

AGENDA

DATE Thursday, January 22, 2026

TIME 1:00 pm – 2:00 pm

LOCATION 1600 Los Gatos Drive, Conference Room 275 San Rafael, CA 94903

CALL TO ORDER

1. Public Participation Instructions (Information Only) 1 Minute.
2. Open Time for Public Comment (Information Only) 3 Minutes.

CONSENT CALENDAR

3. Approve JPA Board Meeting Minutes from September 18, 2025 (Action) 1 Minute.
4. Approve JPA Board Meeting Minutes from November 20, 2025 (Action) 1 Minute.

REGULAR AGENDA

5. Executive Director Update.
 - Recommendation: Information Only: 5 Minutes.
6. Adopt resolution ZWM-2026-02 Delegating the performance of claims administration and resolution of claims.
 - i. Recommendation: Action: 10 Minutes.
7. Remote Meeting Participation (SB707) Resolution ZWM-2026-03.
 - Recommendation: Action: 5 Minutes.
8. Local Task Force (LTF) New Member Appointment.
 - Recommendation: Action: 5 Minutes.
9. Committee Appointments.
 - Recommendation: Action: 5 Minutes.
10. Full Board and Executive Committee Calendar Setting.
 - Recommendation: Action: 5 Minutes.
11. Managing Vape Pens at schools: ZWM Pilot Study.
 - Recommendation: Information Only: 10 Minutes.
12. Suggested Agenda Items.
 - Recommendation: Information Only. 2 Minutes.
13. Adjournment.

Agendas & Staff Reports also available at <https://zerowastemarin.org/>



For disability accommodations please phone **(415) 473-4381** (Voice), CA Relay 711, or e-mail Zero.Waste@MarinCounty.gov at least five business days in advance of the event. The County will do its best to fulfill requests received with less than five business days' notice. Copies of documents are available in alternative formats, upon request.

SPECIAL REMOTE PUBLIC INSTRUCTIONS – ITEM 1

DATE January 22, 2026
TIME 1:00 pm – 2:00 pm
LOCATION Zoom Online

The public can participate in this Marin County Hazardous and Solid Waste Joint Powers Authority (Zero Waste Marin) Board Meeting via Zoom.

ZOOM MEETING

Please click the link below to join the meeting:

<https://zoom.us/j/95862063021?pwd=bNao2kRMGotDSlaK8b1J4fWAxvwabi.1>

Meeting ID: 958 6206 3021

Passcode: 115793

Or One tap mobile:

+16699006833,,96325364603#,,, *602532# US (San Jose)

+16694449171,,96325364603#,,, *602532# US

Or Telephone: dial (for higher quality, dial a number based on your current location):

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| • +1 669 900 6833 US | • +1 669 444 9171 US | • +1 719 359 4580 US |
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COMMENTS

During the Meeting, select the Raise Hand icon during the public comment time, and you will be added to the queue and unmuted when it is your turn. If you are “Calling In,” press *9 during the public comment time, and you will be added to the queue and unmuted when it is your turn. (Press *67 before dialing if you want to hide your phone number).

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OPEN TIME FOR PUBLIC COMMENT – ITEM 2

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Open Time for Public Comment
DATE January 22, 2026

Members of the public may address the Board of Directors on matters within its jurisdiction that are not listed on the agenda. Under Government Code Section 54954.2, the Board may not discuss or take action on any item not on the agenda unless it determines that an emergency exists or that a need for immediate action arose after the agenda was posted.

RECOMMENDATION

Receive public comments. Information Only.

BOARD OF DIRECTORS MEETING MINUTES – ITEM 3

DATE September 18, 2025

TIME 10:45 A.M. – 11:45 A.M.

LOCATION San Rafael City Hall, 1400 Fifth Ave
3rd Floor Large Conference Room, San Rafael, CA

BOARD MEMBERS PRESENT

Town of Corte Madera: Adam Wolff
County of Marin: Dan Eilerman (Alt.)
Town of Fairfax: Heather Abrams
City of Larkspur: Dan Schwarz
City of Mill Valley & Town of Tiburon Grace Ledwith (Alt.)
City of Novato: Bill Rose
Town of Ross: Maureen Borthwick (Alt.)
Town of San Anselmo: David Donery
City of San Rafael: John Stefanski
Town of Tiburon: Greg Chanis

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Amy Kolnes (Staff)
Casey Fritz (Staff)
Meilin Tsao (Staff)
Amanda Diddams (Climate Fellow)
Justin Newsome (Admin)

Call to Order Regular Meeting

Regular session was called to order at 10:45a.m.

1. Remote Public Participation Instructions

2. Open Time for Public Comment (Items not on the agenda)

Justin Wilcox, Marin Sanitary Services shared for the upcoming Customer Appreciation Day, the Recycled Orchestra of Cateura will be performing and highlighted their backstory including that their instruments are created from recycled materials.

3. Consent Calendar - JPA Board Meeting Minutes from August 21, 2025

4. Consent Calendar - Receive and File Treasurer's Report for Fiscal Year End Close 2025

Motion to approve the JPA Board Consent Calendar.

First Dan Eilerman: County of Marin

Second Greg Chanis: Town of Tiburon

Vote Count

City of Belvedere: Absent

Town of Corte Madera: Absent

County of Marin: Aye

Town of Fairfax: Aye

City of Larkspur: Absent

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Absent

City of San Rafael: Aye

City of Sausalito: Absent

Town of Tiburon: Aye

Ayes: 7

Noes: 0

Absent: 5

Abstain: 0

Note: Board Members: Dan Schwarz, Adam Wolf and Dave Donery arrived at meeting shortly after consent calendar voting and therefore appear as absent for voting.

5. Executive Director Update

Executive Director Scheibly introduced the new Climate Cops Fellow, Amanda Diddems – who will be focusing on a ZWM streamlined event guide program. An update for the Program Coordinator Recruitment was provided, of the 115 applicants, six candidates are scheduled for the final round of interviews for September 22nd with an anticipated start date of late October or early November 2025. CalRecycle approved ZWM's request to extend the deadline through the end of the 2025 year for spending the awarded Local Assistance Grant.

