

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 LOCAL TASK FORCE

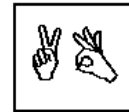
Friday, March 24, 2023  
[1600 Los Gamos Drive](#), Suite 211  
San Rafael, CA 94903  
1:00 – 2:00 PM

AGENDA

Call to Order.

- 1) Open Time for Public Comment (Information) (5 min)
  - 2) Approval of the January 15, 2020 JPA Local Task Force (LTF) Minutes (Action) (2 min)
  - 3) Introduction of new JPA staff to the LTF:
    - a) Kimberly Scheibly, Executive Director
    - b) Amy Kolnes, Senior Planner
    - c) Casey Fritz, Senior Planner
  - 4) Review LTF Procedures, Purpose, and Membership Requirements (Information) (10 min)
  - 5) LTF Attendance (Information) (1 min)
  - 6) Decision on schedule of future LTF meeting (Action) (5 min)
  - 7) Review of 5-Year Update for Integrated Waste Management Plan (IWMP) documents and recording of comments and questions from LTF members (Action) (20 minutes)
  - 8) Adjournment.
- 

The full agenda including staff reports can be viewed at:  
<http://zerowastemarin.org/Agenda>



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Contact the County's Waste Management Division, at 473-6647 for more information

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere** Date: March 24, 2023

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Casey Fritz, Senior Planner

**Fairfax** Re: Open Time for Public Comment

**Larkspur**

**Mill Valley** The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

**Novato**

**Ross** Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

**San Anselmo**

**San Rafael**

**Sausalito** **Recommendation**

**Tiburon** Receive public comment. Information only.

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**  
**Corte Madera**  
**County of Marin**  
**Fairfax**  
**Larkspur**  
**Mill Valley**  
**Novato**  
**Ross**  
**San Anselmo**  
**San Rafael**  
**Sausalito**  
**Tiburon**

Date: March 24, 2023

To: Local Task Force Members

From: Casey Fritz, Senior Planner

Re: Approval of the January 15, 2020 JPA LTF Minutes

Please find attached the Draft Action Minutes from the last meeting. Due to the COVID pandemic, the Local Task Force has not met for 3 years, so the most recent minutes are from the meeting on January 15, 2020.

**Recommendation**

Adopt a motion to receive and file the Action Minutes.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion:	
Second:	
Ayes:	
Noes:	
Abstentions:	

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting  
Wednesday, January 15, 2020  
1600 Los Gamos Drive, Suite 211 San Rafael, CA 94903

**MEMBERS PRESENT**

Heather Abrams, TCSD  
Alice Cochran, City of San Rafael  
Molly DeVries, Southern Marin Cities  
Jim Iavarone, Mill Valley Refuse  
Dee Johnson, Novato Sanitary District  
Sam Jones, County of Marin  
Judith Schriebman, LGVSD  
Terri Thomas, EFM

**STAFF PRESENT**

Steve Devine  
Melody Mitchell  
Casey Poldino  
Andrew Shelton  
Judith Silver

**OTHERS PRESENT**

Vicki Nichols, Marin Conservation League  
Morgan Patton, EAC  
Kim Scheibly, Marin Sanitary Service  
Claire Wilson, R3 Consulting

**MEMBERS ABSENT**

Patty Garbarino, Marin Sanitary Service  
Greg Christie, Bay Cities Refuse  
Ramin Khany, Redwood Landfill  
Renee Goddard, Ross Valley Cities  
Matthew McCarron, City of Novato

**1. Open Time for Public Comment**

No public comment tendered.

**2. Approval of the November 6, 2019 JPA LTF Minutes**

Item deferred to a later time in the meeting due to lack of quorum. The meeting began with Item 6.

Motion: by Sam Jones to approve the November 6, 2019 JPA LTF Minutes.

Second: by Terri Thomas.

Vote: Unanimous.

**3. Elect 2020 LTF Chair and Vice Chair**

Item deferred to a later time in the meeting due to lack of quorum.

After discussion by the group regarding the possibility of having Ms. Goddard and Ms. Johnson serve as LTF "Co-Chairs" and "Co-Vice Chairs" to avoid conflict in schedules, the members voted as follows:

Motion: by Sam Jones to elect Renee Goddard as LTF Chair, with Dee Johnson serving as "CoChair".

Second: by Jim Iavarone.

Vote: Unanimous.

Motion: by Sam Jones to elect Dee Johnson as LTF Vice Chair, with Renee Goddard serving as "Co-Vice Chair."

Second: by Alice Cochran.

Vote: Unanimous.

**4. Reports from LTF Members**

Item deferred to a later time in the meeting; then moved after Item 5.

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Haulers & Facilities (Scheibly (for Garbarino), Iavarone):

Mr. Iavarone had nothing to report. Ms. Scheibly reported that the CalRecycle meetings on State laws and compliance are currently under way and there is a lot of new information being shared.

Special Districts Franchising Solid Waste (Abrams, Johnson, Alternate: Schriebman):

Ms. Abrams had nothing to report. Ms. Johnson had nothing to report. Ms. Schriebman had nothing to report.

