

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Board Meeting
Thursday, May 23, 2019
1600 Los Gamos Dr., Room 211
2:30 – 3:00 p.m.

MEMBERS PRESENT

Cristine Alilovich, San Rafael
Regan Candelario, Novato
Greg Chanis, Tiburon
Joe Chinn, Ross
Todd Cusimano, Corte Madera
David Donery, San Anselmo
Matthew Hymel, County of Marin
Jim McCann, Mill Valley
Dan Schwarz, Larkspur
Garrett Toy, Fairfax

MEMBERS ABSENT

Craig Middleton, Belvedere
Jim Schutz, San Rafael

STAFF PRESENT

Steve Devine
Ernest Klock
Judith Silver
Casey Poldino
Melody Mitchell

OTHERS PRESENT

Heather Abrams, Tam Community
Service District
David Catalinotto, San Rafael Fire
Dee Johnson, Novato Sanitary Dist.
Michael Frost, County of Marin
Garen Kazanjian, Recology
Audrey Sakande, County of Marin
Garth Schultz, R3 Consulting
Kathy Wall, Marin Sanitary Service

1. Open Time for Public Comment
No public comment was tendered.

2. Approval of the JPA Board Meeting Minutes from January 24, 2019
Motion: by Mr. Chanis to approve the JPA Board Meeting Minutes from January 24, 2019 Minutes. Second: by Mr. Candelario. Vote: Unanimous.

3. Approval of the JPA Executive Committee Meeting Minutes from April 25, 2019
Motion: by Mr. Chanis to approve the JPA Executive Committee Minutes from April 25, 2019 Minutes. Second: by Mr. Hymel. Vote: Unanimous.

Consent Calendar

4. Receive and File – City of San Rafael Fire Department – Annual Household Hazardous Waste Report

Mr. Catalinotto presented the report from July 1, 2017 through June 30, 2018 and reported that the Household Hazardous Waste Program continues to run well. There was a slight increase in household hazardous waste collected in the past fiscal year. He also reported that they continue to see challenges in the commodities market, and recyclers are struggling, but despite those challenges they still manage to perform under budget and serve the community.

Motion: by Mr. Candelario to receive and file the City of San Rafael Fire Department Annual Household Hazardous Waste Report. Second: by Mr. Hymel. Vote: Unanimous.

5. Project Carryover Authorization

Motion: by Mr. Chanis to authorize the project carryover as recommended by County staff. Second: by Mr. Hymel. Vote: Unanimous.

Regular Agenda

6. Updates from Board's Local Task Force (LTF)

Mr. Devine delivered the updates from the Local Task Force Advisory Board, which consists of thirteen members. He announced that the Chair of the Board, Dee Johnson, was present. He mentioned that the LTF meetings have had several presenters over the past year, including the Vice President of Bio-Bag USA, who makes their popular compostable bags; the General Manager of Redwood Landfill, who spoke about disaster and construction debris; Kathy Wahl, who manages the Household Hazardous Waste Facility at the Marin Resource Recovery Center, a representative from CalRecycle, who presented on SB 1383; David Smail, who oversees the County Environmental Health Department's Food Handlers Program, who discussed edible food donation and other restaurant issues, Megan Wayne, from the non-profit Trips for Kids, who provides affordable bicycles to the community and other services; and Cristine Alilovich, the JPA Board Chair. He also mentioned that if the JPA Board has any interest in having those presenters at their meetings, he is happy to include them. Ms. Johnson thanked Ms. Alilovich for coming to the last LTF meeting and added that the LTF also has an Organics Subcommittee that has been working diligently on tracking and reviewing SB 1383. They were set to have an informational workshop on SB 1383, but it was postponed, as a new version of the draft regulations were set to be released in June 2019, followed by another comment period. The regulations are due to be finalized by the end of 2019. She also added that it would be beneficial to all stakeholders if more of the LTF members attended the JPA Board and Executive Committee meetings to share their thoughts and ideas around outreach to the community regarding SB 1383 and other issues.

7. Appointment to a Vacant “Special District” Local Task Force Seat

Mr. Devine that Heather Abrams, the General Manager for the Tamalpais Community Services District, submitted the only application for the vacant “Special District” seat, but the JPA is lucky to have such a well-qualified applicant. Mr. Devine gave a brief overview of her qualifications and introduced her to the group.

Motion: by Mr. Candelario to appoint Heather Abrams to the vacant “Special District” Local Task Force seat. Second: by Mr. Chanis. Vote: Unanimous.

8. Fiscal Year 19-20 Budget

Mr. Devine delivered a presentation on the FY 19-20 budget. He requested that the Board approve Resolution 2019-02 which would enact the assessments levied onto haulers, transfer stations, and the landfill to fund the JPA revenue requirement. Ms. Alilovich requested if it could be possible to provide a staffing model to reflect County staffing requirements in order to achieve the current diversion rates. Mr. Devine stated that this could be an item that the County can possibly provide in the future. Mr. Cusimano requested that a clear breakdown of all County staff salaries be included in the Budget, as well. Mr. Frost explained that the County’s contract with the JPA is a service level contract; County staff is not dedicated to the JPA, rather they provide a service for a specific amount through a contract mechanism. County staff who support the JPA is not limited to the Waste Management division; it also includes other divisions, such as accounting, as well. After an extensive discussion with the group the Board voted as follows:

Motion: by Mr. Donery to approve Resolution 2019-02 for the Fiscal Year 19-20 Budget. Second: by Mr. Candelario. Vote: Unanimous, but with the request for the opportunity for the Board to discuss Budget formatting at a future meeting.

9. Delegate Signature Authority to the Executive Director for Contracts Exceeding \$50,000

Motion: by Mr. Chanis to delegate signature authority to the Executive Director for contracts. Second: by Mr. Cusimano. Vote: Unanimous.

10. Review and Approve Fiscal Year 19-20 Zero Waste Grant Program

Mr. Toy had a question regarding how the grant funds for Special Districts that are unclaimed might be distributed. Mr. Devine and Ms. Silver explained that each Special District is eligible for \$5,000 . However if the Special District does not submit an application and workplan to use its allocation, then the the County will have the option to use the unclaimed funds for unincorporated activities, which includes the Special Districts.

Motion: by Mr. Toy to approved Fiscal Year 19-20 Zero Waste Grant Program. Second: by Mr. Donery. Vote: Unanimous.

11. Appoint Subcommittee to Assist with the Organizational Assessment and Zero Waste Plan Update Project

Mr. Candelario recommended that Mr. Toy and Ms. Alilovich be nominated as Subcommittee members. Mr. Toy nominated Mr. Donery to be the third Subcommittee member.

Motion: by Mr. Hymel made a motion to appoint himself, Ms. Alilovich, and Mr. Donery as the Subcommittee to Assist with the Organizational Assessment and Zero Waste Plan update project. Second: Mr. Chanis. Vote: Unanimous.

12. Appoint Two Member Subcommittee to Assist with Outreach Contractor Selection

Board directed staff to make the selection on its behalf.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: Greg Chanis

Second: Garrett Toy

Ayes Cristine Alilovich, Joe Chinn, Todd Cusimano, David Donery,

Matthew Hymel, Jim McCann, Adam McGill, Adam Politzer,

Dan Schwarz

Noes: None

Abstentions: None