

**MARIN COUNTY HAZARDOUS & SOLID WASTE  
MANAGEMENT JOINT POWERS AUTHORITY**

AB 939 LOCAL TASK FORCE

September 5, 2024  
[1600 Los Gamos Drive](#), Suite 211  
San Rafael, CA 94903  
10:00AM – 11:00AM

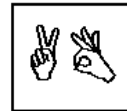
AGENDA

Call to Order.

- 1) Open Time for Public Comment (Information) (5 min)
  - 2) Approval of the June 27, 2024 JPA Local Task Force (LTF) Minutes (Action) (2 min)
  - 3) Legislative Update (Information) (8 min)
  - 4) Review of LTF Responsibilities & Expectations (Information) (10 min)
  - 5) Report out from Subcommittees (Information) (10 min)
  - 6) Presentation from Conservation Corps North Bay (Information) (15 min)
  - 7) Recommend Agenda Items for the Next LTF Meeting (Information) (2 min)
  - 8) Adjournment.
- 

The full agenda including staff reports can be viewed at:

<http://zerowastemarin.org/Agenda>



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Contact the County's Waste Management Division at 415-473-6647 for more information.

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**Belvedere** Date: September 5, 2024

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Casey Fritz, Senior Planner

**Fairfax** Re: Open Time for Public Comment

**Larkspur**

**Mill Valley** The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

**Novato**

**Ross** Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

**San Anselmo**

**San Rafael**

**Sausalito** **Recommendation**

**Tiburon** Receive public comment. Information only.

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**Belvedere** Date: September 5, 2024

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Casey Fritz, Senior Planner

**Fairfax** Re: Approval of the LTF Minutes

**Larkspur**

**Mill Valley** Please find attached the Draft Action Minutes from the last meeting on May 9, 2024.

**Novato**

**Ross** **Recommendation**  
Adopt a motion to receive and file the Action Minutes.

**San Anselmo** Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

**San Rafael**

**Sausalito**

**Tiburon**

Motion:	
Second:	
Ayes:	
Noes:	
Abstentions:	

# MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

LTF Meeting Minutes  
Thursday, June 27, 2024  
10:00am – 11:00am  
In Person: 1600 Los Gamos Drive, San Rafael, CA

## LTF BOARD MEMBERS PRESENT

### Special Districts

Chair, Dale McDonald, Las Gallinas Valley Sanitary District  
Garrett Toy, TCSD

### Environmental Organizations

Adam Ratner, Marine Mammal Center  
Vicki Nichols, Marin Conservation League

### Haulers

Greg Christie, Bay Cities Refuse  
Justin Wilcock, Marin Sanitary Service

### Public

Alice Cochran, San Rafael  
Matt McCarron, Novato  
Deirdre Fennessy, Unincorporated  
Chuck Hornbrook, Southern Marin  
Angela Barron, Las Gallinas Valley Sanitary District  
Kevin McElroy, Bolinas Community Public Utility District

## STAFF PRESENT

Kimberly Scheibly (Executive Director)  
Casey Poldino (Staff)  
Amy Kolnes (Staff)  
Casey Fritz (Staff)  
Meilin Tsao (Staff)  
Melody Mitchell (Admin)

### 1. Call to Order Regular Meeting

Regular session was called to order.

### 2. Open Time for Public Comment (Items not on the agenda)

Chair Dale McDonald opened public comment by introducing Angela Barron of Las Gallinas as the new grant management and procurement specialist. Angela Barron

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addressed the LTF by providing scope of experience and excitement in learning more about Marin County.

### 3. LTF Board Meeting Minutes from May 9, 2024

**Motion** to approve the LTF Meeting Minutes from May 9, 2024.

**First** Matt McCarron

**Second** Adam Ratner

#### Vote Count

Dale McDonald: Aye

Dee Johnson: Absent

Garrett Toy: Aye

Adam Ratner: Aye

Vicki Nichols: Aye

Greg Christie: Aye

Justin Wilcock: Aye

Alice Cochran: Aye

Matt McCarron: Aye

Deirdre Fennessy: Aye

Chuck Hornbrook: Aye

Ayes: 10    Noes: 0    Absent: 1    Abstain: 0

**Motion passed.**

### 4. Report out from Subcommittees

Infrastructure and End markets reported no recent meetings have taken place.

Compliance and Regulations reported no recent meetings have taken place but noted email communications regarding the SB-54 and plastic recycle regulations.

Outreach and Education reported no recent meetings have taken place. However, they did notate that 3 of 4 of the subcommittee members will not be moving forward and requested guidance on feedback regarding their role in the launch of the ZWM website.

Construction and Demolition reported receiving information from sources and focused on 3 areas: solar panel recycling, deconstruction, and biomass study. ZWM Staff Kathy Rico presented to C&D and the County is moving forward with a collection event and will continue to work with ZWM Staff Rico regarding that program. Deconstruction will receive more emphasis with a focus on ordinances. Biomass study review committee will meet Friday and the committee will review once the study becomes complete for recommendations.

