

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Board of Directors Meeting Minutes

Thursday, November 21, 2024

2:00 pm – 3:00 pm

In Person: San Rafael City Hall, 1400 Fifth Ave, 3rd Floor Large Conference
Room, San Rafael, CA

BOARD MEMBERS PRESENT

County of Marin: Dan Eilerman (Alt.)
Town of Fairfax: Heather Abrams (Chair)
City of Larkspur: Dan Schwarz
City of Mill Valley & Town of Tiburon Grace Ledwith (Alt)
City of Novato: Gretchen Schubeck (Alt.)
Town of Ross: Christa Johnson
Town of San Anselmo: David Donery
City of San Rafael: Cory Bytof (Alt.)
City of Sausalito: Catie Thow Garcia (Alt.)

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Amy Kolnes (Staff)
Casey Fritz (Staff)
Meilin Tsao (Staff)
Erin Ahlich (Climate Corps Fellow)
Shannon Keane (Climate Corps Fellow)
Justin Newsome (Admin)

1. Call to Order Regular Meeting

Regular session was called to order at 2:02 p.m.

2. Remote Public Participation Instructions

Information Only

3. Open Time for Public Comment (Items not on the agenda)

No public comments.

3. JPA Board Meeting Minutes from September 19, 2024

Motion to approve the JPA Board Meeting Minutes from September 19, 2024.

First County of Marin: Dan Eilerman

Second City of Larkspur: Dan Schwarz

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Vote Count

City of Belvedere: Absent

Town of Corte Madera: Absent

County of Marin: Aye

Town of Fairfax: Aye

City of Larkspur: Aye

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Aye

City of San Rafael: Aye

City of Sausalito: Aye

Town of Tiburon: Aye

Ayes: 10

Noes: 0

Absent: 2

Abstain: 0

Motion passed.

4. Executive Director Report

Executive Director Scheibly announced a correction for the September 19, 2024 meeting, Eric Robble, as incorrectly listed as the alternate for Ross; Roberta Feliciano is the accurate alternate.

The Waste Characterization Study that was adopted by the board on January 18, 2024, suffered contractual setbacks between SCS Engineers and Waste Management's legal team. Negotiations are ongoing, if an agreement can be reached then SCS will begin the study in the first week of December. April 2025 is the anticipated time to have a full report the board.

CalRecycle is evaluating compliance for SB 1383, they are reviewing implementation records for jurisdictions and communicating directly with them for additional information needed.

Pisenti and Brinker is currently in the evaluation/fieldwork stage of the audit and is working with ZWM to ensure that the internal controls are supported with documentation.

ZWM is in contact with SMART 1383 for data migration. Recyclist has a January 31, 2025, sunset date and a user sunset date will be given prior to this time to ensure that all data is centralized in one platform.

The SB 1383 Compliance Senior Coordinator position will likely be posted for recruitment in early December 2024.

Executive Director Scheibly concluded the Executive Director's report.

Information Only

Board Comments

No comments

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Public Comments

No public comments.

5. Legislative Update

Staff Meilin Tsao shared ZWM staff tracked 15 bills, six Assembly and nine Senate. Nine of the tracked bills passed the legislature, eight were signed into law by Governor Newsom with one being vetoed. The bills that passed are:

- AB 660 Food Date Labeling
- AB 863 Carpet Stewardship
- AB 2346 ROWP Updates
- SB 707 Textile EPR
- SB 1046 Permitting Compost Facilities
- SB 1053 Plastic Carry-out Bag Ban
- SB 1143 Paint Stewardship
- SB 1280 Ban on Single-Use Propane Canisters.

ZWM staff authored three letters to Governor Newsom recommending signing of SB 1066, SB 1143, and AB 863 with the thought that the other six bills will be signed into law. Letters were also written to CalRecycle regarding the first two rounds of draft regulations for SB 54.

Additionally, Staff Tsao provided updates regarding SB 54 and SB 1046.

