



MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Cortes Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

MEETING AGENDA

DATE Tuesday, August 25, 2026 TIME 10:00 am – 11:00 am

PHYSICAL LOCATION

1600 Los Gamos Drive, Suite 211, San Rafael, CA 94903

VIRTUAL LOCATION

<https://zoom.us/j/95862063021?pwd=bNao2kRMGotDSlaK8b1J4fWaxvwabi.1>

Meeting ID: 958 6206 3021; Passcode: 115793

One Tap Mobile +16699006833,,95862063021#,,,,*115793# US (San Jose)

Some portions of this meeting will be conducted via Zoom, as outlined in the Public Remote Participation Instructions, in accordance with the Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Board from any teleconference location. The teleconference meeting locations are as follows:

Town of Ross; Town Clerk’s Office; 31 Sir Francis Drake Blvd. Ross, CA 94957

CALL TO ORDER

- 1. Roll Call - 1 Minute.

City of Belvedere	City of Mill Valley	City of Sausalito
City of Larkspur	City of San Rafael	Town of Fairfax
Town of San Anselmo	County of Marin	Town of Ross
Town of Cortes Madera	City of Novato	Town of Tiburon

- 2. Public Participation Instructions (Information Only) 1 Minute.
- 3. Open Time for Public Comment (Information Only) 3 Minutes.

CONSENT CALENDAR

All matters listed under the Consent Calendar will be enacted by one motion unless a member of the Board, staff, or public requests removal of an item for separate discussion.

- 4. Approve the JPA Board Meeting Minutes from July 16, 2026 – 1 Minute.
- 5. Approve the JPA Board Meeting Minutes from July 28, 2026 – 1 Minute.
- 6. Receive and File the Quarter 4 Work Plan (April 1–June 30, 2026) - 1 Minute.
- 7. Accept Report on Delegated Contracts for FY 2026–2027 executed July and August. – 3 Minutes.



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REGULAR AGENDA

8. Receive Executive Director Update – 5 minutes
9. Adopt a Resolution to Set FY27 Integrated Waste Management Assessments – 10 minutes
10. Adopt a Resolution Authorizing Zero Waste Marin (ZWM) Executive Director to submit a Grant Application to World Wildlife Fund's (WWF) National Household Wasted Food Prevention Project (NHWFPF) – 5 minutes
11. Receive Annual Report presentation and Receive and File FY2025-2026 Annual Report – 10 minutes
12. Approve the ZWM Sponsorship Request Process. – 5 minutes
13. Receive Construction & Demolition Program Update – 7 minutes
14. Approve November and December Meeting Schedule – 2 Minutes.
15. Receive Legislative Update – 5 minutes
16. Suggested Agenda Items – 1 Minute.
17. Adjournment.

Agendas & Staff Reports also available at <https://zerowastemarin.org/>

PUBLIC REMOTE PARTICIPATION INSTRUCTIONS – ITEM 2

DATE August 25, 2026

TIME 10:00 am – 11:00 am

LOCATION Zoom Online

During the Meeting, select the Raise Hand icon during the public comment time, and you will be added to the queue and unmuted when it is your turn. If you are “Calling In,” press *9 during the public comment time, and you will be added to the queue and unmuted when it is your turn. (Press *67 before dialing if you want to hide your phone number).

Agendas & Staff Reports also available at <https://zerowastemarin.org/>



For disability accommodations please phone **(415) 473-4381** (Voice), CA Relay 711, or e-mail Zero.Waste@MarinCounty.gov at least five business days in advance of the event.

The County will do its best to fulfill requests received with less than five business days' notice. Copies of documents are available in alternative formats, upon request.



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OPEN TIME FOR PUBLIC COMMENT – ITEM 3

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Open Time for Public Comment
DATE August 25, 2026

The public is welcome to address the Board of Directors on matters not on the agenda within its jurisdiction. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to discuss or act on any matter not on the agenda unless it determines that an emergency exists or that there is a need to take immediate action which arose following the posting of the agenda.

RECOMMENDATION

Receive public comments. Information Only.

BOARD OF DIRECTORS MEETING MINUTES – ITEM 4

DATE Thursday, June 18, 2026

TIME 1:30 P.M. – 2:30 P.M.

LOCATION San Rafael City Hall, 1400 Fifth Ave
3rd Floor Large Conference Room, San Rafael, CA

BOARD MEMBERS PRESENT

Town of Corte Madera: Adam Wolff
Town of Corte Madera: Phoebe Goulden (Alt)
Town of Fairfax: Heather Abrams
City of Larkspur: Shannon O'Hare
City of Mill Valley: Todd Cusimano (Chair)
City of Mill Valley & Town of Tiburon Grace Ledwith (Alt)
Town of Ross: Christa Johnson
City of San Rafael: Angela Robinson Pinon
City of San Rafael: Cory Bytof (Alt.)
City of Sausalito: Alexandra Anderson (Alt)
Town of San Anselmo: Bridget Wipfler (Alt)

STAFF PRESENT

Kimberly Scheibly (Executive Director)
Casey Fritz (Staff)
Kathy Rico (Staff)
Jessica Ruiz (Staff)
Justin Newsome (Admin)
Valerie Berg (County Counsel representing JPA)

Call to Order

Regular session was called to order at 1:35 p.m.

1. Roll Call

2. Remote Public Participation Instructions

Information Only

3. Open Time for Public Comment (Items not on the agenda)

No public comments

Consent Calendar

The following items were approved by one motion as part of the Consent Calendar.

4. Approve the JPA Board Meeting Minutes from June 2, 2026.
5. Receive and File the Quarter 3 Work Plan (January 1 – March 30)

6. Accept Report on Delegated Contracts for FY 2026-2027 executed during May/June 2026 or the last quarter
7. Receive and File the Interest Income Reports for Fiscal Year 2026, Quarters 1–3

Action:

A motion was made to approve the Consent Calendar items as presented.

First Town of Ross Christa Johnson

Second Town of Fairfax Heather Abrams

No Board comments were made.

No public comments were received.

Motion passed

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Absent
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Absent
Town of Ross: Aye
Town of San Anselmo: Absent
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 7 Noes: 0 Absent: 5 Abstain: 0

Regular Agenda

8. Executive Director Report

Executive Director Kimberly Scheibly shared communication with Sarah Jones, Director of the County of Marin Community Development Agency (CDA), regarding the County's Reusable Foodware Ordinance. A proposal will be sent to ZWM in the next couple of months.

Zero Waste Marin (ZWM) schools' program has certified 28 schools with each received an award of \$715. Certification fund is budgeted at \$20,000 and is divided by the number of certified schools. There are four levels of certification (Platinum, Gold, Silver and Bronze).

ZWM is the recipient of the 2026 California Resource Recovery Association's (CRRA) Outstanding Household Hazardous Waste/Universal/Electronic Recycling Award. ZWM is partnering with California State Parks and the California Coastal Commission to distribute the Marine Flares Survey.

The Electronic Annual Report (EAR) has been provided to the Board, CalRecycle is hosting a training course on June 24th. Questions should be directed to Amy Kolnes.

SB54, The Plastic Pollution Prevention and Packaging Producer Responsibility requires jurisdictions and recycling service providers must include all covered materials classified

by CalRecycle as recyclable or compostable in their collection and recycling program. ZWM is in the process of gathering a list of all recyclable and compostable materials accepted in the County by Franchised haulers and at drop-off or buy-back locations for SB 54. There is a target month of July or August for a presentation to the Board. Staff are learning more about the reimbursement process from the Producer Responsibility Organization to the jurisdictions and service providers.

As a follow-up to the June 2nd meeting, ZWM staff are working to implement an updated contract authorization process. Currently, the Executive Director has delegated authority to enter into contracts for less than \$50,000. There is an agenda item to increase this to \$100,000.

Contracts exceeding the delegated threshold will return to the Board when contract budget was approved and the vendor had not been identified as is currently done with the vendor who procures compost on behalf of the jurisdictions to meet the requirements of SB1383. Other reasons to return to the Board may include:

- Vendor changes
- Major changes to the Scope of Work
- Or as requested by the Board

Contracts under the delegated authority limit come to the Board on a quarterly basis as part of the consent calendar. Staff research indicates contracts are typically submitted individually in the jurisdictions, and direction is requested on whether the Board prefers that approach. Control measures in place now include Executive Director (ED) review prior to reviewing with JPA Counsel who will sign all contracts as to form going forward. Risk is also consulted as directed by Counsel or the ED to review primarily terms & conditions and insurance.

Executive Director Scheibly concluded the Executive Director's report.

Information Only

Board Comments

No Board Comments

Public Comments

No public comments

9. Adopt a Resolution Delegating Authority to the Executive Director to Enter into Contracts for Goods and Services up to \$100,000 consistent with the approved JPA Budget

Motion to approve Resolution No. ZWM-2026-04 to increase the Executive Director's annual expenditure authority from \$50,000 to \$100,000 and rescind Resolution No. 2015-01.



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First Town of Fairfax Heather Abrams
Second City of Larkspur: Shannon O'Hare

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Absent
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Absent
Town of Ross: Aye
Town of San Anselmo: Absent
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 7 Noes: 0 Absent: 5 Abstain: 0

Motion passed

Board Comments

The Board requested clarification on the policy and procedures for issuing Requests for Proposals (RFPs). Staff explained that Zero Waste Marin currently follows the County's procurement policy and plans to work on a separate policy for ZWM. Staff are also reviewing the existing list of contracted vendors to identify which contracts should be considered for competitive bidding.

Public Comments

No public comments

10. Authorize the Executive Director to work with the County to add one Full-Time Equivalent (Program Coordinator) funded by the JPA budget approved June 2, 2026

Motion to approve authorizing the Executive Director to work with the County to add the Program Coordinator position funded through the approved JPA budget.

First City of Larkspur: Shannon O'Hare
Second Town of Corte Madera: Adam Wolff

Vote Count

City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Absent
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Absent
Town of Ross: Aye
Town of San Anselmo: Absent
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 7

Noes: 0

Absent: 5

Abstain: 0

Motion passed**Board Comments**

The Board sought clarification on the County's obligation to add the position to control, and whether this occurs through the standard consent and approval process. Chair Cusimano provided an update on the subcommittee's progress in reviewing staffing and other organizational needs to support the continued improvement of the JPA.

Public Comments

No public comments

11. Receive Zero Waste Marin SB 1383 Process for Inspection Update

ZWM Staff Casey Fritz provided an overview along with updates regarding the SB 1383 enforcement plan and processes focusing on education and rectification then enforcement. The key highlights include pre-enforcement, determination for non-compliance, action measures for non-compliance generators, compliance monitoring (service and sorting), and inspection.

12. Receive Code Enforcement Presentation from the City of San Rafael

Executive Director Scheibly gave background on the ZWM 2-step enforcement process inspection and enforcement. While ZWM can initiate the inspections, they cannot facilitate the enforcement related to SB 1383. The city of San Rafael has taken the lead on the solid waste enforcement. City of San Rafael's Kaylyn Turnil presented to the Board on their enforcement process. ZWM Staff Fritz added methods from the City of San Rafael into their own process.

Board Comments

The Board had questions regarding process for collecting funds and the handoff process to the member agencies. Kaylen answered all questions.

Public Comments

No public comments

13. Approve the Meeting Calendar for July–December 2026

Executive Director Scheibly highlighted efforts to work with county counsel to secure the remaining 2026 JPA Board meeting dates

Motion Adopt a motion approving the revised remaining 2026 meeting schedule for the JPA Board.

Vote Count



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Belvedere Corte Madera County of Marin Fairfax Larkspur
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City of Belvedere: Absent
Town of Corte Madera: Aye
County of Marin: Absent
Town of Fairfax: Aye
City of Larkspur: Aye
City of Mill Valley: Aye

City of Novato: Absent
Town of Ross: Aye
Town of San Anselmo: Absent
City of San Rafael: Aye
City of Sausalito: Absent
Town of Tiburon: Aye

Ayes: 7 Noes: 0 Absent: 5 Abstain: 0

Motion passed

Board Comments

The Board made suggestions to remove late November and December scheduled meetings with the option of adding a meeting back if needed.

Public Comments

No public comment

14. Suggested Agenda Items

No suggested agenda items

15. Adjournment

Board Chair Cusimano adjourned the meeting at 2:14 p.m.



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Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

BOARD OF DIRECTORS MEETING MINUTES – ITEM 5

DATE Tuesday, July 28, 2026

TIME 10:00 A.M. – 11:00 A.M.

LOCATION 1600 Los Gamos Drive, Conference Room 275 San Rafael, CA 94903

BOARD MEMBERS PRESENT

Town of Corte Madera: Phoebe Goulden (Alt)

County of Marin: Talia Smith (Alt.)

City of Mill Valley: Todd Cusimano (Chair)

City of Novato: Bill Rose

Town of Ross: Zach Koblick de Leon (Alt.) (Teleconferencing)

Town of San Anselmo: David Donery

Town of San Anselmo: Bridget Wipfler (Alt)

City of San Rafael: Cory Bytof (Alt.)