The operator of the Redwood Landfill has requested a major expansion of landfill capacity and a minor increase in composting capacity. ZWM has requested the permitting process

be paused until the JPA Organics Capacity Study is completed. The study will begin in October 2025 and will start with Redwood Landfill.

The Waste Characterization Study (WCS) and its implementation was discussed with the Local Task Force (LTF) with the following key takeaways: majority of landfilled waste originates from self-haulers in the County. ZWM created a self-haul brochure in 2024 but will work with disposal facility stakeholders to produce a co-branded brochure along with a distribution plan.

SMART Jurisdiction follow-up training session is being planned, a Doodle Poll will be sent out for this session, the first/second weeks of October 2025 are being considered. The session will be recorded for those unable to attend.

Executive Director Scheibly shared a look-ahead for the anticipated vacation September 23rd – October 10th. ZWM Staff Amy Kolnes will be the point of contact.

Information Only

Board Comments

A clarifying conversation was had regarding the process for the Redwood Landfill to expand their capacity.

Public Comments

No public comments

6. Recommendation from LTF

Staff Casey Fritz shared background on the Local Task Force (LTF) along with its function and process. Chuck Holbrook, Local Task Force and Justin Wilcox, Marin Sanitary Services (LTF) reported on the LTF Subcommittee's Construction & Demolition (C&D) five-year phased plan.

Phase 1 (Year 1): Education and awareness by adding recognition of deconstruction.

Phase 2 (Years 2-3): ZWM would be requested to devote resources for advertising, supporting and building the deconstruction and reuse infrastructure in Marin County.

Phase 3 (Years 4-5): Develop model ordinances to require or incentivize deconstruction for certain projects across Marin jurisdictions.

Board Comments

A conversation was held regarding if the deconstruction information is only for demolitions, clarity was provided regarding the separation between the current recommendation and CalGreen. An additional comment by ZWM for the desire to survey building counter staff for input on information that ZWM could provide. A request was made for background on the terminology for strong financial incentives/permitting costs and how it would work to which an explanation was provided. Budget questions arose regarding where the staff costs would be pulled from, where resources for building staff would be housed, tax

information for the public, and highlighting CalGreen deconstruction measures for integrated information.

Public Comments

There was appreciation shared for the topic making it on the agenda for discussion and shared support to not over burden building departments and desire to work with the Marin Builders Association. Also, Phase 3 of the recommendation includes consideration for enforcement of the deconstruction ordinances.

Motion Adopt a motion to receive the LTF Deconstruction Recommendation and make a motion to approve staff to proceed with implementation of the recommendation for an outreach and education campaign and survey within the existing approved FY2026 budget.

First Dan Eilerman: County of Marin

Second Heather Abrams: Town of Fairfax

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Aye
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Aye
Town of Ross: Aye
Town of San Anselmo: Aye
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 10 Noes: 0 Absent: 2 Abstain: 0

7. Legislative Update

Staff Meilin Tsao reported on the 28 Hazardous and Solid Waste Bills that were tracked by ZWM, the legislative session was extended one day with October 13th as the new date to sign bills. There were 21 bills that failed or became two-year bills, 7 passed with 2 having support from ZWM.

AB 823 would ban intentionally added microplastics in personal care leave-on and cleaning products, SB 279 would expand composting capacity and regulations on smaller composting facilities. CalRecycle has released a new draft regulatory comment for SB 54 on August 19th. Some of the jurisdictional concerns are the emphasis on the intent of the legislature to shift the burden of local waste management and recycling costs from local jurisdictions to the producers.

Producer concerns are what is included and excluded as the terms are ambiguous. Local jurisdictions would like access to the CalRecycle reports from the producers relating to end market audits. The intention is to ensure that all new costs are covered by the producer responsibility, if arbitration is needed, the costs would be split; if local jurisdiction wins arbitration, the producer responsibility organization should cover the cost. Article 13 includes local jurisdictions are included in the up to \$50,000 fine per day which was



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intended for producers. ZWM has prepared a public comment for submission as October 7th is the deadline, this will be shared with the Board.

Information Only

Board Comments

No comments

Public Comments

No public comments

8. North Bay Zero Waste Week Resolution

Staff Fritz shared background on the initiative started by Zero Waste Sonoma. October 11th-18th is Zero Waste Week, Zero Waste Marin is planning to participate as it participated in North Bay Zero Waste Week last year with compost giveaways, hosted film screenings, and this year Central Marin Sanitation Agency, City of San Rafael, Toast of Sausalito, and Marin Sanitary Services will be involved.

Board Comments

No comments

Public Comments

No public comments

Motion Adopt a motion to pass a formal resolution recognizing October 11-18 as North Bay Zero Waste Week.

First Dan Schwarz: City of Larkspur

Second Heather Abrams: Town of Fairfax

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Aye
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Aye
Town of Ross: Aye
Town of San Anselmo: Aye
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 10

Noes: 0

Absent: 2

Abstain: 0

9. Form 700 and Confirmation of Members

Staff Amy Kolnes reported that all board members and alternates are required to submit the form as a part of the state requirements. Each jurisdiction is required to confirm that staff has up-to-date documentation confirming the council-approved Board Member and Alternate appointments. Lastly, ZWM provides calendar invitations, for JPA meetings as a courtesy to the Board members, alternates, and staff. It is encouraged that each jurisdiction reviews the current distribution list and provide any updates.

Board Comments

A recommendation was made to proceed with a vote on the item. After discussion, the Board decided not to take a vote at this time.

Public Comments

No public comments

Motion No action taken

10. Suggested Agenda Items

Executive Director Scheibly reported there will be an update on the Redwood Landfill expansion permit and studies currently in the works.

Information Only**Board Comments**

No comments

Public Comments

No public comments

11. Adjournment

Member Abrams adjourned the meeting at 11:38 a.m.



