

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 LOCAL TASK FORCE

November 2, 2023
[1600 Los Gamos Drive](#), Suite 210
San Rafael, CA 94903
10:00AM – 11:00AM

AGENDA

Call to Order.

- 1) Open Time for Public Comment (Information) (5 min)
- 2) Approval of the August 29, 2023 JPA Local Task Force (LTF) Minutes (Action) (2 min)
- 3) Presentation by Staff: Legislative & Policy Updates (Information) (15 min)
- 4) Elect Chair & Vice-Chair (Action) (5 min)
- 5) Create Subcommittees & Establish Members (Action) (15 min)
- 6) Recommend Agenda Items for the Next LTF Meeting (Information) (5 min)
- 7) Adjournment.

The full agenda including staff reports can be viewed at:
<http://zerowastemarin.org/Agenda>



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**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere

Date: November 2, 2023

Corte Madera

To: Local Task Force Members

County of Marin

From: Casey Fritz, Senior Planner

Fairfax

Re: Approval of the LTF Minutes

Larkspur

Mill Valley

Please find attached the Draft Action Minutes from the last meeting on August 29, 2023.

Novato

Recommendation

Ross

Adopt a motion to receive and file the Action Minutes.

San Anselmo

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

San Rafael

Sausalito

Tiburon

Motion:	
Second:	
Ayes:	
Noes:	
Abstentions:	

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 Local Task Force Meeting
Friday, March 24, 2023
1600 Los Gamos Drive, Suite 211
San Rafael, CA 94903

DRAFT Action Minutes

MEMBERS PRESENT

Greg Christie, Bay Cities Refuse
Alice Cochran, City of San Rafael
Renee Goddard, Ross Valley Cities
Dee Johnson, Novato Sanitary District
Vicki Nichols, Marin Conservation League
Adam Ratner, Marine Mammal Center

MEMBERS ABSENT

Ramin Khany, Redwood Landfill
Matt McCarron, City of Novato

STAFF PRESENT

Casey Fritz
Melody Mitchell
Kim Scheibly

OTHERS PRESENT

Ruben Hernandez, Marin Sanitary
Service
Meilin Tsao, Recology
Dale McDonald, Las Gallinas Valley SD

1. Open Time for Public Comment

Members, staff, and attendees went around the room and introduced themselves. No other public comment was tendered.

2. Approval of the March 24, 2023, JPA LTF Action Minutes

Motion: by Ms. Nichols to approve the March 24, 2023, JPA LTF minutes with the following corrections: 1) the inquiry regarding the Form 700 requirements, Ms. Fritz clarified that after finalizing questions regarding the Form 700, all Board memberships have been extended from July 1, 2023, to June 30, 2024, and she will be asking members for their Forms 700. 2) Mr. McDonald mentioned his name on the attendees list was incorrect. Second: by Mr. Ratner. Vote: Unanimous.

3. Presentation by Staff on LTF Vision and History

Ms. Goddard presented the item and Ms. Scheibly delivered a PowerPoint presentation on the LTF vision and history.

Ms. Scheibly stated that she and Ms. Fritz have been reviewing how other Counties have conducted their LTFs, especially Los Angeles County's model, in order to better clarify the roles of the Board members. They would like to focus on concrete, actionable recommendations to the JPA Board. She asked that the Board stay up to date with local, regional and State waste issues in order to keep up with the heavy load of State requirements at this time. This will help members build and maintain their expertise and stay focused on relevant issues. Members will need to truly commit to attending in order to move forward with the work that needs to be done. She stated that they can monitor proposed State legislation, if appropriate, and perhaps add a State regulatory piece to

their efforts. She recommended that Mr. Hernandez with Marin Sanitary may be able to assist with this. The Board can also keep track of efforts and ordinances in other areas around the Bay, as well as best practices, and implement them accordingly. She stated that they may want to explore partnerships and how they can partner with others in the community and bring more knowledge. Staff would like to relaunch LTF subcommittees – possible examples include HHW, marketing and technology, program development, once again focusing on the actionable items to recommend to the JPA Board. They are also looking into restructuring the meeting, with the possibility of adding a legislation and policy update including what staff is noticing out in the media or elsewhere. They would also wish to see the LTF subcommittees report out to the JPA on their findings and recommendations.

A question-and-answer session was held afterwards in which staff answered questions from members.

4. Review the Approved Amendments to the LTF Procedures

Ms. Fritz reviewed the procedures adopted for the LTF, which were recently amended by staff and approved by the JPA Board and asked that members review it carefully. She stressed that regarding attendance, if a member is not able to attend more than 50% of the meetings, staff requests that the member kindly vacate their position to avoid difficulties of moving forward with business if there is not a quorum.

A question-and-answer session was held afterward, and the procedures and expectations of the Board were clarified by Ms. Fritz.