City of Sausalito: Alexandra Anderson (Alt).

STAFF PRESENT

Kimberly Scheibly (Executive Director)

Amy Kolnes (Staff)

Casey Fritz (Staff)

Kathy Rico (Staff)

Meilin Tsao (Staff)

Ellie Vendegna (Staff)

Justin Newsome (Admin)

Call to Order Regular Meeting

Regular session was called to order at 10:05 a.m.

1. Roll Call

2. Remote Public Participation Instructions

Information Only

3. Open Time for Public Comment (Items not on the agenda)

No public comments.

4. JPA Board Meeting Minutes from June 16, 2026 – Pulled from Consent Calendar

5. Receive Executive Director Update

Executive Director Kimberly Scheibly reported Zero Waste Marin (ZWM) has completed the Organics Recycling Capacity Study which was conducted by SCS Engineers in collaboration with ZWM staff. The final report was received at the end of June. It is now available on the



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ZWM website and staff will begin working with member agencies identified as needing additional organics recycling capacity by 2039.

The City of San Rafael has officially launched its SB1383 enforcement efforts. Five Notices of Violation have been issued with each business having 15 days to comply by establishing organics service - daily fines will be assessed until compliance is achieved.

The Electronic Annual Report (EAR) is being finalized, and a draft is expected to be available by end of day Tuesday, July 28th with final submission to CalRecycle by Friday, July 30th.

SMART1383 is completing upgrades its platform to roll out statewide. This update has been shared with haulers and with attendees of the Sustainability Managers Meeting with training to follow with a late September or early October launch. Details to follow.

The Sustainability Managers meeting will be transitioned to the Technical Advisory Committee. To keep in line with other jurisdictions this committee will help support regional compliance and reimbursement. Membership will include ZWM staff and jurisdictional staff who oversee solid and hazardous waste programs, franchise agreements, and SB1383-related components such as Model Water Efficiency Landscaping Ordinance (MWEL) and CalGreen.

The Local Task Force has submitted a recommendation to ZWM for a takeback and reuse program for nursery pots. When ZWM staff vets and reviews their recommendation, it will be presented to the Board for consideration.

ZWM staff have been in conversations with CupCycle, who are interested in bringing a pilot program to Marin County (Mill Valley). CupCycle will present to the LTF in the coming months to gather additional feedback then return to the Board.

ZWM staff attended the Board of Supervisors Plastic Free July Resolution and provided public comments. ZWM expressed appreciation for highlighting this issue and commentary on the strong alignment between the Resolution and California's recently passed SB 707.

Information Only

Board Comments

No Board Comments

Public Comments

No public comments.

6. FY 24-26 Grant Spending Update

Executive Director, Kimberly Scheibly reported that ZWM administers several CalRecycle grants that support waste reduction and recycling programs countywide. For FY 2026–27, ZWM is managing the Waste Tire Amnesty Grant and expect to receive the next Used Oil Payment Program award this fall. Three grants recently ended June 30

and ZWM continue to oversee four active programs - household hazardous waste, organics recycling and edible food recovery, waste tire diversion, and used oil collection.

Combined these grants fund community events, public education, safe disposal programs, and compliance activities that help Marin jurisdictions meet state waste reduction requirements.

The Waste Tire Amnesty Grant funds four tire collection events over two years, diverting an estimated 4,000 tires from illegal dumping and providing free recycling for residents. \$9,000 was spent in FY26 with roughly \$23,000 to be spent this current fiscal year.

Household Hazardous Waste Discretionary Grant funded a countywide marine flare collection and education program, helping boaters safely dispose of expired flares and transition to reusable LED safety devices. This two-year grant in the amount of \$100K is now closed with all funds spent.

Used Oil Payment Program (OPP 16): Supported used oil and oil filter recycling throughout the county, including outreach (bilingual), safe disposal supplies, and maintaining certified collection centers. The grant in the amount of \$63,629 was spent in full and the grant is now closed. ZWM has applied for the OPP17 grant.

SB 1383 Local Assistance Grant: Provided major support for organics recycling and edible food recovery, including organics capacity studies, compost procurement, food recovery partnerships, business compliance support, public outreach, staffing, and recordkeeping improvements. This two-year grant in the amount of \$1,157,867 was spent and the grant is now closed.

ZWM will prepare its final reports to be sent to CalRecycle and continue pursuing new funding opportunities to expand waste diversion programs and reduce costs.

Information Only

Board Comments

No Board Comments

Public Comments

No public comments.

7. SB 54 Regional Approach Update

Staff Member, Meilin Tsao reported California's new packaging Extended Producer Responsibility law that requires producers (SB 54) is scheduled to be fully implemented by Jan 1, 2027. Some goals of SB 54 is to make local jurisdictions financially whole by funding a program from the producer's side to build transparency and ensure responsibility is happening at end markets, reduce consumer confusion and volume of sold plastics in the state for reinvestment. Producers are required to pay \$500 million annually until 2037. By

2032, law required 100% of single-use packaging and plastic foodware is recyclable or compostable in the state of California. With 65% of that material needing to be recyclable and 25% plastic packaging is reduced.

CalRecycle is the stakeholder and oversees the Producer Responsibility Organization, Circular Action Alliance (CAA) was chosen to implement the program, collect fees, and work with local jurisdictions on improvements. Local jurisdictions include recycling service providers with the role to get into contract with CAA if they want to seek reimbursement. The law requirement for local jurisdictions and/or contracted haulers must include all recyclable and/or covered materials must be included in their program or receive exemption.

ZWM attends monthly planning meetings with local JPA's and CAA. A covered materials category list has been created to break down the different collection areas and work with Technical Advisory Council on potential actions. CalRecycle has stated they do not plan on enforcing local jurisdictions initially, and drafted reimbursement cost scenarios.

Executive Director Scheibly added SB 54 is a funded mandate which requires huge administrative efforts as costs will be reimbursed, however, there will need to be clear documentation of expenses. The program plan from CAA was late and received June 15, 2026. ZWM staff completed the survey. ZWM has a goal for a regional approach to accomplish uniformity through letters of agreement for defining roles. With SB 54 service providers can request reimbursement but it is up to the jurisdictions to approve it as no cost can be passed on to rate payers.

Next steps for ZWM are to finalize specifics, meet with Technical Assistance Committee and collaborate with stakeholders to submit to CalRecycle.

Information Only

Board Comments

The Board requested clarification on the definition of service providers, how funding is allocated, and the exemption list and associated deadlines. Staff addressed the Board's questions.

Public Comments

No public comments.

8. SMART1383 Updates

Staff Member, Amy Kolnes highlighted that SMART1383 is preparing to launch its updated platform named SMART Gen3 and has a targeted rollout in late September or early October with training scheduled for the same timeframe. The training courses will be reordered and available for haulers and staff. ZWM encourages all SB 1383 program leads to attend training to assist with Implementation Reports (IRs) and the Electronic Annual Report (EAR).

Information Only

Board Comments

No Board Comments

Public Comments

No public comments.

9. Household Hazardous Waste Enhancement Programs Update

Staff Member, Kathy Rico reported for FY2025-26 the JPA Board approved \$500,000 to increase awareness among Marin County residents about the Household Hazardous Waste (HHW) programs funded by the agency.

Six enhancement projects designed to expand both English and Spanish outreach regarding the ZWM/HHW programs and the proper disposal of household hazardous waste. The projects included the design and printing of mailers, pamphlets, stickers, and button pins, and redesign of the ZWM and Marin 'HHW website.

Further efforts included standardizing household battery collection bins, conducting a vape pen case study, bus battery collection campaign, and producing a variety of videos and social media content to inform residents about HHW programs.

ZWM were able to conclude that a residence needed more information on all resources provided by HHW programs. Total expenditures for the six enhancement projects amounted to \$483,547 with a remaining balance of \$16,452 from the past fiscal year.

One of the challenges arose during project implementation was identifying vendors within the United States capable of manufacturing battery collection bins that met the agency's specifications. Two companies in located in Canada were identified and selected which extended the expected timeline. ZWM staff Jessica Ruiz was acknowledged for identifying these vendors.

All vendors have been paid for their services, and all enhancement tasks are expected to be fully implemented by October 2026. Staff look forward to receiving feedback from the community to assess what is working well and to identify opportunities for future improvements. Executive Director Scheibly added the presentation was missing from the packet but will be sent out for viewing.

Information Only**Board Comments**

The Board had asked if vapes will be designated as hazardous waste items and if biowaste generated by the unhoused population will receive resource materials.

Public Comments

No public comments.

10. Consideration of Future Agenda Items



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No items added

Information Only

Board Comments

No Board Comments

Public Comments

No public comments

11. Adjournment.

Chair Cusimano adjourned the meeting at 10:53 a.m.

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

STAFF REPORT – ITEM 6

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Receive and File Work Plan Report Quarter 4 (Q4) FY25-26
DATE August 25, 2026

Following the Board's adoption of the FY 2025–26 Budget on June 16, 2025, staff has continued to advance the annual work plan centered on waste diversion, regional coordination, and education and outreach. This Q4 report outlines progress made during the fourth quarter of the fiscal year, covering the period from April 1 through June 30, 2026, and follows the quarterly reporting format designed to strengthen transparency and alignment with Board-approved priorities.

The Q4 Work Plan Report (Attachment 1) highlights activities across the agency's three primary program areas: Operations and Regulatory Compliance, Household Hazardous Waste Programs, and Zero Waste Programs. Throughout the quarter, staff focused on advancing regulatory requirements, supporting jurisdictions and service providers, and delivering education, outreach, and waste-reduction initiatives.

Maintaining this quarterly reporting structure reinforces accountability, helps staff stay aligned with program priorities, and provides the Board with timely updates to support oversight and strategic planning.

RECOMMENDATION

Receive and File Work Plan Report Quarter 4 (Q4) FY25-26

ATTACHMENT

1. Q4 FY2025-2026 Work Plan Report

ZERO WASTE MARIN

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
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Zero Waste Marin FY 2025/26 Work Plan

Purpose

This document aims to provide a high-level update on Zero Waste Marin's program and organizational goals, with updates on relevant progress provided each quarter.

Contents

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Definition of Quarters

For the purposes of this report, the quarters referenced are:

- Quarter 1: July 1 – September 30
- Quarter 2: October 1 – December 31
- Quarter 3: January 1 – March 30
- Quarter 4: April 1 – June 30

ZERØWASTEMARIN

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8021: Regulatory & Compliance

Total fund amount: \$2,262,584

Goals and quarterly progress:

1. **Increase the number of jurisdictions and haulers using SMART1383 reporting tools by 25 percent by June 30, 2026. Conduct at least four training sessions and release two new platform features that streamline data entry, reporting, and record management.**
 - a. Contract information:
 - i. SMART Compliance: \$125,000
 - b. Quarterly updates:
 - i. Quarter 1 update:
 1. Conducted a live training session for all jurisdictions and special districts, along with a separate session for all haulers. Made both recordings available for future reference.
 2. Provided a County of Marin specific training session to present an overview of SMART1383 functionality and features.
 - ii. Quarter 2 update:
 1. Developing SMART Electronic Annual Report features on the ZWM portal to streamline Electronic Annual Report program narratives and support centralized multijurisdictional reporting.
 2. Developed a new waiver form that creates brand consistency, aligns with the SMART platform, and streamlines processes associated with waiver generation.
 - iii. Quarter 3 update:
 1. Provided hauler training to discuss more streamlined approach to uploading data.
 2. Developed new waiver manual to support the waiver form and offer a systemized approach to manage waivers.
 - iv. Quarter 4 update:
 1. Engagement was flat year over year.
 2. Staff received a demo of upcoming SMART Gen3 improvements, and this goal will be carried forward in the next fiscal year.
 3. Staff will continue working with SMART to develop new strategies that strengthen engagement and increase platform adoption.

ZERØWASTEMARIN

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2. Ensure the Zero Waste Marin and Household Hazardous Waste websites meet current ADA accessibility standards and are updated at least quarterly with accurate program information, outreach materials, and contact resources through FY 2025–26.

- a. Contract information:
 - i. Mobius: \$15,000
- b. Quarterly updates:
 - i. Quarter 1 update
 - 1. Resolved persistent functionality issues with the website’s contact form by coordinating troubleshooting efforts between the web developer and the County IST team.
 - 2. Regularly updated the Zero Waste Marin website with new content, referencing the Zero Waste Programs section for additional details on the various outreach efforts featured on the site.
 - ii. Quarter 2 update:
 - 1. Continued to update the content on HHW programs on the Zero Waste Marin website on an ongoing basis by adding new and revised content, improving the accuracy of program information, and expanding outreach materials and contact resource.
 - iii. Quarter 3 update:
 - 1. Websites are refreshed on an ongoing basis to incorporate new content, ensure information remains current, and improve overall usability.
 - 2. The ZWM homepage was redesigned to better reflect and align with feedback received through recent studies.
 - iv. Quarter 4 update:
 - 1. Vendor continues to monitor sites for security and new content as uploaded on a regular basis.