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MANAGEMENT JOINT POWERS AUTHORITY**

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Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

BOARD OF DIRECTORS MEETING MINUTES – ITEM 4

DATE November 20, 2025

TIME 10:45 A.M. – 11:45 A.M.

LOCATION San Rafael City Hall, 1400 Fifth Ave
3rd Floor Large Conference Room, San Rafael, CA

BOARD MEMBERS PRESENT

Town of Corte Madera: Phoebe Goulden (Alt)

Town of Fairfax: Heather Abrams

City of Mill Valley: Todd Cusimano (Chair)

City of Novato: Bill Rose

Town of Ross: Christa Johnson

City of San Rafael: Angela Robinson-Pinon

STAFF PRESENT

Kimberly Scheibly (Executive Director)

Casey Fritz (Staff)

Meilin Tsao (Staff)

Kathy Rico (Staff)

Ellie Vendegna (Staff)

Justin Newsome (Admin)

Call to Order Regular Meeting

Regular session was called to order at 10:46 a.m.

1. Remote Public Participation Instructions

2. Open Time for Public Comment (Items not on the agenda)

No comment.

3. Consent Calendar - JPA Board Meeting Minutes from September 18, 2025

No quorum and therefore stricken from agenda. Will be reintroduced on January 15, 2026 agenda.

4. Executive Director Update

Executive Director Scheibly started by clarifying remote attendance inquiries. Remote attendance is allowed by Zoom for Board Members/Alternates unless there is a need to vote then in-person attendance is required. Ellie Vendegna was introduced as the Program Coordinator with Zero Waste Marin (ZWM).

ZWM has been informed that the HHW Facility Program Manager will be leaving on December 5, 2025, and in accordance with the agreement the position is currently being recruited. In accordance with the agreement, the position is designated as key personnel and ZWM can participate in the selection process.

ZWM meets monthly with the sustainability managers and coordinators in all of the jurisdictions for coordination of efforts and share updates. Recent meetings have focused on Countywide event greening to emphasize reduction of waste and improve recycling and composting. Highlighted efforts include:

- Development of new template language for event permits that clearly outlines waste management plan requirements for large events.
- New brochures with one-page guides by Zero Waste Marin
- Execution of a contract with Race to Zero Waste to provide on-site waste management services
- Expansion of event infrastructure support

The Local Task Force (LTF) meets every other month, during their November 6, 2025 meeting they received a presentation from Green Business Program and an update from the County Environmental Health Services (EHS) staff on the proposed Redwood Landfill expansion. During the January 2026 LTF meeting, Redwood Landfill will present an update on their proposed expansion and EHS staff will also attend to support the discussion.

ZWM recently held two SMART1383 training sessions emphasizing new features and updates. ZWM Staff Amy Kolnes will be available for those needing additional support.

Staff have created a one-page organics flyer to guide jurisdictions on SB1383-compliant purchases of compost and mulch. ZWM will continue to procure compost under the existing Letter of Agreement. The guide will be shared with Sustainability Managers, for questions about compost or mulch procurement, contact ZWM Staff Meilin Tsao. These purchases should be tracked in SMART1383, ZWM Staff Kolnes will be the contact for access and purchase recordings.

ZWM is reviewing Zero FoodPrint as the new Direct Service Provider for the procurement of compost and mulch for calendar year 2026 instead of Agromin. Zero FoodPrint offers a reduced baseline rate of \$14/ton and second option including Climate Action and Benefit reporting and other program support features for \$21/ton. Zero FoodPrint will work with ZWM to potentially procure compost from local producers.

Agromin added a new program for calendar year 2025 which is bagged compost to the jurisdictions at no extra cost. ZWM will offer bags to community and school gardens and non-profit organizations in Marin and to jurisdiction Parks & Rec Departments. The giveaway event will be Thursday, December 4, 2025 at 9:00 AM–4:00 PM at McGinnis Park in San Rafael.

The MMA retreat is December 12, 2025 and the calendar year 2026 meeting calendar and location will be set. The next Executive Committee Meeting will be December 18, 2025 with the next tentative full Board meeting set for January 15, 2026 but may change depending on the MMA schedule.

Information Only

Board Comments

The Board held a brief Q&A follow-up regarding bagged compost and giveaway specifics

Public Comments

No public comments

- 5. Establishing a \$50,000 procurement authority for the executive director and
2) Delegating the performance of claims administration and resolution of claims**
No quorum and therefore stricken from agenda.

6. Zero Waste Marin Q1 FY 2025-2026 Workplan Report

Executive Director Scheibly introduced new quarterly reporting format, the Quarter 1 report will cover July – September 2025; summarizing key actions, performance metrics, and timelines and organizing them into Operations and Regulatory Compliance, Household Hazardous Waste Programs Zero Waste Programs. This structure also connects directly to the JPA's three fiscal funds, ensuring transparency, accountability for program outcomes, and alignment with state waste reduction mandates. FY 2025–26 Work Plan provides a coordinated framework for long-term planning. Staff recommends that the Board review and provide feedback on the Quarter 1 FY 2025–26 Work Plan Report and offer any direction to staff on revisions or priorities for implementation.

Review and Discussion Only

Board Comments

No comments

Public Comments

No public comments

7. Household Hazardous Waste Program Enhancement Project

ZWM Staff Kathy Rico presented an overview of the Board approved \$500,000 development and implementation updates. The funds were designated to support outreach and engagement initiatives. The highlighted programs were in the reusable battery containers, vape pen study (promoting proper disposal), HHW mailers and outreach materials, and Bilingual Program Promotion (social media, videos, ads, and radio). With continued collaboration with the contracted partners, the battery collection containers have been reviewed by several fire stations for design and safety, in December 2025 the final of the three container options will be decided upon. Additionally, the vape pen study will have the scope of work finalized to begin study implementation.

Review and Discussion Only**Board Comments**

The Board had a follow up question regarding the vape pen study.