Environmental Organizations (Thomas):

Ms. Thomas shared that on February 4 the Environmental Forum of Marin has an evening program on community microgrids, and renewable energy and resilience at the Corte Madera Community Center at 6:30 p.m.

Public Agency Members (Cochran, de Vries, Goddard, Jones):

Ms. Cochran shared her show-and-tell item: cornstarch Styrofoam-like packing peanuts that dissolve in water. Ms. De Vries shared that work on the website, Reusable Marin, is under way with the help of Miriam Gordon and the Mill Valley Reusable Group. She is also working with Susan Lopes from the Mill Valley Chamber of Commerce on restaurant recycling and product recommendation packets as a result of the Restaurant Forum. She also mentioned that a girl from the Environmental Team at Tamalpais High School does not have support for a compost bin, and she would like to find out how to receive funding for her project. She also reported that the Chamber of Commerce is starting to use all reusable items at their 2020 after hours parties. Mr. Jones had nothing to report.

**5. Recommendation to the JPA Board of Directors on a Single Additional Issue, Beyond the Ongoing Organizational Assessment/Zero Waste Plan Update Project, that the Agency Should Devote Increased Resources to in FY 2020-21**

Item deferred to a later time in the meeting due to lack of quorum; then moved up before Item 4.

Ms. Johnson presented a brief synopsis of members' suggestions from past meeting minutes. The topics included: education and outreach to address waste stream contamination, single use plastic bans and ordinances, producer responsibility, food waste recovery and composting, assistance with SB 1383 ordinances, expansion of organics processing facilities, planning and processing organization of the JPA, and more funding for advertising. Ms. Scheibly mentioned that tagging, fining, and not collecting should be added as an important topic, as she has witnessed since the Marin Recycling Center started processing Mill Valley Refuse's dual-stream recyclable materials the successful results of their policy of not picking up bins if contamination exists. Additional suggestions for topics included the following from Ms. Patton: contamination outreach not only to property owners, but to renters, as well; consistency of recycling information from different haulers across all areas to avoid confusion; apps for smart phones from haulers that provide recycling information updates and alerts; Ms. Cochran suggested a topic about assistance with handling and reducing production of Styrofoam.

Motion: by Ms. Thomas for the LTF to forward to the JPA a request for education and outreach, particularly reduction and reuse of materials.

Second: by Mr. Jones.

Vote: Unanimous.

## MARIN COUNTY HAZARDOUS & SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Motion: by Mr. Jones for the LTF to follow up on local ordinances, in particular single-use plastics, as well as request funding for outreach and education regarding the ordinances.

Second: by Ms. Thomas.

Vote: Unanimous.

### **6. LTF Attendance Log.**

Information Only. No action required.

### **7. Report from Organics Subcommittee**

Ms. Scheibly shared that the Subcommittee is still currently working on issues surrounding organics, primarily SB 1383, as well as airport regulations and the effect they will have on organics processors and composting facilities. She shared that many of their members participate with Drawdown Marin and have been discussing issues and solutions regarding the power outage and its effects on food waste, as well as educating the public on curbing food waste during the outage. She added that the Subcommittee will be meeting the next morning. Ms. Johnson added that the Drawdown Marin group will be meeting the next day in the afternoon.

### **8. Report from Staff on Recent and Ongoing Activities**

Mr. Devine gave a brief overview of the structure and function of the JPA Board, and the role the LTF serves with that Board. He stated that the next JPA Board meeting will be on January 30 and that there will be interviews held prior to the meeting for the two open Environmental Seats on the LTF. He also reported that Cristine Alilovich (City of San Rafael) had resigned her seat as Chair and Garrett Toy (Town of Fairfax) has replaced her. He also handed out a list of the City and Town Managers that are on the JPA Board and encouraged LTF members to familiarize themselves with them and form relationships. He reported that the Board of Supervisors reviewed two rate hearing items, one for Marin Sanitary Service with a 4.2% rate adjustment, and one for Recology, with a 6.7% rate adjustment. There was also discussion about the need for compliance with emerging laws, such as 1826 and 1383, and also focus on Zero Waste Marin's Material Flow Capacity Analysis Project, which was again brought to the forefront at the Board the necessity of increased organic processing capacity at hauler facilities to address the need for organics processing, which is more evident now due to increased incoming fire fuel load. He reported that Zero Waste Marin has contracted with Gigantic Ideas Studios as an outreach contractor, who has started a campaign for consumers to buy less in an effort to reduce packaging waste with ads at local movie theaters, social media, etc. The JPA has also been helping cities and towns with updated construction and demolition debris certification forms at the different Building Department counters. The Board has commenced the Organizational Assessment and Zero Waste Plan Update project and Executive Director Klock will provide an update to the Board at their January 30 meeting. Mr. Devine encouraged LTF members to stay abreast of that project. Lastly, Mr. Devine passed along an invitation from Ms. Goddard regarding the film Wasted! The Story of Food Waste.