3. Finalize staff classification and compensation study for ZWM staff by March 2026 and implement any approved changes by the start of FY 2026–27.

- a. Contract information:
 - i. Regional Government Services: \$24,100
- b. Quarterly updates:
 - i. Quarter 1 update: Classification draft completed and presented to Executive Director.
 - ii. Quarter 2 update: Compensation draft completed.

ZERØWASTEMARIN

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- iii. Quarter 3 update: The study was finalized in Q3, completing all analysis and documentation. The final report reflects the full scope of findings and recommended actions for the agency.
 - iv. Quarter 4 update: The study was presented to the Executive Committee in April. Implementation recommendations are currently under review by a subcommittee of the JPA Board, with further direction and potential adoption anticipated as part of FY27 planning.
4. **Maintain and update the Zero Waste Marin SB 1383 Implementation Record (IR) every 60 days to ensure full regulatory compliance, accurate documentation, and consistent participation from all Marin jurisdictions, haulers, and special districts by June 30, 2026.**
- a. Quarterly updates:
 - i. Quarter 1 update:
 - 1. Provide training support to the County of Marin in maintaining and enhancing its SB 1383 Implementation Record, ensuring accuracy, completeness, and regulatory compliance.
 - 2. Collaborated with SMART1383 staff to verify that Implementation Record data was accurately integrated and properly populating within the newly implemented system.
 - ii. Quarter 2 update:
 - 1. Staff continued to upload and maintain SB 1383 compliance data in SMART1383, which automatically populates the Zero Waste Marin Implementation Record.
 - 2. Coordinated with haulers and the SMART platform team to review data accuracy and ensure information is reflected correctly in the system, given that SMART1383 serves as the primary data source for the Implementation Record.
 - iii. Quarter 3 update:
 - 1. Met with a hauler to discuss options for migrating IR materials from the OneDrive folder into SMART to improve data alignment and support greater centralization.
 - iv. Quarter 4 update:
 - 1. Coordinated with SMART to migrate large portion of data from OneDrive into platform.
 - 2. Continued coordination with haulers to verify the accuracy of service data and related data points that feed directly into jurisdictional IRs.

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5. **Submit the 2024 Electronic Annual Report (EAR) to CalRecycle by August 1, 2025, with verified data from all Marin jurisdictions and haulers. Collect and validate 2025 data, finalize reporting materials, and submit the 2025 EAR by August 1, 2026, while implementing at least one SMART1383 enhancement to improve reporting efficiency.**

a. Quarterly updates:

i. Quarter 1 update:

1. Completed the EAR on time for August 1, 2025, deadline. This represented coordinating with all jurisdictions, haulers and other public agencies to enter over 1,000 data points.

ii. Quarter 2 update

1. CalRecycle reviewed the Electronic Annual Report submitted on August 1, 2025, and confirmed on November 25, 2025, that no additional information was required, indicating the report met all reporting requirements.
2. Development is underway to create additional SMART platform features that will support more streamlined reporting for upcoming reporting cycles.

iii. Quarter 3 update:

1. Initiated review and evaluation of data obtained from SMART, including preliminary assessment of data quality and completeness to support CalRecycle Electronic Annual Report reporting requirements.

iv. Quarter 4 update:

1. Completed a comprehensive review of all hauler data in SMART1383, including extraction and refinement of jurisdiction-specific details. Prepared and distributed detailed data packets to haulers and jurisdictions in support of EAR development and validation.
2. Report slated for completion on August 1.
 - a. NOTE: Report was submitted to CalRecycle on July 31.

6. **Complete the FY 2024–25 Annual Audit by March 1, 2026, including all required financial statements, schedules, and management responses. Achieve each milestone from contract development through final presentation to the JPA Board to ensure timely, accurate, and compliant audit completion.**

a. Quarterly updates:

i. Quarter 1 update:

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1. September 2025 – Collaborated with the auditor to revise the scope of work and incorporate updated language reflecting current project requirements.
 - ii. Quarter 2 update:
 1. Finalized the contract for the FY 2024–25 annual audit.
 2. Held a kickoff meeting with auditors, accounting staff, and Zero Waste Marin to coordinate roles, assign tasks, and establish two milestone dates for documentation submittal.
 3. Met both documentation milestone deadlines and remained on track to meet all Quarter 2 audit requirements.
 - iii. Quarter 3 update:
 1. While the March 1, 2026, target was not fully achieved, approximately 95 percent of the FY 2024–25 Annual Audit was completed by that deadline.
 - iv. Quarter 4 update:
 1. Final deliverables for the audit we received and presented as part of the May 2026 JPA board meeting.
7. **Enhance transparency and consistency in the solid waste waiver process throughout FY 2025–26 by maintaining and refining the standardized waiver approval and tracking system in SMART1383. Provide ongoing training and support to jurisdictional staff to ensure accurate documentation, timely reporting, and full regulatory compliance.**
 - a. Quarterly updates:
 - i. Quarter 1 update:
 1. Developed and implemented a comprehensive process that designates Zero Waste Marin as the lead agency responsible for reviewing, approving, and denying waiver requests within the SMART1383 system, ensuring consistent application of standards and improved oversight across all jurisdictions.
 - ii. Quarter 2 update:
 1. Based on feedback received, refined processes associated with the waiver program and developed a new waiver form for field testing.
 2. Continued development of a more robust waiver manual with detailed work instructions to further define and support waiver related processes.
 - iii. Quarter 3 update:
 1. Continued implementation of the centralized waiver review process within SMART1383, including active auditing of waiver requests and

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supporting documentation to ensure consistency, completeness, and regulatory compliance across jurisdictions. This included the process of beginning to review and validating legacy waiver records to confirm that existing details remain accurate and properly documented within the system.

iv. Quarter 4 update:

1. Further refined processes and began work to implement a new process for informing generators regarding waiver status.

8. By June 30, 2026, review, update, and maintain all Zero Waste Marin administrative process documentation, creating new materials as needed to improve efficiency and consistency. Update templates, procedures, and workflows to reflect current practices, and organize all finalized documents in a centralized, accessible repository.

a. Quarterly updates:

i. Quarter 1 update:

1. Updated and refined contract templates to incorporate revised language, align with current regulatory and operational standards, and tailor all content specifically to Zero Waste Marin's programs, branding, and administrative requirements.

ii. Quarter 2 update:

1. Continued review and refinement of Zero Waste Marin administrative process documentation, including waiver processing, invoice processing, and onboarding manuals.
2. Updated the Invoice Processing template to better reflect current practices and improve consistency and efficiency.

iii. Quarter 3 update:

1. Continued progress on priority documents while advancing development of a centralized and accessible repository to support long term document management and future updates.

iv. Quarter 4 update:

1. Continued to build upon existing documentation. Currently over sixty ZWM processes are either in a draft or finalized stage.

9. Track relevant waste legislation, engage with comment periods and advocacy as appropriate, and keep stakeholders apprised of updates.

a. Quarterly updates:

i. Quarter 1 update:

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1. Staff tracked or watched 28 bills in the 2025 CA Legislative Session. 5 bills passed and were signed by the Governor, the rest “died” in session or were vetoed by the Governor. ZWM signed onto 9 legislative coalition letters.
- ii. Quarter 2 update:
 1. ZWM signed onto an SB 54 proposed regulations comment letter and submitted our own comment letter. We also signed onto a coalition letter regarding CARB’s update to the proposed updates to the Landfill Methane Regulations. Five of the bills ZWM tracked or watched were signed into law, including the expansion of community and small-scale composting permitting and opportunities, two revisions to SB 1383, the allowance of livestock composting on farms, and an increase of CRV glass market development payments from CalRecycle.
- iii. Quarter 3 update:
 1. The 2026 Legislative Session began on January 5, 2026, and authors had until February 20 to introduce new bills. Staff determined 33 bills are relevant to ZWM’s work, 7 of which were carried forward from the 2025 legislative session. 11 of 33 tracked bills are related to household hazardous waste, the other 22 are related to solid waste, recycling, organics, and edible food recovery.
- iv. Quarter 4 update:
 1. FY26 Q4 aligned with the State legislative session that occurs between Spring and Summer recesses. During this time bills that passed their first house advanced to the second house and had to pass through policy committees by July 2, 2026. Additionally, the State Budget Bill was finalized, which included allocations to CalEPA, CalRecycle, Prop 4 Climate Bond funding, and all other state agencies. Of the 33 bills ZWM tracked or watched during the 2026 legislative session, 22 remain active in Q1 FY27. ZWM signed letters of support for AB 732, AB 1604, AB 2667, SB 501, SB 936, and in support of additional Greenhouse Gas Reduction Fund monies allocated by the Legislature to support edible food recovery and ongoing SB 1383 efforts. Staff also continued convening with regional Joint Powers Authorities and Circular Action Alliance on implementation strategies for SB 54: Plastic Pollution Prevention and Packaging Producer Responsibility Act.

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10. Program Updates

a. Quarterly updates:

i. Quarter 1 update:

1. Staff submitted an adjusted target calculation request for ROWP based on the results of the FY25 WCS and received a ~50% reduction across all ZWM jurisdictions for procurement.

ii. Quarter 2 update:

1. Staff went into contract with SCS Engineers to conduct an Organics Capacity Study (\$58,000). Staff coordinated and hosted a giveaway of 350 bags of Organic Soil at McGinnis Park in San Rafael that were provided as part of our FY25 / CY25 contract with Agromin. The LTF received a presentation from County EHS regarding the expansion plan for the landfill and WM EarthCare in Novato which would increase the permitted capacity of compostable materials handling 200tons/day (~20%).

iii. Quarter 3 update:

1. Staff went into contract with direct service provider, Zero Footprint for ~65% of calendar year 2026 procurement requirements. ZFP offered a less expensive option than Agromin at the starting point of the agreement. Staff also went into contract with West Marin Compost to establish a 50/50 cost-share program between ZWM and agricultural producers in West Marin. This contract is a change to previous agreements with WMC in which ZWM covered the full cost of eligible compost products for agricultural producers. This change was the most optimal solution for WMC, past and future program users who completed a ZWM-conducted survey, and ZWM. All compost procurement is being billed to the CalRecycle Local Assistance Grant.
2. SCS Engineers began data collection and analysis for the Organics Capacity Study including surveying all 12 jurisdictions in Marin, the 5 franchised haulers, and facilities within an 100-mile radius of Marin County.

iv. Quarter 4 update:

1. ZWM's Organics Capacity Study was completed, and the final report now lives on ZWM's website. The Organics Recycling Capacity requirements outlined in 14 CCR 18992.1. are met through 2039. In Q1 FY27, staff will create a summary and implementation plan for impacted jurisdictions.

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2. CY2026 recovered organic waste product (ROWP; compost & mulch) procurement was completed through a combination of work with Zero Foodprint and West Marin Compost. Staff decided to complete all CY26 requirements in FY26 to ensure ZWM's Local Assistance Grant Funds were maximized.

11. Disposal Data Program Update:

- a. Quarterly updates:
 - i. Quarter 1 update:
 1. Staff met with all disposal data submitters (haulers, landfill, and transfer/processors) to create a new template for accurate and timely recording of disposal data metrics to ZWM for budgeting purposes. The first submission with the new template is due in December.
 - ii. Quarter 2 update:
 1. Staff received Q2 and Q3 data from disposal data submitters and began analyzing for the FY27 budget setting process.
 - iii. Quarter 3 update:
 1. Staff reviewed and updated the disposal data collection and assessment methodology to finalize the ZWM FY27 hauler and facility assessments.
 - iv. Quarter 4 update:
 1. Staff created a procedures Job Aid for the updated disposal data collection and assessment methodology revised in Q3 FY26. Using new state-verified data that became available in CalRecycle's Recycling and Disposal Reporting System (RDRS), staff reassessed ZWM's tonnage assessment fees collected from haulers and facilities and notified all impacted entities.

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8022: Household Hazardous Waste

Total fund amount: \$ 2,938,997.00

Goals and quarterly progress:

1. Host an annual temporary collection event to provide recreational boaters in Marin County with a convenient and safe way to properly dispose of unused and damaged marine flares.

a. Contract information:

- i. Grant-funded amount of \$100,000.00.
- ii. Grant funds to be used within three years.
- iii. This is the second year using grant funds to host a marine flares event.
- iv. Clean Harbors was contracted for an amount of \$32,000.00 to collect, transport, and dispose of marine flares collected at the event.
- v. The California Product Stewardship Council was contracted for the amount of \$27,123.38 to manage the grant, submit state reports, and print and mail flyers to boaters.

b. Quarterly updates:

i. Quarter 1 update:

1. The marine flares collection event was scheduled for Sunday, November 9, from 8 am to 12 pm at Clipper Yacht Harbor in Sausalito.
2. Worked with the California State Parks and the California Coastal Commission, and contractors, developing promotional material for the marine flares collection event.
3. Attended meetings with contractors, partners, and Bay Area jurisdictions to discuss vendor selection for the event, dates, permits, and expenses.

ii. Quarter 2 update:

1. Annual Marine flares collection event (11/9/2025) was a success! For FY 2025–2026, we had 78 participants drop off flares and collected a total of 1678 Flares.