Public Comments

No public comments

8. Waste Characterization Study Update

ZWM staff Meilin Tsao shared SCS recommendation for ZWM focus outreach, education, and programmatic changes on food scraps, food-soiled fibers, and other organics across all sectors. With around 3.3% of hauler collected waste and 14% of self-hauled waste studied at Marin Resource Recovery Center (MRRC) contained hazardous materials. It's imperative to expand public awareness and emphasize diversion and sorting, which is in line with SCS's suggestions. With 6.2% of textiles making of Marin's waste stream, SCS advised that ZWM promote and consider hosting a textile and reuse and recovery program.

Over 30% of self-hauled waste is made up of construction and demolition materials, roughly 50% of Marin's waste stream is self-haul according to current data and this highlights the growing need for diversion strategies.

A preliminary draft of an implementation plan has been produced; meetings have been made with the LTF and Programmatic Subcommittee to review and refine the draft recommendations. The key feedback has been to solidify diversion programs and accessibility with a focus on multi-family dwellings for all Marin residents. Additionally, a prioritization of organics diversion to increase efforts for a central strategy for SB1383 compliance.

Staff have made significant progress in accordance with the WCS recommendations, namely the implementation of the updated Household Hazardous Waste (HHW) Program Plan, joined an industry working group to participate in rulemaking and program implementation for SB707 while also expanding clothing swap events at the Reuse and Repair Fairs with conjunction with the Reuse Alliance. A Deconstruction Education Campaign has been launched in collaboration with the LTF.

The next steps are to focus on public engagement in support of the LTF, program refinement of the pilot programs, and assess the recommendations for integration into the existing program budgets for inclusion into the FY27 ZWM budget development process.

Review and Discussion Only**Board Comments**

No comments

Public Comments

No public comments

9. Outreach and Education

ZWM Staff Casey Fritz reported ZWM has entered the second year of working with the communication consultant, Most Likely To, focusing on a unified look and feel across all programs. “Give the Gift of Great Memories” holiday campaign will be getting a look refresh. Spring 2026, ZWM and Most Likely To will continue to build on the Call-to-Action campaign.

ZWM renewed the contract with Reuse Alliance for the second year to continue hosting the Repair Fairs, some of the highlights from year 1 included: 10 Repair Fairs were hosted across Marin County, over 1000 participants and 600 items successfully repaired.

Nine fairs are currently scheduled for this contract year with the dates to appear in the Marin IJ coming up.

ZWM has produced several new outreach materials with a focus on image driven signage. Holiday campaigns are ongoing, including the Holiday Zero Waste checklist and the upcoming Give a Gift of Great Memories campaign. Additionally, website updates have been made to ensure the information is more streamlined.

Review and Discussion Only**Board Comments**

The Board shared their appreciation of the social media work of ZWM along with a question regarding metrics tracking on outreach. Additionally, an inquiry was made regarding the CalRecycle compliance audits.

Public Comments

No public comments



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10. Suggested Agenda Items

A suggestion was made to extend an invitation to CalRecycle reps.

Information Only

Board Comments

No comments

Public Comments

No public comments

11. Adjournment

Chair Cusimano adjourned the meeting at 11:31 a.m.



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MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Corte Madera County of Marin Fairfax Larkspur
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Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

STAFF REPORT – ITEM 5

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Executive Director Update
DATE January 22, 2026

The Executive Director will provide an update on recent and ongoing activities provided by staff.

RECOMMENDATION

Receive oral report. Information only.

STAFF REPORT – ITEM 6

TO JPA Board of Directors

FROM Kimberly Scheibly, Executive Director

SUBJECT Resolution to approve ZWM-2026-02 Delegating the performance of claims administration and resolution of claims.

DATE January 22, 2026

Background and Discussion

To support timely and efficient administration of the Joint Powers Authority's legal affairs, staff are requesting adoption of a resolution delegating limited authority for the administration and resolution of claims under the California Government Claims Act.

A recent governance review identified that the JPA has not formally delegated authority for processing and resolving tort claims and related legal matters as permitted under state law. In the absence of such delegation, all claims and settlements must be brought to the Board for action, regardless of amount, which may delay resolution of routine or time-sensitive matters.

Resolution ZWM-2026-02 establishes a formal delegation, pursuant to Government Code sections 935.4 and 949, authorizing the Executive Director to perform claims administration functions and, with the joint concurrence of the Authority's attorney, to compromise or settle claims or pending actions involving the JPA in amounts not exceeding \$10,000 per claim or lawsuit.

This delegation is intended to improve efficiency while preserving appropriate oversight, and is supported by the following:

- **Timely Claims Resolution:** Enables prompt review, negotiation, and settlement of minor claims and legal actions without waiting for Board meetings.
- **Legal and Fiscal Controls:** Requires concurrence of the Authority's attorney for all settlements and maintains compliance with statutory requirements.
- **Operational Efficiency:** Reduces the administrative burden on the Board while allowing staff to manage routine legal matters effectively.
- **Consistency with State Law and Peer Agencies:** Aligns JPA practices with authority expressly permitted under the Government Code and commonly used by other local agencies and joint powers authorities.

Claims or settlements exceeding \$10,000 will continue to require explicit approval by the JPA Board.

FISCAL IMPACT

Adoption of this resolution does not authorize new or additional expenditures beyond those approved in the adopted Zero Waste Marin budget. Any settlement payments will be made within existing appropriations and subject to standard County fiscal and audit controls.



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REVIEWED BY

- | | |
|---|--|
| <input checked="" type="checkbox"/> JPA Counsel | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Department of Finance/DPW Fiscal Officer | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Human Resources (if applicable) | <input checked="" type="checkbox"/> Not Applicable |

RECOMMENDATION

Adopt Resolution ZWM-2026-02 delegating authority to the Executive Director, with concurrence of the Authority's attorney, to administer and resolve claims and pending actions under the California Government Claims Act in amounts up to \$10,000 per claim or lawsuit.

