

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

## BOARD OF DIRECTORS MEETING

Thursday, June 15, 2023, 9:00 am – 10:00 am

In Person: 922 Machin Avenue, Novato, Womack Conference Room, 2<sup>nd</sup> Floor

## AGENDA

### Call to Order

1. Open Time for Public Comment (Information Only) 5 Minutes.

### Consent Calendar

2. Approve JPA Board Meeting Minutes from April 20, 2023 (Action) 1 Minute.
3. Approve JPA Public Remote Meeting Participation (Action) 2 Minute.

### Regular Agenda

4. Executive Director Update (Information Only) 5 Minutes.
5. Update on PlaceWorks (Information Only) 5 Minutes.
6. Executive Director Contract Signatory Authority (Action) 5 Minutes.
7. Approval Compliance Reimbursement Program Payments (Actions) 5 Minutes.
8. FY 23/24 JPA Final Draft Proposed Budget & Related Hauler/Facility Assessments (Action) 15 Minutes.
9. Appoint new member to Budget Subcommittee for FY23-24 (Action) 5 Minutes.
10. Set Meeting Calendar for remaining 2023 (Action) 10 Minutes.
11. Adjournment.



For disability accommodations please phone **(415) 473-4381** (Voice), CA Relay 711, or e-mail **[WasteMgmt@MarinCounty.org](mailto:WasteMgmt@MarinCounty.org)** at least five business days in advance of the event. The County will do its best to fulfill requests received with less than five business days' notice. Copies of documents are available in alternative formats, upon request.

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Open Time for Public Comment

**Fairfax**

The public is welcome to address the Board of Directors on matters not on the agenda within its jurisdiction. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists or that there is a need to take immediate action which arose following the posting of the agenda.

**Larkspur**

**Mill Valley**

**Recommendation**

**Novato**

Receive public comment. Information Only.

**Ross**

**San Anselmo**

**San Rafael**

**Sausalito**

**Tiburon**

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting  
Thursday, April 20, 2023  
9:00 A.M.

In-Person: 922 Machin Avenue, Womack Conference Room, 2nd Floor, Novato

**MEMBERS PRESENT**

Adam Wolff, Corte Madera  
Christa Johnson, Ross  
Christine Alilovich, San Rafael (Alt.)  
Dan Eilerman, County of Marin (Alt.)  
David Donery, San Anselmo  
Heather Abrams, Fairfax  
Todd Cusimano, Mill Valley

**MEMBERS ABSENT**

Adam McGill, Novato  
Chris Zapata, Sausalito  
Dan Schwarz, Larkspur  
Greg Chanis, Tiburon  
Jim Schutz, San Rafael  
Matthew Hymel, County of Marin

**STAFF PRESENT**

Amy Kolnes  
Andrew Shelton  
Berenice Davidson  
Casey Fritz  
Casey Poldino  
Kimberly Scheibly

**OTHERS PRESENT**

Cory Bytof, City of San Rafael  
Dale McDonald, LGVSD  
Dan Noble, Assoc. of Compost  
Producers  
Garth Schultz, R3 Consulting, Inc  
Greg Christie, Mill Valley Refuse  
Gretchen Schubeck, City of Novato  
Meilin Tsao, Recology

1. Open Time for Public Comment

No public comments were tendered.

**Consent Calendar**

2. JPA Board Meeting Minutes from March 20, 2023

Motion to approve the JPA Board Meeting Minutes from March 20, 2023.  
Motion: David Donery. Second: Todd Cusimano. Abstention: Dan Eilerman Vote:  
Unanimous.

## 2

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

## Regular Agenda

### 3. Zero Waste Marin (ZWM) Executive Director Updates

Kimberly Scheibly provided an update regarding the Zero Waste Marin (ZWM) Strategy Meeting and Planning Session that took place March 28th. This included reviewing existing projects and programs to ensure alignment with goals and budget.

ZWM currently runs over a dozen programs including outreach, education and marketing. This year's marketing campaign theme is Source Reduction and includes a variety of media outlets.

The Local Task Force (LTF) reconvened for the first time in three years to review the CIWMP. ZWM Staff is currently in the process of reviewing other LTF structures to see what will work best for our needs in Marin. From this work, the LTF will update the procedures and work to have a qualified technical task force to serve as an advisory group to the JPA Board and provide feedback on progress towards our goals, new program needs, recycling markets, legislation, and funding as set forth in AB 939.

Staff took part in a tour of Redwood landfill to learn more about the WM EarthCare and C&D processing operations and to discuss ways we can partner to keep waste out of the landfill. Staff is exploring having a composting workshop in the fall.

At the February 16 meeting the Board voted on a timeline for the budget development process. Several factors beyond Staff control have delayed this timeline.

Scheibly met with the JPA budget subcommittee and presented the draft of proposed expenditures and the anticipated hauler assessment increases that reflect the SB 1383 work and the HHW Program oversight. The subcommittee will meet again prior to the May meeting to finalize recommendations and bring them back to the next meeting in June for approval.

### 4. Update on Engagement with PlaceWorks

Poldino shared that ZWM staff will meet with the County's internal IST Department, who will be hosting a meeting regarding the ARCGIS data mapping tool within the MarinMap website. ZWM is requesting that each jurisdiction provide

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

a point of contact so they can gather information to smooth out the fine details of the landscaped areas where they can possibly apply compost. They are also working with the Marin Resource Conservation District and the Marin Carbon Project to make the compost placement a Countywide project, rather than have each jurisdiction responsible for their own compost piles. Both of these organizations are extremely interested in working with ZWM to accomplish this endeavor. A virtual training session will be provided for the chosen points of contacts this summer on how to update the website with their compost locations information. Poldino will be the contact for this training session and will be sending out login information to the jurisdictions' contacts once they are established.

Christa Johnson asked if they would be doing the mapping public land? Poldino answered that they will be mapping public and private lands, working with agencies and organizations such as MMWD, OneTam and the ag industries.

Johnson wanted to clarify that staff would be able to identify the areas where composting could be possible, such as the Marin Art and Garden Center, for example. Poldino said yes and ZWM staff would help them confirm their mapped areas.

Motion to approve staff to follow up with members for points of contact. Motion: Todd Cusimano. Second: Dave Donery. Vote: Unanimous.

### 5. Household Hazardous Waste (HHW) Update

Scheibly reported that the JPA has funded the HHW Program which includes the HHW Collection Facility for Marin (except for Novato) via a contract with the City of San Rafael Fire Department, which in turn contracted with the Marin Recycling & Resource Recovery Association (MRRRA) for the operation of the San Rafael HHW facility. As stated in prior meetings, the SRFD will no longer oversee the HHW program. Effective July 1, 2023, the JPA will assume the role of financing and program oversight of the HHW Program.

JPA staff have been working with the MRRRA staff and County Counsel to review industry best practices, in order to create a new agreement that clearly delineates roles and responsibilities of the JPA and MRRRA and reflects the

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

current regulatory requirements and ensures that the facility can continue to operate in a safe, efficient, and cost-effective manner.

Staff has made some minor changes to the agreement between the SRFD and the MRRRA for the operation of the facility which are reflected in the draft agreement in the packet. These changes include changing any reference to “the City” to the JPA. A few definitions were updated, the term was changed to one year and the public education “Exhibit C” was replaced. Since education is for the entire county except Novato, it makes more sense for public education to be managed by the JPA instead of the facility. In the time allowed, we are looking to negotiate a one-year transition agreement, so we have the needed time to fully review and anticipate the contractual requirements in the long term.

Staff recommends delegate authority to the JPA Board Chair to sign a one-year transition agreement between the JPA and the MRRRA so we can continue to work together during the next fiscal year on a modernized agreement and plan for HHW materials management.

Adam Wolff stated that though he is not aware of what the Fire Department provided, he is confident that it will be a reasonable transition, yet he was concerned about staff capacity. He praised the San of Rafael for all their hard work in managing the facility for such an extended period of time.

Davidson added that at the last budget meeting, the JPA Board approved the County to hire an additional staff member to handle the HHW program. They have not hired that person for the reason that Scheibly stated, which that there has been so many changes and new laws. They would like to have the duties of the position well-defined and match that with the expertise required before hiring the new staff member. After doing that research, this is one of the items that Scheibly will be bringing back to the Board.

Johnson inquired about the cost and ease of hiring for this position.

Scheibly responded that that the proposed budget has shifted the money paid to the SRFD for oversight into the salaries/wages line item to hire a Sr. Program Coordinator to oversee the HHW program and the agreement with MRRRA to operate the facility. She clarified that the cost would be about the same.

Dan Eilerman added that based on the preliminary review of the budget on a subcommittee level, they would want to make sure they have what they need on

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

an ongoing basis, using one-time monies carrying forward from San Rafael for this year, for example, but the following year could be different.

Scheibly added that this will be a transition year, and staff will diligently go over each line item and determine what is necessary and not necessary. She is confident that it will be manageable and performed in a cost-effective manner. Fire Department and County staff could provide support to ease this transition.

Motion to delegate authority to the JPA Board Chair to sign a one-year transition agreement between the JPA and the MRRRA. Motion by Cusimano, Second by Eilerman. Vote: Unanimous.

### 6. Approval of Final SB 1383 Letter of Agreement (LOA)

Scheibly reminded board that in September 2022, ZWM issued an RFP for an SB 1383 Regional Coordination and Implementation Plan. R3 was selected in October 2022 to take on this project. Their work focused on the requirements of SB 1383 that could be best provided on a regional scale instead of by each individual agency. Four categories of activities to be undertaken by ZWM were identified and have been presented at past meetings.

There were two main areas of interest expressed by members. The first had to do with the issuance of enforcement penalties and handling of appeals. For ZWM Staff to successfully take this on, the penalty and appeals process would need to be uniform in each city, town and the County meaning revisions to municipal codes.

Scheibly recommended working with the haulers to identify non-compliant generators and issue notices of violation.

