

BOARD OF DIRECTORS MEETING MINUTES – ITEM 4

DATE Thursday, February 26, 2026

TIME 1:30 P.M. – 2:30 P.M.

LOCATION San Rafael City Hall, 1400 Fifth Ave
3rd Floor Large Conference Room, San Rafael, CA

BOARD MEMBERS PRESENT

City of Mill Valley: Todd Cusimano (Chair)
Town of Corte Madera: Phoebe Goulden (Alt.)
County of Marin: Talia Smith (Alt.)
Town of Fairfax: Bridget Wipfler (Alt.)
City of Larkspur: Dan Schwarz
City of Novato: Bill Rose
Town of Ross: Maureen Borthwick (Alt.)
City of San Rafael: Angela Robinson Pinon
City of Sausalito: Alexandra Anderson (Alt.)

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Amy Kolnes (Staff)
Casey Fritz (Staff)
Meilin Tsao (Staff)
Jessica Ruiz (Staff)
Justin Newsome (Admin)

Call to Order Regular Meeting

Regular session was called to order at 1:33 p.m.

1. Remote Public Participation Instructions

Information Only

2. Open Time for Public Comment (Items not on the agenda)

No public comments.

3. JPA Board Meeting Minutes from January 22, 2026.

Board Comments

No comments

Public Comments

No comments



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Motion to approve the JPA Board Meeting Minutes from January 22, 2026.

First Dan Schwarz, City of Larkspur

Second Angela Robinson Pinon, City of San Rafael

Vote Count

City of Belvedere: Absent

Town of Corte Madera: Aye

County of Marin: Aye

Town of Fairfax: Absent

City of Larkspur: Aye

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Absent

City of San Rafael: Aye

City of Sausalito: Aye

Town of Tiburon: Absent

Ayes: 8

Noes: 0

Absent: 4

Abstain: 0

NOTE: Bridget Wipfler (Alt) arrived after consent calendar voting and therefore the vote is not reflected in the count.

Motion passed.

4. Audit Planning Communication (Consent Calendar)

Motion to approve Audit Planning Communication (Consent Calendar)

First Dan Schwarz, City of Larkspur

Second Angela Robinson Pinon, City of San Rafael

Vote Count

City of Belvedere: Absent

Town of Corte Madera: Aye

County of Marin: Aye

Town of Fairfax: Absent

City of Larkspur: Aye

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Absent

City of San Rafael: Aye

City of Sausalito: Aye

Town of Tiburon: Absent

Ayes: 8

Noes: 0

Absent: 4

Abstain: 0

NOTE: Bridget Wipfler (Alt) arrived after consent calendar voting and therefore the vote is not reflected in the count.



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5. Quarter 2 (Q2) FY2025-2026 Workplan Report (Consent Calendar)

Motion to approve Quarter 2 (Q2) FY2025-2026 Workplan Report (Consent Calendar)

First Dan Schwarz, City of Larkspur

Second Angela Robinson Pinon, City of San Rafael

Vote Count

City of Belvedere: Absent

Town of Corte Madera: Aye

County of Marin: Aye

Town of Fairfax: Absent

City of Larkspur: Aye

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Absent

City of San Rafael: Aye

City of Sausalito: Aye

Town of Tiburon: Absent

Ayes: 8

Noes: 0

Absent: 4

Abstain: 0

NOTE: Bridget Wipfler (Alt) arrived after consent calendar voting and therefore the vote is not reflected in the count.

6. Executive Director Update.

Executive Director Kimberly Scheibly offered corrections to the agenda order in the board packet. Reusable Foodware Ordinance—Send CDA Staff report to Board with context for this update. Marin County Board of Supervisors adopted the Reusable Foodware Ordinance on November 10, 2023. All jurisdictions adopted the County ordinance except Corte Madera, which maintains its own local regulation. The program is administered by the County’s Environmental Health Services Division, and ten member agencies have MOUs with the County for implementation

In May 2024, the Zero Waste Marin Board considered taking responsibility over the program and determined that doing so was not feasible given the existing MOUs and because responsibilities beyond outreach and education do not align with ZWM’s workplan or budget.

A request was made at the February 10 Board of Supervisors meeting for CDA to provide a written proposal outlining progress to date, full program costs, any recommended ordinance changes affecting member jurisdictions, and supporting data. This information was requested with the purpose of conducting a feasibility analysis for a board recommendation.

To better understand current knowledge, attitudes, and behaviors around composting and household hazardous waste. Zero Waste Marin conducted English and Spanish-language



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focus groups, and Executive Director Kimberly Scheibly shared the key takeaways with the board.

For upcoming meetings Calendar invitations will be sent individually for each meeting for the remainder of the year within the next week. Zero Waste Marin (ZWM) staff will coordinate with the new MMA chair and communicate meeting changes accordingly.

At the last meeting, it was asked whether Zero Waste Marin has specific messaging around storm debris removal. Currently, there is no dedicated outreach materials on that topic. The MCSTOPPP Manager has been contacted to explore collaborating on storm debris removal education and outreach materials.

Information Only

Board Comments

The board has questions regarding Reusable Foodware, compliance and a suggestion was made to appoint an ad hoc committee.

Public Comments

No comments

7. Education and Outreach Update

Senior Planner Fritz provided a snapshot of the recent outreach and education efforts. Mainly how to increase zero waste compliance at events at city or town rented spaces. The brochure that was generated provided information on SB1383 compliance and regulations. In addition, there was a contract with Race to Zero Waste for waste management support along with \$1,000 allowance for purchases.