### **9. Request for Future Agenda Items and Topics**

Ms. Cochran requested that Kyle LaRue from the Marin Conservation Corps come to a future meeting to share how they pursue funding for their current programs, and if the LTF could offer support in those endeavors. Ms. Johnson requested that Gigantic Ideas provide a presentation and that the LTF follow up on State legislation.

### **10. Adjournment**

Next LTF Meeting will be Wednesday, March 4, 2020

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MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere** Date: March 24, 2023

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Casey Fritz, Senior Planner

**Fairfax**

**Larkspur** Re: Introduction of new JPA Staff.

**Mill Valley** The Zero Waste Marin JPA has hired three new staff members since the LTF last met in January 2020. Most recently, Kimberly Scheibly has come on as the new Executive Director. Amy Kolnes and Casey Fritz were also both hired as Senior Planners within the last year.

**Novato**

**Ross**

**San Anselmo**

**San Rafael** **Recommendation**  
Receive and file. No action needed.

**Sausalito** **Attachment:**

**Tiburon** 1. JPA Staff biographies.

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**New Zero Waste Marin Staff Biographies**

**Kimberly Scheibly, Executive Director**

Kimberly Scheibly became the Executive Director of Zero Waste Marin in February 2023. She has over 25 years of leadership and management experience and is a passionate and dedicated zero waste professional well versed in regulatory compliance, contract management and negotiations, public relations, program development, project management, and creating high-performing work teams.

She holds degrees from the University of California, Davis; University of San Francisco; and the University of California, San Francisco, and has certificates in Sustainable Practices from Dominican University and Management and Leadership from the California Refuse Recycling Council. In addition, she serves on the Board of Resilient Neighborhoods and the California Organics Recycling Council.

She lives in San Rafael with her husband, two beagles and two cats. She likes to hike, read, travel, eat and is an avid professional soccer fan.

**Amy Kolnes, Senior Planner**

Amy Kolnes has served as a Senior Planner with the County of Marin for the past year. She has primarily been responsible for managing the Recyclist software program and assisting with SB 1383 compliance reporting & implementation. Previously, she was the Green Procurement Lead for the County of Marin and launched a product rollout to support SB 1383 paper procurement requirements.

In addition, she brings over a decade of experience working for the corporate office of a franchise company. During her tenure, she developed a variety of sustainability initiatives, implemented program & product rollouts and performed environmental compliance monitoring.

Amy holds a bachelor's degree from the University of California at Los Angeles (UCLA) and has been a Leadership in Energy and Environmental Design Green Associate (LEED GA) since 2009. She was born and raised in the San Francisco Bay Area and enjoys being able to serve her local community.

**Casey Fritz, Senior Planner**

Casey Fritz was born and raised in Mill Valley, California. After graduating from the Mill Valley public school system, she attended UC Berkeley and studied Earth & Planetary Science with a concentration in Marine Science. After college, Casey started working at SEI, the nonprofit contracted with the County of Marin to implement the Zero Waste Marin Schools Program. She worked with many of the schools enrolled in the Zero Waste Marin Schools Program and developed a passion for zero waste. Over the next few years she went on to work for the



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outreach and education teams at both Marin Sanitary Service and Recology in San Francisco, deepening her knowledge of how waste is handled and furthering her passion for helping people reduce what they send to landfill. At the County, Casey manages the Zero Waste Marin Schools Program. Casey is also attending the University of San Francisco in a Master of Science in Environmental Management program, and will graduate in May 2023. She is writing her Masters' thesis, which focuses on the lifecycle emissions of our food system and how local governments can reduce those climate impacts.

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere** Date: March 24, 2023

**Corte Madera** To: Local Task Force

**County of Marin** From: Casey Fritz, Senior Planner

**Fairfax**

**Larkspur** Re: Review of LTF Procedures, Purpose, and Membership Requirements

**Mill Valley**

**Novato** Because the LTF has not met since before the COVID pandemic, JPA staff would like to review the Procedures adopted for the Local Task Force. Procedures will be clarified, with specific focus on the purpose of the LTF, attendance and membership requirements, and the actions the LTF is expected to take. This review will help LTF understand the expectations and goals for serving on the LTF.

**Ross**

**San Anselmo**

**San Rafael**

**Sausalito** **Recommendation**

**Tiburon** Discussion and clarification of questions. No action needed.

**Attachment:**

1. LTF Procedures.

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT  
JOINT POWERS AUTHORITY - AB939 LOCAL TASK FORCE  
PROCEDURES**

**SECTION 1 – SUMMARY OF PURPOSES AND RESPONSIBILITIES**

- Identify solid waste management issues of county-wide or regional concern
- Make recommendations to the JPA Board regarding updates and maintenance of the County Integrated Waste Management Plan including the five-year review(s) as set forth in Public Resources Code Sections 41770 and 41822
- Monitor and review proposed legislation related to integrated waste management. If determined appropriate, propose recommendations to the Joint Powers Authority Board regarding advocating for legislation that will assist the County in meeting its goals pursuant to the California Integrated Waste Management Act
- Consider recommendations to the Joint Powers Authority Board regarding ordinances and/or minimum standards for possible adoption by local jurisdictions to assist in meeting the goals according to the California Integrated Waste Management Act and related legislation

**SECTION 2 – MEMBERSHIP**

The Marin County Hazardous and Solid Waste Management Joint Powers Authority Board has determined that the Local Task Force membership shall include at least two representatives of waste haulers, with two alternate members for those positions, three representatives of environmental organizations, two representatives of special districts involved in the regulation and disposal of waste, and five public representatives appointed by the member agencies serving on the Joint Powers Authority Executive Committee.

