

BOARD OF DIRECTORS MEETING MINUTES – ITEM 5

DATE Tuesday, July 28, 2026

TIME 10:00 A.M. – 11:00 A.M.

LOCATION 1600 Los Gamos Drive, Conference Room 275 San Rafael, CA 94903

BOARD MEMBERS PRESENT

Town of Corte Madera: Phoebe Goulden (Alt)

County of Marin: Talia Smith (Alt.)

City of Mill Valley: Todd Cusimano (Chair)

City of Novato: Bill Rose

Town of Ross: Zach Koblick de Leon (Alt.) (Teleconferencing)

Town of San Anselmo: David Donery

Town of San Anselmo: Bridget Wipfler (Alt)

City of San Rafael: Cory Bytof (Alt.)

City of Sausalito: Alexandra Anderson (Alt).

STAFF PRESENT

Kimberly Scheibly (Executive Director)

Amy Kolnes (Staff)

Casey Fritz (Staff)

Kathy Rico (Staff)

Meilin Tsao (Staff)

Ellie Vendegna (Staff)

Justin Newsome (Admin)

Call to Order Regular Meeting

Regular session was called to order at 10:05 a.m.

1. Roll Call

2. Remote Public Participation Instructions

Information Only

3. Open Time for Public Comment (Items not on the agenda)

No public comments.

4. JPA Board Meeting Minutes from June 16, 2026 – Pulled from Consent Calendar

5. Receive Executive Director Update

Executive Director Kimberly Scheibly reported Zero Waste Marin (ZWM) has completed the Organics Recycling Capacity Study which was conducted by SCS Engineers in collaboration with ZWM staff. The final report was received at the end of June. It is now available on the



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ZWM website and staff will begin working with member agencies identified as needing additional organics recycling capacity by 2039.

The City of San Rafael has officially launched its SB1383 enforcement efforts. Five Notices of Violation have been issued with each business having 15 days to comply by establishing organics service - daily fines will be assessed until compliance is achieved.

The Electronic Annual Report (EAR) is being finalized, and a draft is expected to be available by end of day Tuesday, July 28th with final submission to CalRecycle by Friday, July 30th.

SMART1383 is completing upgrades its platform to roll out statewide. This update has been shared with haulers and with attendees of the Sustainability Managers Meeting with training to follow with a late September or early October launch. Details to follow.

The Sustainability Managers meeting will be transitioned to the Technical Advisory Committee. To keep in line with other jurisdictions this committee will help support regional compliance and reimbursement. Membership will include ZWM staff and jurisdictional staff who oversee solid and hazardous waste programs, franchise agreements, and SB1383-related components such as Model Water Efficiency Landscaping Ordinance (MWELo) and CalGreen.

The Local Task Force has submitted a recommendation to ZWM for a takeback and reuse program for nursery pots. When ZWM staff vets and reviews their recommendation, it will be presented to the Board for consideration.

ZWM staff have been in conversations with CupCycle, who are interested in bringing a pilot program to Marin County (Mill Valley). CupCycle will present to the LTF in the coming months to gather additional feedback then return to the Board.

ZWM staff attended the Board of Supervisors Plastic Free July Resolution and provided public comments. ZWM expressed appreciation for highlighting this issue and commentary on the strong alignment between the Resolution and California's recently passed SB 707.

Information Only

Board Comments

No Board Comments

Public Comments

No public comments.

6. FY 24-26 Grant Spending Update

Executive Director, Kimberly Scheibly reported that ZWM administers several CalRecycle grants that support waste reduction and recycling programs countywide. For FY 2026–27, ZWM is managing the Waste Tire Amnesty Grant and expect to receive the next Used Oil Payment Program award this fall. Three grants recently ended June 30



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and ZWM continue to oversee four active programs - household hazardous waste, organics recycling and edible food recovery, waste tire diversion, and used oil collection.

Combined these grants fund community events, public education, safe disposal programs, and compliance activities that help Marin jurisdictions meet state waste reduction requirements.

The Waste Tire Amnesty Grant funds four tire collection events over two years, diverting an estimated 4,000 tires from illegal dumping and providing free recycling for residents. \$9,000 was spent in FY26 with roughly \$23,000 to be spent this current fiscal year.

Household Hazardous Waste Discretionary Grant funded a countywide marine flare collection and education program, helping boaters safely dispose of expired flares and transition to reusable LED safety devices. This two-year grant in the amount of \$100K is now closed with all funds spent.

Used Oil Payment Program (OPP 16): Supported used oil and oil filter recycling throughout the county, including outreach (bilingual), safe disposal supplies, and maintaining certified collection centers. The grant in the amount of \$63,629 was spent in full and the grant is now closed. ZWM has applied for the OPP17 grant.

