

AGENDA: AB 939 LOCAL TASK FORCE MEETING

DATE Thursday, September 11th, 2025

TIME 10:00am – 11:15am

LOCATION 1600 Los Gatos Drive, Suite 210, San Rafael CA 94903

CALL TO ORDER

1. Open Time for Public Comment (Information Only) 5 Minutes.

CONSENT CALENDAR

2. Approve LTF Meeting Minutes from July 10th, 2025 (Action) 1 Minute.

REGULAR AGENDA

3. Legislative Update – 15 Minutes
 - a. Recommendation: Information Only
4. Subcommittee Updates - 15 Minutes.
 - a. Recommendation: Information Only
5. North Bay Zero Waste Week
 - a. Recommendation: Information Only
6. Suggested Agenda Items - 2 Minutes.
 - a. Recommendation: Information Only
7. Adjournment

Agendas & Staff Reports also available at <https://zerowastemarin.org/>



For disability accommodations please phone **(415) 473-4381** (Voice), CA Relay 711, or e-mail Zero.Waste@MarinCounty.gov at least five business days in advance of the event. The County will do its best to fulfill requests received with less than five business days' notice. Copies of documents are available in alternative formats, upon request.



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur Mill Valley
Novato Ross San Anselmo San Rafael Sausalito Tiburon

OPEN TIME FOR PUBLIC COMMENT – ITEM 1

TO Local Task Force

FROM Kimberly Scheibly, Executive Director

SUBJECT Open Time for Public Comment

DATE September 11, 2025

The public is welcome to address the Local Task Force at this time on matters not on the agenda that are within its jurisdiction.

Please be advised that pursuant to Government Code Section 54954.2, the LTF is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists, or that there is a need to take immediate action which arose following posting of the agenda.

RECOMMENDATION

Receive public comment. Information Only.



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APPROVE LTF MEETING MINUTES – ITEM 2

TO Local Task Force
FROM Kimberly Scheibly, Executive Director
SUBJECT Approve LTF Meeting Minutes from July 10, 2025
DATE September 11, 2025

Please find attached the Draft Action Minutes from the last meeting on July 10, 2025.

RECOMMENDATION

Adopt a motion to receive and file the Action Minutes.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

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LTF Meeting Minutes
Thursday, July 10, 2025
10:00 am – 11:15 am

In Person: 1600 Los Gamos Drive, Suite 211 San Rafael, CA

Local Task Force Members Present

Special District Members

Chair, Dale McDonald, Las Gallinas Valley Sanitary District

Kevin McElroy, Bolinas Public Utilities District

Environmental Organization Members

Susan Hopp, Plastic Free Marin

Kyle LaRue, Conservation Corps North Bay

Hauler Members

Greg Christie, Bay Cities Refuse

Celia Furber, Recology Sonoma-Marin

Public Members

Matt McCarron, Novato

Jinesse Reynolds, Ross Valley

Chuck Hornbrook, Southern Marin

Staff Present

Kimberly Scheibly (Executive Director)

Casey Fritz (Staff)

Andrew Shelton (Staff)

Meilin Tsao (Staff)

Justin Newsome (Admin)

Public Non-Members Present:

Angela Beran, Las Gallinas Valley Sanitary District

Julie Bryant, County of Marin



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Call to Order Regular Meeting

Regular session was called to order at 10:01 a.m.

1. Open Time for Public Comment (Items not on the agenda)

Staff Casey Fritz introduced the Program Manager of the County of Marin Waste Management Division, Julie Bryant.

2. JPA Board Meeting Minutes from May 8, 2025

Motion to approve the LTF Meeting Minutes from May 8, 2025.

First Matt McCarron, Novato

Second Jinesse Reynolds, Ross Valley

Vote Count

Dale McDonald: Aye

Garrett Toy: Absent

Kevin McElroy: Aye

Susan Hopp: Aye

Kyle LaRue: Aye

Greg Christie: Aye

Justin Wilcock: Absent

Celia Furber: Absent

Matt McCarron: Aye

Jinesse Reynolds: Aye

Deirdre Fennessy: Absent

Chuck Hornbrook: Absent

Ayes: 7 Noes: 0 Absent: 5 Abstain: 0

Motion passed

LTF Comments

Correct Angela Beran, Las Gallinas Valley Sanitary District, as member of the public; listed in the minutes as an LTF member.

3. FY 25/26 Budget Explanation

Executive Director Scheibly shared the JPA budget presentation to the LTF on the highlighting the budget structure, goals of aligning with the County of Marin's fiscal system Munis, and improvements for consistency, accuracy, and transparency.

The LTF discussions regarding disposal costs, solar panel repair and reuse job training program partnered with CCNB, repair fair, disposal generation, assessment fees, and budget reductions.

4. Recommendation from Subcommittee: Deconstruction (Information Only)

The subcommittee presented their recommendation for Deconstruction Educational Campaign. After providing background on the matter, the identified challenges (awareness/space markets) along with measures (FY-2026 outreach pilot program) were shared to address them.

Additionally, land use issues and high energy/GHG impacts were flagged as focal points for the suggested recommendation. In conjunction, reasoning for pursuing deconstruction/reuse campaigns and barriers to wider deconstruction adoptions were shared.