ATTACHMENT

1. Resolution ZWM 2026-02 Delegating the performance of claims administration and resolution of claims.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____ _____		
Noes	_____ _____		
Abstentions	_____ _____		
Absent	_____ _____		

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

RESOLUTION NO. ZWM-2026-02

**A RESOLUTION OF THE BOARD DELEGATING THE PERFORMANCE OF CLAIMS
ADMINISTRATION AND RESOLUTION OF CLAIMS**

WHEREAS, the California Government Claims Act, Government Code section 900 *et seq*, (the “Act”) establishes general provisions regarding the processing of tort claims filed against local entities;

WHEREAS, California Government Code section 935.4 permits the Board of the Marin County Hazardous and Solid Waste Management Joint Powers Authority (Authority) to delegate claims administration and settlement authority, and the Board desires to delegate such authority jointly to the Executive Director and the Authority’s attorney for claims not exceeding Ten Thousand Dollars (\$10,000).

WHEREAS, California Government Code section 949 permits the Authority to authorize its employee or counsel to compromise any pending action;

WHEREAS, the Board seeks to streamline the claims resolution process and to allow timely review and resolution of claims and pending actions, including, but not limited to, the entering into of tolling agreements and the waiver of potential conflicts; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Authority hereby finds, declares, determines and orders as follows:

1. Pursuant to Government Code section 935.4, the Board delegates to the Executive Director the authority to accept presentation of claims pursuant to Government Code 935.4, and to perform all functions of this Board relating to said claims.
2. Pursuant to Government Code sections 935.4 and 949, the Board hereby delegates final allowance, compromise or settlement of claims, or any pending action initiated against or brought by the Authority to the Executive Director and the Authority’s attorney for their joint concurrence for an amount up to Ten Thousand Dollars (\$10,000) per claim or lawsuit.
3. Executive Director, with the concurrence of Authority’s attorney, is authorized to execute all documents necessary and appropriate to implement the resulting settlements authorized by this Resolution and any tolling agreements or waiver of potential conflicts.

PASSED AND ADOPTED at a regular meeting of the Marin County Hazardous and Solid Waste Management Joint Powers Authority held this____ day of _____, 2026 by the following vote:

AYES:

NOES:

ABSENT:

CHAIR: _____

ATTEST: _____

STAFF REPORT – ITEM 7

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Remote Participation Procedures for Board Meetings Under SB 707
DATE January 22, 2026

Background

The Marin County Hazardous and Solid Waste Management Joint Powers Authority is subject to the Ralph M. Brown Act, which generally requires legislative bodies to conduct meetings in person at a publicly accessible location.

During the COVID 19 emergency, the Authority conducted meetings remotely pursuant to gubernatorial executive orders and Assembly Bill 361. AB 361 authorized legislative bodies to hold meetings entirely by teleconference during a proclaimed state of emergency, provided specific findings were made and periodically reaffirmed.

Assembly Bill 361 was a temporary, emergency-based statute. The statutory authority provided by AB 361 has expired, and the Authority may no longer rely on emergency findings or resolutions to conduct fully virtual meetings. As a result, Board meetings must now comply with the standard Brown Act requirements.

Effective January 1, 2026, Senate Bill 707 amended the Brown Act to establish a new, non-emergency framework governing limited remote participation by members of a legislative body. SB 707 does not authorize fully virtual meetings. Instead, it allows individual Board members or Alternates to participate remotely under defined circumstances, while requiring that meetings be conducted at a physical location open to the public with a quorum physically present.

Key provisions of SB 707

Generally, under the Brown Act and the revisions set forth in SB 707:

- In person meetings remain the default requirement.
- A quorum of the Board must be physically present at a single publicly accessible meeting location.
- Individual members may participate remotely only for defined reasons, such as just cause or disability related accommodation.
- Teleconferencing participation does not always require public access to the remote location but if general teleconferencing requirements are used the requirement for posting and public access remain.
- For statutory basis for any remote participation must be documented in the meeting record.

Staff recommend that the Board adopt a resolution authorizing teleconferencing consistent with Senate Bill 707 and the Ralph M Brown Act. Adoption of the resolution will:

- Confirm that Board meetings are conducted in person.
- Authorize teleconferencing by individual Board members when permitted by law.
-
- Ensure ongoing compliance with the Brown Act beginning January 1, 2026.

FISCAL IMPACT

None.

REVIEWED BY

- | | |
|---|--|
| <input checked="" type="checkbox"/> JPA Counsel | <input type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Department of Finance/DPW Fiscal Officer | <input checked="" type="checkbox"/> Not Applicable |
| <input type="checkbox"/> Human Resources (if applicable) | <input checked="" type="checkbox"/> Not Applicable |

EQUITY IMPACT

Adoption of this resolution supports equitable access to governance by maintaining in person public meetings while allowing teleconferencing for Board members when permitted by law. These procedures promote transparency, consistency, and inclusion while ensuring continued public access and compliance with the Brown Act.

RECOMMENDATION

Rescind Resolution 2022-01 and adopt Resolution ZWM-2026-03 authorizing teleconferencing in Board meetings consistent with Senate Bill 707 and the Ralph M. Brown Act.

ATTACHMENTS

1. Resolution ZWM-2026-03
2. Resolution #2022-01



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**
Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____		

Noes	_____		

Abstentions	_____		
Absent	_____		

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

RESOLUTION NO. ZWM-2026-03

**A RESOLUTION OF THE BOARD ESTABLISHING PROCEDURES FOR
TELECONFERENCING PARTICIPATION IN BOARD MEETINGS CONSISTENT WITH THE
RALPH M. BROWN ACT**

WHEREAS, the Marin County Hazardous and Solid Waste Management Joint Powers Authority (the Authority) is committed to preserving and nurturing public access and participation in meetings of the Board of Directors, its committees, and advisory bodies; and

WHEREAS, all meetings of the Authority legislative bodies are open and public as required by the Ralph M. Brown Act, Government Code sections 54950 through 54963, so that any member of the public may attend, observe, and participate in the Authority decision making process; and