The second area of interest was regarding the procurement of recovered organic waste product AKA compost, in which Poldino had mentioned PlaceWorks earlier. The original LOA states that ZWM will provide partial support, it now states that ZWM will assume full support for the annual procurement requirement. Scheibly strongly feels that this can be taken on as a regional agency. R3 Consulting has drafted a low-cost solution, and it will be phased up in cost over the next few years.

Other minor revisions to the LOA include 1. Having ZWM provide a standardized complaint form for use by the member agencies. 2. Clarifying that ZWM outreach and education would be provided in English and Spanish. 3. Providing clarifications to how ZWM's monitoring of organic waste generators would occur.

## 2

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

It was requested that the ZWM Board direct the ED to execute the final LOAs with the member agencies. Once this is completed, the budget and workplan can be finalized and we will once again be on target to meet our deadline.

Cory Bytoff praised staff for their hard work on compiling the LOA and asked how the different municipalities with their unique ordinances could work to make their ordinances uniform with SB 1383 laws.

Garth Schultz from R3 Consulting responded stating that they looked at Alameda County's primary model for a JPA regionalized unified approach to enforcement for penalties and follow up appeals processes, and they developed a standardized set of ordinances. R3 and staff are looking to use this model as an example to help draft the set of ordinances for Marin. He reiterated that Marin's jurisdictions will have a year to work these out.

Cory Bytoff asked what staff expects the timeline to be to draft the set of ordinances, because SB 1383 goes into effect January 1, and Schultz replied that most likely be done before then and municipalities will be able to submit to CalRecycle. He is confident that it will only be a few simple updates to accomplish.

Christa Johnson wanted to confirm the funding source for this project goes through the rate process and not part of the general funds.

Gretchen Schubeck inquired about Sonoma County's compost giveaways and wondered if it was something that Marin County could look into in regards to the procurement efforts, as there is funding in the local systems grant

Schultz responded that with the giveaway approach, most of the agency members currently have that ability to have giveaways from the haulers. Sonoma County currently has a rebate process, in which they will subsidize the purchase of appropriately recycled organic composted waste through local vendors. This is most likely not a great fit for Marin County, as we do not have the same access to local vendors as Sonoma does. For Marin, it would be scalable enough to reach the SB 1383 target.

Johnson asked if the vision is that cities will not have to complete any of the reporting for SB 1383.



## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Scheibly and Schultz responded that there will always be a section of SB 1383 that the cities will have to be responsible for, at least in terms of data gathering and providing information.

Gretchen Schubeck asked if there was movement afoot at the State legislature level to push back these deadlines and Scheibly replied that there are some items being put forward and staff is following the regulatory environment very closely. These items are being put forward to help ease things, and they are not regulatory changes that are significantly going to change anything that a city or jurisdiction is required to do. Schultz added that there are some actions that have already been approved to help relax the compost and procurement requirements.

Motion to approve the final SB 1383 Letter of Agreement. Motion: David Donery, Second: Christa Johnson. Vote: Unanimous.

### 7. JPA Agreement Amendment Update

Scheibly reminded the Board that the County of Marin, cities, and towns entered into an agreement in 1993 to create a Hazardous and Solid Waste Joint Powers Authority to work together on the mandates set forth in AB 939. This was amended in 1995 and restated in 1996. Since then, it has been the foundational guide for the JPA.

The proposed new agreement consists of the following changes: removing that the City of San Rafael will continue to administer its own CUPA programs and clarified that the County will administer the HHW programs for the county, cities, and towns; adding the words with technical expertise in solid waste, recycling, and organics management to the five public representatives to ensure that the Task Force has members who can best serve in an advisory capacity to the JPA Board, and; updating Article 18 Designated Entity by adding that the JPA must follow county restrictions when exercising power.

Scheibly also reminded the Board members that the amendment will need to be signed by their city or town counsels, and the deadline for them to be returned to ZWM Staff is July 1, 2023.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
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8. Schedule and Verify May and June Meeting Dates

Poldino reminded the Board that there was a scheduled ZWM JPA meeting for May 18, 2023, and that it was brought to staff's attention that there may be a conflict with this date. Poldino therefore requested the Board either choose another date in May or postpone the meeting until June 15, 2023.

Motion to approve postponement of May meeting until June 15, 2023. Motion: Heather Abrams. Second: Todd Cusimano. Vote: Unanimous.

9. Adjournment

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_

Abstentions: \_\_\_\_\_

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Public Remote Meeting Participation

**Fairfax**

On March 4, 2020, the State of California proclaimed a State of Emergency due to the threat of COVID-19. In response, Executive Order N-29-20 suspended certain provisions of the Ralph M. Brown Act to allow for local legislative bodies to conduct their meetings completely telephonically or by other electronic means, including suspending requirement set forth in the Brown Act for teleconferencing.

**Larkspur**

**Mill Valley**

With the end of the emergency, effective March 1, 2023, local agencies no longer had the option to have legislative body meetings fully remote; therefore, Marin County Hazardous and Solid Waste Management Joint Powers Authority Board meetings resumed to in-person.

**Novato**

**Ross**

In-person meetings will continue to be held in the Womack conference room located at 922 Machin Avenue, Novato, CA until further notice; however, Staff recommends your Board allow meetings to be streamed live via Zoom and permitting members of the public to participate remotely, in addition to in-person. Staff will provide remote access instructions as part of forthcoming agenda packets.

**San Anselmo**

**San Rafael**

Zoom participation for members of the public would be provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the Board reserves the right to conduct the meetings without remote access. Any recordings of meetings shall be used exclusively for the purposes of transcripts only.

**Sausalito**

**Tiburon**

**Attachment**

- 1. Example Special Participation Instruction

**Recommendation**

Board to permit meetings to be streamed live via Zoom allowing members of the public to participate remotely, in addition to in-person.

**3**

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

\_\_\_\_\_

Abstentions: \_\_\_\_\_

## Special Instructions on Public Participation

The public can participate in this Marin County Hazardous and Solid Waste Joint Powers Authority (Zero Waste Marin) Board Meeting via a Zoom webinar on June 16, 2022 from 10:00 – 11:00 am.

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### **Zoom Meeting:**

Please click the link below to join the webinar:

**Thursday, June 16, 2022**  
**10:00 A.M. – Hybrid Format**  
**In-Person: 240 Tamal Vista Blvd, Suite 108**  
**Virtual: <https://us06web.zoom.us/j/93575341034>**

Or One tap mobile :

US: +14086380968,,93575341034# or +16699006833,,93575341034#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 408 638 0968 or +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592

Webinar ID: 935 7534 1034

International numbers available: <https://us06web.zoom.us/j/93575341034>

*During the Meeting, select the Raise Hand icon during the public comment time and you will be added to the queue and unmuted when it is your turn.*

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*If you are "Calling In," press \*9 during the public comment time and you will be added to the queue and unmuted when it is your turn. (Press \*67 before dialing if you want to hide your phone number.)*

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**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Executive Director Update

**Fairfax**

The Executive Director will provide an update on recent and ongoing activities.

**Larkspur**

**RECOMENDATION**

**Mill Valley**

Receive oral report. Information only.

**Novato**

**Ross**

**San Anselmo**

**San Rafael**

**Sausalito**

**Tiburon**

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Casey Poldino, Program Manager

**County of Marin**

Re: PlaceWorks Update

**Fairfax**

PlaceWorks is providing an ArcGIS based study and dashboard to help jurisdictions understand their actual capacity to utilize the compost and mulch required to be procured as part of SB 1383 requirements from Cal Recycle. The configuration of an Experience Builder Application, Field Map Application, and Dashboard are almost complete. Each jurisdiction will have the ability to log in, view, and edit the datasets for their jurisdiction.

**Larkspur**

**Mill Valley**

PlaceWorks will assist and train appointed staff with these tools, beginning in July. Zero Waste Marin Staff will administer the program under the direction and guidance of the SB 1383 Letter of Agreement (LOA). Staff has reached out to every member requesting a point of contact for this project. We are still waiting to hear from three jurisdictions. If these users already have ArcGIS Online logins/accounts in the organizations they are working for, we can allow their access to the project using their existing credentials instead of creating additional logins.

**Novato**

**Ross**

**San Anselmo**

An email was sent to all members and SB 1383 contacts (where provided) on June 6, 2023 requesting information on your jurisdictions ArcGIS online accounts. If you have not provided this information, please do so as soon as possible so we can confirm account set up and access.

**San Rafael**

**Sausalito**

Following the completion of this request, we will send out a Doodle poll to help set up a training date for July. PlaceWorks will also hold office hours during the duration of the training period.

**Tiburon**

**RECOMMENDATION**

Receive oral report from Staff. Information only.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Delegate Signature Authority for Contracts Exceeding \$50,000

**Fairfax**

The FY 23/24 JPA Budget contains certain activities which necessitate contracts over the JPA's \$50,000 Executive Director signature authority. Typically, these are core services provided via professional service contracts. The following contracts are anticipated for FY 23/24:

**Larkspur**

**Mill Valley**

1. Used Oil Payment Program implementation: up to \$65,000
2. Toxic Away Day events: up to \$75,000
3. Hazardous waste bulb and battery collection: up to \$175,000
4. Zero Waste Schools Program implementation: up to \$220,000
5. Zero waste marketing, outreach, and education services: up to \$250,000
6. Recyclist software to facilitate SB 1383 data capture and reporting from the Member Agencies: up to \$150,000

**Novato**

**Ross**

**San Anselmo**

**Recommendation**

Adopt a motion granting the Executive Director signature authority to enter into contracts for the specific services, outlined above, if approved in the FY 23/24 Budget.

**San Rafael**

**Sausalito**

**Tiburon**

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_

Abstentions: \_\_\_\_\_

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Casey Fritz, Senior Planner

**County of Marin**

Re: Approval of Compliance Reimbursement Program Payments

**Fairfax**

The Zero Waste Reimbursement Program was intended to support all the Franchisors' ability to implement activities to further comply with recent solid waste laws, particularly those focused on the greenhouse gas impacts of solid waste. Examples of these laws include: AB 341, AB 1826, SB 1383, and AB 827.