Fiscal Year	Participants	Damaged Flares		Regular Flares		Totals	
2024-2025	73	20 Units	2 Buckets	1,582 Units	21 Buckets	1,602 Units	23 Buckets
2025-2026	78	54 Units	5 Buckets	1,624 Units	19 Buckets	1,678 Units	24 Buckets

iii. Quarter 3 update:

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1. ZWM staff worked with CPSC in reviewing and approving flyers for the 2026 marine flare collection event.
 2. Worked with CPSC on the scope of work for the 2026 marine flares collection event.
 - iv. Quarter 4 update:
 1. The remaining funds from the marine flares grant awarded by CalRecycle were used for grant management, event management, waste disposal, outreach, and the purchase of U.S. Coast Guard-approved electronic flares.
 2. Zero Waste Marin requested that the contractor managing the grant submit all required documentation to CalRecycle so the grant can be formally closed.
2. **Maintain a safe and accessible Household Hazardous Waste (HHW) Facility for Marin County residents to properly dispose of HHW.**
 - a. Contract information:
 - i. Contract amount: \$1,843,262.00
 - ii. Amounts spent in QR 1: \$448,546.34
 - iii. Amounts spent in QR 2: \$171,008.72, correction \$451,897.32
 - iv. Amounts spent in QR 3: \$368,269.29
 - v. Amounts spent in QR 4: \$431,054.47
 - vi. The total cost based on actuals was \$1,699,767.42
 - vii. Remaining balance \$143,494.58
 - b. Quarterly updates:
 - i. Quarter 1 update:
 1. Residential: 7,794 participants
 2. VSQG (businesses): 100 participants
 3. Reuse: 4,717 lbs. of materials were allocated for reuse.
 4. Approximate pounds collected: 302,000 lbs. **Note:** On 8/18/26, the HHW Facility provided updated information indicating that 259,826 pounds of hazardous waste were shipped for recycling and disposal during Q1.
 5. ZWM staff often work with the facility staff to track data and budget.
 - ii. Quarter 2 update:
 1. Residential: 6,933 participants. **Correction:** 6,810 participants. Updated 8/18/26.
 2. VSQG (businesses): 98 participants. **Correction:** 99 participants. Updated 8/18/26.
 3. Reuse average: 1,606 pounds

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4. Approximate pounds collected: 176,762
 5. ZWM staff continue to work with the facility staff and the new program manager to track data and budget.
 - iii. Quarter 3 update:
 1. Residential: 9,310 participants
 2. VSQG (businesses): 105 participants
 3. Reuse average: 1,606 pounds
 4. Approximate pounds collected: 145,799
 - iv. Quarter 4 update:
 1. Residential: 7,748 participants
 2. VSQG (businesses): 100 participants
 3. Reuse average: 1,606 pounds
 4. Approximate pounds collected: 235,606
- 3. Develop and implement robust HHW educational materials for Marin's residents to ensure the public is well-informed, empowered, and actively participating effectively in all HHW programs.**
 - a. Contract Information:
 - i. Contract amount: \$500,000
 - b. Quarterly Updates:
 - i. Quarter 1 update: \$10,920.00
 1. Recorded six radio spots in English and Spanish to promote the marine flares collection events during the Fall.
 2. Filmed promotional material in Sausalito and the Bay Model to create videos to advertise the marine flare collection events.
 3. Conducted radio interviews in Spanish to talk about the proper disposal of marine flares and the upcoming event.
 4. Met with potential contractors to discuss the scope of work for battery bins, vape case study, and marketing guidelines.
 - ii. Quarter 2 update:
 1. Vape Pen Study Data Collection
 - a. Vape Pen Study Outline developed, focusing on the items we will learn from with our current vape pen waste collection structure.
 - 1 Including:
 1. Problem Statement: Environment & Health Impacts
 2. Evaluation of Regulatory framework

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3. Gap and Challenges: Processing & Recycling Mechanisms.
 4. Fiscal Impact: Cost considerations & Economic Analysis.
 5. Alternative solutions
 6. Stakeholder Analysis
 2. Battery Collection Program survey sent to Fire Stations, Retailers, and agencies. Confirmed program interest participation.
 - a. Researched various vendors, identified vendors who ZWM JPA will purchase containers to enhance battery collection.
 3. Public Education Outreach:
 - a. Marine Flare flyer sent out to stakeholders to promote this collection event. Also shared on ZWM Instagram page.
 - b. Promotional videos for Marine Flares recorded, to be utilized as promotion for future Marin Collection events.
 - 1 Guide for proper marine flare disposal
 - 2 Testimonials Marin Flare participants.
- iii. Quarter 3 Update:
 1. Met with contracted vendors to continue developing multilingual educational materials including: four radio spots, two promotional videos, and one media interview to increase public awareness and participation in HHW programs.
 2. Marin Flare videos are in the editing stage; final edits were provided to the vendor.
 3. Filmed promotional material during Toxic Away event in Bolinas; this will be used to promote Toxic Away day events to all West Marin Residents.
 4. Finalized total number of fire stations, organizations, agencies, and retailers who were interested in hosting an updated battery collection container. Purchase order completed and purchased 31 Clean River Containers.
 5. Surveyed existing Fire stations, organizations, agencies, and retailers to determine interest in hosting an updated battery collection container provided by Zero Waste Marin.
- iv. Quarter 4 update:
 1. Finalized battery collection public guidance and images, to be displayed on the containers and other promotional materials.
 2. Worked with Most Likely To marketing firm to finalize the DeadBatteriesMarin campaign.

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3. The ZWM website was updated with all the HHW programs.
4. HHW programs guide was printed and delivered to Marin residents.
5. HHW magnets were received by ZWM and will be distributed by the HHW facility staff when residents visit the facility and by ZWM staff at events.
6. Finalized HHW program bookmarks that will be distributed by ZWM staff at events, and they will also be distributed to our program partners.
7. Giveaways were approved and ready for printing and soon ready for distribution through ZWM events.

8023: Zero Waste Programs

Total fund amount: \$1,397,025.00

Goals and quarterly progress:

1. Ensure all 44 public school sites enrolled in the Zero Waste Schools Program are compliant with SB 1383 and help at least 50% of schools achieve a certification in the Program.

a. Contract information:

- i. Strategic Energy Innovations (SEI): \$300,000
- ii. North Bay Cleaning Company (dba Trash Bin Cleaners): \$85,000

b. Quarterly updates:

i. Quarter 1 update:

1. Four new schools were enrolled in the Zero Waste Schools Program, including: Bolinas School, Stinson School, Lagunitas Elementary School, and Venetia Valley School.
2. SEI staff spent 19 hours completing on-site education such as Green Team meetings, assemblies, classroom presentations and infrastructure assessments at 12 different school campuses.
3. Each enrolled campus received a cleaning of all their compost carts once per month, performed by North Bay Cleaning Company.
4. ZWM staff fulfilled 7 infrastructure orders for the Schools Program, including purchase of stickers / signage, Slim Jims, and litter pickers for Green Teams.

ii. Quarter 2 update:

1. SEI staff spent 18.5 hours completing on-site education such as Green Team meetings, assemblies, classroom presentations and infrastructure assessments at 11 different school campuses. ZWM

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continued to meet monthly with SEI to hear updates and respond to any issues.

2. Each enrolled campus received a cleaning of all their compost carts once per month, performed by North Bay Cleaning Company.
3. ZWM staff fulfilled 26 infrastructure orders for the Schools Program, including purchase of stickers / signage, Slim Jims and infrastructure, and items for Green Team support.
4. ZWM staff also participated in on-site school education and support, including site walk-throughs, classroom visits, and meetings with administration.

iii. Quarter 3 update:

1. SEI staff spent 5 hours completing on-site education such as Green Team meetings, assemblies, classroom presentations and infrastructure assessments. ZWM continued to meet monthly with SEI to hear updates and respond to any issues.
2. Each enrolled campus received a cleaning of all their compost carts once per month, performed by North Bay Cleaning Company.
3. ZWM staff fulfilled 4 infrastructure orders for the Schools Program, including purchase of stickers / signage, Slim Jims and infrastructure, and items for Green Team support.
4. ZWM staff also participated in on-site school education and support, including site walk-throughs, classroom visits, and meetings with administration.

iv. Quarter 4 update:

1. SEI staff spent 6 hours completing on-site education such as Green Team meetings, assemblies, classroom presentations and infrastructure assessments at 5 different school campuses. ZWM continued to meet monthly with SEI to hear updates and respond to any issues.
2. Each enrolled campus received a cleaning of all their compost carts once per month, performed by North Bay Cleaning Company.
3. A big focus of this quarter was participating in and supporting school Earth Day events and preparing schools to be certified in the Schools Program Certification.

2. Deliver accessible and relevant community programming to a variety of audiences across Marin County.

a. Contract information:

- i. Reuse Alliance: \$65,000

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- ii. Resilient Neighborhoods: \$12,565
- iii. Cleaner California Coast: \$21,000
- b. Quarterly updates:
 - i. Quarter 1 update:
 - 1. Reuse Alliance hosted two Repair Fairs during this period:
 - a. San Anselmo Library on September 13, 2025, with 95 attendees, 49 items repaired, and 414 pounds of waste diverted, and
 - 2. The Resilient Neighborhoods contract was in review during this period.
 - 3. The Cleaner California Coast (CCC) group met regularly with Casey Fritz, the contract manager, to plan for upcoming community workshops.
 - ii. Quarter 2 update:
 - 1. Reuse Alliance hosted two Repair Fairs during this period:
 - a. At the South Novato Library on October 4, 2025, with 75 attendees, 48 items repaired, and 340 pounds of waste diverted.
 - b. At Novato City Hall on December 14, 2025, with 80 attendees, 55 items repaired, and 734 pounds of waste diverted between fixing and a clothing/gift swap.
 - 2. Resilient Neighborhoods (RN)
 - a. Since the beginning of the contract for the FY 25/26, Resilient Neighborhoods had completed the waste reduction section of their curriculum with four cohorts of participants. These workshops covered packaging reduction, food waste, composting, and sorting guidelines.
 - b. RN also reshared ZWM's newsletter templates and social media posts regularly during the contract period.
 - 3. The Cleaner California Coast (CCC) group met regularly with Casey Fritz, the contract manager, to plan for upcoming community workshops.
 - iii. Quarter 3 update:
 - 1. Reuse Alliance hosted three Repair Fairs during this period:
 - a. At the San Rafael Community Center on January 10, 2026, 125 attendees had 59 items repaired, and 350 pounds of clothes came through the clothing swap.

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- b. At the Sausalito City Hall Fair on January 31, 2026, 120 people has 63 items fixed, and 473 pounds of clothes came through the clothing swap.
 - c. At the San Geronimo Fair on March 14, 2026, 65 people had 37 items repaired, and 245 pounds of clothes came through the clothing swap.
 - 2. Resilient Neighborhoods (RN)
 - a. Since the beginning of the contract for the FY 25/26, Resilient Neighborhoods had completed the waste reduction section of their curriculum with four cohorts of participants. These workshops covered packaging reduction, food waste, composting, and sorting guidelines.
 - b. RN also reshared ZWM's newsletter templates and social media posts regularly during the contract period.
 - 3. The Cleaner California Coast (CCC) group hosted a community workshop in Marin City in January as part of the contract.
 - iv. Quarter 4 update:
 - 1. Reuse Alliance hosted two Repair Fairs during this period:
 - 2. Resilient Neighborhoods (RN)
 - a. RN began working on a waste-specific webinar and solicited feedback during its creation from ZWM. The webinar was hosted on May 20, 2026.
 - b. RN also reshared ZWM's newsletter templates and social media posts regularly during the contract period.
 - 3. The Cleaner California Coast (CCC) group conducted the following activities as part of contract scope:
 - a. Met with Casey Fritz for contract updates.
 - b. Hosted a Leave No Trace webinar on April 16th
 - c. Hosted a Point Reyes farmers market hands-on workshop on waste reduction May 23rd
 - d. Hosted a litter clean-up after the Western Weekend parade on June 7th
- 3. **Improve compliance with SB 1383 requirements by sending Warning Letters and Notices of Violation to all non-compliant generators and conducting inspections of 20% of identified edible food generators during 2025 and 2026.**
 - a. Contract information:
 - i. ExtraFood: \$52,500
 - ii. SF Marin Food Bank: \$52,500

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b. Quarterly updates:

i. Quarter 1 update:

1. The contracts with ExtraFood and SF Marin Food Bank to provide edible food recovery services to Tier 1 and Tier 2 generators were both renewed.
2. ZWM staff conducted 13 on-site inspections of edible food generators (out of a total of 139 generators, 9.35%) and logged the inspections and communications in SMART 1383.
3. ZWM staff tracked all Notices of Violation sent (36 accounts in 5 jurisdictions) and provided updates to any jurisdictions that still had non-compliant accounts and will need to issue a citation.

