

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere

Date: May 28, 2020

Corte Madera

To: JPA Board of Directors

County of Marin

From: Steve Devine, Program Manager

Fairfax

Re: Approval of the January 30, 2020 JPA Board Meeting Minutes

Larkspur

Please find attached the Draft Minutes from your last meeting.

**Recommendation**

Adopt a motion to approve the January 30, 2020 Minutes.

Mill Valley

Novato

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Ross

Motion: Dan Eilerman Second: Dave Donery

San Anselmo

Ayes: Craig Middleton, Joe Chinn, Cristine Alilovich,

Greg Chanis, Garrett Toy

San Rafael

Sausalito

Noes: None

Tiburon

Abstentions: None

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**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board of Directors Meeting  
Thursday, January 30, 2020  
Central Marin Police Authority  
250 Doherty Drive, Larkspur, CA  
9:30 – 10:00 a.m.

**MEMBERS PRESENT**

Cristine Alilovich, San Rafael  
Greg Chanis, Tiburon  
Joe Chinn, Ross  
Todd Cusimano, Corte Madera  
Matthew Hymel, County of Marin  
Adam McGill, Novato  
Adam Politzer, Sausalito  
Dan Schwarz, Larkspur  
Garrett Toy, Fairfax

**MEMBERS ABSENT**

Craig Middleton, Belvedere  
David Donery, San Anselmo  
Jim McCann, Mill Valley

**STAFF PRESENT**

Steve Devine  
Ernest Klock  
Judith Silver  
Melody Mitchell

**OTHERS PRESENT**

Greg Christie, LTF Alt. BCRS  
Michael Frank, Marin GSA  
Renee Goddard, LTF Chair  
Dee Johnson, LTF Vice Chair  
Sam Jones, LTF County Rep.  
John Maher, Maher Accountancy  
Jordan Marutsuchi, R3 Consulting  
Vicki Nichols, Marin Con. League  
Alan Piombo, Mill Valley  
Adam Ratner, Marine Mammal C.  
Garth Schultz, R3 Consulting  
Kathy Wall, Marin Sanitary Service

**Open Time for Public Comment**

No public comment was tendered.

1. Approval of the JPA Board Meeting Minutes from May 23, 2019

Motion: by Mr. Chanis to approve the JPA Board Meeting Minutes from May 23, 2019  
Minutes. Second: by Mr. Toy. Vote: Unanimous.

**Consent Calendar**

3. Receive and File – 2018-19 Audit

Motion: by Mr. Hymel to receive and file the 2018-19 Audit. Second: by Mr. Chanis. Vote:  
Unanimous.

4. Receive and File 2018-19 Household Hazardous Waste Annual Report from the City of San Rafael Fire Department

Motion: by Mr. Hymel to receive and file the 2018-19 Household Hazardous Waste Annual Report from the City of San Rafael Fire Department. Second: by Mr. Chanis. Vote: Unanimous.

**Regular Agenda**

5. Elect New Chair

Ms. Alilovich having resigned her seat as Chair, a motion was made to elect Garrett Toy as Chair for 2020.

Motion: by Mr. Hymel to elect Garrett Toy as new Chair. Second: by Mr. Politzer. Vote: Unanimous.

6. Appointments to Two Vacant “Environmental” Local Task Force Seats

Mr. Toy announced that applicants were interviewed that morning by himself and Vice Chair Chanis – for the two vacant “Environmental” Local Task Force (LTF) seats. The interview committee recommended appointment of Adam Ratner from the Marine Mammal Center, and Vicki Nichols from the Marin Conservation League for the two LTF vacancies. After the vote, Mr. Ratner and Ms. Nichols gave brief self-introductions.

Motion: by Mr. Chanis to appoint Adam Ratner and Vicki Nichols to the two “Environmental” LTF seats. Second: by Mr. Hymel. Vote: Unanimous.

7. Updates from Your Board’s Local Task Force (LTF)

LTF Chair Johnson provide an update to the Board and also introduced other LTF members also in attendance: Greg Christie from Bay Cities Refuse and Sam Jones representing Unincorporated County. She shared that at the last two LTF meetings members brainstormed ideas about what single, additional issue the JPA should work on, in the upcoming Fiscal Year. Ideas explored included recycling contamination, producer responsibility, and education and outreach. Ultimately, at the most recent LTF meeting in January, the LTF voted unanimously to recommend to the JPA Board that there be increased funding in the advertising budget for increased promotion of source reduction and reuse in the FY 20-21 JPA Budget.

8. Recommendation from your Local Task Force to Increase the Outreach Budget in FY 20/21

Mr. Devine noted that this issue had largely been addressed in Item No. 7 – and that the Executive Committee and Board can expect to see the LTF’s recommendation incorporated in the proposed FY 20-21 budget.

9. Update on the Organizational Assessment and Zero Waste Plan Project Update

Executive Director Klock shared that progress had been made in the Organizational Assessment and Zero Waste Plan project. Interviews were held of the two proposers: one from Abbey & Associates, and one from R3 Consulting. The Subcommittee will be checking references and subsequently award the contract. Future updates on the progress of the assessment will be provided at the next Board meeting. Ms. Alilovich shared her confidence in

both consultants and their impressive levels of knowledge and experience in their field. Mr. Toy echoed her sentiment, as well.

10. Appoint Two Members to a Budget Subcommittee and Approve a FY 20/21 Budget Development Process and Schedule

Mr. Devine shared that past practice has been to appoint a Budget Subcommittee comprised of a member from the Executive Committee along with the County's representative on the Board – to work with Staff in developing the draft budget that will be presented to the Executive Committee at its April 23, 2020 meeting. The Executive Committee would then review, modify and provide a recommendation to the full Board – for your May 28, 2020 meeting. The requested action was to adopt a motion appointing two members of the Executive Committee to the Budget Subcommittee, and the second requested action was to adopt the recommended Development Process and Schedule. A reminder was provided that the Executive Committee currently consists of members Garrett Toy, Jim Schutz, Cristine Alilovich, Greg Chanis, Adam McGill, and Matthew Hymel. The Board discussed having additional representation on the Subcommittee and made it clear that the Subcommittee would be a Subcommittee of the Full JPA Board.

Motion: by Mr. Chanis to appoint Mr. Hymel , Mr. Toy, Mr. Cusimano, and Ms. Alilovich to the Budget Subcommittee and approve the FY 20/21 Budget development process and schedule.  
Second: by Mr. Politzer. Vote: Unanimous.

11. Adjourn

The next scheduled JPA Board meetings are an Executive Committee Meeting on April 23, 2020 and full Board Meeting on May 28, 2020.