**Larkspur**

**Mill Valley**

The Program granted a total of up to \$667,711.00 to the cities, towns and special districts that franchise solid waste collection. Compliance Reimbursement Request Forms received for FY 2022/23 from the Member Agencies can be found in Attachment 1.

**Novato**

**Ross**

Of the \$667,711.00 available funds, collectively, \$402,991.40 has been requested through this Program. 11 of the 12 cities and towns used partial or total funding allocated to them, while 4 of the 10 Sanitary Districts used partial or total funding allocated to them. Table 1 below provides an overview of the breakdown of funds requested by the cities, towns and special districts.

**San Anselmo**

**San Rafael**

**Sausalito**

**Tiburon**

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Table 1

Jurisdiction	Amount Allocated	Amount Requested for Reimbursement	Surplus
Almonte Sanitary District	\$ 14,628.00		\$ 14,628.00
Alto Sanitary District	\$ 14,628.00		\$ 14,628.00
Belvedere	\$ 26,895.00	\$ 9,753.49	\$ 17,141.51
Bolinas CPUD	\$ 14,628.00	\$ 5,610.00	\$ 9,018.00
Corte Madera	\$ 32,069.00	\$ 27,977.76	\$ 4,091.24
County of Marin	\$ 70,362.00	\$ 69,824.01	\$ 537.99
Fairfax	\$ 28,835.00	\$ 28,835.00	\$ -
Homestead Valley Sanitary District	\$ 14,628.00		\$ 14,628.00
Larkspur	\$ 34,835.00		\$ 34,835.00
Las Gallinas Valley Sanitary District	\$ 14,628.00	\$ 3,120.00	\$ 11,508.00
Marin City CSD	\$ 14,628.00		\$ 14,628.00
Mill Valley	\$ 37,845.00	\$ 19,703.09	\$ 18,141.91
Novato Sanitary District	\$ 87,593.00	\$ 3,697.50	\$ 83,895.50
Ross	\$ 27,509.00	\$ 27,509.00	\$ -
San Anselmo	\$ 35,468.00	\$ 35,468.00	\$ -
San Rafael	\$ 94,659.00	\$ 94,659.00	\$ -
Sausalito	\$ 28,652.00	\$ 24,737.26	\$ 3,914.74
Stinson Beach Water District	\$ 14,628.00	\$ 6,237.91	\$ 8,390.09
Strawberry Recreation District	\$ 14,628.00		\$ 14,628.00
Tamalpais CSD	\$ 14,628.00	\$ 14,522.38	\$ 105.62
Tiburon	\$ 31,337.00	\$ 31,337.00	\$ -
<b>Totals:</b>	<b>\$ 667,711.00</b>	<b>\$ 402,991.40</b>	<b>\$ 264,719.60</b>

## ATTACHMENT

1. Compliance Reimbursement Program Requests

## RECOMMENDATION

Adopt a Motion to receive, file, and make payments per the attached FY 2022/2023 Compliance Reimbursement Program Requests.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

\_\_\_\_\_

Abstentions: \_\_\_\_\_

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

City of Belvedere

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Antony Boyd

**Title**

Public Works Director

**Address**

450 San Rafael Avenue

**City, Zip**

Belvedere, 94920

**Phone**

(415)435-4111

**E-mail**

aboyd@cityofbelvedere.org

### C. Reimbursement Amount

\$ 9,753.49

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Tennis Courts Bottle Filling Station	Bottle filling unit (HAWS model 3612F) ordered on 5/2/2023 (installation to be scheduled after delivery) .	\$8,601.49
Placeworks Compost Application Study - Belvedere portion	Ongoing	\$1,152.00
<b>Funds Spent</b>		<b>NaN</b>

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

- E. **Attach support documentation** (copies of any reports produced to share with other Marin agencies, pictures, paid invoices and receipts).
- F. **Email a PDF of this form and all support documentation to** [compliance@zerowastemarin.org](mailto:compliance@zerowastemarin.org)
- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

Antony Boyd Digitally signed by Antony Boyd  
Date: 2023.05.19 09:17:31 -07'00'

**Signature of Reimbursement Recipient Representative**

5/18/2023

**Date**

Antony Boyd

**Print Name**

Public Works Director

**Print Title**



# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

Bolinas Community Public Utility District

**B. Recipient's representative and contact information: (Please print all information)**

**Name** Jennifer Blackman

**Title** General Manager

**Address** P.O. Box 390

**City, Zip** Bolinas, California 94924

**Phone** (415) 868-1224

**E-mail** jblackman@bcpud.org

**C. Reimbursement Amount**

\$ 5,610.00

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

Table 1

Name of Work or Project	Work Completed	Funds Spent
Meyers, Nave	Legal assistance with SB 1383 compliance activities, including amendment of franchise agreement with hauler to allocate hauler's SB 1383 responsibilities in the jurisdiction.	2,720.00
Somach, Simmons & Dunn	Legal assistance with SB 1383 compliance activities, including Proposition 218 process for district to approve increase in hauler rates to reflect hauler's SB 1383 compliance costs in the jurisdiction.	2,890.00
<b>Funds Spent</b>		41610

\$5,610.00

# ZERØWASTEMARIN

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## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.



**Signature of Reimbursement Recipient Representative**

May 19, 2023

**Date**

Jennifer Blackman

**Print Name**

General Manager

**Print Title**



# ZERO WASTE MARIN

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## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

Town of Corte Madera

**B. Recipient's representative and contact information: (Please print all information)**

**Name** Lorena Barrera

**Title** Administrative Analyst

**Address** 240 Tamal Vista Blvd., #110

**City, Zip** Corte Madera, 94925

**Phone** 415-927-5086

**E-mail** lbarrera@tcmmail.org

**C. Reimbursement Amount**

\$ 27,977.76

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Procurement Study for SB 1383 Req's	The Town joined other Marin jurisdictions in a contract with Placeworks for a compost procurement study.	\$5,540
Adding Recycling Stations to Community Center and Town Hall	Staff purchased 3 Triple Recycling Stations for the waste collection areas of the Community Center and 1 for the breakroom in Town Hall	\$11,529.97
Big Belly Bins for Town Park	Purchased and installed compost bins for the BBQ areas of Town Park as part of an educational outreach program.	\$10,907.79
	<b>Funds Spent</b>	<b>27,977.76</b>

# ZERØWASTEMARIN


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## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

  
Signature of Reimbursement Recipient Representative

05/17/2023  
Date

Lorena Barrera  
Print Name

Administrative Analyst  
Print Title

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

County of Marin

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Kimberly Scheibly

**Title**

Executive Director

**Address**

1600 Los Gamos Drive Suite 210

**City, Zip**

San Rafael, CA 94903

**Phone**

**E-mail**

kscheibly@marincounty.org

### C. Reimbursement Amount

\$ \$69,824.01

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Reusable Welcome Kits	Purchased reusable utensil kits and metal lunch containers for County of Marin employees to reduce waste and single-use plastics.	\$33,995.01
PlaceWorks Study	County of Marin's portion of the PlaceWorks compost application capacity study.	\$35,829.00
<b>Funds Spent</b>		<b>NaN</b>



# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

*Kimberly Scheibly*  
**Signature of Reimbursement Recipient Representative**

5/18/23  
**Date**

Kimberly Scheibly  
**Print Name**

Executive Director  
**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

Town of Fairfax

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Sean Youra

**Title**

Climate Action Coordinator

**Address**

142 Bolinas Rd.

**City, Zip**

Fairfax, 94930

**Phone**

(949) 697-5789

**E-mail**

syoura@townoffairfax.org

### C. Reimbursement Amount

\$

28,835

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

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Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Three-stream waste bins and paper waste bins for Town buildings	Ordered three-stream (i.e., landfill, recycling, and compost) waste bins and some paper waste bins for all Town buildings to improve waste diversion efforts.	5263.02
Recycling Waste Receptacles and Signage	Ordered 8 new recycling cart garages (i.e., waste receptacles) for public use in downtown Fairfax and additional signage labels that we will apply to landfill and compost cart garages that we're having refurbished.	14102.75
Reusable cups for Fairfax Festival	Ordered steel pint reusable cups for the upcoming Fairfax Festival in June to reduce single-use plastics at the festival.	6974.63
Additional waste receptacle signage	Ordered additional landfill, recycling, and compost signage labels that we applied to the back sides of some of the cart garages we installed to ensure signage is on the front and back of them.	472.92
Three-stream waste receptacles for public use	Ordered two sets of the three-stream cart garages for public use. \$5000 of the \$9083.60 invoice from Securr was already paid for by CalRecycle's Beverage Container Recycling grant program, so we are using our remaining Zero Waste funds to cover any costs not paid for by the CalRecycle grant.	2021.68
<b>Funds Spent</b>		<b>28835</b>

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

Sean Youra Digitally signed by Sean Youra  
Date: 2023.04.21 16:02:21 -07'00'

**Signature of Reimbursement Recipient Representative**

04/21/2023

**Date**

Sean Youra

**Print Name**

Climate Action Coordinator

**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

Las Gallinas Valley Sanitary District

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Dale McDonald

**Title**

Administrative Services Manager

**Address**

101 Lucas Valley Road, Suite 300

**City, Zip**

San Rafael, CA 94903

**Phone**

415-529-1519

**E-mail**

dmcdonald@lgvsd.org

### C. Reimbursement Amount

\$ 3,120.00

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

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# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

Dale McDonald  
Digitally signed by Dale McDonald  
DN: cn=Dale McDonald, o=Las Gallinas Valley Sanitary District,  
ou=Administration, email=dmcdonald@lgvwd.org, c=US  
Date: 2023.05.15 07:17:48 -0700

**Signature of Reimbursement Recipient Representative**

5/15/2023

**Date**

Dale McDonald

**Print Name**

Administrative Services Manager

**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

City of Mill Valley

**B. Recipient's representative and contact information: (Please print all information)**

**Name** Danielle Staude

**Title** Senior Planner

**Address** 2 Jordan Avenue

**City, Zip** Mill Valley 94941

**Phone** 415-302-6520

**E-mail** dstaude@cityofmillvalley.org

**C. Reimbursement Amount**

\$ 19,703.09

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

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Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.



# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Placeworks Compost Study	Analysis of compost to comply with 1383	7,712.00
Waste Management and diversion for Music Festival, Green Mary	Work to be completed on May 13-14, 2023	9,727.50
Waste management and diversion for Dipsea Run, conservation corps	Work to be completed on Septemebr 24, 2022	2,263.59
		<p style="text-align: right;"><b>Funds Spent</b> <del>181703.09</del></p>

19,703.09

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23


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### Certification

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**Signature of Reimbursement Recipient Representative**



**Date**



**Print Name**



**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

Novato Sanitary District

**B. Recipient's representative and contact information:** (Please print all information)

**Name** Dee Johnson

**Title** Solid Waste & HHW Program Coordinator

**Address** 500 Davidson Street

**City, Zip** Novato, CA 94945

**Phone** 510-220-6024

**E-mail** palomadee@gmail.com

**C. Reimbursement Amount**

\$ 87,593.00

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

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# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
E-News and design; Facebook posts and design	Rauch Communications completed E-News, Facebook and Twitter design and posts from 7/22-12/22	\$2362.50
Administration	Work on edible food tiers; outreach events; school composting & recycling; SB1383 waivers; SB1383 EAR	\$2340.00
Ads	Marinscope(Novato Advance) ads for food waste, compost food waste, Earth Day	\$1335.00
		<p style="text-align: right;"><b>Funds Spent</b>    <b>6037.5</b></p>




# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

  
Signature of Reimbursement Recipient Representative

5/20/2023  
Date

Dee Johnson  
Print Name

Solid Waste & HHW Program Coordinator  
Print Title

# ZERØWASTEMARIN

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## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

**B. Recipient's representative and contact information: (Please print all information)**

**Name**

**Title**

**Address**

**City, Zip**

**Phone**

**E-mail**

**C. Reimbursement Amount**

\$

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

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# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

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**Signature of Reimbursement Recipient Representative**

5/16/23

**Date**

Mike Langford

**Print Name**

Interim Recreation manager

**Print Title**



# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

Town of San Anselmo

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Sean Youra

**Title**

Climate Action Coordinator

**Address**

525 San Anselmo Ave.

**City, Zip**

San Anselmo, 94960

**Phone**

(949) 697-5789

**E-mail**

syoura@townofsananselmo.org

### C. Reimbursement Amount

\$

35,468

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Three-stream waste bins and paper waste bins for Town buildings	Ordered three-stream (i.e., landfill, recycling, and compost) waste bins and some paper waste bins for all Town buildings to improve waste diversion efforts.	7281.94
Reusable tote bags	Ordered reusable tote bags to provide to small businesses in Town as part of promoting Small Business Month. The businesses can then hand these tote bags out to customers who patronize their business.	5790.81
Reusable bamboo utensils	Ordered reusable bamboo utensils to provide to small businesses in Town as part of promoting Small Business Month. The businesses can then hand these utensils out to customers who patronize their business.	3643.34
Three-stream waste bags for Live on the Avenue	Ordered landfill, recycling, and compost waste bags to use with the portable ClearStream bins for the Live on the Avenue event.	503.91
Reusable tumblers	Ordered reusable tumblers for the Town's Climate Action Commission to give out to residents during their monthly outreach tabling and other events.	909.25
Reusable produce bags	Ordered reusable produce bags for the Town's Climate Action Commission to give out to residents during their monthly outreach tabling and other events.	636.00
Three-stream waste receptacles for Memorial Park	Ordered four sets of the three-stream cart garages (i.e., waste receptacles) with signage for the public to use in Memorial Park (Total cost = \$20,974.58).	16702.75
<b>Funds Spent</b>		<b>35468</b>

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

Sean Youra Digitally signed by Sean Youra  
Date: 2023.05.01 10:54:54 -07'00'

**Signature of Reimbursement Recipient Representative**

05/01/23

**Date**

Sean Youra

**Print Name**

Climate Action Coordinator

**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

City of San Rafael

### B. Recipient's representative and contact information: (Please print all information)

**Name**

Cory Bytof

**Title**

Sustainability Program Manager

**Address**

1400 5th Avenue

**City, Zip**

San Rafael 94901

**Phone**

415-485-3407

**E-mail**

cory.bytof@cityofsanrafael.org

### C. Reimbursement Amount

\$

94,659

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

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# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
Zero Waste Fellow	SB 1383 compliance, city facility recycling infrastructure and trainings, Reusable Foodware Ordinance analysis and adoption, ZW outreach and events.	\$49,475
Public Recycling Infrastructure	Bins, signs, and other materials for City facilities and recycling infrastructure	\$12,695
MF Recycling events and projects	Bulky item, mattress, appliance recycling collection events	\$15,987
Canal and MF recycling collateral	Development, production, and dissemination of how to recycle common items such as mattresses, e-waste, batteries, and pharmaceuticals (includes carryover)	\$21,055
Waste Characterization Study	San Rafael's portion of the WCS conducted for all Marin Sanitary Service jurisdictions (carryover)	\$26,363
<b>Funds Spent</b>		<b>125.575</b>

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

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### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

Cory Bytof Digitally signed by Cory Bytof  
Date: 2023.05.18 17:32:01 -07'00'

**Signature of Reimbursement Recipient Representative**

5/18/23

**Date**

Cory Bytof

**Print Name**

Sustainability Program Manager

**Print Title**

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

City of Sausalito

### B. Recipient's representative and contact information: (Please print all information)

**Name**

**Title**

**Address**

**City, Zip**

**Phone**

**E-mail**

### C. Reimbursement Amount

\$

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

**Table 1**

Name of Work or Project	Work Completed	Funds Spent
#1 R3 Consultancy	SB 1383 compliance support and assistance streamlining program administration	\$12,110.00
#2 City Yard Sale	Purchase of reusable tents to use during the City's Yard Sale/Materials Swap	\$1,810.27
#3 Compostable Foodware	Purchase of compostable foodware items for the City's Chili Cook-off	\$1,410.29
#4 Compostable Foodware	Purchase of compostable foodware items for the City's Souper Bowl	\$613.08
#5 Reusable Bags	Reusable bags for Trick or Treating at the City's Halloween events	\$692.39
#6 Compostable Foodware	Purchase of compostable foodware items for the City's Jazz & Blues festival	\$4,161.23
#7 PlaceWorks Invoice	PlaceWorks Zero Waste Marin JPA Compost Procurement Study	\$3,940.00
	Total	\$24,737.26
	<b>Funds Spent</b>	<b>NaN</b>



# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

- E. **Attach support documentation** (copies of any reports produced to share with other Marin agencies, pictures, paid invoices and receipts).
- F. **Email a PDF of this form and all support documentation to** [compliance@zerowastemarin.org](mailto:compliance@zerowastemarin.org)
- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

*Catie Thow Garcia*

**Signature of Reimbursement Recipient Representative**

5/17/2023

**Date**

Catie Thow Garcia

**Print Name**

Resiliency & Sustainability Manger

**Print Title**

# ZERØWASTEMARIN

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## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

Stinson Beach County Water District

**B. Recipient's representative and contact information:** (Please print all information)

Name Kent Nelson

Title General Manager

Address PO Box 245

City, Zip Stinson Beach CA 94970

Phone 415-868-1333

E-mail marc@stinsonson-beach-cwd.dst.ca.us

**C. Reimbursement Amount**

\$ 6237.91

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

Table 1

Name of Work or Project	Work Completed	Funds Spent
Kitchen waste compost buckets	Provided 600 compost buckets to District customers	\$6237.91
<b>Funds Spent</b>		<b>6237.91</b>

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

- E. **Attach support documentation** (copies of any reports produced to share with other Marin agencies, pictures, paid invoices and receipts).
- F. **Email a PDF of this form and all support documentation to** [compliance@zerowastemarin.org](mailto:compliance@zerowastemarin.org)
- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

SBCWD General Manager Digitally signed by SBCWD General Manager  
Date: 2023.01.30 10:48:04 -08'00'

**Signature of Reimbursement Recipient Representative**

1/30/23

**Date**

Kent Nelson

**Print Name**

General Manager

**Print Title**

# ZERØWASTEMARIN

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## Zero Waste Reimbursement Form FY 2022/23

**A. Name of Recipient (city, town, or special district)**

Tamalpais Community Services District

**B. Recipient's representative and contact information: (Please print all information)**

**Name** Sarah Mehtar

**Title** Programs & Finance Manager

**Address** 305 Bell Lane

**City, Zip** Mill Valley, CA 94941

**Phone** 415-388-6393

**E-mail** smehtar@tamcsd.org

**C. Reimbursement Amount**

\$ 14,522.38

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

**D. Recipient's Zero Waste Reimbursement Program Expenditures**

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.

# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

Table 1

Name of Work or Project	Work Completed	Funds Spent
Holiday Tree Composting	Collection and chipping of christmas trees collected from TamValley residents	8000
Earth Day compost	Compost purchased for TamValley residents to pick up at no cost to them	970
Electronic waste recycling	TCSD office offers free e-waste recycling for TamValley residents all year round	1403.34
Debris Day	Debris day held in October 2022 for TamValley residents	1751.82
SB1383 Compliance Work	Compliance work for SB1383 with consultants	982.50
Medical Waste Collection	TCSD office offers free medical waste and sharps collection for TamValley residents all year round	1414.72
<b>Funds Spent</b>		<b>14522.38</b>



# ZERØWASTEMARIN


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## Zero Waste Reimbursement Form FY 2022/23

- E. **Attach support documentation** (copies of any reports produced to share with other Marin agencies, pictures, paid invoices and receipts).
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- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.