ii. Quarter 2 update:

1. The contracts with ExtraFood and SF Marin Food Bank to provide edible food recovery services to Tier 1 and Tier 2 generators continued.
2. ZWM staff conducted 21 on-site inspections of edible food generators (out of a total of 139 generators, 15.1%) and logged the inspections and communications in SMART 1383.
3. During this period, ZWM staff also expanded the information covered during inspections; inspections prior to November had focused solely on edible food recovery requirements, whereas staff now cover all relevant SB 1383 requirements during inspections.
4. ZWM staff worked with San Rafael and Novato, who both had generators with past-due Notices of Violation, to support them on issuing citations and/or moving forward with the enforcement process.

iii. Quarter 3 update:

1. The contracts with ExtraFood and SF Marin Food Bank to provide edible food recovery services to Tier 1 and Tier 2 generators continued.
2. ZWM staff conducted 14 on-site inspections of edible food generators (out of a total of 139 generators, 10%) and logged the inspections and communications in SMART 1383.
3. ZWM staff began conducting proactive technical assistance visits in dense commercial areas; the goal of these visits is to ensure businesses are aware of SB 1383 and offer technical assistance to comply. During this quarter, these visits included: San Anselmo (2 visits), Fairfax, the Bon Air Center, and Tam Valley.

iv. Quarter 4 update:

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1. Staff mailed 213 Warning Letters to commercial accounts with no compost service and no waiver on file during the month of April.
 2. Staff continued proactive technical assistance visits and conducted 4 separate visits to cover downtown San Rafael as well as visits in Stinson Beach and Bolinas.
 3. Staff completed 13 inspections of commercial edible food generators.
4. **Create accessible, relevant educational materials about SB 1383 across various sectors.**
 - a. Contract information:
 - i. Erin Duckhorn Graphic Design (\$10,000)
 - ii. Most Likely To (\$240,000)
 - b. Quarterly updates:
 - i. Quarter 1 update:
 1. ZWM staff worked on updates to the Self-Haul Brochure, including aligning the material with ZWM branding guidelines and ensuring information was concise and easy to understand.
 2. ZWM staff created a version of the SB1383 Business Compliance Checklist for multifamily Property Managers and posted it to the website in English and Spanish.
 - ii. Quarter 2 update:
 1. ZWM staff worked with Erin Duckhorn to create a brochure to educate residents and contractors on deconstruction, based on a recommendation from the Local Task Force subcommittee.
 2. ZWM staff also worked on the creation of posters for the City and Town building counters to promote knowledge of correct disposal of Construction & Demolition material recovery.
 - iii. Quarter 3 update:
 1. In January, ZWM worked with marketing contractor Most Likely To and subcontractor ThinkTank Research to launch a community-wide survey on waste attitudes. These groups also organized an English-speaking focus group and Spanish-speaking focus group to assess knowledge of and attitudes towards waste disposal and Zero Waste Marin.
 2. ZWM staff worked with Erin Duckhorn to create a County-wide residential postcard focused on composting.
 3. ZWM staff worked with Erin Duckhorn on updating the Home Page of the ZWM website to more prominently feature our relevant programs

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and offerings in response to feedback from the focus groups conducted in January.

iv. Quarter 4 update:

1. ZWM worked with Most Likely To, the marketing and communications contractor, to launch a County-wide campaign focused on composting food scraps.

5. Assist all 12 jurisdictions in Marin with improving event greening practices in order to educate residents, vendors, and event organizers about waste diversion.

a. Contract information:

- i. Race to Zero Waste: \$40,000

b. Quarterly updates:

i. Quarter 1 update:

1. ZWM staff wrote and released an RFP for physical waste management for events in Marin. No responses were received, so a shortened RFI/Q was released. Race To Zero Waste was the only respondent; ZWM staff worked on a contract with them.
2. ZWM staff met with 11 out of 12 jurisdictions to learn about their event permitting process works, and what requirements exist around a waste management plan.
3. ZWM staff created additional educational resources, including a private event guide for small events on City/Town property such as birthday parties and new template ClearStream signage for events.

ii. Quarter 2 update:

1. The Race to Zero Waste (RTZW) contract for event greening support was executed. ZWM then introduced RTZW to all 12 jurisdictions to begin planning for event greening support at approximately one event per jurisdiction. The first event with RTZW happened during this period in December, at San Anselmo's Breakfast with Santa event.
2. ZWM staff finalized template permit language to summarize what is required by law for event organizers. Staff will continue to support jurisdictions to implement this language to create a more streamlined event permitting environment in Marin.

iii. Quarter 3 update:

1. The Race to Zero Waste (RTZW) contract for event greening support continued. During this quarter, RTZW supported the Fairfax Soup Walk event with physical waste management.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

2. Staff continued to support jurisdictions to implement template permit language to create a more streamlined event permitting environment in Marin.
3. Staff began to review ZWM's Event Guide for opportunities to update and improve the Guide.
- iv. Quarter 4 update:
 1. Staff updated ZWM's Event Guide and created a Food Serviceware Guide. Both have been added to the ZWM website.
 2. The Race to Zero Waste (RTZW) contract for event greening support continued. During this quarter, RTZW supported six events:
 - a. San Rafael: May Madness Classic Car Parade
 - b. Mill Valley: Memorial Day Pancake Breakfast
 - c. Sausalito: Jazz Festival
 - d. County of Marin: Western Weekend
 - e. Tiburon: Classic Car Show
 - f. Novato: Hot Amphitheater Nights Concert

6. Tabling at community events and spaces.

- a. Quarterly updates:
 - i. Quarter 1 update:
 1. Staff attended or provided infrastructure to support 16 community events and community spaces (grocery stores, food pantries, senior centers).
 - ii. Quarter 2 update:
 1. Staff attended or provided infrastructure to support 22 community events and community spaces (grocery stores, food pantry's, senior centers) in West Marin, Marin City, Mill Valley, Novato, and San Rafael.
 - iii. Quarter 3 update:
 1. Staff attended or provided infrastructure to support 5 community events and tabled at 3 grocery stores.
 - iv. Quarter 4 update:
 1. Staff attended 16 community events.

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MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY

5-Year Plan, Goals, and Proposed Timeline

Zero Waste Marin continues to integrate long-term regulatory and program planning into ongoing work; a formal Five-Year Plan will be developed separately and presented once foundational compliance and reporting systems are fully implemented.

STAFF REPORT – ITEM 7

TO JPA Board of Directors
FROM Kimberly Scheibly
SUBJECT Delegated Contracts for FY 2026–2027 executed during July/August, 2026.
DATE August 25, 2026

Background and Discussion

At its June 2, 2026 meeting, the Zero Waste Marin JPA Board reviewed and approved the updated process for Professional and General Services agreements. At the Board's direction, staff are refining and improving the procedures for reviewing and approving these agreements. Control measures include Executive Director review in consultation with JPA Counsel, signature as to form, and Risk Management review when appropriate. As this new process is being implemented, contracts that became effective in the first quarter of fiscal year 2027 will be submitted to the Board retrospectively while staff work to align all contracts with the updated procedures. The Board may adjust the process at any time.

Contracts under Delegated Authority Resolution No. ZWM-2026-04 will be presented to the Board quarterly as consent items. Delegated authority is currently set at contracts under \$100,000. The first set of fiscal year 2027 contracts was presented and approved by the Board on June 18, 2026. Since that meeting, staff have enhanced the report to provide additional clarity for the Board; the updated version is included as Attachment 1.

FISCAL IMPACT

The contract amounts associated with this item were previously approved by the Board on June 2, 2026. This action does not result in any new fiscal impact.

EQUITY IMPACT

None.

ATTACHMENT

1. Delegated Authority Contracts for FY27

RECOMMENDATION

Adopt a motion accepting the report of Delegated Contracts for FY 2026–2027 executed during July and August 2026.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**
Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First)	_____	Second	_____
Ayes	_____ _____		
Noes	_____ _____		
Abstentions	_____		
Absent	_____ _____		

Delegated Authority Contracts July/August FY 2026–2027

Vendor Name	Contract Amt.	Contract Number	Term Start	Term End	Budgeted FY2027	Approved as to Form	Description / Overview of Scope of Work	State Mandate Supported
CPSC - Solar Panels Phase 3	\$ 50,000	32601998	7/1/2026	6/30/2027	\$ 50,000	6/10/2026	Contract phase 3. We plan on contracting for the last time for this service since we are moving in the direction of implementing a permanent program.	AB939
ExtraFood	\$ 30,000	32700241	8/1/2026	6/30/2027	\$ 30,000	7/13/2026	Direct edible food recovery services to support Tier 1 and Tier 2 generators as required by SB 1383.	SB1383
GAIACA - GWR, CA LLC	\$ 15,000	TBD	9/1/2026	6/30/2027	\$ 15,000	7/2/2026	Vape pen collection and disposal in coordination with the Marin County Office of Education (MCOE).	AB939
Mobius	\$ 7,500	32600711	9/22/2025	6/30/2027	\$ 7,500	7/31/2026	Zero Waste Marin website maintenance, hosting, trouble shooting. Amended to extend existing contract and add approved budgeted about.	Indirectly
Race to Zero Waste	\$ 40,000	TBD	10/1/2026	6/30/2027	\$ 40,000	Pending	Physical event waste management at 1 event in each jurisdiction. Supports SB1383 and waste diversion goals.	AB939
Reuse Alliance	\$ 65,000	32700199	8/12/2026	6/30/2027	\$ 65,000	8/13/2026	Countywide Repair Fairs, Books & Clothing Swaps	AB939
SF Marin Food Bank	\$ 30,000	32700240	8/1/2026	6/30/2027	\$ 30,000	7/2/2026	Direct edible food recovery services to support Tier 1 and Tier 2 generators as required by SB 1383.	SB1383
Soluna	\$ 85,000	32700265	7/1/2026	6/30/2027	\$ 85,000	6/11/2026	Bilingual HHW Outreach & OPP Grant Management	AB939
Sorren	\$ 40,000	32700264	9/1/2026	6/30/2027	\$ 40,000	7/22/2026	Per JPA agreement, an outside firm audits the financial statements of the JPA. DPW-Accounting provides AP services and DOF provides AR services.	Supports JPA Agreement
Sorren	\$ 15,000	TBD	8/15/2026	6/30/2027	\$ 15,000	Pending	Per the HHW Facility agreement, an annual audit of the facilities financial transactions will begin FY27 for FY26.	Supports HHW Facility Agreement
Sweetser & Associates	\$ 14,000	32700309	7/1/2026	6/30/2029	\$ 35,000	7/28/2026	Guidance and support for reporting and compliance with HHW regulations.	AB939
Sweetser & Associates	\$ 9,600	32700378	2/6/2026	6/30/2030	\$ 4,800	8/7/2026	Mandatory HHW Trainings for Facility and ZWM Staff for FY27-29.	AB939

STAFF REPORT – ITEM 8

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Executive Director Update
DATE August 25, 2026

The Executive Director will provide an update on recent and ongoing activities provided by staff.

RECOMMENDATION

Receive oral report. Information Only.

STAFF REPORT – ITEM 9

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Integrated Waste Management Assessment Resolution
DATE August 25, 2026

BACKGROUND

Integrated Waste Management (IWM) Assessments are the primary source of funding for Zero Waste Marin (ZWM) programs and operations. The methodology used to allocate these assessments among franchised haulers and solid waste facilities was established by the JPA in 1996 and is based on the amount of solid waste disposed of by each assessed entity.

Disposal tonnage used to calculate the assessments is reported by haulers and facilities to CalRecycle through the Recycling and Disposal Reporting System (RDRS). The assessment methodology allocates the total amount of assessment revenue needed to support the JPA's adopted budget among the assessed entities based on their respective disposal tonnage.

The FY 2026/27 assessments presented to the Board as part of the proposed budget on June 2, 2026, were calculated before Redwood Landfill's fourth-quarter 2025 disposal tonnage had been finalized and verified. As a result, the calculation used disposal tonnage from the first three quarters of 2025 and the fourth quarter of 2024.

The complete calendar year 2025 disposal data is now available and has been verified. Staff has therefore recalculated the FY 2026/27 assessment allocations using all four quarters of calendar year 2025 disposal tonnage.

This recalculation does not change the total amount of IWM Assessment revenue included in the Board-adopted FY 2026/27 budget Attachment 1). Rather, it updates how the total assessment is allocated among the individual haulers and facilities based on the most current verified disposal data. Assessment allocations are recalculated every two years in accordance with the JPA's established methodology.

