

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Executive Committee Meeting Minutes

Thursday, September 5, 2024

10:00 am – 11:00 am

In Person: 1600 Los Gamos Drive Suite 370 (Princess Leia Conf. Room)
San Rafael, CA

EXECUTIVE BOARD MEMBERS PRESENT

Town of Fairfax: Heather Abrams (Chair)
City of Mill Valley: Todd Cusimano (Vice Chair)
County of Marin: Dan Eilerman (Alt.)
City of Novato: Jessica Deakyne (Alt.)
City of San Rafael: John Stefanski

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Casey Poldino (Staff)

1. Call to Order Regular Meeting

Regular session was called to order at 10:00 a.m.

Open Time for Public Comment (Items not on the agenda)

No public comment

2. Approve JPA Executive Committee Meeting Minutes from April 18, 2024

Motion to approve the JPA Board Meeting Minutes from April 18, 2024

First County of Marin: Dan Eilerman

Second City of San Rafael: John Stefanski

Vote Count

Town of Fairfax: Aye
Town of Corte Madera: Aye
County of Marin: Aye
City of Novato: Aye
City of San Rafael: Aye

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

Motion passed

Board Comments: Updates requested for pages 1 and 5.

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3. Executive Director Report

Executive Director Scheibly reported the FY25 goals have been set. SB1383 Matrix has been updated. Casey Poldino and Andy Buck will be departing the County and a reorganization of JPA staff will be presented to the JPA Board along with the closing FY24 report. Budget Subcommittee meetings will be requested to discuss fund balances and budget for Marin Household Hazardous Waste Facility.

Outreach efforts have continued throughout the community, reaching 1,200 community members. Climate Corp Fellows had their first day, working with ZWM for implementation, education, community outreach, and program analysis. Scheibly concluded the Executive Director's report.

Information Only

Board Comments

The board inquired about the total number of Climate Corp Fellows available. Executive Director Scheibly answered with two.

Public Comments

No public comments.

4. Update on WCS and Contract with SCS Engineers

Staff Casey Poldino shared the Waste Characterization Study will take place for two weeks on-site at Waste Management's Redwood Landfill and WM Earthcare by SCS Engineers, field work begins October 2024. The report on the WCS will be provided by SCS Engineers four weeks post study.

Information Only

Board Comments

No Board comments

Public Comments

No public comments

5. SB1383 Implementation Record & Compliance Review Update

Executive Director Scheibly provided an update on the Implementation Record (IR) request for SB1383 to all twelve Member Agencies via Jurisdiction and Agency Compliance and Enforcement (JACE) of CalRecycle. Additionally, a review of the implementation of Mandatory Commercial Recycling (MCR), Mandatory Commercial Organics Recycling (MORE), and the Source Reduction and Recycling Element (SREE) and the Household Hazardous Waste Element (HHWE). The 12 Member Agencies will be separated into four groups and evaluated. A formal presentation will be made to the JPA Board.

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Information Only

Board Comments

The Board had questions regarding the audit initiation. A brief conversation was held.

Public Comments

No public comments

6. Draft Annual Report

Executive Director Scheibly reported on the Annual Report for FY 2023-24 highlighting the new staff, program updates, compost procurements, and expanded outreach and the edible food recovery program for SB1383. Furthermore, the report includes goals set for FY 2024-25.

Motion Adopt a Motion to approve Annual Report and present at the upcoming full board meeting as Information Only.

First City of Novato: Jessica Deakyne

Second County of Marin: Dan Eilerman

Vote Count

Town of Fairfax: Aye

Town of Corte Madera: Aye

County of Marin: Aye

City of Novato: Aye

City of San Rafael: Aye

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

Motion passed

Board Comments: Question about pages 13-14 Novato numbers.

Public Comments

No public comments

7. Pilot Study Recommendations 53:06

Executive Director Scheibly reported on the FY25 new program development budget for \$200,000. Waste reducing pilot programs were proposed based on the allotted budget:

- Repair Fairs & Clothing Swaps: \$65,000
- Reuseable: Marinwood Market Lunch Program: \$30,000
- BYOCup Campaign: \$2,5000
- Reusables at Thursday AIM Farmers Market: \$25,000
- Getting rid of the "Ick" Factor

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Motion Adopt a Motion to Approve the Pilot Programs and direct the Executive Director to enter into contracts with Vendors for implementation as needed while remaining within the budgeted amounts detailed in the proposals.

First City of Mill Valley: Todd Cusimano

Second County of Marin: Dan Eilerman

Vote Count

Town of Fairfax: Aye

Town of Corte Madera: Aye

County of Marin: Aye

City of Novato: Aye

City of San Rafael: Aye

Ayes: 5 Noes: 0 Absent: 0 Abstain: 0

Motion passed

Board Comments: Concerns with Mill pilot. Want to support edible food recovery. Want to see reusables at events/festivals.

Public Comments

No public comments

8. Draft Tonnage Reporting Ordinance

Executive Director Scheibly reported on the update to the ordinance which will increase the reporting frequency to quarterly. The entities provide the reporting information on the same schedule that report to CalRecycle. This allows updates on progress to the JPA in a timely manner.

Motion Adopt a motion to provide specific direction to staff on edits to the revised ordinance that will come before the full JPA Board in May for review and approval.

First City of San Rafael: John Stefanski

Second City of Novato: Jessica Deakyne

Vote Count

Town of Fairfax: Aye

Town of Corte Madera: Aye

County of Marin: Aye

City of Novato: Aye

City of San Rafael: Aye

Ayes: 5 Noes: 0 Absent: T0 Abstain: 0

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Motion passed

Board Comments

No Board comments

Public Comments

No public comments

9. Adjournment

Chair Abrams adjourned the meeting at 11:00 a.m.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____