Local Task Force members shall be appointed by the Joint Powers Authority Board of Directors, with the exception of the five public representatives which will be appointed by the respective member agency serving on the Joint Powers Authority Executive Committee. Local Task Force members shall serve a maximum of three years. After three years, members are free to reapply for a seat. For members seated at the time of adoption of this policy, the three-year term limit shall commence upon policy adoption by the JPA Board.

**SECTION 3 – MEETINGS**

Local Task Force regular meetings will be held on the first Wednesday of each month, with a schedule adopted by the LTF at its first meeting of each year, in the offices of the Marin County Department of Public Works or other available locations. All regular meetings shall comply with the noticing, agenda, and comment requirements of the Brown Act (Government Code §54950 et seq.). Special meetings may be called by the Chair or by a majority of the members, and held in accordance with the requirements of the Brown Act.

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**SECTION 4 – QUORUM, VOTING, AND RULES OF ORDER**

A quorum for the transaction of business shall exist when a majority of the appointed members are present. When a quorum is present, action may be taken by the Local Task Force upon the affirmative vote of a majority of the members present, unless a greater voting requirement is prescribed by statute. Meetings of the Local Task Force shall be governed by Robert's Rules of Order.

**SECTION 5 – ELECTION OF OFFICERS, TERM, AND DUTIES**

The officers of the Local Task Force shall be the Chair and Vice-Chair. Elections will be held at the first meeting of the calendar year and the Chair and Vice-Chair will assume responsibilities immediately. The term of the Chair and Vice-Chair shall be one year.

If at any time the Chair vacates this position, the Vice-Chair shall assume the role of Chair for the remainder of the elected term and is authorized to appoint a new Vice-Chair to serve the remainder of that elected term.

**CHAIR'S DUTIES**

1. Conduct meetings
2. Make reports to the Joint Powers Authority Executive Committee and Board of Directors.
3. Other duties as requested by Local Task Force membership

**VICE-CHAIR'S DUTIES**

1. Acting Chair in the absence of Chair
2. Other duties as requested by Local Task Force membership

**SECTION 6 – ATTENDANCE**

To effectively carry out its role as an advisory body to the JPA Board it is necessary for the LTF to have consistent participation from the various stakeholder categories that comprise the LTF membership. Accordingly, to make LTF seats available to the stakeholder community – when an LTF member is unable to participate in less than 50% of the most recent ten meetings, effective beginning June 1, 2018, for whatever reason, that member shall vacate that seat and the JPA shall publicize the availability of the seat, for the seats it oversees (or notify the public appointing agency of the opportunity to appoint a new member for the five public agency appointed seats). Members who leave the LTF for any reason are free to reapply for a seat. This Section 6 becomes effective six months after adoption by the JPA Board.

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: March 24, 2023

**Corte Madera**

**County of Marin**

To: Local Task Force

**Fairfax**

From: Casey Fritz, Senior Planner

**Larkspur**

Re: LTF Attendance Log

**Mill Valley**

**Novato**

Per direction from the Local Task Force, the following attendance log is maintained and published in each LTF Agenda.

**Ross**

**Recommendation**

**San Anselmo**

Receive and file. No action needed.

**San Rafael**

**Attachment:**

**Sausalito**

1. Local Task Force Meeting Attendance log.

**Tiburon**

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

<b>Attendance Policy in Effect August 2018</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
	<b>Mar-23</b>				
Quorum? (8 out of 14 members)					
<b>Hauler &amp; Facility Representatives</b>					
Patty Garbarino (MSS)					
Ramin Khany (Redwood Landfill)					
Greg Christie (BCRS)					
<b>Special Districts</b>					
Dee Johnson					
<i>Vacant</i>					
<i>Vacant</i>					
<b>Environmental Representatives</b>					
Vicki Nichols					
Adam Ratner					
<i>Vacant</i>					
<b>Public Agency Representatives</b>					
Alice Cochran (San Rafael)					
Renee Goddard (Ross Valley)					
Matt McCarron (Novato)					
<i>Vacant (County)</i>					
<i>Vacant (Southern Marin)</i>					

At the May 24, 2018 meeting, the JPA Board of Directors adopted an addendum to the AB 939 Local Task Force Procedures Policy.