Integrated Waste Management Assessments are levied upon the following:

Operator	Operation Type	Assessments FY2027
Redwood Landfill	Landfill	\$2,065,748
Marin Resource Recovery Center	Transfer/Processor	\$1,649,702
Marin Sanitary Transfer Station	Transfer/Processor	\$41,482
Bay Cities Refuse	Franchised Hauler	\$69,035
Marin Sanitary Service	Franchised Hauler	\$695,241
Mill Valley Refuse	Franchised Hauler	\$218,776
Recology Novato	Franchised Hauler	\$242,995

Recology Sonoma Marin	Franchised Hauler	\$73,887
Tamalpais Community Service District	Franchised Hauler	\$22,846
	Total FY2027 IWMA	\$5,079,712

Franchised haulers may incorporate IWM Assessment costs into customer rates through the rate-setting processes established by their respective franchise agreements and jurisdictions. Solid waste facilities may similarly incorporate assessment costs into their facility rates or charges.

IWM Assessments provide approximately 78% of total FY 2026/27 JPA operating revenue. The remaining operating revenue is supported by grants (1%), interest earnings (1%), and planned use of fund balance (20%).

Of the total IWM Assessments, approximately 74% are allocated to solid waste facilities and 26% to franchised haulers and Tamalpais Community Services District. This allocation reflects the JPA's established assessment methodology and the verified disposal tonnage attributed to each assessed entity.

FISCAL IMPACT

The revised assessment allocations do not change the JPA's adopted FY 2026/27 operating budget or the total amount of IWM Assessment revenue to be collected. The recalculation redistributes the approved assessment amount among individual haulers and facilities based on verified calendar year 2025 disposal tonnage.

As a result, the assessment paid by an individual franchised hauler or facility may increase or decrease from the amount previously presented to the Board. Franchised haulers may incorporate applicable assessment costs into customer rates consistent with their franchise agreements and local rate-setting processes. Facility operators may similarly incorporate assessment costs into the rates charged to customers using their facilities.

EQUITY IMPACT

IWM Assessment revenues support ZWM programs and services provided countywide on behalf of Marin's cities, towns, and unincorporated communities. These programs include regulatory compliance assistance, waste reduction and recycling programs, household hazardous waste services, and public education and outreach.

ZWM continues to expand the accessibility of its programs and services, including through two full-time bilingual staff members who support outreach, education, and technical assistance throughout Marin County.

RECOMMENDATION

Adopt a motion to approve the Integrated Waste Management Assessments and Resolution ZWM-IWMA-FY2027-01 as presented.



ATTACHMENTS

1. ZWM FY26-27 Integrated Waste Management Assessments
2. Integrated Waste Management Assessments Resolution ZWM-IWMA-FY2027-01

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First) _____ Second _____

Ayes _____

Noes _____

Abstentions _____

Absent _____

ZWM FY26-27 Integrated Waste Management Assessments

MSW Haulers	MSW & Debris	TOTAL TONS (Q4 '24 - Q3 '25) 6/2/26	Total FY26/27 6/2/2026	TOTAL TONS CY 2025	NEW FY26/27 6/15/2026	Difference
Bay Cities Refuse	4,942.79	4,942.79	\$ 75,616	4,942.79	\$ 69,035	\$ (6,581)
Marin Sanitary Service (MSS)	49,777.89	49,777.89	\$ 761,515	49,777.89	\$ 695,241	\$ (66,273)
Mill Valley Refuse	15,663.93	15,663.93	\$ 239,631	15,663.93	\$ 218,776	\$ (20,855)
Recology Novato Disposal	24,727.09	24,727.09	\$ 265,631	24,727.09	\$ 242,995	\$ (22,636)
Recology Sonoma Marin	5,290.17	5,290.17	\$ 80,930	5,290.17	\$ 73,887	\$ (7,043)
Tam. CSD	1,635.71	1,635.71	\$ 25,024	1,635.71	\$ 22,846	\$ (2,178)
Total Franchised Haulers	102,037.58	102,037.58	\$ 1,448,346	102,037.58	\$ 1,322,780	\$ (125,566)
						\$ -
Landfills						\$ -
Redwood		116,285.95	\$ 1,778,972	147,903.39	\$ 2,065,748	\$ 286,776
Redwood Landfill		116,285.95	\$ 1,778,972	147,903.39	\$ 2,065,748	\$ 286,776
						\$ -
Transfer Stations						\$ -
Marin Resource Recovery Center		118,115.35	\$ 1,806,958	118,115.35	\$ 1,649,702	\$ (157,256)
Marin Sanitary Service Transfer Station		2,970.00	\$ 45,436	2,970.00	\$ 41,482	\$ (3,954)
Total Transfer Stations		121,085.35	\$ 1,852,394	121,085.35	\$ 1,691,184	\$ (161,211)
						\$ -
TOTALS	102,037.58	339,408.88	\$ 5,079,712	371,026.32	\$ 5,079,712	\$ -

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

RESOLUTION NO. ZWM-IWMA-FY2027-01

**ESTABLISHING ASSESSMENTS FOR INTERGRATED WASTE MANAGEMENT
PLANNING AND IMPLEMENTATION OF PROGRAMS FOR FY 2026-2027**

WHEREAS, the Marin County Hazardous and Solid Waste Management Joint Powers Authority (Authority) was established to prepare, adopt, and administer hazardous and solid waste plans; and

WHEREAS, The methodology used to allocate these assessments among franchised haulers and solid waste facilities was established by the JPA in 1996 and is based on the amount of solid waste disposed of by each assessed entity; and

WHEREAS, the Authority may impose assessments based on the types and amounts of solid waste for costs, among other things, related to the preparation and adoption of a Regional Integrated Waste Management Plan (AB 939); and

WHEREAS, the Authority established the assessments at its regular meeting on August 25, 2026; and

WHEREAS, these assessments are set and imposed for FY 2026-2027 only; and

WHEREAS, the City of Novato is not participating in the Authority's household hazardous waste collection program and instead participates in a program in conjunction with the Novato Sanitary District;

NOW, THEREFORE, BE IT RESOLVED that the following assessments are imposed for FY 26-27 and shall be collected from the organization specified herein;

<u>FY26/27 Assessments</u>	
Redwood Landfill	\$2,065,748
Marin Resource Recovery Center	\$1,649,702
Marin Sanitary Transfer Station	\$41,482
Bay Cities Refuse	\$69,035
Marin Sanitary Service	\$695,241
Mill Valley Refuse	\$218,776
Recology Novato	\$242,995
Recology Sonoma Marin	\$73,887
Tamalpais Community Service District	\$22,846
TOTAL	\$5,079,712

BE IT FURTHER RESOLVED that collection of assessments shall be as follows:

1. Assessments are based upon the tons of material collected and disposed during 2025, with data provided to CalRecycle by the haulers, landfills, transfer station, and recovery center.
2. Assessments shall be paid in two installments – half of the amount shall be due and payable no later than November 15, 2026; the remaining half shall be due and payable no later than April 15, 2027. Letters will be mailed to all parties in the first week of September 2026 and the first week of February 2027.
3. Assessments shall be due and payable to the “Marin County Treasurer – Tax Collector”, Administration Bldg., Civic Center, P.O. Box 4220, San Rafael, CA 94913-4220.

PASSED AND ADOPTED at a regular meeting of the Marin County Hazardous and Solid Waste Management Joint Powers Authority held August 25, 2026, by the following vote:

AYES:

NOES:

ABSENT:

JPA Board Chair

DATE

ATTEST: _____
ZWM Executive Director

DATE

STAFF REPORT – ITEM 10

TO JPA Board of Directors

FROM Casey Fritz, Senior Planner

SUBJECT Approval to Submit Grant Application to World Wildlife Fund's (WWF) National Household Wasted Food Prevention Project (NHWFPF)

DATE August 25, 2026

World Wildlife Fund's National Household Wasted Food Prevention Project provides competitive community grants to local governments and non-profits to reduce household food waste by twenty percent through targeted behavior-change initiatives. The program focuses on parents of children under eighteen and young adults ages eighteen to thirty-five and offers funding up to seven hundred fifty thousand dollars for projects beginning January 4, 2027 and concluding by February 28, 2030. Zero Waste Marin's existing programs, including the Zero Waste Schools Program serving forty-five campuses, demonstrate both a strong need and strong capacity for food-waste-prevention work in Marin County, particularly within historically underserved areas such as the Canal neighborhood (ZIP Code 94901) and Marin City (ZIP Code 94965).

Project Overview

Zero Waste Marin proposes a countywide initiative designed to reduce wasted food through three coordinated interventions:

1. Parent and School-Based Workshops
 - a. Lunchtime waste audits and parent workshops focused on portioning, meal planning, and food storage.
2. Young-Adult Workshops at Local Colleges
 - a. Practical skill-building sessions at College of Marin and Dominican University covering meal planning, proper storage, shopping habits, and using leftovers.
3. Grocery Store Messaging
 - a. In-store signage clarifying date labels and highlighting "use-it-up" approaches such as easy recipes for ripe produce.

FISCAL IMPACT

No additional local funds are required. Existing staff time will serve as in-kind support.

ATTACHMENT

1. Grant Purchasing Authority Resolution 2027-02



MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

RECOMMENDATION

1. Adopt Resolution No. ZWM-FY2027-02 authorizing the Executive Director (or designee) to submit the grant application to the National Household Wasted Food Prevention Project and to execute all required documentation, including the grant agreement if awarded.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

RESOLUTION NO. ZWM-FY2027-02

**A RESOLUTION OF THE BOARD DELEGATING PURCHASING APPROVAL TO THE
EXECUTIVE DIRECTOR**

WHEREAS, the Marin County Hazardous and Solid Waste Management Joint Powers Authority (Authority) was established to prepare, adopt, and administer hazardous and solid waste plans; and

WHEREAS, except as to those actions that must be approved by the Authority's Board, such delegation of authority would create operational efficiency while carrying out the purposes and functions of the Authority; and

WHEREAS, the Authority therefore deems it to be in the best interest of the Authority to delegate authority as set forth below; and

WHEREAS, the Board, by designating a certain contracting authority to the designated agent described herein, shall not be divested of any such authority, but shall retain and may exercise such authority at such times as it may deem necessary and proper, at its sole discretion; and

WHEREAS, the Board shall retain contracting authority over all contracts required by law to be approved by the Board, including but not limited to any contracts to borrow money or otherwise incur debt.

NOW, THEREFORE, BE IT RESOLVED, that the Board of the Authority hereby finds, declares, determines and orders as follows:

1. The Executive Director (or designee) is authorized to submit the Authority's grant application to the National Household Wasted Food Prevention Project.
2. The Executive Director (or designee) is further authorized to execute all required application materials, certifications, supporting documentation, and—if awarded—the grant agreement and any amendments necessary to implement the project.
3. This resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the Marin County Hazardous and Solid Waste Management Joint Powers Authority held this 25 day of August 2026 by the following vote:

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

RESOLUTION NO. ZWM-FY2027-02

AYES:

NOES:

ABSENT:

CHAIR: _____

ATTEST: _____

STAFF REPORT – ITEM 11

TO JPA Board of Directors
FROM Casey Fritz, Senior Planner
SUBJECT Annual Report Update
DATE August 25, 2026

The Annual Report highlights Zero Waste Marin's main accomplishments and programs from the 2025/26 Fiscal Year (FY). Some of the main developments from this FY include:

- ✓ Staff completed 90 on-site technical assistance visits to help businesses achieve compliance with SB 1383
- ✓ ZWM hosted its first-ever public meeting to solicit feedback on the results of the waste characterization study
- ✓ In partnership with the Marin County Office of Education, 437 vapes were collected from school sites for safe disposal and

The Annual Report compiles updates from ZWM's three main program areas: Regulatory Compliance, Household Hazardous Waste, and Zero Waste Programs. ZWM continued to offer popular programs valued by the community, such as the Zero Waste Schools Program, Repair Fairs, and marine flare collection events. Staff also focused on increasing compliance with California's SB 1383 by building out an in-person inspection process complemented by enforcement notifications.

This year also introduced an updated Work Plan, which organizes all program efforts into clear quarterly goals and measurable outcomes. The Work Plan provides a consistent structure for tracking progress, assessing efforts, and guiding future activities. It is intended to strengthen overall program delivery and improve transparency around results.

For full details, please refer to the attached Annual Report.

EQUITY IMPACT

None.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommend that the Board formally receive and acknowledge the oral Annual Report and direct staff to post the accompanying written copy for reference on the ZWM website.

ATTACHMENT

ZWM Annual Report for FY 25/26

Zero Waste Marin, 1600 Los Gatos Drive, Suite 210, San Rafael, CA 94903

<https://zerowastemarin.org/>



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out loud after the vote.

Motion (First) _____ Second _____

Ayes _____

Noes _____

Abstentions _____

Absent _____



Zero Waste Marin Joint Powers Authority: Annual Report for FY 25/26



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Letter from the Executive Director

Fiscal Year 2025–2026 was a year of significant progress for Zero Waste Marin. Building on the systems, data, partnerships, and pilot programs established over the past several years, we moved further from program development into implementation, measurement, and expansion.

As California's solid waste and recycling requirements continue to evolve, so does Zero Waste Marin's role. Our work increasingly requires us to balance regulatory compliance with direct community service, regional coordination, public education, data management, and long-term planning. This year, our team continued to strengthen that work while preparing for the next major transition in California waste policy: implementation of SB 54 and extended producer responsibility for packaging.