A brief conversation regarding deconstruction was held.

### 5. Update on Upcoming Waste Characterization Study

ZWM Staff Casey Poldino shared this is the first Waste Characterization Study for ZWM, this will take place at Redwood Landfill following the CalRecycle model. ZWM Staff Casey Poldino explained Waste Characterization for the LTF members and

## MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

highlighted the technical aspects of the study. Added to that this will take place over the summer with SCS Engineers with the expectation of going into contract in July, doing the field work in August, then having a report back in September. ZWM Staff Casey Fritz added Marin Sanitary has a graphic resource depicting the process for anyone interested.

ZWM Executive Director Kim Scheibly shared how a Waste Characterization Study can impact program by aligning perspective of waste with the data from the study. The goal would be more composting and recycling and less disposal. Additionally, an update on Redwood Landfill was provided. ZWM Executive Director Scheibly citing it is undergoing a change in staffing. After an executive and staff meeting, the gas capture system will be back online soon after being offline for a year. Also, Redwood Landfill is aware the Waste Characterization Study is requested and will work with ZWM on the risks and liabilities aspect. Redwood Landfill will attempt to maintain the proposed timeline with their staffing situation.

ZWM Executive Director Kim Scheibly also requested more C&D and organics diversion, and concerns over landfill expansion.

### **Information Only**

**Board Comments or Action Items:** An additional conversation regarding Redwood Landfill staffing and Waste Characterization Study was held.

**Public Comments:** No public comments

### **6. Legislative Tracking System & Legislative Priorities**

ZWM Staff Meilin Tsao gave an overview of the California process: An author introduces a bill, attempts are made to find a sponsor of the bill (which can include nonprofit organizations or government), revisions are made, bill moves through the first house (assembly or senate), then to the appropriations committee, and finally to the respective house floor. If a bill passes, then it would be going to the next house for the same process and a floor vote. After this process, and a bill is successful it will go to the Governor to sign or veto.

During the first legislative session, ZWM staff analyzed and chose bills to prioritize to send letters in support of and provide updates. ZMW Staff Meilin Tsao provided clarification between regulation and legislation. SB-54 regulation must be passed by January 2025. CalRecycle submitted a draft text in December 2023 and ZWM submitted public comment. The second round of draft text is not expected to be ready by the next advisory board meeting in July. CalRecycle has 30-40 staff members dedicated to the rule making process with 8-10 being enforcement agency staff members. The bill requires a producer responsibility organization (nonprofit) and Advisory Board. AB-660 is date labeling for food and beverage products. If this

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legislation passes it will require that by July 2026 if a date label is used or if the state requires label phrases must follow new regulations.

AB-2346 will change the procurement requirements for recovering organic waste products and expand the flexibility for compost and mulch sourcing (home and community compost). Additionally, this will include infrastructure and equipment expenses to be allowed apart of the procurement target.

### Information Only

**Board Comments or Action Items:** An additional conversation regarding SB bills was held.

**Public Comments:** No public comments

### 7. Brainstorm Pilot Program Suggestions

ZWM Staff Fritz opened the floor to suggestions, ZWM Executive Director Kim Scheibly clarified for the LTF the ZWM funding to help with brainstorming. One mention was to limit packaging waste, clothing swaps, and furniture recycling.

### Information Only

**Board Comments or Action Items:** An additional clarification regarding funding was for the new fiscal year.

**Public Comments:** No public comments

### 8. Recommend Agenda Items for the Next LTF Meeting

Suggestion to revisit the subcommittee guidance, Waste Characterization Study results, and brainstorming results.

### 9. Adjournment

Chair McDonald adjourned.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Ayes: \_\_\_\_\_

\_\_\_\_\_

Noes: \_\_\_\_\_

Abstentions: \_\_\_\_\_

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**Belvedere** Date: September 5, 2024

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Meilin Tsao, Waste Management Specialist

**Fairfax** Re: Legislative Tracking System & Legislative Priorities

**Larkspur**

**Mill Valley** In the May 2024 Local Task Force meeting, LTF members requested an update on how Zero Waste Marin is tracking legislation, and what current legislative priorities are.

**Novato**

**Ross** Staff member Meilin Tsao, who leads legislative tracking for Zero Waste Marin, will provide an overview of legislative tracking and an update on current legislative priorities.

**San Anselmo**

**San Rafael** **Recommendation**

**Sausalito** Information only; receive and file.

**Tiburon**



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**Belvedere**                      Date: September 5, 2024

**Corte Madera**                To: Local Task Force Members

**County of Marin**              From: Casey Fritz, Senior Planner

**Fairfax**                         Re: Review of LTF Responsibilities & Expectations

**Larkspur**

**Mill Valley**                    Zero Waste Marin staff will provide an overview of Local Task  
Force Procedures and expectations to introduce new members to  
how the Task Force runs.