Ms. Goddard made a recommendation for staff to add a standing item to the agenda specifically for adding future agenda items.

Ms. Johnson asked a question regarding Section 5 of the procedures, Elections – since technically this is the first meeting of the fiscal year and this item was not on this agenda, when will the elections be held? Ms. Scheibly answered they will be held at the next meeting.

Ms. Johnson also asked a question regarding Section 6 of the procedures regarding attendance – ...LTF members unable to participate in less than 50% of the most recent 10 meetings effective June 1, 2018... and if this sentence still applies. Ms. Scheibly replied that this has been struck from the approved amended version of the procedures.

Ms. Fritz reiterated that these original procedures have not been eliminated, but merely improved upon, and they are effective as of now, and today the Board will be receiving and filing.

Ms. Johnson wanted confirmation that the attendance section in the procedures only becomes effective six months after its adoption. Ms. Scheibly confirmed yes and clarified that this item should be amended, the LTF is currently in a “learning phase” and she does not want to deter the members from moving forward until they have new people on the Board.

Ms. Goddard wanted confirmation that items will need to be placed on the agenda as an action item before it can receive a 2/3 vote and then approved by the JPA Board, and Scheibly confirmed yes.

Item received and filed.

5. Review and Make Recommendations on Current Outreach and Education Efforts

Ms. Fritz delivered the PowerPoint presentation, a Summary of Current Outreach Efforts. LTF members will then utilize this information to commence review of outreach materials and return to the next LTF meeting with comments and suggestions about possible improvements and next steps on JPA outreach material.

A recommendation and feedback session were held afterwards.

Ms. Nichols expressed concerns regarding multi-unit buildings and how they can reach out to residents about the upcoming SB 1383 recycling mandate. Ms. Scheibly shared that there is a section on the ZWM website where they can find out which hauler is in their area.

Ms. Fritz suggested what would be actionable step for the group is to compile case studies or best practice models that would be applicable across a few different types of areas, a task that could be assigned to a subcommittee, such as education for apartment managers or items of similar nature.

Ms. Scheibly shared that this law is at the generator level, which means infrastructure, such as the proper bins and signage, needs to be there. Therefore, if it is a business, they will need to add this to their budget. If it is a household, they will need to research how to do it. If it is a government, they will need to do the same. She stated that Marin Sanitary would be the best resource in guidance on how to get set up for SB 1383 compliance.

Mr. Hernandez commented that it is key for the group to help facilitate uniformity and consistency across the County with SB 1383 compliance through the JPA, as this will help make it less confusing for residents and businesses throughout the County.

Ms. Johnson shared about one of the items that she wishes to see get accomplished this year with the LTF is to conduct a "fix-it workshop," which is a type of workshop where people can fix and reuse certain items such as electronics. Sonoma County and the City of Berkeley have conducted similar workshops, and there are many ways that it can be done.

Ms. Fritz added that this is in relation to right-to-repair legislation such as SB 244, in which residents are able to repair their own items (hair dryers, toasters, etc.).

Ms. Goddard shared that this would be a great opportunity for the committees to focus on these items, such as the EPR (Extended Producer Responsibility) committee.

Ms. Cochran shared that it would be a good idea to have a representative of the reusable furniture non-profit organization, Make It Home, to come and share about the

focus of their organization and potentially serve on the LTF, which helps people furnish their homes with free furniture.

Ms. Fritz stated that she is going to add an item to the next agenda that will focus on forming subcommittees.

Mr. Ratner added that utilizing social media to advertise “buy nothing” organizations would be helpful to get the word out to the public, as well as getting the scope of the audience assessment that Gigantic Ideas Studio conducted to identify beliefs around Zero Waste Marin. He asked if staff could share the completed report to the group and Ms. Fritz replied yes.

Reviewed and filed by staff, who will prepare the recommendations for the next meeting as an actionable item.

6. Decision on Schedule of Future LTF Meeting

Ms. Fritz shared that staff recommends the LTF meet every other month and schedule two weeks before the JPA Board meeting.

Ms. Goddard suggested that the LTF receive the minutes of the previous JPA meeting prior to each LTF meeting.

Ms. Johnson stated that she would prefer that staff pick the day of the week to hold the LTF meetings.

Motion: by Ms. Johnson to approve staff’s recommendation on the LTF schedule, date and time to be determined via a Doodle poll. Second: by Mr. Ratner. Vote: Unanimous.

7. Adjournment

Next LTF Meeting TBD

Recommendation

Adopt a Motion approving the subject minutes.

LTF Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

**MARIN COUNTY HAZARDOUS & SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Date: November 2, 2023

Corte Madera To: Local Task Force Members

County of Marin From: Casey Fritz, Senior Planner

Fairfax Re: Legislative Update

Larkspur

Mill Valley In order to ensure all Local Task Force members are up-to-date on current waste legislation, Zero Waste Marin staff will provide a legislative update in each meeting. These updates will review highlights of significant legislative action or interpretation.