Section 2 – Membership: Local Task Force members shall serve a maximum of three years. After three years, members are free to reapply for a seat. For members seated at the time of adoption of this policy, the three-year term limit commenced on June 1, 2018. For members seated after June 1, 2018, your three-year limit starts with your first meeting.

Section 6 – Attendance: when an LTF member is unable to participate in 50% of the most recent ten meetings, effective beginning June 1, 2018, for whatever reason, that member shall vacate that seat.

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: March 24, 2023

**Corte Madera**

To: Local Task Force

**County of Marin**

From: Casey Fritz, Senior Planner

**Fairfax**

Re: LTF Meeting Schedule

**Larkspur**

**Mill Valley**

After review of the LTF Procedures document, LTF members will decide upon a date for the next meeting.

**Novato**

**Ross**

**Recommendation**

Discuss and approve a date for the next meeting.

**San Anselmo**

**San Rafael**

**Sausalito**

**Tiburon**

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere** Date: March 24, 2023  
**Corte Madera** To: Local Task Force  
**County of Marin** From: Casey Fritz, Senior Planner  
**Fairfax**  
**Larkspur** Re: Discussion of Five-Year Integrated Waste Management Plan Review  
**Mill Valley**  
**Novato** Every five years jurisdictions are required to review their planning documents that were published during the initial formation of the JPA and submit their review to CalRecycle. JPA staff have reviewed the planning documents and completed the Five-Year Review Report, which needs to be reviewed by the LTF. If applicable, comments made by LTF members will be filed with the Report and sent to CalRecycle.  
**Ross**  
**San Anselmo**  
**San Rafael**  
**Sausalito**  
**Tiburon**

**Recommendation**

Discussion of the 5-Year Report and clarification of any questions related to planning documents or the 5-Year Report. Send written comments to JPA staff no later than April 7<sup>th</sup>.

**Attachment:**

1. Five-Year Review of Integrated Waste Management Plan.



## Five-Year CIWMP/RAIWMP Review Report Template

Public Resources Code (PRC) Sections 41770 and 41822, and Title 14, California Code of Regulations (CCR) Section 18788 require that each countywide or regional agency integrated waste management plan (CIWMP or RAIWMP), and the elements thereof, be reviewed, revised if necessary, and submitted to the Department of Resources Recycling and Recovery (CalRecycle) every five years. CalRecycle developed this Five-Year CIWMP/RAIWMP Review Report template to streamline the Five-Year CIWMP/RAIWMP review, reporting, and approval process.

A county or regional agency may use this template to document its compliance with these regulatory review and reporting requirements and as a tool in its review, including obtaining Local Task Force (LTF) comments on areas of the CIWMP or RAIWMP that need revision, if any. This template also can be finalized based on these comments and submitted to CalRecycle as the county or regional agency’s Five-Year CIWMP or RAIWMP Review Report.

The [Five-Year CIWMP/RAIWMP Review Report Template Instructions](#) describe each section and provide general guidelines with respect to preparing the report. Completed and signed reports should be submitted to the CalRecycle's Local Assistance & Market Development (LAMD) Branch at the address below. Upon report receipt, LAMD staff may request clarification and/or additional information if the details provided in the report are not clear or are not complete. Within 90 days of receiving a *complete* Five-Year CIWMP/RAIWMP Review Report, LAMD staff will review the report and prepare their findings for CalRecycle consideration for approval.

If you have any questions about the Five-Year CIWMP/RAIWMP Review Report process or how to complete this template, please contact your LAMD representative at (916) 341-6199. Mail the completed and signed Five-Year CIWMP/RAIWMP Review Report to:

Dept. of Resources Recycling & Recovery  
Local Assistance & Market Development, MS-9  
P. O. Box 4025  
Sacramento, CA 95812-4025

To edit & customize this template, the editing restrictions (filling in forms) must be disengaged. Select the Review tab, Protect Document, and then Restrict Formatting and Editing (uncheck editing restrictions). There is no password (options). Please contact your LAMD representative at (916) 341-6199 with related questions.

**General Instructions:** Please complete Sections 1 through 7, and all other applicable subsections. Double click on shaded text/areas ( ) to select or add text.

SECTION 1.0 COUNTY OR REGIONAL AGENCY INFORMATION			
I certify that the information in this document is true and correct to the best of my knowledge, and that I am authorized to complete this report and request approval of the CIWMP or RAIWMP Five-Year Review Report on behalf of:			
County or Regional Agency Name Marin County Hazardous and Solid Waste Management Joint Powers Authority		County(s) [if a RAIWMP Review Report] Marin	
Authorized Signature		Title Executive Officer	
Type/Print Name of Person Signing Kimberly Scheibly		Date 3/13/23	Phone (415) 473-4057
Person Completing This Form (please print or type) Casey Fritz		Title Senior Planner	Phone (415) 473-2711
Mailing Address 1600 Los Gamos, Suite 210	City San Rafael	State CA	Zip 94903
E-mail Address <a href="mailto:cfritz@marincounty.org">cfritz@marincounty.org</a>			

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## SECTION 2.0 BACKGROUND

This is the agency's fourth Five-Year Review Report since the approval of the RAIWMP.