Information Only

Board Comments

The Board asked about polystyrene tracking (AB 2916), Staff Tsao responded that this is not currently being tracked but will be added to the list.

The Board inquired if ZWM will engage in outreach efforts for the pre-checkout bags and if there will be any enforcement required by the member agencies. Staff Tsao remarked no action is needed, ZWM will manage outreach efforts, and enforcement action is on CalRecycle.

Regarding SB 1053 (plastic bag ban), it was asked if any action is required locally. Staff Tsao confirmed this is state law (if local ordinance is at the level of state law, no change is needed).

Public Comments

No public comments.

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6. HHW contingency/reserve funding allocation

Executive Director Scheibly updated that the JPA has a contract with the Marin Recycling Resource Recovery Association (MRRRA) who owns the HHW Waste facility. The state of California views the JPA as the operator of the facility and tasks the JPA with facility operations requiring an operations plan with regular updates. A component of this plan is the Facility Closure Plan which details closure costs based on the maximum materials on the property with annual updates.

Motion Adopt a motion to authorize the Executive Director to work with County Department of Finance and the Office of the County Executive to determine the appropriate designation type (reserve or administrative designation) to establish contingencies to be used in the event of a facility closure (\$160,000) as well as a contingency for one-time projects (\$100,000). Use of the reserve contingencies for any specific purpose will require approval of the full Board.

First County of Marin, Dan Eilerman
Second San Anselmo, David Donery

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Absent
County of Marin: Aye
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Aye
Town of Ross: Aye
Town of San Anselmo: Aye
City of San Rafael: Aye
City of Sausalito: Aye
Town of Tiburon: Aye

Ayes: 10 Noes: 0 Absent: 2 Abstain: 0

7. Update from Climate Corp Fellows

Staff Casey Fritz introduced the Climate Corps Fellows, Erin Ahlich and Shannon Keane, and provided an overview of their job responsibilities. They were hired on a 10-month fellowship using Local Assistance Grant funding from CalRecycle for SB 1383 support.

ZWM Corps Fellows Ahlich and Keane introduced themselves to the Board by providing a brief overview of their backgrounds and their current projects.

Information Only

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Board Comments

Chair Abrams requested a notice be given prior to the Climate Corps Fellows visiting Fairfax.

Public Comments

No public comments.

8. 2025 JPA Board Meeting Schedule

Executive Director Scheibly proposed setting the JPA Board and Executive Committee meeting schedules for the first half of the 2025 calendar year.

February 27, 2025, has been recommended due to the mid-winter recess for Marin County schools.

Motion Adopt a Motion to approve the schedule of JPA Board Meetings for calendar year 2025 for the first half of the year and approve the Budget subcommittee meet in December.

First San Rafael, Cory Bytof
Second County of Marin, Dan Eilerman

Vote Count

City of Belvedere: Absent	City of Novato: Aye
Town of Corte Madera: Absent	Town of Ross: Aye
County of Marin: Aye	Town of San Anselmo: Aye
Town of Fairfax: Aye	City of San Rafael: Aye
City of Larkspur: Aye	City of Sausalito: Aye
City of Mill Valley: Aye	Town of Tiburon: Aye

Ayes: 10 Noes: 0 Absent: 2 Abstain: 0

9. Suggested Agenda Item Meeting

Scheibly opened the floor to commentary from the board for agenda items for the next meeting. The Board suggested:

- Formal Organizational Study including a class and comp study
- Implement a five-year strategic plan
- Request for ZWM content for jurisdiction outreach purposes
- Multi Family Dwelling strategies for SB 1383
- Re-evaluate the duration and frequency of current JPA meetings

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Information Only

Board Comments

No comments

Public Comments

No public comments.

Adjournment

Chair Abrams adjourned the meeting at 2:54 p.m.

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**MARIN COUNTY HAZARDOUS AND SOLID WASTE
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Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____