



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur Mill Valley
Novato Ross San Anselmo San Rafael Sausalito Tiburon

LTF Meeting Minutes
Thursday, July 10, 2025
10:00 am – 11:15 am

In Person: 1600 Los Gamos Drive, Suite 211 San Rafael, CA

Local Task Force Members Present

Special District Members

Chair, Dale McDonald, Las Gallinas Valley Sanitary District

Kevin McElroy, Bolinas Public Utilities District

Environmental Organization Members

Susan Hopp, Plastic Free Marin

Kyle LaRue, Conservation Corps North Bay

Hauler Members

Greg Christie, Bay Cities Refuse

Celia Furber, Recology Sonoma-Marin

Public Members

Matt McCarron, Novato

Jinesse Reynolds, Ross Valley

Chuck Hornbrook, Southern Marin

Staff Present

Kimberly Scheibly (Executive Director)

Casey Fritz (Staff)

Andrew Shelton (Staff)

Meilin Tsao (Staff)

Justin Newsome (Admin)

Public Non-Members Present:

Angela Beran, Las Gallinas Valley Sanitary District

Julie Bryant, County of Marin



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Call to Order Regular Meeting

Regular session was called to order at 10:01 a.m.

1. Open Time for Public Comment (Items not on the agenda)

Staff Casey Fritz introduced the Program Manager of the County of Marin Waste Management Division, Julie Bryant.

2. JPA Board Meeting Minutes from May 8, 2025

Motion to approve the LTF Meeting Minutes from May 8, 2025.

First Matt McCarron, Novato

Second Jinesse Reynolds, Ross Valley

Vote Count

Dale McDonald: Aye

Garrett Toy: Absent

Kevin McElroy: Aye

Susan Hopp: Aye

Kyle LaRue: Aye

Greg Christie: Aye

Justin Wilcock: Absent

Celia Furber: Absent

Matt McCarron: Aye

Jinesse Reynolds: Aye

Deirdre Fennessy: Absent

Chuck Hornbrook: Absent

Ayes: 7 Noes: 0 Absent: 5 Abstain: 0

Motion passed

LTF Comments

Correct Angela Beran, Las Gallinas Valley Sanitary District, as member of the public; listed in the minutes as an LTF member.

3. FY 25/26 Budget Explanation

Executive Director Scheibly shared the JPA budget presentation to the LTF on the highlighting the budget structure, goals of aligning with the County of Marin's fiscal system Munis, and improvements for consistency, accuracy, and transparency.

The LTF discussions regarding disposal costs, solar panel repair and reuse job training program partnered with CCNB, repair fair, disposal generation, assessment fees, and budget reductions.

4. Recommendation from Subcommittee: Deconstruction (Information Only)

The subcommittee presented their recommendation for Deconstruction Educational Campaign. After providing background on the matter, the identified challenges (awareness/space markets) along with measures (FY-2026 outreach pilot program) were shared to address them.

Additionally, land use issues and high energy/GHG impacts were flagged as focal points for the suggested recommendation. In conjunction, reasoning for pursuing deconstruction/reuse campaigns and barriers to wider deconstruction adoptions were shared.

The subcommittee laid out proposed timelines, equity impact evaluations, compliance options, local jurisdiction variations, and fiscal impact estimates.

The LTF held a brief discussion regarding the proposal.

5. Subcommittee Updates (Information)

Infrastructure and End Markets reported goals of maintaining awareness of infrastructure issues within Marin County, propose recommendations to the JPA Board with ZWM staff collaboration, review the Waste Characterization Study to suggest improvements and be involved in the new subcommittee. Additionally, scheduling trips to visit sites.

Compliance and Regulation reported awareness of SB54 issues.

Outreach and Education reported their field trip organized by Resilient Neighborhoods for the Marin Sanitary Service tour. Highlighted the focus on the BYO initiative by generating a presentation for the Earth Day event.

Construction and Demolition reported ZWM website has a C&D best practices portion for reference.

6. Final Waste Characterization Study Report

ZWM staff Meilin Tsao shared in the June JPA Board meeting, the Board approved the final WCS report. The recommendation is staff host an ad-hoc meeting available to all LTF members to work on recommendations for implementation with the option to continue to meet for future discussions. Staff Fritz added thanks to the LTF and highlighted some of the included feedback the LTF that made it to the final WCS report. The meeting invite of the WCS will be sent out the second week of August.

Motion to support an initial ad-hoc meeting of Local Task Force members to determine next steps on the Waste Characterization study.

First Susan Hopp, Plastic Free Marin

Second Chuck Hornbrook, Southern Marin

Vote Count

Dale McDonald: Aye
Garrett Toy: Absent
Kevin McElroy: Aye
Susan Hopp: Aye

Kyle LaRue: Aye
Greg Christie: Aye
Justin Wilcock: Aye
Celia Furber: Aye



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Matt McCarron: Aye
Jinesse Reynolds: Aye

Deirdre Fennessy: Absent
Chuck Hornbrook: Aye

Ayes: 10 Noes: 0 Absent: 2 Abstain: 0

Motion passed

7. Suggested Agenda Items

Suggestion to receive update on SB54 and confirming the next LTF meeting will be Thursday, Sept. 11, 2025 to avoid the week of the Labor Day holiday.

8. Adjournment

Chair McDonald adjourned the meeting at 11:12 a.m.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____