

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Board of Directors Meeting
Thursday, May 27, 2021
Meeting Online Only via Zoom
2:30 p.m. – 3:30 p.m.

DRAFT MINUTES

MEMBERS PRESENT

Greg Chanis, Tiburon
Joe Chinn, Ross
Todd Cusimano, Corte Madera
David Donery, San Anselmo
Dan Eilerman, County of Marin (Alt.)
Craig Middleton, Belvedere
Dan Schwarz, Larkspur

MEMBERS ABSENT

Cristine Alilovich, San Rafael (Alt.)
Adam McGill, Novato
Alan Piombo, Mill Valley
Marcia Raines, Sausalito
Garrett Toy, Fairfax

STAFF PRESENT

Steve Devine, Program Manager
Liz Lewis, Interim Exec. Director
Casey Poldino, Senior Planner
Kishanna Townsend, Admin.
Services Associate

LTF MEMBERS PRESENT

Molly DeVries, LTF Southern Marin
Renee Goddard, LTF Chair Ross Valley
Dee Johnson, LTF Vice Chair Nov. San.
Vicki Nichols, LTF, Marin Cons League

OTHERS PRESENT

Cory Bytof, City of San Rafael
Belle Cole, Biomass Recovery Project

1. Open Time for Public Comment

Ms. DeVries shared that she is starting a reusable cup and container program here in Marin called CommUnity Cup, starting up this summer and piloting in Mill Valley. She is requesting support from the community and you can visit their website at www.communitycup.earth.

Ms. Cole shared on behalf of the Biomass Recovery Project and re-iterated what she had shared in the last JPA Board meeting (refer to the minutes from the 4/22 meeting) which is the project should include a climate change goal of reaching zero net carbon emissions by a certain date, and should provide feasible pathways to achieve this goal, such as converting organics into compost renewable electricity via biochar production. She encourages the focus on organics, especially woody biomass and approaches to SB 1383 implementation. She would also like add the value of a biomass inventory for all the jurisdictions, the region, and the County.

Consent Calendar

2. Approval of the JPA Board Meeting Minutes from April 22, 2021

Motion: by Mr. Eilerman to approve the JPA Board Meeting Minutes from April 22, 2021. Second: by Mr. Cusimano. Vote: Unanimous.

3. Item Removed from Agenda

This item has been removed from the Agenda and deferred to a later Board date.

Regular Agenda

4. Fiscal Year 2021-22 Budget and Related Hauler/Facility Assessments in Proposed Resolution No. 2021-01

Mr. Devine introduced the Fiscal Year 2021-22 budget, which would enact the associated assessments. He stated that the Board adopted a budget development schedule and process at the February 25 meeting, which included appointing a Budget Subcommittee of Chair Toy and Directors Alilovich, Donery and Eilerman. Staff worked with the Subcommittee to develop a draft budget which was reviewed by the full Board at last month's April 22 meeting. The Board approved bringing forward that same budget to today's meeting with no changes for final review and approval. Rather than repeat the presentation on the budget, staff was prepared to answer any questions from the Board. He noted that the recommended action is to adopt the Budget and associated resolution which will enact the assessments to fund the Agency.

Motion: by Mr. Eilerman to adopt the Fiscal Year 2021-22 Budget and related Hauler/Facility Assessments in Proposed Resolution No. 2021-01. Second: by Mr. Middleton. Vote: Unanimous.

5. Fiscal Year 2021-22 Zero Waste Grant Program

Ms. Poldino, Senior Planner, delivered a presentation on Fiscal Year 2021-22 Zero Waste Grant Program. She shared that the program is in its eleventh cycle and is the fifth year with a \$350,000 allotment. Grant funds are disbursed among the member Agencies and Special Districts that franchise solid waste – based on population. Looking back at last year, nine of the eleven Cities and Towns receive grants, and six of the nine Special Districts. The current cycle is ending tomorrow, May 28, and reports from the Agencies have been coming in, along with questions regarding leftover funds due to the pandemic. If there are Agencies who have not used these leftover funds, they are allowed to do so. No other changes for this fiscal year are noted. Staff recommends the adopt a motion to approve the Fiscal Year 2021-22 Zero Waste Grant Program and Budget and welcomed questions from the Board.

Motion: by Mr. Chinn to approve the Fiscal Year 2021-22 Zero Waste Grant Program and Budget. Second: by Mr. Donery. Vote: Unanimous.