The following changes have occurred since the approval of the regional agency's planning documents or the last Five-Year RAIWMP Review Report (whichever is most recent):

- |   |   |
|---|---|
| <input type="checkbox"/> Diversion goal reduction   | <input type="checkbox"/> New city (name(s) _____) |
| <input type="checkbox"/> New regional agency        | <input type="checkbox"/> Other _____              |
| <input type="checkbox"/> Changes to regional agency |   |

### Additional Information (optional)

None of these changes have occurred in the past five years.

## SECTION 3.0 LOCAL TASK FORCE REVIEW

- a. In accordance with Title 14 CCR, Section 18788, the Local Task Force (LTF) reviewed each element and plan included in the RAIWMP and finalized its comments  
 at the \_\_\_\_\_ LTF meeting.  electronically (e-mail)  other (Explain): \_\_\_\_\_
- b. The Regional Agency received the written comments from the LTF on March 24, 2023.
- c. A copy of the LTF comments  
 is included as Appendix A.  
 was submitted to CalRecycle on \_\_\_\_\_.

## SECTION 4.0 TITLE 14, CALIFORNIA CODE of REGULATIONS SECTION 18788 (3) (A) THROUGH (H)

The subsections below address not only the areas of change specified in the regulations, but also provide specific analyses regarding the continued adequacy of the planning documents in light of those changes, including a determination on any need for revision to one or more of the planning documents.

### Section 4.1 Changes in Demographics in the County or Regional Agency

When preparing the RAIWMP Review Report, the county or regional agency must address at least the changes in demographics.

The following resources are provided to facilitate this analysis:

1. Demographic data, including population, taxable sales, employment, and consumer price index by jurisdiction for years up to 2006, are available at:  
<http://www.calrecycle.ca.gov/LGCentral/Tools/DivMeasure/JuAdjFac.asp>. Data for years beyond 2006 can be found on the following websites:
  - Population: [Department of Finance](#)
  - Taxable Sales: [Board of Equalization](#)

- Employment: [Employment Development Department](#) Click on the link to Local Area Profile, select the county from the drop down menu, then click on the “View Local Are Profile” button.
  - Consumer Price Index: [Department of Industrial Relations](#)
2. The [Demographic Research Unit](#) of the California Department of Finance is designated as the single official source of demographic data for State planning and budgeting (e.g., find E-5 City/County Population and Housing Estimates under Reports and Research Papers and then Estimates).
  3. The Department of Finance’s Demographic Research Unit also provides a list of [State Census Data Center Network Regional Offices](#).

Analysis

Upon review of demographic changes since 1998:<sup>1</sup>

- The demographic changes since the development of the RAIWMP do not warrant a revision to any of the regionwide planning documents. Specifically, \_\_\_\_\_.
- These demographic changes since the development of the RAIWMP warrant a revision to one or more of the countywide planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

	1995	Source	2021	Source
<b>Population</b>	245,536	1997 Regional Agency Summary Plan	260,206	<a href="https://www.census.gov/quic/facts/fact/table/marincounty-california,CA/PST045222,PS T045221">https://www.census.gov/quic/facts/fact/table/marincounty-california,CA/PST045222,PS T045221</a>
<b>Taxable Sales</b>	1997	Source	2016	Source
	\$ 3,108,231	<a href="http://www.boe.ca.gov/news/tsalescont97.htm">http://www.boe.ca.gov/news/tsalescont97.htm</a>	\$ 5,076,934,800	<a href="http://www.boe.ca.gov/news/tsalescont.htm">http://www.boe.ca.gov/news/tsalescont.htm</a>
<b>Employment</b>	1997	Source	2022	Source
	138,800	<a href="http://www.labormarketinfo.edd.ca.gov/cgi/databrowsing/localAreaProfileQSResults.asp?selectedarea=Marin+County&amp;selectedindex=21&amp;menuChoice=localAreaPro&amp;state=true&amp;geogArea=0604000041&amp;countyName=">http://www.labormarketinfo.edd.ca.gov/cgi/databrowsing/localAreaProfileQSResults.asp?selectedarea=Marin+County&amp;selectedindex=21&amp;menuChoice=localAreaPro&amp;state=true&amp;geogArea=0604000041&amp;countyName=</a>	126,000	<a href="http://www.labormarketinfo.edd.ca.gov/cgi/databrowsing/localAreaProfileQSResults.asp?selectedarea=Marin+County&amp;selectedindex=21&amp;menuChoice=localAreaPro&amp;state=true&amp;geogArea=0604000041&amp;countyName=">http://www.labormarketinfo.edd.ca.gov/cgi/databrowsing/localAreaProfileQSResults.asp?selectedarea=Marin+County&amp;selectedindex=21&amp;menuChoice=localAreaPro&amp;state=true&amp;geogArea=0604000041&amp;countyName=</a>

As indicated above, the demographic changes do not warrant a revision of the RAIWMP as they do not demonstrate a fundamental shift since the publication of the original documents.