WHEREAS, the Brown Act generally requires members of a legislative body to attend meetings in person at a publicly accessible location; and

WHEREAS, during the COVID 19 state of emergency, the Authority conducted meetings remotely pursuant to gubernatorial executive orders and Assembly Bill 361, which temporarily authorized fully virtual meetings upon specified emergency findings; and

WHEREAS, the statutory authority provided by Assembly Bill 361 has expired, and the Authority may no longer rely on emergency findings or resolutions to conduct fully virtual meetings; and

WHEREAS, effective January 1, 2026, Senate Bill 707 amended the Brown Act to establish a new non-emergency framework that allows teleconferencing by individual members of a legislative body under defined circumstances; and

WHEREAS, Senate Bill 707 added Government Code section 54953.8.7, which provides for teleconferencing for eligible multijurisdictional bodies, such as the Authority, and requires that the Authority adopt a resolution permitting teleconferencing under that section if the conditions set forth in Section 54953.8.7 are met; and

WHEREAS, the Authority desires to establish clear procedures governing teleconferencing in Board meetings in order to ensure transparency, accountability, and ongoing compliance with the Brown Act and to adopt a resolution consistent with Section 54953.8.7.

WHEREAS, the Authority intends that any teleconferencing participation authorized by this resolution shall be limited to circumstances expressly permitted by the Brown Act, and that the statutory basis for such participation shall be identified and recorded in the meeting minutes to the extent required by law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Marin County Hazardous and Solid Waste Management Joint Powers Authority does hereby resolve as follows:

- 1.The Authority is an eligible multijurisdictional body as set forth in Government Code Section 54953.8.7(b).
- 2.The Authority is authorized to use teleconferencing by individual Board members as permitted under the Brown Act, including, but not limited to, the use of Government Code section 54953.8.7 at regular meetings in open session, and if required by law, the statutory basis for teleconferencing shall be recorded on the agenda and in the meeting minutes.

Effective date
This resolution shall take effect on January 22, 2026, and shall govern Board meetings conducted after this date.

PASSED AND ADOPTED at a regular meeting of the Marin County Hazardous and Solid Waste Management Joint Powers Authority held this___ day of _____, 2026 by the following vote:

AYES:

NOES:

ABSENT:

CHAIR: _____

ATTEST: _____

RESOLUTION # 2022-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY MAKING FINDINGS THAT THE PROCLAIMED STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY TO MEET SAFELY IN PERSON AND DECLARING THAT THE BOARD OF DIRECTORS WILL CONTINUE TO MEET REMOTELY IN ORDER TO ENSURE THE HEALTH AND SAFETY OF THE PUBLIC

WHEREAS, the Marin County Hazardous and Solid Waste Management Joint Powers Authority (the "Authority") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors, its Executive Committee and Local Task Force; and

WHEREAS, all meetings of the Authority's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the Authority's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings electronically without a physical meeting place; and

WHEREAS, as a result of Executive Order N-29-20, staff set up Zoom teleconference meetings for all Authority meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which specified that Executive Order N-29-20 would remain in effect through September 30, 2021, at which point it would expire; and

WHEREAS, on September 16, 2021, the Governor signed Assembly Bill 361 into law, as urgency legislation that goes into effect on October 1, 2021, amending Government Code

Section 54953 of the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed state of emergency, provided certain conditions are met and certain findings are made; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that the Director of Health & Human Services has recommended that the County continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings.

WHEREAS, the Authority cannot maintain adequate safe social distance between members of the public, Board members and staff in their respective meeting locations; and

WHEREAS, because of the continuing threat of COVID-19 to the community, the Authority is concerned about the health and safety of attendees, the Authority's Board of Directors desires to take the actions necessary to comply with AB 361 and to continue to hold its Board and committee meetings remotely.

NOW, THEREFORE, THE MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

1. The Board has reconsidered the circumstances of the State of Emergency, and finds that:

- a. The factors triggering the State of Emergency continue to directly impact the ability of the members of the Board of Directors and staff, and members of the public to meet safely in person; and
- b. State and local officials continue to recommend measures to promote social distancing.

2. Authority Board of Directors meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361 and Government Code Section 54953(e)(2), in order to ensure the health and safety of the public while providing access to public meetings.

3. The Board of Directors will reconsider the circumstances of the State of Emergency and revisit the need to conduct meetings remotely within 30 days of the adoption of this Resolution.

REGULARLY PASSED AND ADOPTED this 16th day of June 2022.

AYES: _____

NOES: _____

ABSENT: _____

Chair: Greg Chanis

Attest by : _____

STAFF REPORT – ITEM 8

TO JPA Board of Directors
FROM Casey Fritz, Senior Planner
SUBJECT Approval of Local Task Force (LTF) Members
DATE January 22, 2026

At the end of 2025, two Local Task Force (LTF) members representing Special Districts stepped down before the end of their three-year term. This resulted in two Special District seat openings on the ZWM Local Task Force. Staff sent out the seat vacancy announcement to all of Marin's Special Districts and received three applications for the two openings. The recommended applicants were chosen based on their experience, commitment to the LTF, and to allow a Special District that has not recently served to be represented on the LTF.

The proposed membership roster is as follows:

- Special District Representative (2 openings):
 - Casey Poldino, Novato Sanitary District
 - Angela Beran, Las Gallinas Valley Sanitary District

Fiscal Impact

None.

Equity Impact

LTF applications were distributed to all of Marin's Special Districts to encourage them to apply, and a reminder was also sent out before the due date.

Recommendation

Adopt a motion to approve all recommended new Local Task Force members as listed above.