**Signature of Reimbursement Recipient Representative**

05/18/23

**Date**

Sarah Mehtar

**Print Name**

Programs & Finance Manager

**Print Title**

# ZERØWASTEMARIN

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## Zero Waste Reimbursement Form FY 2022/23

### A. Name of Recipient (city, town, or special district)

Town of Tiburon

### B. Recipient's representative and contact information: (Please print all information)

**Name**

David O. Eshoo

**Title**

Engineering Manager

**Address**

1505 Tiburon Blvd

**City, Zip**

Tiburon, 94920

**Phone**

415-435-7388

**E-mail**

deshoo@TownofTiburon.org

### C. Reimbursement Amount

\$

31,337

Refer to FY 22-23 Zero Waste Reimbursement Program Guidelines to find your Jurisdiction's Maximum Available Funds.

### D. Recipient's Zero Waste Reimbursement Program Expenditures

In Table 1, please provide a description of the Zero Waste projects completed and how funds were spent. Reimbursed funds can include, but are not limited to costs for materials, supplies, equipment, and facilities. All reimbursed funds must be directly related to support the Zero Waste goal and should be reasonable and focused on local needs.

Please refer to the Grant Guidelines for a complete list of eligible and ineligible reimbursable funds.





# ZERØWASTEMARIN

## Zero Waste Reimbursement Form FY 2022/23

- E. **Attach support documentation** (copies of any reports produced to share with other Marin agencies, pictures, paid invoices and receipts).
- F. **Email a PDF of this form and all support documentation to** [compliance@zerowastemarin.org](mailto:compliance@zerowastemarin.org)
- G. **This form and all submitted documentation will be presented to the JPA Board for review and approval of payment in May 2023 with checks issued no later than June 30, 2023.**

### Certification

I declare, under the penalty of perjury under the laws of the State of California, that all information herein submitted to the Marin County Hazardous & Solid Waste Management Joint Powers Authority for the Zero Waste Reimbursement Fund is true and accurate to the best of my knowledge.

David O. Eshoo Digitally signed by David O. Eshoo  
Date: 2023.05.08 10:43:27 -07'00'

**Signature of Reimbursement Recipient Representative**

5/8/2023

**Date**

David O. Eshoo

**Print Name**

Engineering Manager

**Print Title**

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Budget & Assessments Report

**Fairfax**

The following and attached is the draft, proposed Marin County Hazardous and Solid Waste Management Joint Powers Authority FY 23-24 Budget (Attachment 1) and associated hauler and facility fee Assessments. Assessment fees are charged to the landfill, transfer station and the five haulers operating in the County. This budget reflects the feedback and recommended changes from the Budget Subcommittee.

**Larkspur**

**Mill Valley**

**Novato**

This year, Novato Sanitary District has opted into the Zero Waste Fund for the first time to participate in all the Zero Waste programs offered by the JPA. While the overall average increase to the budget is 5.3%, most of the increase will be borne by Recology Novato due to this change bringing their actual increase to 59%. The other hauler/facilities will see a 4% increase this year down from 9.7% last year.

**Ross**

**San Anselmo**

The proposed Assessment fees would translate into a less than 1% increase (approximately a one to two cent per month) for the 35-gallon Landfill cart) for the Resource Hauling bill for Bay Cities Refuse, Marin Sanitary Service, Mill Valley Refuse Service, and Tamalpais CSD.

**San Rafael**

**Sausalito**

Recology Novato rate payers, they would see ~1.2% increase (approximately \$0.35 per month). The variation in the impact of the Assessments upon the haulers is due to many factors including the balance between commercial and residential accounts, changes in disposal tonnage, and cost-of-service variations between communities.

**Tiburon**

**Background**

The methodology to calculate the assessments generating the JPA's revenue requirement is prescribed in the 1996 JPA Agreement. That methodology utilizes the local hauler and local waste facility disposal figures as the means to allocate the revenue requirement (the revenue requirement is then translated into individual Assessments upon each hauler or facility).

# 8

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

The tonnage allocation is reset every two years based on recent actuals. The FY23-24 Assessments were calculated using the most recently available 2021 data. FYs 23-24 and 24-25 will use tonnage allocations from 2022 disposal data.

Most of the expense contained in residents' and businesses' "resource hauling bill" is for the collection, processing, and disposal of the materials in the landfill (gray), organics (green) and recycling (blue) containers. Those costs are regulated by the individual Cities, Towns, County, or special districts with Franchise oversight. Please recall that the JPA is not funded by County, City or Town general funds or any sort of assessment on the Member Agencies. The JPA is funded by lump-sum assessments on the five waste haulers noted above and the following solid waste facilities: Redwood Landfill in Novato, Marin Resource Recovery Center, and Marin Sanitary Transfer Station. In turn, all these operators pass along these costs to their customers as they see fit.

### The JPA Budget is Organized into Three Funds

The three funds used to organize the JPA's finances are the Zero Waste Fund, the Regulatory Administration & Compliance Reporting Fund and the Household Hazardous Waste (HHW) Fund.

#### 1. Zero Waste Fund

Optional Member Participation. All Members Participate

#### 2. Regulatory Administration & Compliance Reporting Fund

All Members Participate

#### 3. Household Hazardous Waste (HHW) Fund

Optional Member Participation

Novato does not participate in this program, as it operates its own household hazardous waste collection program.

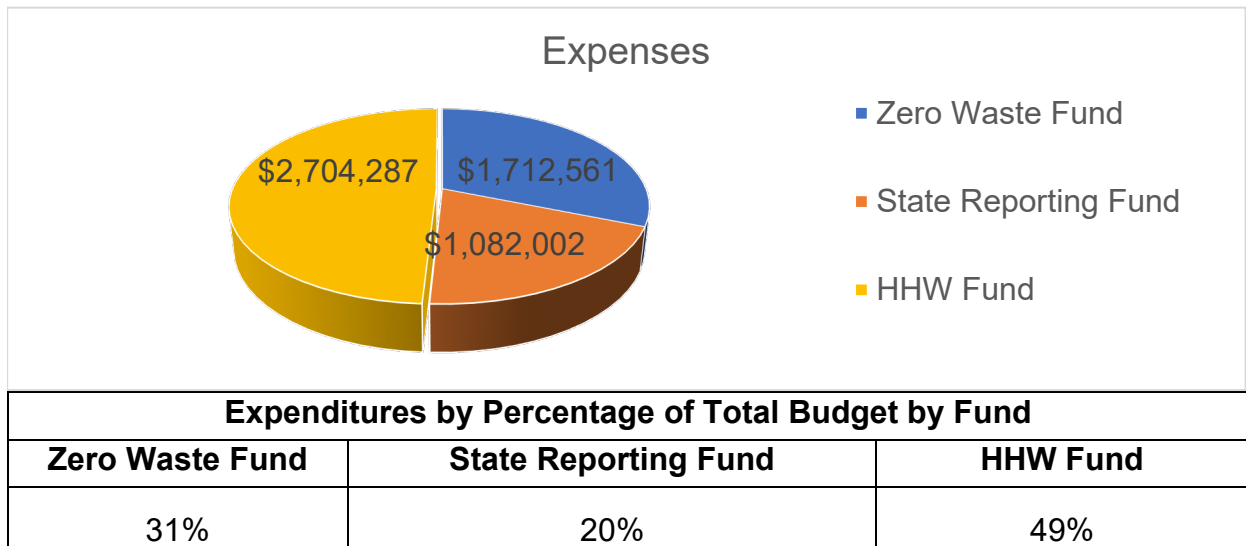
The following table summarizes the more significant overall year-over-year budget changes:

<b>Overall Significant Changes for All 3 JPA Funds (Increase/Decrease)</b>		
Description of Change	Amount Change	% Change
Salary for staff support to implement SB1383 and ZW Plan and inclusion of full-time Executive Director	\$179,236.53	15%
Hauler/Facility Assessments	\$264,930	5.3%
Restructuring of 1383 Reimbursement Program	(\$217,708.00)	-33%
SB 1383 Implementation Consulting	(\$75,000)	-75%
Edible Food Recovery Mini Grant Program	(\$80,000)	-56%
HHW Insurance	(\$100,000)	-100%

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Proposed FY 23/24 Budget				
	Zero Waste Fund	State Reporting Fund	HHW Fund	All Funds Total
Expenses	\$1,712,561	\$1,082,002	\$2,704,287	\$5,498,851
Contingency	\$171,256	\$108,200	\$700,429	\$979,885
Revenue Requirement	\$1,883,817	\$1,190,203	\$3,404,716	\$6,478,736
Interest	\$1,000	\$500	\$2,000	\$3,500
State Oil Payment	NA	NA	\$65,000	\$65,000
Assessments	\$1,560,709	\$1,050,109	\$2,682,924	\$5,293,742
Carry Over	\$322,108	\$139,594	\$654,792	\$1,116,494
Revenue	\$1,883,817	\$1,190,203	\$3,404,716	\$6,478,736

Overall, the expenses decreased from last fiscal year despite adding more staff primarily due to a decrease in consulting contracts. The Revenue Requirement is based on draft carryover numbers (i.e., fund balances or unspent money from FY 21-22) from numbers from the new auditing firm, Pisenti & Brinker; however, they are not anticipated to change significantly. The higher contingency for the HHW fund will be explained in more detail in the Fund Overview Section.



# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

## FUND OVERVIEW

### 1. ZERO WASTE FUND ACTIVITIES

Ongoing and proposed Zero Waste activities account for 31% of proposed JPA Expenditures. Anything programmatic is in this fund. The Zero Waste Schools and the Zero Waste Marin Marketing, Information & Outreach, and the Zero Waste Reimbursement Fund Programs constitute ~63% of the overall budget and Staff time comprises ~25%. Novato will participate in this fund for the first time in this FY 23-24. Highlights for the FY 23-24 programs are listed below.