<sup>1</sup> The year of the data included in the planning documents, which is generally 1990 or 1991.

## **Section 4.2 Changes in Quantities of Waste within the County or Regional Agency; and Changes in Permitted Disposal Capacity and Waste Disposed in the County or Regional Agency**

A number of tools to facilitate the analysis and review of such changes in the waste stream are available from the following CalRecycle sources:

1. Various statewide, regional, and local disposal reports are available at <http://www.calrecycle.ca.gov/LGCentral/Reports/DRS/Default.aspx>.
  - a. CalRecycle's [Disposal Reporting System](#) tracks and reports the annual estimates of the disposal amounts for jurisdictions in California; additional California solid waste [statistics](#) are also available.
  - b. CalRecycle's [Waste Flow by Destination or Origin](#) reports include solid waste disposal, export, and alternative daily cover. They show how much waste was produced within the boundaries of an individual city, or within all jurisdictions comprising a county or regional agency. These data also cover what was disposed at a particular facility or at all facilities within a county or regional agency.
2. The [Waste Characterization Database](#) provides estimates of the types and amounts of materials in the waste streams of *individual California jurisdictions* in 1999. For background information and more recent statewide characterizations, please see <https://www2.calrecycle.ca.gov/WasteCharacterization/Study/>
3. CalRecycle's [Countywide, Regionwide, and Statewide Jurisdiction Diversion Progress Report](#) provides both summary and detailed information on compliance, diversion rates/50 percent equivalent per capita disposal target and rates, and waste diversion program implementation for all California jurisdictions. Diversion program implementation summaries are available at <http://www.calrecycle.ca.gov/lgcentral/reports/diversionprogram/jurhist.aspx> and <http://www.calrecycle.ca.gov/lgcentral/reports/diversionprogram/jurhist.aspx>.

Together, these reports help illustrate changes in the quantities of waste within the county or regional agency as well as in permitted disposal capacity. This information also summarizes each jurisdiction's progress in implementing the Source Reduction and Recycling Element (SRRE) and complying with the 50 percent diversion rate requirement (now calculated as the 50 percent equivalent per capita disposal target), see [Per Capita Disposal and Goal Measurement \(2007 and Later\)](#) for details

- The county or regional agency (if it includes the entire county) continues to have adequate disposal capacity (i.e., equal to or greater than 15 years).
- The county does not have 15 years remaining disposal capacity within its physical boundaries, but the Siting Element does provide a strategy<sup>2</sup> for obtaining 15 years remaining disposal capacity.

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<sup>2</sup> Such a strategy includes a description of the diversion or export programs to be implemented to address the solid waste capacity needs. The description shall identify the existing solid waste disposal facilities, including those outside of the county or regional agency, which will be used to implement these programs. The description should address how

- The county does not have 15 years remaining disposal capacity and the Siting Element does not provide a strategy<sup>2</sup> for obtaining 15 years remaining disposal capacity. See Section 7 for the revision schedule(s).

Analysis

- These changes in quantities of waste and changes in permitted disposal capacity since the development of the RAIWMP do not warrant a revision to any of the regionwide planning documents. Specifically, \_\_\_\_\_.
- These changes in quantities of waste and changes in permitted disposal capacity since the development of the CIWMP warrant a revision to one or more of the planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

The JPA published a disposal capacity analysis conducted by a consultant in 2018, which projected landfill capacity of 22 years under a “business as usual” scenario. Additionally, with significant efforts to implement SB 1383 and divert organics from landfill we hope to achieve less disposal than a “business as usual” scenario.

	1997	Source	2021	Source
Disposal	208,442	CalRecycle DRS	226,982	<a href="https://www2.calrecycle.ca.gov/RecyclingDisposalReporting/Reports/OverallJurisdictionTonsForDisposal">https://www2.calrecycle.ca.gov/RecyclingDisposalReporting/Reports/OverallJurisdictionTonsForDisposal</a>

**Section 4.3 Changes in Funding Source for Administration of the Siting Element (SE) and Summary Plan (SP)**

Since the approval of the RAIWMP or the last Five-Year CIWMP Review Report (whichever is most recent), the county experienced the following significant changes in funding for the SE or SP:

- \_\_\_\_\_

Analysis

- There have been no significant changes in funding for administration of the SE and SP or the changes that have occurred do not warrant a revision to any of the regionwide planning documents. Specifically, \_\_\_\_\_.
- These changes in funding for the administration of the SE and SP warrant a revision to one or more of the countywide planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

\_\_\_\_\_

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the proposed programs shall provide the county or regional agency with sufficient disposal capacity to meet the required minimum of 15 years of combined permitted disposal capacity.