Attachments

1. Casey Poldina Letter of Interest
2. Angela Beran Letter of Interest



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**
Belvedere Cortes Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____ _____		
Noes	_____ _____		
Abstentions	_____ _____		
Absent	_____ _____		



NOVATO SANITARY DISTRICT

500 DAVIDSON STREET * NOVATO * CALIFORNIA 94945 * PHONE (415) 892-1694 * FAX (415) 898-2279
www.novatosan.com

BOARD OF DIRECTORS

A. GERALD PETERS, President
DENNIS BENTLEY, President Pro-Tem
CAROLE DILLON-KNUTSON
TIMOTHY FUETTE
JEAN MARIANI

SANDEEP KARKAL, P.E.
General Manager-Chief Engineer

RACHEL HUNDLEY
General Counsel

Letter of Interest

Casey Poldino
Environmental Compliance Manager
Novato Sanitary District
caseyp@novatosan.com

November 26, 2025

Casey Fritz
Senior Planner
Zero Waste Marin
Casey.fritz@marincounty.gov

Dear Casey,

I am writing to express my interest in a seat on the Marin County Hazardous and Solid Waste Management Joint Powers Authority's Local Task Force (LTF). Having worked for the JPA for many years and being the staff liaison to the Task Force, I think I would be a great fit.

My key strengths include strategic planning, government compliance, stakeholder engagement, and public education. I am confident that my track record in leading and managing Zero Waste Marin and ability to work with community members having contrasting goals will be a valued asset to the LTF.

With the current climate around environmental compliance and policy, all the local work regarding SB 1383, and the nuances of working in the County of Marin, I believe my experience will benefit the organization.

My current role with the Novato Sanitary District provides a unique lens into the local community, partnership with Recology Sonoma Marin, a vested interest in the state of our landfill and composting facility, and how to work collaboratively to best serve our community and comply with state law.

Please do not hesitate to contact me if you require additional information. I look forward to the opportunity to contribute to the organization's continued success.

Sincerely,

A handwritten signature in blue ink, appearing to read "Casey Poldino", is written over a horizontal line.

Casey Poldino
Environmental Programs Manager



101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
Tel.: 415-472-1734
Fax: 415-499-7715
www.LGVSD.org

MANAGEMENT TEAM
General Manager, Curtis Paxton
Plant Operations, Don Moore
Collections/Safety/Maintenance, Greg Pease
Engineering, Michael P. Cortez
Administrative Services, Dale McDonald

DISTRICT BOARD
Megan Clark
Nicholas Lavrov
Craig K. Murray
Gary E. Robards
Crystal J. Yezman

November 19, 2025

Casey Fritz, Senior Planner
Zero Waste Marin
Submitted via email to casey.fritz@marincounty.gov

Re: Letter of Interest for Zero Waste Marin Local Task Force Special District Vacancy

Ms. Fritz,

I would like to enthusiastically submit this letter of interest and my resume as consideration for one of the two Zero Waste Marin Local Task Force Special District vacant seats.

As a current employee of the Las Gallinas Valley Sanitary District and an experienced public administrator, I would welcome the opportunity to join the Zero Waste Marin (ZWM) Local Task Force (LTF) and contribute to the body's goals of providing information and resources for the safe disposal of hazardous waste, education and outreach to residents and businesses, and ensure compliance with state regulations.

My expertise in hazardous and solid waste is drawn from working at multiple public agencies holding franchise agreements. My responsibilities have included: collaborating with haulers, regulators, businesses, and residents to implement SB 1383; attending and participating in regional coordination and planning body meetings such as ZWM LTF; developing annual budgets and presenting to leadership; and reviewing financial reporting and auditing franchise fee payments.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in blue ink that reads "Angela Beran".

Angela Beran, M.P.A.
Grant Management and Procurement Specialist
Las Gallinas Valley Sanitary District
101 Lucas Valley Road, Suite 300
San Rafael, CA 94903
aberan@lgvsd.org
(415) 526-1517

STAFF REPORT – ITEM 9

TO JPA Board of Directors
FROM Kimberly Scheibly
SUBJECT JPA Committee Appointments
DATE January 22, 2026

Background and Discussion

JPA Agreement Section 7.3 (b):

“The Executive Committee shall be composed of the Chair and Vice Chair plus three other members of the Governing Board elected by the Board. Three of the committee members must be from the County, San Rafael and Novato. One representative shall be selected by the Southern Marin cities of Sausalito, Tiburon, Belvedere and Mill Valley. One representative shall be selected by the Ross Valley cities of Ross, San Anselmo, Fairfax, Larkspur and Corte Madera”.

The Executive Committee is a standing committee responsible for the administration and management of the JPA affairs and provides assistance and advice to the Executive Director and the Board. Item 10 is to set the meeting calendar for the full board and committees.

Executive Committee Membership

The current Executive Committee membership is as follows:

- Todd Cusimano, Chair, City of Mill Valley
- Christa Johnson, Vice Chair, Town of Ross
- Talia Smith, County of Marin (newly appointed)
- Angela Robinson Pinon, City of San Rafael (newly appointed)
- Bill Rose, City of Novato

Subcommittee membership is set annually at the January Board meeting.

Budget Subcommittee Membership

To support development of the annual JPA budget, the Board is asked to appoint a Budget Subcommittee. The composition of this ad hoc committee is not prescribed in the JPA Agreement. Historically, the committee has consisted of the Chair and Vice Chair meeting with the Executive Director to provide guidance on financial matters, including budget development, fiscal reviews, financial statement audit findings, the Household Hazardous Waste Facility operations and professional services agreement, contract oversight, and expenditures. The committee typically meets as needed during February and March.

In recent years, the committee has expanded to include one or more additional Board members, and last year included six members. Staff recommend the Budget Subcommittee

include the Chair, Vice Chair, and one to two additional Board members who have fiscal or budgeting responsibilities within their respective jurisdictions.

Recommendations from the Budget Subcommittee are brought to the Executive Committee for review and discussion prior to consideration by the full Board.

Program Subcommittee Membership

The Program Subcommittee was established to discuss the needs of member agencies and support new program development. The current subcommittee includes representatives from Novato, San Rafael, and Southern Marin.

Staff recommend expanding the subcommittee to include a representative from West Marin and/or Ross Valley, preferably a Board member with experience in program implementation and outreach and education, to ensure broader geographic representation and expertise.

None.

