for parts. Items that can’t be reused are recycled.
Our San Rafael shop was established by TFK’s founder, Marilyn Price, in 1994 as a community recycling model and continues to provide great bargains and hard-to-find items for shoppers, while purchases support our youth programs. Shopping at the Re-Cyclery, however, isn’t the only way you can provide support. You can also donate your used bikes, parts, accessories or clothing, while getting a tax deduction.

**Recommendation**
Receive presentation. Question and answer period. Information only.

F:\Waste\JPA\JPA Agenda Items\LTF 190403\Item 4 - Bicycle Reuse and Repair at Trips for Kids.docx
Belvedere

Date: April 3, 2019

Corte Madera

To: Local Task Force Members

From: Steve Devine, Program Manager

County of Marin

Re: Reports from LTF Members

Fairfax

LTF membership is comprised of four categories:

Larkspur

1. Hauler/Facilities
2. Special Districts that Franchise Solid Waste
3. Environmental Organizations
4. Public Members
   • San Rafael
   • Novato
   • Unincorporated County

Mill Valley

Ross

• Ross Valley Cities
• Southern Marin Cities

San Anselmo

To better identify information to share with and support the JPA Board, LTF Members are encouraged to share information in particular that is relevant to their area of expertise or representation.

San Rafael

Sausalito

Recommenda­tion
Receive oral reports from LTF Members. Information only.

Tiburon
# LTF Roster

## Haulers/Facility Operators

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<thead>
<tr>
<th>Service</th>
<th>Operator</th>
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<tbody>
<tr>
<td>Marin Sanitary Service</td>
<td>Patty Garbarino</td>
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<tr>
<td>Bay Cities Refuse (Alternate)</td>
<td>Greg Christie</td>
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<tr>
<td>Mill Valley Refuse</td>
<td>Jim Iavarone</td>
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<tr>
<td>Redwood Landfill</td>
<td>Ramin Khany</td>
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## Special Districts that Franchise Solid Waste

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<tr>
<th>District</th>
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<tr>
<td>Novato Sanitary District</td>
<td>Dee Johnson, Chair</td>
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<tr>
<td>Recruiting 1 Vacancy</td>
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<td>LGVSD (Alternate)</td>
<td>Judy Schriebman</td>
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## Environmental Organizations

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<tr>
<th>Organization</th>
<th>Contact</th>
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<tr>
<td>Sustainable Novato</td>
<td>Delyn Kies</td>
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<tr>
<td>NatureBridge</td>
<td>Jennie Pardi</td>
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<td>Conservation Corps North Bay</td>
<td>Terri Thomas</td>
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## Public Members

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<tr>
<td>County of Marin (Unincorporated)</td>
<td>Sam Jones</td>
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<tr>
<td>San Rafael</td>
<td>Alice Cochran</td>
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<tr>
<td>Ross Valley</td>
<td>Renee Goddard, Vice Chair</td>
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<tr>
<td>Novato</td>
<td>Matt McCarron</td>
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<tr>
<td>Southern Marin</td>
<td>Molly de Vries</td>
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## Recommendation

Receive reports from Members. Information only.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: LTF Attendance Log

Per direction from the Local Task Force, the following attendance log is maintained and published in each LTF agenda.

**Recommendation**

Information Only. No action needed.

**Attachment**

1. Local Task Force Meeting Attendance log.
### Local Task Force Member Attendance History and Relation to New Attendance Policy

**Attendance Policy in Effect Starting With August 2018 Meeting**

<table>
<thead>
<tr>
<th>Representative</th>
<th>Nov 18</th>
<th>Aug 19</th>
<th>Apr 19</th>
<th>Feb 19</th>
<th>Nov 18</th>
<th>Aug 18</th>
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<td><strong>Haulers/Facilities</strong></td>
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<td>Patty Garbarino (MSS)</td>
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<td>Terri Thomas (1/19)</td>
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<td>Deiyn Kies (Sustainable Novato)</td>
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**No Attendance Policy in Place**

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At the May 24, 2018 meeting, the JPA Board of Directors adopted an addendum to the AB 939 Local Task Force Procedures Policy. Section 2 – Membership: Local Task Force members shall serve a maximum of three years. After three years, members are free to reapply for a seat. For members seated at the time of adoption of this policy, the three-year term limit commenced on June 1, 2018. For members seated after June 1, 2018, your three-year limit starts with your first meeting. Section 6 – Attendance: when an LTF member is unable to participate in less than 50% of the most recent ten meetings, effective beginning June 1, 2018, for whatever reason, that member shall vacate that seat.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Report from Organics Subcommittee

The Local Task Force has an Organics Subcommittee and this item provides the opportunity for the Subcommittee to report out to the full LTF on recent activities and/or evolving information.

Please recall that the Organics Subcommittee Members are:

- **LTF Members:** Iavarone, Khany, Kies
- **Others:** Bakx, Kazanjian, Scheibly, Silver, Stern

**Recommendation**

Receive report from Subcommittee.
Date: April 3, 2019

To: Local Task Force Members

From: Steve Devine, Program Manager

Re: Request for Future Agenda Items and Topics

This item provides the opportunity for Local Task Force members to advise the LTF Chair on subject matters that group would like to explore at the next LTF Meeting.

Staff does advise that with resource constraints it may not always be possible to respond fully to requests – but every effort will be made to do so.

Recommendation
Adopt a Motion identifying desired agenda items and/or topics for the next Local Task Force Meeting – scheduled for August 7, 2019.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: Second: 

Ayes:

Noes:

Abstentions:

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3/29/2019 10:00 AM