SB 1383 Local Assistance Grant: Provided major support for organics recycling and edible food recovery, including organics capacity studies, compost procurement, food recovery partnerships, business compliance support, public outreach, staffing, and recordkeeping improvements. This two-year grant in the amount of \$1,157,867 was spent and the grant is now closed.

ZWM will prepare its final reports to be sent to CalRecycle and continue pursuing new funding opportunities to expand waste diversion programs and reduce costs.

Information Only

Board Comments

No Board Comments

Public Comments

No public comments.

7. SB 54 Regional Approach Update

Staff Member, Meilin Tsao reported California's new packaging Extended Producer Responsibility law that requires producers (SB 54) is scheduled to be fully implemented by Jan 1, 2027. Some goals of SB 54 is to make local jurisdictions financially whole by funding a program from the producer's side to build transparency and ensure responsibility is happening at end markets, reduce consumer confusion and volume of sold plastics in the state for reinvestment. Producers are required to pay \$500 million annually until 2037. By



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2032, law required 100% of single-use packaging and plastic foodware is recyclable or compostable in the state of California. With 65% of that material needing to be recyclable and 25% plastic packaging is reduced.

CalRecycle is the stakeholder and oversees the Producer Responsibility Organization, Circular Action Alliance (CAA) was chosen to implement the program, collect fees, and work with local jurisdictions on improvements. Local jurisdictions include recycling service providers with the role to get into contract with CAA if they want to seek reimbursement. The law requirement for local jurisdictions and/or contracted haulers must include all recyclable and/or covered materials must be included in their program or receive exemption.

ZWM attends monthly planning meetings with local JPA's and CAA. A covered materials category list has been created to break down the different collection areas and work with Technical Advisory Council on potential actions. CalRecycle has stated they do not plan on enforcing local jurisdictions initially, and drafted reimbursement cost scenarios.

Executive Director Scheibly added SB 54 is a funded mandate which requires huge administrative efforts as costs will be reimbursed, however, there will need to be clear documentation of expenses. The program plan from CAA was late and received June 15, 2026. ZWM staff completed the survey. ZWM has a goal for a regional approach to accomplish uniformity through letters of agreement for defining roles. With SB 54 service providers can request reimbursement but it is up to the jurisdictions to approve it as no cost can be passed on to rate payers.

Next steps for ZWM are to finalize specifics, meet with Technical Assistance Committee and collaborate with stakeholders to submit to CalRecycle.

Information Only

Board Comments

The Board requested clarification on the definition of service providers, how funding is allocated, and the exemption list and associated deadlines. Staff addressed the Board's questions.

Public Comments

No public comments.

8. SMART1383 Updates

Staff Member, Amy Kolnes highlighted that SMART1383 is preparing to launch its updated platform named SMART Gen3 and has a targeted rollout in late September or early October with training scheduled for the same timeframe. The training courses will be reordered and available for haulers and staff. ZWM encourages all SB 1383 program leads to attend training to assist with Implementation Reports (IRs) and the Electronic Annual Report (EAR).

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Board Comments

No Board Comments

Public Comments

No public comments.

9. Household Hazardous Waste Enhancement Programs Update

Staff Member, Kathy Rico reported for FY2025-26 the JPA Board approved \$500,000 to increase awareness among Marin County residents about the Household Hazardous Waste (HHW) programs funded by the agency.

Six enhancement projects designed to expand both English and Spanish outreach regarding the ZWM/HHW programs and the proper disposal of household hazardous waste. The projects included the design and printing of mailers, pamphlets, stickers, and button pins, and redesign of the ZWM and Marin 'HHW website.

Further efforts included standardizing household battery collection bins, conducting a vape pen case study, bus battery collection campaign, and producing a variety of videos and social media content to inform residents about HHW programs.

ZWM were able to conclude that a residence needed more information on all resources provided by HHW programs. Total expenditures for the six enhancement projects amounted to \$483,547 with a remaining balance of \$16,452 from the past fiscal year.

One of the challenges arose during project implementation was identifying vendors within the United States capable of manufacturing battery collection bins that met the agency's specifications. Two companies in located in Canada were identified and selected which extended the expected timeline. ZWM staff Jessica Ruiz was acknowledged for identifying these vendors.

All vendors have been paid for their services, and all enhancement tasks are expected to be fully implemented by October 2026. Staff look forward to receiving feedback from the community to assess what is working well and to identify opportunities for future improvements. Executive Director Scheibly added the presentation was missing from the packet but will be sent out for viewing.

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Board Comments

The Board had asked if vapes will be designated as hazardous waste items and if biowaste generated by the unhoused population will receive resource materials.

Public Comments

No public comments.

10. Consideration of Future Agenda Items



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No items added

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Board Comments

No Board Comments

Public Comments

No public comments

11. Adjournment.

Chair Cusimano adjourned the meeting at 10:53 a.m.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____