- **The Zero Waste Schools Program**
  - Waste diversion programs & education in partnership with MCOE, many school districts, all five haulers, custodians, parents, unions, and students. Main subcontractor is non-profit, SEI (Strategic Energy Innovations). This budget line also includes indoor and outdoor waste station and bins, signs, collection equipment, and reusable or compostable food ware purchases for each newly enrolled school.
- **Marketing, Information & Outreach Program**
  - Direct outreach to Marin citizens through various media sources including buses and bus pads, television, Internet, social media, in-person consultations, presentations to businesses, business groups, HOAs, and farmers markets.
  - Maintaining and updating [www.zerowastemarin.org](http://www.zerowastemarin.org) and the associated recycling guide database.
  - Newsletters for the public and Member Agencies.
- **Zero Waste Program Reimbursement Fund**
  - With the JPA staff assuming more responsibility of SB 1383 implementation, this has returned as a Zero Waste Program reimbursement for Member Agencies to use for their Zero Waste goals.
- **The Construction and Demolition Program**
  - Contract support for Construction & Demolition outreach for Member Agencies, building inspectors and the public with implementation of Construction & Demolition Programs as required by Cal Green.
  - Self-haulers education & outreach regarding compliance with laws.

## 8

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

- **Member Agency & Public Support**
  - Member Agency and Community Organizations support kitchen compost pails, holiday tree recycling promotion, waste reduction education and reusable merchandise like tote bags, water bottles, and utensils to replace single use items.
- **General Outreach & Education**
  - Zero Waste Marin staff field recycling, composting and waste diversion questions from the community, supporting City and Town newsletter articles, etc. Staff tables events at various community gatherings throughout the county. This outreach often includes working closely with each of the five waste haulers that operate in the County.

## 2. REGULATORY ADMINISTRATION & COMPLIANCE REPORTING FUND

Proposed Regulatory & Compliance expenditures for FY 23-24 account for approximately 20% of JPA expenditures. Staff support is the largest component of this fund (~57%). Administrative Requirements comprise ~8%. SB1383 Software & Recovered Organic Waste Products makes up ~32% of the proposed expense budget.

- **Staff Support for Regulatory and Legislative Compliance & Reporting**
  - SB 1383 implementation, monitoring, enforcement, and reporting.
  - Other mandatory regional reporting for the Electronic Annual Report.
- **Administrative Requirements of Public Agencies**
  - Conducting the annual agency Audit.
  - Rent and Insurance.
  - Legal Consultation.
- **SB 1383 Reporting Software & Compost/Mulch Purchases**
  - Recyclist Database Software.
  - Procurement of Recovered Organic Waste Products (compost & mulch) for the Member Agencies.

## HOUSEHOLD HAZARDOUS WASTE (HHW) FUND ACTIVITIES

The proposed HHW Program expenditures for FY 23-24 account for 49% of the total JPA expenditures. This is the only Fund that Novato does not participate in, and they receive a payment to reimburse them for this.

The largest portion of the expenses are for the operation of the Permanent Household Hazardous Waste Facility (PHHWF) by Marin Recycling & Resource Recovery Association (MRRRA), a private company. (~71%). Other HHW Programs make up ~13% of the proposed budget.

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Historically, the JPA provided the funding for the operation of this facility and its oversight via an agreement with the City of San Rafael Fire Department. The JPA will assume fiscal and operational oversight of the program as well as responsibility for the Toxic Away Days in West Marin beginning July 1, 2023. Last year, the JPA Board approved a Waste Management Specialist to manage this program. Upon review of the responsibilities and skills needed, this position has been increased to that of a Senior Planner at no added cost since this is a shift from funding that was provided to the SRFD to the JPA.

A one-year bridge agreement between the JPA and MRRRA was signed to ensure continuity of services in a cost effective and safe manner in keeping with current regulations. Both parties will spend the next several months working together on a new modernized agreement. Money has been set aside to hire a contractor to facilitate this process. The SRFD will also continue to serve as an advisor while this program is transitioned.

- **Contract for Operation of the Permanent Household Hazardous Waste Facility**
  - MRRRA has managed the operation of the PHHWF safely, efficiently and in a cost-effective manner since the mid-1990s.
  - The initial proposed budget was for ~\$2 million. Upon review of actual expenditures and in consultation with the SRFD, the budget was reduced to \$1.9M.
  - The SRFD will transfer \$430,000 to the JPA for FY 23-24. The JPA subcommittee, with the advice from the County Department of Finance & Accounting, has recommended holding this money in a contingency fund to cover any unanticipated expenses during the transition. For this reason, the HHW contingency is now 26% instead of the usual 10%.
  - The budget sub-committee will review and make recommendations on the best way to use or apply the funds for FY 24-25.
- **Household Hazardous Waste Programs**
  - **“Toxic Away Days”** for remote areas of West Marin.
  - **Bulb & Battery Drop-off Program**, operated via a subcontractor, is a popular program that provides convenient collection locations for the community to recycle bulbs and batteries that can contain mercury and other heavy metals.



## 8

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

- The **State of California Oil Payment Program for Marin**, operated via a subcontractor, to provide promotion of proper motor oil and filter handling, bilingual outreach & education, certification of oil recycling centers in the County, and bilge pad absorbent distribution and collection at marinas. This program includes a significant Spanish language outreach component and leveraging of grant funds to also help promote general zero waste outreach and hazardous waste education. Storm drain markers are also provided to the Member Agencies.
- The **Sharps Collection Program** is operated by the County's Environmental Health Division. This program is important for numerous reasons, but it helps protect our partners in solid waste collection and processing.

### **RECOMMENDATION**

Adopt a Motion to approve the Proposed FY 23-24 Budget and Resolution 2023-02 establishing hauler/facility fees for Integrated Waste Management Planning & Implementation of Programs.