FY 2025–2026 Accomplishments

Strengthened SB 1383 Compliance

- ✓ Expanded from education into proactive technical assistance, inspections, and enforcement.
- ✓ Completed 90 business technical assistance visits and 56 edible food generator inspections.
- ✓ Successfully secured a 49% reduction in Marin's ROWP procurement target using data from the County-wide Waste Characterization Study.

Household Hazardous Waste Programs

- ✓ Expanded the battery collection network to 44 locations and improved HHW education, online resources, and outreach.
- ✓ Collected 1,678 expired marine flares and expanded convenient HHW disposal through West Marin Toxic Away Days.
- ✓ Collected 437 vape devices from Marin schools and continued research to inform the upcoming Vape Pen Study.

Expanded and Improved Community Engagement

- ✓ Participated in 31 community events throughout Marin.
- ✓ Launched the bilingual Give Old Food New Life countywide campaign across transit, streaming audio, YouTube, Facebook, Instagram, and other digital channels, generating millions of impressions.
- ✓ Increased Instagram followers from 580 to 982 and transitioned from quarterly to monthly newsletters.

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- ✓ Conducted English- and Spanish-language focus groups to better understand community knowledge, barriers, and effective messaging related to composting and HHW.
- ✓ Began using focus group findings to refine ZWM's website, outreach campaigns, and audience-specific messaging, with additional research planned for FY 2026/27.

Looking Ahead

The coming year represents another important transition for Zero Waste Marin. SB 1383 will remain a significant operational responsibility as inspections, technical assistance, enforcement, recordkeeping, and reporting continue to increase. At the same time, California's implementation of SB 54, the Plastic Pollution Prevention and Packaging Producer Responsibility Act, will begin reshaping how packaging is funded, collected, recycled, and managed throughout the state.

Zero Waste Marin will work closely with our member agencies, CalRecycle, Circular Action Alliance California, neighboring jurisdictions, haulers, and other partners to develop a coordinated regional approach to SB 54 implementation and ensure that Marin is positioned to take advantage of the resources and opportunities created by extended producer responsibility.

The work ahead is substantial, but the foundation we have built is strong. Over the past several years, Zero Waste Marin has invested in better data, stronger systems, expanded partnerships, and programs that directly serve our communities. Our next challenge is to use that foundation to deliver measurable results while adapting to a rapidly changing regulatory and materials-management landscape.

I am grateful to our staff, Board, member agencies, haulers, community partners, and residents for their continued collaboration and commitment. Together, we are building a more coordinated, effective, and sustainable approach to managing Marin's resources and reducing waste.

Sincerely,



Kimberly Scheibly
Executive Director

ZERØWASTEMARIN

Zero Waste Marin: Who We Are

The Zero Waste Marin Joint Powers Authority is a governmental agency that represents all 11 cities and towns in Marin and the unincorporated areas of the County of Marin. Our mission is to protect our natural resources by promoting source reduction of waste through reuse, repair, and more mindful purchasing. To make responsible waste sorting easy, we offer a variety of programs including: the Household Hazardous Waste program, the Zero Waste Schools Program, and public outreach and education programs. These programs align with County-wide goals to act on climate change and promote healthy, safe, and sustainable communities.

The Zero Waste Marin Joint Powers Authority Board is comprised of the city and town managers of Belvedere, Corte Madera, Fairfax, Larkspur, Mill Valley, Novato, Ross, San Anselmo, San Rafael, Sausalito and Tiburon and the County of Marin. Zero Waste Marin ensures Marin's compliance with the California Integrated Waste Management Act and its waste reduction mandates, among other State-wide waste laws.

Zero Waste Marin staff

The Zero Waste Marin team is made up of seven staff members who each manage and implement different aspects of Zero Waste Marin programs. Zero Waste Marin staff are employed by the County of Marin and have an agreement with the Joint Powers Authority to provide staffing to run Zero Waste Marin programs.

Our team members include:

Kimberly Scheibly
Executive Director

Amy Kolnes
Senior Planner,
Administrative Programs

Casey Fritz
Senior Planner, Zero
Waste Programs

Kathy Rico
Senior Planner, HHW
Programs

Jessica Ruiz
Senior Program
Coordinator

Meilin Tsao
Waste Management
Specialist

Ellie Vendegna
Program Coordinator

Zero Waste Marin Board Members

The Zero Waste Marin Joint Powers Authority Board is made up of the eleven City and Town Managers of Marin's cities and towns and the County Executive for Marin County. There are also alternates for nearly all jurisdictions who attend the Board meetings and are authorized to vote on behalf of their jurisdiction.

ZERØWASTEMARIN

There are three Committees on the Board: the Executive Committee (E), the Budget Committee (B), and the Programs Committee (P). These committees meet in addition to the full Joint Powers Authority Board.

Todd Cusimano serves as Board Chair and Christa Johnson serves as Vice Chair.

Robert Zadnik
City Manager
City of Belvedere

Dan Schwarz (B)
City Manager
City of Larkspur (Alt)

David Donery
Town Manager
Town of San Anselmo

Antony Boyd
Public Works Director
City of Belvedere (Alt)

Shannon O'Hare
Asst. City Manager
City of Larkspur

Bridget Wipfler
Climate Action Coordinator
Town of San Anselmo (Alt)

Adam Wolff (P)
Town Manager
Town of Corte Madera

Todd Cusimano (E)(B)
City Manager
City of Mill Valley

Angela Robinson Pinon (E)
Asst City Manager
City of San Rafael

Phoebe Goulden
Climate Action &
Adaptation Coordinator
Town of Corte Madera (Alt)

Grace Ledwith (P)
Climate Action &
Sustainability Coordinator
City of Mill Valley (Alt)

Cory Bytof (P)
Sustainability Manager
City of San Rafael (Alt)

Derek Johnson
County Executive
County of Marin

Bill Rose (E)
Asst. City Manager
City of Novato

Chris Zapata
City Manager
City of Sausalito

Talia Smith (E)
Deputy County Executive
County of Marin (Alt)

Gretchen Schubeck (P)
Sustainability
Coordinator
City of Novato (Alt)

Catie Thow Garcia
Resilience & Sustainability
Manager (Alt)
City of Sausalito

Heather Abrams
Town Manager
Town of Fairfax

Christa Johnson (E)(B)
Town Manager
Town of Ross

Greg Chanis (B)
Town Manager
Town of Tiburon

Maureen Borthwick
Recreation Manager
Town of Ross (Alt)

David Eshoo
Associate Engineer
Town of Tiburon (Alt)

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Major Program Accomplishments: FY 2025/26



Completed 90 on-site visits to offer proactive technical assistance to businesses.



Offered a cost-share subsidy program for farms, gardens, and residents to purchase compost products from West Marin Compost.



Inspected 56 covered Edible Food Generators for SB 1383 compliance.



Collected 437 vape pens from Marin County schools for safe disposal in partnership with the Marin County Office of Education.



Hosted ZWM's first ever public meeting to solicit feedback on the results of the Waste Characterization Study.



Distributed free signage & color-coded containers to 80 businesses to support compliance.



Continued monthly meetings with city / town Sustainability staff to enhance County-wide collaboration.



Hosted 12 free Repair Fairs with Reuse Alliance to bring free fixing to communities around the County.



Prepared for an improvement and expansion of the battery drop-off program.

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Regulatory Compliance & Reporting

SB 1383 Compliance Efforts

Zero Waste Marin has Letters of Agreement with each of its twelve member agencies to ensure compliance with many of the requirements included in California's Short-Lived Climate Pollutants Reduction Act, also known as SB 1383. ZWM leads education and outreach, inspection efforts, procurement of recovered organic waste products, recordkeeping, technical assistance and on-site support, and enforcement up until the point of a citation for non-compliance.

To satisfy the requirement for an annual notification to residents about composting and the law, a postcard was mailed in April 2026 to all residential addresses (97,280 homes or apartment units) in Marin County across all jurisdictions. The postcard focused on the benefits of composting and the negative ramifications of landfilling food scraps. This postcard had all information in English and Spanish.



Sending food scraps to landfills creates methane gas and results in climate impacts such as wildfires.

The average person throws out one pound of food per day. If landfilled, over a year this releases 198 pounds of greenhouse gas emissions, the same as driving 229 miles in a gas car.

Cuando los restos de comida llegan a los basureros, generan gas metano y contribuyen al cambio climático.

En promedio, una persona tira a la basura una libra de comida al día. Si se deposita en la basura, esto genera, en un año, 198 libras de emisiones de gases de efecto invernadero, lo que equivale a conducir 229 millas en un carro de gasolina.

Composting our food scraps returns nutrients to the soil and fights climate change.

If we were to each compost our food scraps instead of landfilling them, we would prevent landfill emissions and create healthy soils for our local farms to grow food, supporting bountiful harvests across Marin.

Compostar nuestros restos de comida devuelve los nutrientes a la tierra y ayuda a combatir el cambio climático.

Si cada uno de nosotros compostara las sobras de comida en lugar de tirarlos en la basura, evitaríamos las emisiones de gases de efecto invernadero y crearíamos suelos saludables para que las granjas locales cultiven alimentos, lo que contribuiría a cosechas abundantes en Marin.

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ZWM also began proactively offering technical assistance in dense business areas during the 25/26 FY. Staff bring the Business Compliance Checklist and complete short on-site visits to organic waste-generating businesses to offer support in the form of staff training, free infrastructure, and free signage. To date, ZWM staff have completed 90 visits to businesses in the following areas:

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- ✓ Bolinas
- ✓ Stinson Beach
- ✓ Fairfax
- ✓ San Anselmo
- ✓ Bon Air Center
- ✓ Downtown Mill Valley
- ✓ Downtown San Rafael

Staff will continue these technical assistance visits in the 2026/27 Fiscal Year.

In addition to proactive technical assistance, ZWM staff began conducting formal inspections of sites to assess compliance during the 2025/26 FY. ZWM staff completed 56 on-site inspections of edible food generators. During inspections, staff provided employees with the Business Compliance Checklist, available in English and Spanish, and reviewed the SB 1383 requirements that apply to their site, including waste sorting, labeling, and adequate service in addition to the food donation requirements.



Color-coded containers provided during an on-site inspection.

Finally, ZWM also manages compliance with Marin's requirement to procure Recovered Organic Waste Products (ROWP), namely finished compost and mulch. Calendar year 2025 was the first year ZWM was responsible for procuring 100% of the original procurement target assigned to member agencies by the SB 1383 regulations. Using data from the FY2024/25 Waste Characterization Study, in FY2025/26 ZWM submitted a recalculated procurement target to CalRecycle and was successfully granted a reduction of 49% which more accurately reflects disposal of organics in Marin County. To capitalize on ZWM's State-funded Local Assistance Grant, ZWM procured all required ROWP tons for the 2026 calendar year (January 2026 – December 2026) in fiscal year 2025/26 (July 2025 – June 2026) through compost products and agreements with Zero Foodprint and West Marin Compost.

Annual Audit

As part of its responsibilities under the Marin County Hazardous and Solid Waste Management Authority Joint Powers Agreement, Zero Waste Marin undergoes an independent annual audit to verify the accuracy of its financial records and ensure continued fiscal transparency.

For the FY 2025–26 audit, Zero Waste Marin maintained its commitment to clear and accurate financial reporting by continuing to refine internal documentation practices, strengthen contract and procurement tracking, and uphold consistent project-level and program-level financial monitoring. These efforts support ZWM's broader goal of

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maintaining reliable, well-organized records that reflect the scope of its countywide programs and services.

The complete FY 2025–26 audit report, including all findings, recommendations, and financial statements is available to the public on the Zero Waste Marin website in the Tuesday, June 2, 2026 board agenda packet.

CalRecycle Electronic Annual Report (EAR)

The Electronic Annual Report (EAR) was submitted to CalRecycle by the August 1, 2025 deadline, maintaining Zero Waste Marin’s record of timely and accurate reporting on behalf of all member agencies. The EAR continues to serve as the State’s central resource for tracking regional progress in waste reduction, organics recovery, and overall SB 1383 compliance throughout Marin County.

The EAR consolidates information across all major SB 1383 reporting categories, including Procurement, Edible Food Recovery, Collection Systems, Education and Outreach, MWELO, C&D/CalGreen, Household Hazardous Waste Programs, Waivers and Exemptions, Contamination Monitoring, Inspections and Complaints, Enforcement and Monitoring, and required Planning Documentation. Data submitted by Bay Cities Refuse, Marin Sanitary Service, Mill Valley Refuse, and Recology—covering both commercial and residential programs—were combined with jurisdictional submittals and staff-prepared narrative explanations. The report presents a comprehensive body of data and narrative summaries detailing program activities, performance, and implementation progress across all reporting areas.

With several years of reporting now complete, staff can rely on a more established baseline to identify trends, refine outreach and inspection strategies, and support continuous improvement across member agencies. Following the timely submission of the August 2025 report, staff have begun preparing the next EAR, due August 3, 2026.