6. Fiscal Year 2021-22 Compliance Reimbursement Fund

Mr. Devine introduced the Fiscal Year 2021-22 Compliance Reimbursement Fund, which is intended to assist the 21 franchising entities be better equipped to address more recent State of California legislation, particularly focused on the nexus between solid waste and greenhouse gas reduction. Despite the relatively small size of Marin County, the County has a very fractured solid waste system, with 21 different public agencies holding franchises for private haulers and one public. In order to help address some of this complexity, but provide focus, with addressing new State legislation (SB 1383, in particular), the public agencies are generally organizing themselves by hauler to help address some of these upcoming opportunities and challenges. By doing this, it allows the groups to customize the work necessary, working with their haulers, particularly the different strengths and weaknesses in each, and utilizing the appropriate consultants while addressing the differences between Cities, Towns and Special Districts. There is a draft notice of funds available in the Staff Report, which will be disbursed to each of the Cities, Towns and Special Districts that franchise solid waste collection. It describes the general push for the program. There are two existing projects already in place, the Marin Sanitary Franchiser's Group, and the Mill Valley Refuse Franchiser's Group. The entities that use those particular haulers are already aligned to retain consultants. Attachment 2 is the reimbursement request form to complete work in the upcoming fiscal year. Attachments 3, 4, 5 and 6 are different summaries of the four main bills that have come up over the past few years that are really requiring the public agencies to do quite a bit more work addressing solid waste matters. Staff recommends that the Board approve the program and funding reimbursement procedures and is requesting feedback for adjustments to the forms from the Board before they are released.

Motion: by Mr. Cusimano to approve the Fiscal Year 2021-22 Compliance Reimbursement Fund and authorize the Executive Director to administer the program consistent with the intent of the procedures outlined in the Report.
Second: by Mr. Chinn. Vote: Unanimous.

7. Delegate Signature Authority for Certain Contracts to the Executive Director

Mr. Devine introduced the proposal to delegate signature authority for certain contracts to the Executive Director over \$50,000 in order to comply with County procurement policies, and to also provide oversight for the Agency. This is a typical item presented each year. There are five contracts that Staff has contemplated for the year; four of them are routine for the Agency going forward. The first is to help implement the used oil payment program from the State of California; the second is to help us to leverage the Agency's resources to implement the Zero Waste Schools Program; the third is for a vendor that performs the collection and processing of household hazardous waste, particularly bulbs and batteries from local hardware stores and other stores in Marin; the fourth is for outreach and advertising; and lastly, the fifth is for a software system to help facilitate all the new reporting requirements for SB 1383 up to CalRecycle. Staff recommends adopting a motion to approve to delegate

signature authority to the Executive Director for the contracts as described here with payment limit caps, as noted.

Motion: by Mr. Middleton to approve to delegate signature authority for certain contracts to the Executive Director. Second: by Mr. Eilerman. Vote: Unanimous.

8. Elect Southern Marin Cities & Ross Valley Reps. To the Executive Committee

Ms. Lewis presented to the Board that this is the time of year, per Section 7.4 of the Joint Powers Agreement, which specifies that there is a five-member Executive Committee who each serves a two-year term. Three of the members are prescribed to be representatives of the at-large group, City of San Rafael, City of Novato, and the County, and the remaining two members represent the Southern Marin Cities (Sausalito, Tiburon, Belvedere and Mill Valley) and the Ross Valley Cities (Ross, San Anselmo, Fairfax, Larkspur and Corte Madera). Staff recommends that the Board adopt a motion appointing or re-appointing a Southern Marin Cities Board member to the Executive Committee, and that the Board adopt a motion appointing or re-appointing a Ross Valley Cities Board member to the Executive Committee.

Motion: by Mr. Middleton to re-appoint Mr. Chanis as the Southern Marin Cities member to the Executive Committee. Second: by Mr. Cusimano. Vote: Unanimous.

Motion: by Mr. Schwarz to re-appoint Mr. Toy as the Ross Valley Cities member to the Executive Committee. Second: by Mr. Cusimano. Vote: Unanimous.

9. Elect Board Chair and Vice Chair

Motion: by Mr. Chinn to appoint Mr. Chanis as Chair to the JPA Board. Second: by Mr. Middleton. Vote: Unanimous.

Motion: by Mr. Cusimano to appoint Mr. McGill as Vice Chair to the JPA Board. Second: by Mr. Schwarz. Vote: Unanimous.

10. Adjourn

The next scheduled JPA Board Meeting will be July 22, 2021 at 2:30 p.m.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: Dave Donery Second: Todd Cusimano

Ayes Cristine Alilovich, Greg Chanis, Joe Chinn, Dan Eilerman,

Craig Middleton, Alam Piombo, Adam Politzer, Dan Schwarz

Noes: None

Abstentions: None

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