#### Attachments:

1. FY 23-24 Budget by Fund.
2. Resolution No. 2023 – 02.

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_

Abstentions: \_\_\_\_\_

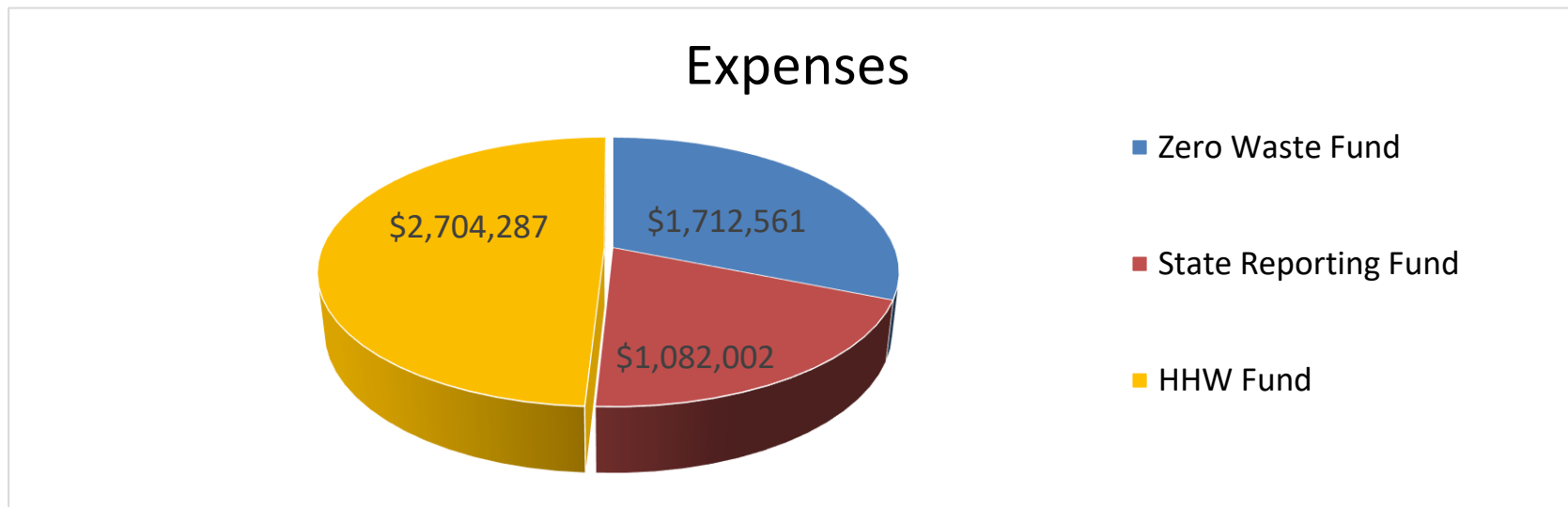
Item 8. Attachment 1

JPA Hauler, Landfill & Transfer Station Assessments  
FY 23/24

A		B	C	D	E F G H				
					FY 23/24				
2021 DISPOSAL (tons)			TOTAL TONS	FY 22/23 Assessments	Zero Waste	Compliance & Reporting	HHW	Total	Year over Year Change
MSW Haulers	MSW & Debris	Self-Haul							
Bay Cities Refuse	6,150	N/A	6,150	\$90,342	\$26,590	\$17,891	\$49,407	\$93,889	\$3,547
Marin Sanitary Service (MSS)	48,203	N/A	48,203	\$708,088	\$208,413	\$140,229	\$387,246	\$735,888	\$27,800
Mill Valley Refuse	20,396	N/A	20,396	\$299,611	\$88,185	\$59,335	\$163,854	\$311,374	\$11,763
Recology Novato Disposal	27,009	N/A	27,009	\$123,022	\$116,778	\$78,573	\$0	\$195,350	\$72,328
Recology Sonoma Marin	5,646	N/A	5,646	\$82,938	\$24,411	\$16,425	\$45,358	\$86,194	\$3,256
Tam. CSD	1,631	N/A	1,631	\$23,959	\$7,052	\$4,745	\$13,103	\$24,900	\$941
<b>Total Franchised Haulers</b>	<b>109,035</b>	<b>N/A</b>	<b>109,035</b>	<b>\$1,327,960</b>	<b>\$471,430</b>	<b>\$317,197</b>	<b>\$658,968</b>	<b>\$1,447,594</b>	
<b>Landfills</b>									
Redwood	N/A	142,999	142,999	\$2,100,614	\$618,278	\$416,003	\$1,148,803	\$2,183,084	\$82,470
<b>Redwood Landfill</b>	<b>N/A</b>	<b>142,999</b>	<b>142,999</b>	<b>\$2,100,614</b>	<b>\$618,278</b>	<b>\$416,003</b>	<b>\$1,148,803</b>	<b>\$2,183,084</b>	
<b>Transfer Stations</b>									
Marin Resource Recovery Center		105,048	105,048	\$1,543,124	\$454,191	\$305,598	\$843,918	\$1,603,708	\$60,583
Marin Sanitary Service Transfer Station		3,888	3,888	\$57,114	\$16,810	\$11,311	\$31,235	\$59,356	\$2,242
<b>Total Transfer Stations</b>		<b>108,936</b>	<b>108,936</b>	<b>\$1,600,238</b>	<b>\$471,002</b>	<b>\$316,909</b>	<b>\$875,153</b>	<b>\$1,663,064</b>	
<b>TOTALS</b>	<b>109,035</b>	<b>251,935</b>	<b>360,970</b>	<b>\$5,028,812</b>	<b>\$1,560,709</b>	<b>\$1,050,109</b>	<b>\$2,682,924</b>	<b>\$5,293,742</b>	5.3%

**Item 8. Attachment 1**

<b>Proposed FY 23/24 Budget</b>				
	<b>Zero Waste Fund</b>	<b>State Reporting Fund</b>	<b>HHW Fund</b>	<b>All Funds Total</b>
Expenses	\$1,712,561	\$1,082,002	\$2,704,287	\$5,498,851
Contingency	\$171,256	\$108,200	\$700,429	\$979,885
Revenue Requirement	\$1,883,817	\$1,190,203	\$3,404,716	\$6,478,736
Interest	\$1,000	\$500	\$2,000	\$3,500
State Oil Payment	NA	NA	\$65,000	\$65,000
Assessments	\$1,560,709	\$1,050,109	\$2,682,924	\$5,293,742
Carry Over	\$322,108	\$139,594	\$654,792	\$1,116,494
Revenue	\$1,883,817	\$1,190,203	\$3,404,716	\$6,478,736



	<b>Zero Waste Fund</b>	<b>State Reporting Fund</b>	<b>HHW Fund</b>
Expenditures as Percent of Total Budget by Fund	31.1%	19.7%	49.2%

Item 8. Attachment 1

**ZERO WASTE FUND  
FY 23/24 (80238601) EXPENSE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST EXPENDITURE	ACCOUNT NAME	OBJECT	FY 23/24 BUDGET REQUEST	VARIANCE	% CHANGE	NARRATIVE
\$452,678.00	\$ 452,678	Salaries and Wages	511110	\$422,561	\$ (30,117)	-6.7%	Decrease due to reallocation of staff time to more Regulatory & Compliance Reporting Fund
\$2,060	\$ 2,060	Legal Expense	522545	\$1,000	\$ (1,060)	-51.5%	Decreased due to reallocation to HHW Fund
\$15,000	\$ 15,000	Construction & Demolition Debris	522510	\$15,000	\$ -	0.0%	Contract support for Construction & Demolition outreach at Members. Should this be removed since this is the new staff person in the State Reporting Fund?
\$40,000	\$ 40,000	Member Agency & Community Support	522310	\$60,000	\$ 20,000	50.0%	City & Town support for kitchen compost pails, reusable produce bags, xmas tree recycling promotion, general outreach and education.
\$15,000	\$ 15,000	State, Regional and Local "Wasteshed" Partnerships	522210	\$15,000	\$ -	0.0%	California Product Stewardship Council, Californian's Against Waste, Marin Builder's Association, Business Chambers, BayRoc, NCRA, Youth Convergence, CRRA etc. Support for Extended Producer Responsibility and reduced packaging.
\$180,000	\$ 180,000	Edible Food Donation Support	522310	\$100,000	\$ (80,000)	-44.4%	\$100K used in 22/23 budget for RFP for generation and capacity study for Edible Food Recovery. Mini grant program funding added for FROs.
		Zero Waste Program Reimbursement Fund	522310	\$450,000	\$450,000	100.0%	With the JPA staff assuming more responsibility of SB 1383 implementation, we recommend going back to a Zero Waste Program reimbursement. This money has been decreased and placed in the ZW fund.
\$10,000	\$ 10,000	Training, Conferences & Professional Memberships	523210	\$15,000	\$ 5,000	50.0%	Training, conferences & professional memberships. Increased due to new ED and more staff. Conferences are how we all stay current on best practices and programs in the waste industry.
\$380,000	\$ 380,000	Zero Waste School Program	522510, 522310	\$380,000	\$ -	0.0%	Waste diversion programs & education in partnership with MCOE, many school districts, all five haulers, custodians, parents, unions, and students. Main subcontractor = non profit, SEI (Strategic Energy Innovations) @ \$220,000. Trash Bin Cleaners Co. @ \$40,000, & ZWM JPA at \$120,000 for bins, signs, equipment, containers, eco-food ware startup. Review with Casey.
\$260,000	\$ 260,000	Information and Outreach	522510	\$250,000	\$ (10,000)	-3.8%	Social media, print, bus shelter, and other outlets for zero waste campaigns. ZeroWasteMarin.org Improvements. Sample articles for Member Agencies .
\$4,000	\$ 4,000	Truck	561660	\$4,000	\$ -	0.0%	County vehicles usage and maintenance.
<b>\$1,358,738</b>	<b>\$1,358,738</b>	<b>Zero Waste Fund Expense Totals</b>		<b>\$1,712,561</b>	<b>\$ 353,823</b>	<b>26.0%</b>	

**FY 23/24 (80238601) REVENUE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST REVENUE	ACCOUNT NAME	FY 23/24 REVENUE SOURCE	FY 23/24 REVENUE REQUEST	NARRATIVE
\$1,000	\$1,000	Interest	441115	\$1,000	Interest
\$990,496	\$990,496	Solid Waste Management	461510	\$1,560,709	Hauler, Landfill, Transfer Station Assessments
\$503,116	\$689,350	Carry-Over	N/A	\$322,108	Carry-over from prior fiscal year (contingency + unspent fund balances)
<b>\$1,494,612</b>	<b>\$1,680,846</b>	<b>Total Revenue</b>		<b>\$1,883,817</b>	
		<u>GENERAL CONTINGENCIES</u>			
		Contingency Account	900010	\$171,256	
		Contingency Target = 10%		10%	

Item 8. Attachment 1

**Regulatory Administration & Compliance Reporting  
FY 23/24 (80218601) EXPENSE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST EXPENDITURE	ACCOUNT NAME	OBJECT	FY 23/24 BUDGET REQUEST	VARIANCE	% CHANGE	NARRATIVE
\$504,589	\$504,589	Salaries and Wages	511110	\$621,743	\$117,154	23.2%	Increase due to full-time Executive Director and hiring of extra staff for SB 13 Compliance per R3 study and recommendations.
\$15,000	\$15,000	Legal Expense	522545	\$5,000	(\$10,000)	-200.0%	Legal counsel decreased since the LOA and JPA amendment will be complete.
\$19,200	\$19,200	Outside Acctg & Audit Fees	522585	\$25,000	\$5,800	23.2%	New firm and price has increased. Financial Audit + Submittal of GCC & FTR to State on behalf of the JPA.
\$20,000	\$20,000	Insurance	521610	\$35,000	\$15,000	42.9%	Insurance. Premium increase.
\$16,941	\$16,941	Rent	522925	\$16,941	\$0	0.0%	Office space.
\$1,500	\$1,500	Training/Professional Development	523210	\$1,500	\$0	0.0%	Training & professional development.
\$618	\$618	Mileage & Routine Travel	523445	\$618	\$0	0.0%	Routine travel.
\$1,200	\$1,200	Supplies & Reproduction	522410	\$1,200	\$0	0.0%	Reflective of annual usage.
\$667,708	\$667,708	Zero Waste Program Reimbursement Fund	522310	\$0	(\$667,708)		With the JPA staff assuming more responsibility of SB 1383 implementation, we recommend going back to a Zero Waste Program reimbursement. This money has been decreased and placed in the ZW fund.
\$50,000	\$50,000	SB 1383 Consulting Services for new workplan implementation	522510	\$25,000	(\$25,000)	-100.0%	Keep R3 on for implementation guidance of SB 1383.
\$50,000	\$50,000	SB 1383 Consulting Services Per ZW Planning Recommendations	522510	\$0	(\$50,000)		
\$0	\$0	Procurement of Recovered Organic Waste Products	522310	\$200,000.00	\$200,000	100.0%	Procurement of Recovered Organic Waste Products to help Members meet 2023 Annual Procurement Requirement
\$144,000	\$144,000	Recyclist SB 1383 Regional Reporting Software	522510	\$150,000	\$6,000	4.2%	Provision of data collection and organizing SAAS web based tool facilitating jurisdiction reporting. Increase due to commencing data set imports from haulers on behalf of 21 user jurisdictions.
\$1,490,756	\$1,490,756	<b>State Reporting Fund Ops Total</b>		<b>\$1,082,002</b>	<b>(\$408,754)</b>	<b>-37.8%</b>	