During the holiday season and new year, ZWM staff created and posted a series of social media reels for celebrating in a low waste way.

New Construction & Demolition information materials were created including a self-haul brochure with SB 1383 requirements. A deconstruction brochure is also available; it was generated with recommendations from the Local Task Force.

Information Only

Board Comments

No comments

Public Comments

No comments

8. Household Hazardous Waste (HHW) Program Enhancement Project



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Senior Program Coordinator Ruiz shared that on November 9, 2025, ZWM hosted the annual Marin Marine Flare Collection Event, which was received positive sentiments, there were 78 participating residents with 1,678 marine flares safely collected.

A survey was sent out to the 45 existing battery collection sites, 26 sites expressed interest in hosting an improved battery collection container. The proposed container will have enhancements designed to increase safe battery recovery while reducing fire risk and contamination within the waste stream.

Staff have defined the scope of a Vape Pen Waste Study examining Marin County’s current collection and management system. The findings of the study will inform future program and policy recommendations.

Information Only

Board Comments

No comments

Public Comments

No comments

9. Legislative Update

Waste Management Specialist Tsao provided an update regarding SB 54 sharing that CalRecycle released a second draft regulatory text that recently closed; ZWM did not submit any commentary to this draft. The emphasis from ZWM is that the financial burden is shifted from local jurisdictions to producers. The producer responsibility organization mentioned of the 2600 producers, nearly 77% are registered. CalRecycle released their needs assessment reports, it is likely the advisory board meetings are where public comments will be taken on the studies. CAA mentioned producers need to register to emphasize their program plan along with the completion of CalRecycle’s regulations.

The budget proposals in CalRecycle’s FY2027 will be reopening SB 1383 regulations required by law along with AB 2346 and 2902 (passed 2024). A potential ban of laughing gas (nitrous oxide) is in the works, HHW facilities are handling that material at the cost of \$70-\$140 per container. PACT Act would revoke state authority to label items as compostable or reuseable. AB 2226 would repeal the plastic bag ban, which would allow for single use plastic bags in areas other than meat and seafood.

Information Only

Board Comments

No comments

Public Comments

No comments

10. Local Task Force (LTF) Recommendation

Senior Planner Fritz corrected the LTF meeting date in the packet as September 2025. The LTF requested to receive updates on the status of Redwood Landfill. Speakers from Environmental Health (agency that approves waste facility permits in Marin) and Waste Management presented to the LTF. As a result, a formal recommendation was submitted for long range landfill planning to ensure sufficient attention is paid to the dwindling landfill space.

Recommendation to accept the Local Task Force recommendation and direct staff to implement the Executive Director’s recommended next steps, to increase coordination between the JPA board, Environmental Health, and Local Task Force to provide regular permit status updates.

Board Comments

No comments

Public Comments

No public comments

Motion to approve

First Dan Schwarz, City of Larkspur

Second Bill Rose, City of Novato

Vote Count

City of Belvedere: Absent

Town of Corte Madera: Aye

County of Marin: Aye

Town of Fairfax: Aye

City of Larkspur: Aye

City of Mill Valley: Aye

City of Novato: Aye

Town of Ross: Aye

Town of San Anselmo: Aye

City of San Rafael: Aye

City of Sausalito: Aye

Town of Tiburon: Absent

Ayes: 9

Noes: 0

Absent: 2

Abstain: 0

NOTE: Bridget Wipfler (Alt) serves as the alt for both Fairfax and San Anselmo. Votes can only be counted once and; therefore, one vote has been removed from the Ayes total count.

Motion passed.

11. SB 1383 Compliance Update

Executive Director Scheibly updated SB 1383 information for outreach and education on the ZWM website in English and Spanish. Annual residential mailings have been conducted since 2024. Outreach also includes social media, jurisdiction newsletters, tabling materials, and direct business engagement.

ZWM submitted the required Electronic Annual Report to CalRecycle in August 2025 using verified hauler and jurisdiction data. The report was approved in November 2025.

SMART 1383 is being used for data management, staff has been transitioning to the SMART 1383 platform since October 2024 (reconciling historical waiver records with hauler data). This is time-intensive, but necessary to ensure accurate reporting and documentation under the state's enhanced requirements.

Using results from the FY25 Waste Characterization Study and AB 2346 provisions, ZWM recalculated the recovered organic waste product procurement target, resulting in a 49% reduction. The adjusted target for calendar year 2025 is 10,104 tons. Over 13,000 tons in both 2024 and 2025, exceeding our adjusted target and maintaining compliance in this area.

ZWM continues to coordinate the countywide edible food recovery program. There have been 99 identified Tier 1 and 40 Tier 2 generators, with formal inspections starting July 1, 2025. The focus remains on education, corrective guidance, and helping businesses come into compliance.

There were 116 initial warnings issued in 2024, primarily for lack of compost services. In July 2025, 35 Notices of Violation were issued by ZWM. Some cases have since been resolved, and others have been referred back to jurisdictions for citation.

Overall, the approach continues to emphasize compliance assistance first, with escalation only when needed.

Information Only

Board Comments

No comment

Public Comments

No comment

12. Suggested Agenda Items

Subcommittee recommendations, working with the Executive Director for analysis (Class and Comp and Organizational reassessment) coming to the JPA board.

13. Adjournment

Chair Todd Cusimano adjourned the meeting at 2:07 p.m.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

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Board Chair: Please confirm the vote on this item by reading the following items out
aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____