EQUITY IMPACT

None.

RECOMMENDATION

Adopt a motion appointing members to the Budget Subcommittee and Program Subcommittee consistent with the composition and criteria recommended by staff.

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____		

Noes	_____		

Abstentions	_____		
Absent	_____		

STAFF REPORT – ITEM 10

TO JPA Board of Directors
FROM Kimberly Scheibly
SUBJECT Full Board and Committee Calendar Setting
DATE January 22, 2026

Background and Discussion

To ensure JPA Board members receive adequate advance notice of meetings, staff recommends establishing the JPA Board and Executive Committee meeting schedules for the 2026 calendar year.

Historically, JPA Board meetings have been coordinated around the Marin Managers Association schedule, which meets on the third Thursday of each month from 3:00–5:00 p.m. The week of February 16, 2026, coincides with Marin County school “Mid-Winter Recess” and includes the Presidents’ Day holiday. Consistent with past practice, the February meeting is proposed for the following week.

The proposed meeting dates are intended to support timely communication, facilitate consistent participation, and provide schedule certainty throughout the 2026 calendar year. Based on these considerations, the proposed JPA Board meeting dates for 2026, except for the February meeting, align with the MMA meeting dates, and are as follows:

Proposed JPA Board meeting dates for 2026

• February 26, 2026	• July 23, 2026	• October 22, 2026
• May 28, 2026	• August 27, 2026	• November 26, 2026
• June 25, 2026	• September 24, 2026	• December - TBD

The May meeting is to set the approved FY27 JPA Operating Expenditure Budget and anticipated Integrated Waste Management (IWM) Assessments. In August, at the close of the fiscal year, a revised budget will be presented to the Board and will include any changes needed to the expenditure budget and set the IWM Assessments per resolution.

At the request of the Board or the Executive Director, a scheduled full Board meeting may be converted to an Executive Committee meeting. In accordance with the JPA Agreement, the Executive Committee is required to meet at least once per quarter.

Suggested meeting times are: 1:30-2:30 to provide a break between the MMA and the JPA Board meetings or as directed by the Board.

Proposed Executive Committee meeting date

Zero Waste Marin, 1600 Los Gatos, Suite 210, San Rafael, CA 94903
<https://zerowastemarin.org/>

Per the JPA Agreement, the Executive Committee meets quarterly based on a schedule approved by the Board at its January meeting. Due to recent organizational changes within Zero Waste Marin and increased regulatory requirements related to solid and hazardous waste programs, the full Board has met more frequently, resulting in fewer Executive Committee meetings.

To ensure compliance with the Agreement, staff proposes the following Executive Committee meeting date for 2026:

- April 23, 2026

Proposed Budget Subcommittee meeting time frame

The Budget Subcommittee provides guidance on financial matters— including budget proposals, fiscal reviews, contract oversight, and expenditures— and typically meets as needed in February and March. The Executive Director will meet with the Board Chair and Vice Chair in February to discuss policy and budget priorities to be brought to the subcommittee. Doodle polls will be sent to committee members to set meeting dates and times throughout March.

Proposed Program Subcommittee meeting time frame

The Program Subcommittee was established to discuss the needs of member agencies and support new program development. There will be at least two meetings throughout the year to discuss pilot study findings, new program needs, and implementation of approved programs. Doodle polls will be sent to committee members to set meeting dates and times as needed.

Fiscal Impact

None.

Equity Impact

None.

RECOMMENDATION

Adopt a motion approving the proposed 2026 meeting schedule for the JPA Board and Executive Committee, including a recommended meeting time of 1:30–2:30 p.m. to allow a break between the Marin Managers Association meeting and the JPA Board meeting, or at another time as directed by the Board.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**
Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____		

Noes	_____		

Abstentions	_____		
Absent	_____		

STAFF REPORT – ITEM 11

TO JPA Board of Directors

FROM Kathy Rico, Executive Director

SUBJECT From Confiscation to Disposal: A Practical School Framework for vape pens management.

DATE January 22, 2026

Zero Waste Marin has partnered with the Marin County Office of Education to pilot a program to manage confiscated vape pens at Middle and High school sites. Recent Marin County data show persistently high rates of youth vaping, creating both public health concerns and an emerging waste management issue due to the presence of lithium batteries, nicotine, and cannabis residue in confiscated devices. Schools have reported increasing numbers of vape pens collected on campus, highlighting the need for consistent handling and disposal practices.

During the pilot period, ZWM supported participating schools by providing standardized guidance and collection materials for safe storage and proper disposal of vape devices.

Feedback from school staff indicates that clear protocols have improved safety, reduced uncertainty in handling hazardous components, and increased awareness of vape pens as a distinct waste stream requiring specialized management. The pilot also reinforced coordination between environmental, health, and education partners working on youth vaping prevention.

Early findings suggest that while disposal practices alone do not reduce student vaping behavior, they are an important component of a broader strategy that includes education, prevention, and enforcement of vape-free campus policies. ZWM will continue to work with school and county partners to refine disposal guidance, track disposal volumes, and explore opportunities to support legislation that makes the management and proper disposal of these devices easier. This effort supports ZWM's mission to protect public health and the environment while responding to emerging waste challenges in Marin County.

ATTACHMENT

From Confiscation to Disposal Presentation

RECOMMENDATION

Receive oral report. Information only.

ZERØWASTE MARIN

JANUARY 22, 2026

FROM CONFISCATION TO DISPOSAL: A PRACTICAL SCHOOL
FRAMEWORK FOR VAPE PENS MANAGEMENT

KATHY RICO
SENIOR PLANNER

SUGGESTED AGENDA TOPICS – ITEM 12

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Suggested Agenda Items
DATE January 22, 2026

On August 17, 2023, the Board approved a standing agenda item allocating five minutes for Board members to suggest topics for future Zero Waste Marin JPA meetings.

This item provides an opportunity for Board members to propose agenda topics for Staff consideration and helps ensure that Board priorities and information needs are addressed.

RECOMMENDATION Information Only.