**FY 23/24 (80218601) REVENUE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST REVENUE	ACCOUNT NAME	REVENUE SOURCE	FY 23/24 REVENUE REQUEST	NARRATIVE
\$500	\$500	Interest	441115	\$500	Interest
\$1,644,563	\$1,644,563	Solid Waste Management	461510	\$1,050,109	Hauler, Landfill, Transfer Station Assessments
-\$5,231	-\$14,713	Carry-Over	N/A	\$139,594	Carry-over from prior fiscal year (contingency + unspent)
<b>\$1,639,832</b>	<b>\$1,630,350</b>	<b>Total Revenue</b>		<b>\$1,190,203</b>	
	\$139,594	<u>GENERAL CONTINGENCIES</u>			
		Contingency Account	900010	\$108,200	
		Contingency Target = 10%		10%	

Item 8. Attachment 1

**HOUSEHOLD HAZARDOUS WASTE FUND**  
**FY 23/24 (80228601) EXPENSE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST EXPENDITURE	ACCOUNT NAME	OBJECT	FY 23/24 BUDGET REQUEST	VARIANCE	% CHANGE	NARRATIVE
\$206,324	\$206,324	Salaries and Wages	511110	\$298,046	\$ 91,722	44.5%	Increase due to full-time Executive Director + Need to increase the classification of new hire from Waste Management Specialist to Sr. Planner for HHW.
\$182,309	\$182,309	HHW Facility Oversight		\$0	\$ (182,309)	-100.0%	SFRD has transferred oversight to the JPA. This money will cover the cost of hiring a new Sr. Program Coordinator and costs of Hiring a consultant to review the program, agreements, and all regulatory compliance needs.
\$1,917,482	\$1,917,482	HHW Facility Operations	522555	\$1,909,272	\$ (8,210)	-0.4%	The request for this year is \$2051378.44. Average actuals for the past 3 years is \$1740124.99. New proposed budget is slightly more than last years. Program costs will be reviewed in detail this fiscal year so the budget will be more reflective of the work performed.
\$100,000	\$100,000	New Insurance for HHW Operations		\$0	\$ -	0.0%	Insurance is covered in the State reporting Fund and includes all JPA programs. HHW line item is not needed. JPA is indemnified by the HHWF (MRRRA)
\$52,650	\$52,650	NSD HHW Fund fee reimbursement	522310	\$37,130	\$ (15,520)	-29.5%	Novato HHW Grant paid to Novato Sanitary District based on self haul tonnage from Novato.
\$2,732	\$2,732	Legal Services	522545	\$5,000	\$ 2,268	83.0%	Legal counsel on Haz Waste new HHW agreement between MRRRA and JPA, contracts and grant agreements, including Bulb and Battery and Marina programs.
\$ -	\$ -	Toxic Away Day Events	522510	\$75,000	\$ 75,000	↑	Toxic Away Days in West Marin responsibility now assumed by ZWM. Subcontract with vendor to collect materials at the events. ZWM will advertise and report.
\$164,800	\$164,800	Bulb and Battery Program	522510	\$175,000	\$ 10,200	6.2%	Fluorescent bulbs and batteries Haz waste collection.
\$85,933	\$85,933	Sharps & Needles Program	522310	\$89,838	\$ 3,905	4.5%	Support for the Sharps and Needles Program via Environmental Health Services. Increased by COLA per EHS
\$ -	\$ -	HHW Program Review & Agreement Revision	522510	\$50,000	\$ 50,000	↑	Consultant to review the program, agreements, and all regulatory compliance needs.
<b>\$2,712,229</b>	<b>\$2,712,230</b>	<b>Operational Budget Subtotal</b>		<b>\$2,639,287</b>	<b>\$ 27,057</b>	<b>1.0%</b>	
		<b>Oil Payment Program</b>					
\$63,500	\$63,500	Oil Payment Program - Cycle 12	522510	\$0	\$ (63,500)		
\$65,000	\$65,000	Oil Payment Program - Cycle 13	522510	<u>\$65,000</u>		n/a	Received \$65,455 3/30/2023. Will apply for cycle 14 funds
<b>\$136,391</b>	<b>\$128,500</b>			<b>\$65,000</b>			
<b>\$2,848,620</b>	<b>\$2,840,730</b>	<b>HHW Fund Total Expenses</b>	<b>Total</b>	<b>\$2,704,287</b>	<b>\$ (36,443)</b>	<b>-1.3%</b>	

**FY 23/24 (80228601) REVENUE BUDGET**

FY 22/23 APPROVED BUDGET	FY 22/23 TOTAL EST REVENUE	ACCOUNT NAME	REVENUE SOURCE	FY 23/24 REVENUE REQUEST	NARRATIVE
\$2,000	\$2,000	Interest	441115	\$2,000	Interest
\$65,000	\$65,455	Other Aid: State	451970	\$65,000	CalRecycle Funds for Used Oil Payment Program
\$2,394,279	\$2,394,279	Solid Waste Management	461510	\$2,682,924	Hauler, Landfill, Transfer Station Assessments
\$672,203	\$1,033,788	Carry-Over	N/A	\$654,792	Carry-over from prior fiscal year (contingency + unspent)
			461510	\$430,000	One time transfer of funds from SRFD to JPA HHW Reserves. Not reflected in budget
<b>\$3,133,482</b>	<b>\$3,495,522</b>	<b>Total Revenue</b>		<b>\$3,834,716</b>	

GENERAL CONTINGENCIES

\$654,792	Contingency Account	900010	\$700,429	10% of expenses + \$430k transfer from SRFD (\$50k of which is for C
	Contingency Target = 10%		10%	Not inclusive of the \$430k in HHW Reserves that are transferred

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT  
JOINT POWERS AUTHORITY**

**RESOLUTION NO. 2023-02**

**ESTABLISHING ASSESSMENTS FOR INTERGRATED WASTE MANAGEMENT  
PLANNING AND IMPLEMENTATION OF PROGRAMS FOR FY 2023-2024**

**WHEREAS**, the Marin County Hazardous and Solid Waste Management Joint Powers Authority (Authority) was established to prepare, adopt, and administer hazardous and solid waste plans; and

**WHEREAS**, the Authority may impose assessments based on the types and amounts of solid waste for costs, among other things, related to the preparation and adoption of a Regional Integrated Waste Management Plan (AB 939); and

**WHEREAS**, the Authority established the assessments at its regular meeting on June 16, 2022; and

**WHEREAS**, these assessments are set and imposed for FY 2022-2023 only; and

**WHEREAS**, the City of Novato is not participating in the Authority's household hazardous waste collection program and instead participates in a program in conjunction with the Novato Sanitary District;

NOW, THEREFORE, BE IT RESOLVED that the following assessments are imposed for FY 23-24 and shall be collected from the organization specified herein;

<b><u>FY 23/24 Assessments</u></b>	
Redwood Landfill	\$2,183,084
Marin Resource Recovery Center	\$1,603,708
Marin Sanitary Transfer Station	\$59,356
Bay Cities Refuse	\$93,889
Marin Sanitary Service	\$735,888
Mill Valley Refuse	\$311,374
Novato Disposal	\$195,350
Recology Sonoma Marin	\$86,194
Tamalpais Community Service District	\$23,961
<b>TOTAL</b>	<b>\$5,293,742</b>



Item 8. Attachment 2

BE IT FURTHER RESOLVED that collection of assessments shall be as follows:

1. Assessments are based upon the tons of material collected and disposed during 2021, with data provided by the haulers, landfills, and recovery center.
2. Assessments shall be paid in two installments – half of the amount shall be due and payable on December 1, 2023; the remaining half shall be due and payable on May 1, 2024.
3. Assessments shall be due and payable to the “Marin County Treasurer – Tax Collector”, Administration Bldg., Civic Center, P.O. Box 4220, San Rafael, CA 94913-4220.

PASSED AND ADOPTED at a regular meeting of the Marin County Hazardous and Solid Waste Management Joint Powers Authority held June 15, 2023 by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair

ATTEST: \_\_\_\_\_

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Kimberly Scheibly, Executive Director

**County of Marin**

Re: Appoint Budget Subcommittee Members for FY 23/24

**Fairfax**

**Larkspur**

**Mill Valley**

With the JPA hiring its first ever Executive Director, we recommend a budget subcommittee be formed to do a deep dive into the next FY budget to, among other things, develop a reserve policy, research establishing a Solid Waste Enterprise Fund for rate stabilization, review and recommend ongoing reimbursement program and create a fair, equitable and transparent allocation of funds between all agencies, and review the HHW facility operations budget.

**Novato**

The current committee is down to two members plus the Executive Director. We recommend appointing one additional member to assist with the budget process and oversight in FY 23/24. Following budget adoption by the Board, the subcommittee will meet as needed.

**Ross**

**San Anselmo**

**Recommendation**

Appoint no more than four Members to the Budget Subcommittee.

**San Rafael**

**Sausalito**

**Tiburon**

9

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_

Abstentions: \_\_\_\_\_

**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

**Belvedere**

Date: June 15, 2023

**Corte Madera**

To: JPA Board of Directors

From: Casey Poldino, Program Manager

**County of Marin**

Re: Set remaining 2023 JPA Board Meeting Schedule

**Fairfax**

To ensure the JPA Board is provided with advance notice of upcoming meetings and to ensure workflow, Staff proposes to set the JPA meeting schedule for the remainder of the 2023 calendar year. It is proposed that the meetings are held monthly for the remainder of the calendar year.

**Larkspur**

ZWM staff is able to meet prior to or after the Monthly Manager Meetings or at another time proposed by the Board.

**Mill Valley**

We encourage monthly meetings until the JPA and Staff make significant progress with SB 1383.

**Novato**

**Recommendation**

**Ross**

Adoption of a Motion approving the JPA Board meeting calendar for the remainder of 2023.

**San Anselmo**

**San Rafael**

**Sausalito**

**Tiburon**

**10**  
**MARIN COUNTY HAZARDOUS AND SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_  
\_\_\_\_\_

Noes: \_\_\_\_\_  
\_\_\_\_\_

Abstentions: \_\_\_\_\_