



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

EXECUTIVE COMMITTEE MEETING MINUTES – ITEM 5

DATE Thursday, April 23, 2026

TIME 3:30 P.M. – 4:30 P.M.

LOCATION 1600 Los Gamos Drive, San Rafael, California 94903, Suite 211

BOARD MEMBERS PRESENT

County of Marin: Talia Smith (Alt.)
City of Mill Valley: Todd Cusimano (Chair)
City of Novato: Bill Rose
Town of Ross: Christa Johnson (Vice Chair)
City of San Rafael: Angela Robinson Pinon

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Amy Kolnes (Staff)

Call to Order Regular Meeting

Regular session was called to order at 3:33 p.m.

1. Remote Public Participation Instructions

Information Only

2. Open Time for Public Comment (Items not on the agenda)

No public comments.

3. Executive Committee Meeting Minutes from February 27, 2025

Motion to approve the Executive Committee Meeting Minutes from February 27, 2025.

First Town of Ross Christa Johnson

Second City of Novato Bill Rose

Vote Count

City of Mill Valley: Aye

Town of Ross: Aye

City of San Rafael: Absent (arrived after consent calendar)

City of Novato: Aye

County of Marin: Absent (arrived after consent calendar)

Ayes: 3

Noes: 0

Absent: 2

Abstain: 0

Motion passed.

4. Organizational Assessment Study

Executive Director Kimberly Scheibly introduced Garth Schultz, Principal with R3 Consulting Group, who presented an update on the Organizational Assessment Study. The Executive Committee received and discussed the assessment, which reviewed Zero Waste Marin's structure and operations and outlined prioritized recommendations to strengthen the agency's independence and effectiveness. Key recommendations include directly contracting for an Executive Director, securing independent legal counsel, establishing an independent fiscal entity and financial system, and revising staffing agreements to better align with organizational needs. Additionally, there was mention of establishing a more stable regulatory fee structure.

Information Only

Committee Comments

The Committee discussed implementation timing, potential costs, governance considerations, and coordination with the County of Marin, and provided input to help inform next steps and direction to the Executive Director.

Public Comments

No public comments.

5. Draft Audit of ZWM Financial Statements

Executive Director Kimberly Scheibly presented the FY 2024–25 financial audit prepared by Sorren. The audit found the JPA to be financially stable, with assets exceeding liabilities and sufficient resources to meet its obligations. Revenues were lower than the prior year while expenditures increased, resulting in a net decrease due to the loss of one-time revenues and higher program and regulatory costs. The JPA continues to maintain healthy reserves and manage its finances for long term stability.

Information Only

Board Comments

Vice Chair Christa Johnson asked whether the audit was clean, and Executive Director Scheibly responded that the findings are still being finalized and will be presented at the full Board meeting.

Public Comments

No public comments.

6. Proposed FY26-27 Budget

The Executive Committee received a brief overview of the proposed FY 2026–27 budget, which reflects a balanced budget and continued efforts to improve financial transparency and independence. The key change highlights included decrease in spending and slight increase in staffing costs with the addition of a program coordinator. SB1383 grant ends this fiscal year along with select HHW grants. The item was introduced for information, with more detailed review and discussion to occur at the full Board meeting.

Review and Discussion

Board Comments

No comments.

Public Comments

No public comments.

Chair Cusimano adjourned the meeting at 4:30 p.m.



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Board Chair: Please confirm the vote on this item by reading the following items out
aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____