The subcommittee laid out proposed timelines, equity impact evaluations, compliance options, local jurisdiction variations, and fiscal impact estimates.

The LTF held a brief discussion regarding the proposal.

5. Subcommittee Updates (Information)

Infrastructure and End Markets reported goals of maintaining awareness of infrastructure issues within Marin County, propose recommendations to the JPA Board with ZWM staff collaboration, review the Waste Characterization Study to suggest improvements and be involved in the new subcommittee. Additionally, scheduling trips to visit sites.

Compliance and Regulation reported awareness of SB54 issues.

Outreach and Education reported their field trip organized by Resilient Neighborhoods for the Marin Sanitary Service tour. Highlighted the focus on the BYO initiative by generating a presentation for the Earth Day event.

Construction and Demolition reported ZWM website has a C&D best practices portion for reference.

6. Final Waste Characterization Study Report

ZWM staff Meilin Tsao shared in the June JPA Board meeting, the Board approved the final WCS report. The recommendation is staff host an ad-hoc meeting available to all LTF members to work on recommendations for implementation with the option to continue to meet for future discussions. Staff Fritz added thanks to the LTF and highlighted some of the included feedback the LTF that made it to the final WCS report. The meeting invite of the WCS will be sent out the second week of August.

Motion to support an initial ad-hoc meeting of Local Task Force members to determine next steps on the Waste Characterization study.

First Susan Hopp, Plastic Free Marin

Second Chuck Hornbrook, Southern Marin

Vote Count

Dale McDonald: Aye
Garrett Toy: Absent
Kevin McElroy: Aye
Susan Hopp: Aye

Kyle LaRue: Aye
Greg Christie: Aye
Justin Wilcock: Aye
Celia Furber: Aye



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Matt McCarron: Aye
Jinesse Reynolds: Aye

Deirdre Fennessy: Absent
Chuck Hornbrook: Aye

Ayes: 10 Noes: 0 Absent: 2 Abstain: 0

Motion passed

7. Suggested Agenda Items

Suggestion to receive update on SB54 and confirming the next LTF meeting will be Thursday, Sept. 11, 2025 to avoid the week of the Labor Day holiday.

8. Adjournment

Chair McDonald adjourned the meeting at 11:12 a.m.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____



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LEGISLATIVE UPDATE – ITEM 3

TO Local Task Force

FROM Meilin Tsao, Waste Reduction Specialist

SUBJECT Legislative Update

DATE September 11, 2025

Staff member Meilin Tsao tracks relevant State and federal legislation that may impact Zero Waste Marin's programs or responsibilities. She will provide a legislative update, including a particular focus on SB 54.

RECOMMENDATION

Information only. Receive and file.



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SUBCOMMITTEE UPDATES – ITEM 4

TO Local Task Force

FROM Kimberly Scheibly, Executive Director

SUBJECT Subcommittee Updates

DATE September 11, 2025

Subcommittees were established in the November 2023 Local Task Force meeting with a goal of facilitating more focused discussion and recommendations. The Subcommittees formed included:

- Infrastructure & End Markets
- Compliance & Regulations
- Outreach & Education
- Construction & Demolition

At each meeting, Subcommittees will report on their recent activities and any upcoming recommendations or projects.

RECOMMENDATION

Information only. Receive and file.



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NORTH BAY ZERO WASTE WEEK – ITEM 5

TO Local Task Force

FROM Meilin Tsao, Waste Reduction Specialist

SUBJECT North Bay Zero Waste Week

DATE September 11, 2025

North Bay Zero Waste Week (NBZWW) is a program of Zero Waste Sonoma, with a goal of bringing a series of zero waste events to the public over the course of a week in October. Zero Waste Sonoma has worked with various groups and organizations in years past to bring events to the public, and last year invited Zero Waste Marin to participate in North Bay Zero Waste Week for the first time. A summary of the events that Zero Waste Marin coordinated or participated in during 2024 NBZWW can be found here:

This year Zero Waste Marin will continue to participate in NBZWW. A webpage of events specific to Marin can be found at this link: <https://zerowastemarin.org/zero-waste-week-events-2025/>

A summary of events that are currently scheduled include:

- A compost giveaway for Novato residents coordinated by the City of Novato
- Two tours of Marin Sanitary Service
- A tour of the Central Marin Sanitation Agency to learn about the Food 2 Energy program
- A book swap at the “Toast to Sausalito” event hosted by City of Sausalito staff and Sustainability Commissioners

To learn more about North Bay Zero Waste Week, visit: <https://northbayzerowasteweek.org/>

RECOMMENDATION

Information Only. Staff request that Local Task Force members help Zero Waste Marin spread the word about North Bay Zero Waste Week through channels available to them. Additionally, if any LTF members would like to coordinate an event for NBZWW, contact Casey Fritz at casey.fritz@marincounty.gov.



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SUGGESTED AGENDA ITEMS – ITEM 7

TO Local Task Force

FROM Kimberly Scheibly, Executive Director

SUBJECT Suggested Agenda Items

DATE September 11, 2025

Local Task Force members can suggest agenda items for the next meeting during this time.

RECOMMENDATION

Information Only. Receive and file.