Novato

Ross

San Anselmo For this meeting's legislative update, staff will focus on the following:

San Rafael

- SB 1383
- SB 54

Sausalito

- SB 244: Right to Repair

Tiburon **Recommendation**
Receive presentation. Information only.



LEGISLATIVE UPDATE

Zero Waste Marin Local Task Force Meeting

November 2023



SB 1383

- **Upcoming deadlines for January 1, 2024**
 - Tier 2 commercial edible food generators required to donate
 - Inspection and enforcement processes required to begin at local level
- **Goals for January 1, 2025**
 - 75% reduction in disposal of organic waste to landfills
 - No less than 20% of surplus edible food recovered for human consumption
- **Local Assistance Grant funding released**



SB 54

- Plastic Pollution Prevention and Packaging Producer Responsibility Act
- Passed into law on June 30, 2022
- Goals for 2032:
 - Reduce single-use plastics by 25%
 - 65% of single-use plastics in foodware and packaging must be recycled
 - 100% of single-use plastic packaging and foodware must be recyclable or compostable
- Mandates the creation of a Producer Responsibility Organization to manage implementation, overseen by CalRecycle
- \$5 billion raised for fighting plastic pollution and supporting disadvantaged communities over next 10 years

SB 54

Producer Responsibility Organizations



Create Programs



Increase Recycling



Cut Trash Pollution in Disadvantaged Communities



Enroll Manufacturers



Pay All Implementation Costs

CalRecycle



Oversees Program



Appoints Advisory Board



Researches Packaging Waste Types



Reviews Plan and Budget



Publishes Recyclable or Compostable Material Categories List



Calculates and Publishes Recycling Rates for Covered Materials



SB 244

- “Right to Repair” Act
- Passed October 2023
- Requires manufacturers to make tools and parts available to repair facilities / owners of covered products on “fair and reasonable” terms
- Will make repair more accessible outside of large manufacturers, will help reduce e-waste
- Examples of covered items:
 - Computers
 - Radios
 - TVs
 - Fridges, freezers, ovens, microwaves



SB 353

- Update to the Bottle Bill
- Passed October 2023
- Expands the Bottle Bill to include CRV for:
 - 100% fruit juice containers of any size
 - 100% vegetable juice containers of any size
- Will result in an estimated additional 200 million containers per year in the recycling system

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Belvedere
Corte Madera
County of Marin
Fairfax
Larkspur
Mill Valley
Novato
Ross
San Anselmo
San Rafael
Sausalito
Tiburon

Date: November 2, 2023

To: Local Task Force Members

From: Casey Fritz, Senior Planner

Re: Elect Chair and Vice-Chair

In the August LTF meeting, ZWM staff reviewed the approved LTF Procedures with the Task Force members. In particular, the section about the Chair and Vice Chair indicates that these positions will be held for one year, with elections taking place on the first meeting of the Fiscal Year.

The 2023/24 Fiscal Year began on July 1, therefore a new Chair and Vice Chair must be elected. The duties for each position are as follows:

CHAIR'S DUTIES

1. Conduct meetings (with support from staff).
2. Sign correspondence and documentation that represents the Local Task Force, including but not limited to signatures on agenda packets or minutes.
3. Make reports to the Joint Powers Authority Executive Committee and Board of Directors.
4. Other duties as requested by Local Task Force membership.

VICE-CHAIR'S DUTIES

1. Acting Chair in the absence of Chair.
2. Other duties as requested by Local Task Force membership, including assumption of duties listed for the Chair.

Recommendation

Elect a Chair and Vice Chair through a vote.

**MARIN COUNTY HAZARDOUS & SOLID WASTE
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Belvedere	Date: November 2, 2023
Corte Madera	To: Local Task Force Members
County of Marin	From: Casey Fritz, Senior Planner
Fairfax	
Larkspur	Re: Create Subcommittees and Establish Members
Mill Valley	Zero Waste Marin staff recommend that Local Task Force members form subcommittees in order to focus on a specific topic and bring back relevant recommendations to the full LTF and the Joint Powers Authority Board. These subcommittees can set ad-hoc schedules to meet as necessary between full Local Task Force meetings.
Novato	
Ross	
San Anselmo	
San Rafael	
Sausalito	Below are some suggested ideas for subcommittees. Depending on Local Task Force interest and expertise, some, none, or all of these subcommittees can be formed. LTF members may also suggest a subcommittee not listed here:
Tiburon	

- HHW
- Compliance + Regulations (Including 1383)
- Market & Technology Research
- Program Development
- Outreach & Education (Reduce and Reuse Focus)

Recommendation

Vote to form subcommittees, and to add members to each subcommittee.