#### Section 4.4 Changes in Administrative Responsibilities

The region experienced significant changes in the following administrative responsibilities since the approval of the RAIWMP or the last Five-Year RAIWMP Review Report (whichever is most recent):

- \_\_\_\_\_

##### Analysis

- There have been no significant changes in administrative responsibilities or the changes in administrative responsibilities do not warrant a revision to any of the planning documents. Specifically, \_\_\_\_\_.
- These changes in administrative responsibilities warrant a revision to one or more of the planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

##### Additional Analysis (optional)

The JPA maintains administrative responsibility.

#### Section 4.5 Programs that Were Scheduled to Be Implemented, But Were Not

This section addresses programs that were scheduled to be implemented, but were not; why they were not implemented; the progress of programs that were implemented; a statement as to whether programs are meeting their goals; and if not, what contingency measures are being enacted to ensure compliance with Public Resources Code Section 41751.

##### 1. Progress of Program Implementation

###### a. SRRE and Household Hazardous Waste Element (HHWE)

- All program implementation information has been updated in the CalRecycle Electronic Annual Report (EAR), including the reason for not implementing specific programs, if applicable.
- All program implementation information has not been updated in the EAR. Attachment \_\_\_\_\_ lists the SRRE and/or HHWE programs selected for implementation, but which have not yet been implemented, including a statement as to why they were not implemented.

###### b. Nondisposal Facility Element (NDFE)

- There have been no changes in the use of nondisposal facilities (based on the current NDFEs and any amendments and/or updates).
- Attachment \_\_\_\_\_ lists changes in the use of nondisposal facilities (based on the current NDFEs).

###### c. Countywide Siting Element (SE)

- There have been no changes to the information provided in the current SE.
- Attachment \_\_\_\_\_ lists changes to the information provided in the current SE.

###### d. Summary Plan

- There have been no changes to the information provided in the current SP.
- Attachment \_\_\_\_\_ lists changes to the information provided in the current SP.

2. Statement regarding whether Programs are Meeting their Goals

- The programs are meeting their goals.
- The programs are not meeting their goals. The discussion that follows in the analysis section below addresses the contingency measures that are being enacted to ensure compliance with [PRC Section 41751](#) (i.e., specific steps are being taken by local agencies, acting independently and in concert with \_\_\_\_\_, to achieve the purposes of the California Integrated Waste Management Act of 1989) and whether the listed changes in program implementation necessitate a revision to one or more of the planning documents. \_\_\_\_\_

Analysis

- The aforementioned changes in program implementation do not warrant a revision to any of the planning documents. Specifically, \_\_\_\_\_.
- Changes in program implementation warrant a revision to one or more of the planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

Program compliance is concerned with meeting the goals of AB 939, the CA Integrated Waste Management Act, and the JPA's programs are meeting the goals of this law.

**Section 4.6 Changes in Available Markets for Recyclable Materials**

The region experienced changes in the following available markets for recyclable materials since the approval of the RAIWMP or the last Five-Year RAIWMP Review Report (whichever is most recent):

Analysis

- There are no significant changes in available markets for recycled materials to warrant a revision to any of the planning documents. Specifically, \_\_\_\_\_.
- Changes in available markets for recycled materials warrant a revision to one or more of the planning documents. Specifically, \_\_\_\_\_. See Section 7 for the revision schedule(s).

Additional Analysis (optional)

While recycling markets have shifted in recent years in response to China's National Sword Policy, the overall strategy for recovery and recycling of materials in Marin County has not significantly changed and therefore does not warrant a revision of the planning documents.

**Section 4.7 Changes in the Implementation Schedule**

The following addresses changes to the region's implementation schedule that are not already addressed in Section 4.5:

Analysis

- There are no significant changes in the implementation schedule to warrant a revision to any of the planning documents. Specifically, \_\_\_\_\_.
- Changes in the implementation schedule warrant a revision to one or more of the planning documents. Specifically, \_\_\_\_\_.



Additional Analysis (optional)

The implementation schedule for compliance with the 50% diversion target set by AB 939 has been met, and therefore does not require revision to the planning documents.

Note: Consider for each jurisdiction within the county or regional agency the changes noted in Sections 4.1 through 4.7 and explain whether the changes necessitate revisions to any of the jurisdictions' planning documents.

**SECTION 5.0 OTHER ISSUES OR SUPPLEMENTARY INFORMATION (optional)**

The following addresses any other significant issues/changes in the region and whether these changes affect the adequacy of the RAIWMP to the extent that a revision to one or more of the planning documents is needed:

Analysis

\_\_\_\_\_

**SECTION 6.0 ANNUAL REPORT REVIEW**

The Annual Report for the County has been reviewed, specifically those sections that address the adequacy of the RAIWMP elements. No jurisdictions reported the need to revise one or more of these planning documents.

The Annual Reports for each jurisdiction in the county have been reviewed, specifically those sections that address the adequacy of the CIWMP (or RAIWMP) elements. The following jurisdictions reported the need to revise one or more of these planning documents, as listed.

\_\_\_\_\_

Analysis

The cities and towns in Marin County rely on Zero Waste Marin staff to complete one consolidated EAR on their behalf.

**SECTION 7.0 REVISION SCHEDULE (if required)**

N/A