**Novato**

**Ross**                              **Recommendation**

**San Anselmo**                 Information only; receive and file.

**San Rafael**

**Sausalito**

**Tiburon**

**ZERO**  
**WASTE**  
**MARIN**

# Zero Waste Marin Local Task Force Overview

JPA Staff

# General Model for LTF Meetings

Ensure meetings are productive and  
focused

- Include a legislative & policy update in each meeting
- Discuss local ordinances + or initiatives
- Overview of current communications priorities
  - Status of any ongoing outreach efforts
  - Ideas for new campaigns or communication pushes
- Report out from subcommittees
- Decide on any formal recommendations to the JPA Board

# Overview of LTF

## Expectations and Norms

- Focus on making concrete, actionable recommendations on actions to the JPA Board
  - To do this effectively, keep informed about local, regional, and state waste issues
  - Build and maintain expertise
- Attend meetings ready to focus on relevant issues
  - Meetings will focus on issues related to solid waste
  - Scope of the group will be maintained
- Able to commit to attending the majority of meetings
  - Maintain continuity and presence
- Take inspiration from what other LTFs are doing

# Overview of LTF

Projects & recommendations

- Examples of possible LTF discussion items + recommendations:
  - Monitor proposed State legislation + recommend action if appropriate to the board (e.g. advocacy/support)
  - Keep track of efforts and ordinances in other Bay Area jurisdictions, and recommend replicable programs for development in Marin
  - Recommend possible partnerships and programs based on community knowledge
  - Develop public outreach or communication proposals to present to JPA based on current issues

# Subcommittees

- Current Local Task Force Subcommittees:
  - Compliance + Regulations (including 1383)
    - Dale McDonald, Garrett Toy, Deirdre Fennessy
  - Infrastructure & End Markets
    - Greg Christie, Justin Wilcock, Matt McCarron, Chuck Hornbrook
  - Outreach & Education
    - Deirdre Fennessy
  - Construction & Demolition
    - Chuck Hornbrook, Justin Wilcock
- These subcommittees will focus on developing actionable items to recommend to the JPA

# Subcommittees

Making recommendations

## Local Task Force Recommendation to Zero Waste Marin JPA Board

Recommendation Title:	
Recommending Subcommittee:	
Prepared By:	

### Description of Recommended Action or Program:

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### Additional Details:

<u>Proposed Timeline of Actions:</u>
<u>Evaluation of Equity Impact of Proposed Action or Program:</u>
<u>Estimated Fiscal Impact of Proposed Action or Program:</u>

Questions?



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**Belvedere** Date: September 5, 2024  
**Corte Madera** To: Local Task Force Members  
**County of Marin** From: Casey Fritz, Senior Planner  
**Fairfax** Re: Report Out From Subcommittees  
**Larkspur**  
**Mill Valley** Subcommittees were established in the November 2023 Local  
**Novato** Task Force meeting with a goal of facilitating more focused  
**Ross** discussion and recommendations. The Subcommittees formed  
included:  
**San Anselmo** • Infrastructure & End Markets  
**San Rafael** • Compliance & Regulations  
• Outreach & Education  
**Sausalito** • Construction & Demolition  
**Tiburon** At each meeting, Subcommittees will report out on their recent  
activities and any upcoming recommendations or projects.

**Recommendation**

Each Subcommittee should report out on their progress. Staff recommend that each Subcommittee also state their intended focus and priorities.

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**Belvedere** Date: September 5, 2024

**Corte Madera** To: Local Task Force Members

**County of Marin** From: Kyle La Rue, Conservation Corps North Bay

**Fairfax** Re: Presentation from Conservation Corps North Bay

**Larkspur**

**Mill Valley** Local Task Force members have previously expressed interest in receiving presentations from community organizations. In response to this, Zero Waste Marin staff have invited several zero waste-related community organizations to present to the Local Task Force.

**Novato**

**Ross**

**San Anselmo** For this meeting, Conservation Corps North Bay will present about their zero waste programs in Marin County.

**San Rafael**

**Sausalito** **Recommendation**

**Tiburon** Information only; receive and file.

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**Belvedere**                     Date: September 5, 2024

**Corte Madera**                To: Local Task Force Members

**County of Marin**             From: Casey Fritz, Senior Planner

**Fairfax**

**Larkspur**                      Re: Recommend Agenda Items for the Next LTF Meeting

**Mill Valley**                 In the August 2023 Local Task Force meeting, an LTF member suggested that the Task Force allocate five minutes to allow members to provide suggested topics for upcoming Zero Waste Marin LTF meetings.

**Novato**

**Ross**

**San Anselmo**                This now standing item will provide members of the Task Force the opportunity to make suggestions regarding future agenda topics for the consideration of Staff, ensuring that the needs of the Task Force are being addressed.

**San Rafael**

**Sausalito**

**Tiburon**

**Recommendation**  
Receive oral report and discuss the opportunity for future suggested agenda items for Staff consideration.