Waste Characterization Study Implementation Plan

In FY24/25 ZWM conducted a Waste Characterization Study that surveyed the contents of materials disposed throughout Marin County. The study included eighty 200-pound samples collected, sorted, and analyzed by hand into 74 material categories at Redwood Landfill in Novato from the residential, commercial, and multi-family sectors. Additionally, 58 samples were visually inspected at the Marin Sanitary Service Transfer Station and sorted into 38 material types from generators who choose to self-haul their material, rather than subscribe to collection services. The residential, commercial, and multi-family portion of the study found that the largest portion of material still going to

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landfill is classified as “organic” defined by SB 1383 and a total of 60% of material going to landfill could easily be recycled or composted through programs already accessible in Marin. The self-haul portion of the study found that that 26.2% of material disposed could easily be recycled or composted in Marin.

To follow up on the information gained from conducting the Study, staff wrote and finalized an implementation plan based on the study’s recommendations. The formation of the plan consisted of an initial draft by staff, followed by review from the JPA’s Programmatic Subcommittee, the Local Task Force, and ZWM’s first-ever public meeting to receive feedback from a wide variety of stakeholders. The finalized plan and an update regarding work that has been conducted will be presented to the Local Task Force for review at their next meeting on Thursday, September 3rd.

Household Hazardous Waste Programs

HHW Enhancement Projects

On August 17, 2025, the JPA board approved additional funds to enhance the existing household hazardous waste (HHW) programs offered by Zero Waste Marin. These enhancement efforts were focused on improving battery disposal infrastructure and diversifying existing outreach and education to help Marin residents understand their options when disposing of HHW.

As part of an effort to make proper disposal easy and convenient for residents across Marin County, Zero Waste Marin staff have worked to increase the number of battery collection sites to 44 locations. Staff purchased durable battery storage containers labeled with clear signage in English and Spanish. These collection containers will be installed in the fall of 2026 at participating fire stations, retailers, organizations and partner agencies. In addition to these public containers, staff purchased corrugated cardboard boxes to give away to Marin County residents to create a safe, easy way to collect and transport household batteries to the San Rafael HHW facility.

In addition to infrastructure enhancements, the materials for HHW education and



A sample of the new battery collection containers that will be available at 44 sites throughout Marin County.

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outreach were also improved as part of this effort. A postcard was mailed to all Marin County residents, excluding Novato, in June 2026 to increase awareness of the types of HHW common to households and options for disposal. New educational materials also include printed resources focused on specific types of HHW such as vape pens and solar panels to offer more specific information to residents. These resources will be handed out during tabling at events and community spaces. To improve digital assets, ZWM staff worked with contractors to produce several educational videos about marine flare disposal and the collection events put on by ZWM. The HHW webpages have also been updated to make information clearer and more accessible for Marin County residents.

A total of six enhancement projects were implemented, costing the agency \$483,547.16 against an approved budget of \$500,000.

Marine Flares Collection Event

On November 9, 2025, Zero Waste Marin hosted its third Marin Flare collection event at the Clipper Yacht Harbor in Sausalito. Marine flares are explosive devices required to be carried on boats over sixteen feet long. These flares provide a similar function to road flares in cases of emergency, but expire every three years and lack convenient disposal options. As a result, this highly anticipated and valued collection event in Marin County is growing in popularity.

ZWM received assistance with contract negotiations for waste collection, transportation, and disposal of the flares from the California Product Stewardship Council (CPSC), in addition to outreach development and distribution. As part of outreach initiatives, CPSC and the California State Parks and California Coastal Commission distributed flyers to various yacht clubs and their members in Marin County to promote the proper disposal of marine flares.

To decrease transportation costs, ZWM joined a “milk run” collection and transportation strategy with neighboring counties, such as Alameda, West Contra Costa, East Contra Costa, and Del Norte. Clean Harbors was the contractor awarded to accept, transport, and dispose of the



Two people inspect marine flares dropped off at a collection event at Clipper Yacht Harbor in Sausalito.

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marine flares collected during the event. During this event, 78 participants dropped off their flares, and a total of 1,678 marine flares were collected.

During FY 2023-2024, the agency received a \$100,000 grant from CalRecycle to fund two years of expenses associated with collecting and disposing of marine flares generated by recreational boaters in Marin County. In fiscal year 2025-2026, the agency spent \$62,045.04 on CPSC, Clean Harbors, and U.S. Coast Guard-approved electronic visual distress signal devices (eVDSDs).

CPSC partnered with Sirius Signal to purchase the eVDSDs at a wholesale cost of \$35, allowing the agency to use a portion of the grant funds to provide free eVDSDs to Marin residents as a safer alternative to pyrotechnic marine flares.



Sirius Signal electronic flares were distributed during the marine flares collection event.

Temporary Collection Events in West Marin

ZWM hosted two “Toxic Away Day” events during the 25/26 Fiscal Year, one in Bolinas and one in Point Reyes Station. These events are hosted in order to offer easier access to safe, responsible disposal of HHW to residents of West Marin, who are further from the permanent HHW facility in San Rafael. During these events, Zero Waste Marin HHW staff educate residents of Bolinas and Point Reyes about proper ways to store common household hazardous waste used by residents, since waste that is not properly stored creates a risk for the environment and may increase disposal costs.

While the Bolinas event is typically held in the fall, this Fiscal Year it was rescheduled due to weather concerns. It was held instead on April 28, 2026, and collected 6,460 pounds of waste from 70 participants. On May 16, 2026, ZWM held the second “Toxic Away Day” in Point Reyes, where 4,020 pounds of household hazardous waste were collected from 53 participants.

ZWM staff has found that event promotion is most effective through the Point Reyes Light newspaper,



An aerial view of a Toxic Away Day event in West Marin.

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local whiteboards at stores and the post office, Next Door, and word of mouth. West Marin Residents often express their gratitude for these events and note that they look forward each year to the household hazardous waste collection held in the fall and spring.

Solar Panel Pilot

ZWM staff continued collaboration with the California Product Stewardship Council (CPSC) and Conservation Corps North Bay (CCNB) to pilot a solar panel collection program. This program began in the 2023/24 Fiscal Year with the goals of understanding current disposal patterns, as well as opportunities to promote panel reuse and recycling. The first two phases of this program focused on planning and subsequent implementation of a removal and reuse/recycling program, respectively.

During the 2025/26 FY CPSC resumed solar panel collection when residents requested pick-ups. They conducted 13 pick-ups and facilitated 2 drop-offs over the period of August 2025 – June 2026. During this time 446 solar panels were collected, bringing the total number of panels collected over the course of this project to 701. After pick-up, panels are tested to determine if they are eligible for reuse. Panels that are still usable are being repurposed to power chicken coops on farms and pool pumps and filters.

Over the last three years, CPSC collected extensive data, surveyed Marin residents and businesses, and confirmed that a home collection service was the best way to support proper reuse and recycling of solar panels. They helped staff identify CCNB as the best team to manage collection and panel reuse and Recycle 1234 as the best recycler. Together with these partners, ZWM hosted reuse workshops and supported agrivoltaic projects that combine solar energy with agricultural land use. Thank you to the Marin Builders Association, Quattro, Reuse Alliance, and Amy's Roofing for your collaboration.



A chicken coop received repurposed solar panels to electrify the building.

Vape Pen Collection

Vape pens pose a unique and growing waste disposal challenge. In February 2020 the FDA banned the sale of flavored nicotine for *reusable* vape cartridges, but not for *disposable* cartridges. Since that time, sales of disposable vape pens have increased 196.2%, with sales figures at 11.9 million vapes per month. Americans now throw out

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4.5 vape pens every second.¹ When these products are finished, they pose a complicated waste disposal problem for several reasons:

1. These devices contain embedded batteries, which means they are electronic waste. Batteries can cause fires when punctured or damaged.
2. Liquid nicotine is considered an acutely toxic substance.
3. Liquid cannabis is not federally legal and is considered a controlled substance.
4. More than half (53%)² of vape pen sales are of single-use products, which are not designed to be refilled or reused.

During the 2025/26 fiscal year ZWM continued to work with the Marin County Office of Education (MCOE) to safely collect and dispose of vape pens on school campuses across Marin County. This partnership began in the 2024/25 fiscal year after MCOE approached ZWM to ask about how to safely handle an accumulation of vape pens on school campuses. ZWM worked with MCOE, Marin Sanitary Service, and GAIACA (an authorized vape pen hauler) to develop a plan to collect these vape pens. ZWM acts as the funder for the vape pen collection and also provides information for MCOE to inform their program and strategy. Regulations around the collection and disposal of vape pens continue to evolve.

Pick-ups for school site accumulations were coordinated with GAIACA for the end of the first semester, December 2025, and the end of the second semester, June 2026. In December 2025, 198 vape devices were collected from 19 school campuses. In June 2026, 239 vape devices were collected from 17 school campuses.



Vape pens were collected and categorized in June 2026 to gather data on vape usage in Marin's schools.

¹ "Monitoring E-Cigarette Use Among Youth | CDC Foundation," March 2023 Data Brief, accessed July 27, 2026, <https://www.cdcfoundation.org/programs/monitoring-e-cigarette-use-among-youth>

² "Monitoring E-Cigarette Use Among Youth | CDC Foundation," March 2023 Data Brief, accessed July 27, 2026, <https://www.cdcfoundation.org/programs/monitoring-e-cigarette-use-among-youth>

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Zero Waste Marin staff have participated in cataloging the vape pens collected from Marin County school sites and have also been collecting data about vape pens collected at the permanent HHW Facility in San Rafael. This data will be compiled into a study report on vape pens focused on disposal behaviors in Marin.

The Household Hazardous Waste Facility

The Marin Household Hazardous Waste Facility remains one of the most important HHW programs in the region, serving as the primary location for most Marin residents and businesses to conveniently dispose of household hazardous waste. In 2025–26, ZWM continued its partnership with the Marin Recycling and Resource Recovery Association (MRRRA), which manages the facility and oversees the reuse, recycling, and disposal of household hazardous waste on behalf of Zero Waste Marin. ZWM is the generator of record for all the waste collected and shipped by the Marin HHW Facility staff.

Improvements to the HHW Facility included transitioning to a digital check-in and tracking system to improve data accuracy and simplify reporting, as well as quarterly maintenance and cleaning. Consultant to ZWM, Sweetser and Associates, praised the protocols and procedures implemented by the HHW team. Sweetser and Associates is finalizing the maintenance observation report, and Zero Waste Marin will share the findings with the HHW team and review any recommended best practices.



The Marin HHW Facility after its quarterly maintenance and cleaning.

Fiscal Year 2025/26 by the numbers at the Marin HHW Facility:

Pounds of HHW Collected (including paint, aerosols, batteries, e-waste, and more)	1,141,677 pounds
Residential Visitors	31,662 Marin residents
Business Visitors	404 Marin businesses
Pounds of Reusable Materials Recovered	20,875 pounds

The last line of the table above summarizing the usage of the Marin HHW Facility refers to the amount of reusable materials recovered in the 2025/26 FY. These materials are identified by the HHW Facility team and moved to the Reuse It Marin Room, where

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residents can access items such as motor oil, latex paint, and oil-based paint at no cost. Reusing materials from the HHW facility helps reduce disposal costs and provides residents with alternatives to buying new products. The total cost for waste management and disposal was \$1,699,767.42, compared to \$1,862,608.91 in FY 2024–25.

Chris Benitez joined the facility the new Program Manager of the Marin Household Hazardous Waste Facility. ZWM extends its appreciation to former Program Manager Joe Suarez and Operations Associate Jorge Guillen for their years of service. Finally, staff want to acknowledge the excellent work of Facility Supervisor Jose Magana and his team—Gustavo Hernandez, George Ramirez, Joe Lucio, Cesar Morales, and Marco Palma—who keep the facility running safely and effectively.

Used Motor Oil Grant Program

For fiscal year 2025/26, CalRecycle awarded the ZWM a Used Oil Payment Program (OPP16) grant in the amount of \$63,629, and Soluna Outreach Solutions managed the grant on behalf of ZWM. These funds were used for grant administration, bilingual outreach promoting proper collection and recycling of used motor oil and oil filters at Marin County events, the radio show *Nuestra Tierra*, and an English as a Second Language (ESL) class called “Family Car.”



Zero Waste Marin Staff at the *Nuestra Tierra* radio show.

Grant funds also supported the purchase of used motor oil and oil filter recycling kits for Marin residents, oil absorbents for Clipper Yacht Harbor and San Rafael Yacht Harbor, and the recycling of used oil and disposal of oil absorbents generated by recreational boaters at Clipper Yacht Harbor.

The amount of used motor oil collected in 2025 increased by approximately 52% compared to 2024. This rise may be attributed to expanded used oil collection at all O'Reilly Auto Parts locations. AutoZone locations also reported increased oil collection, and overall, collections at these Certified Collection Centers (CCCs) remained consistently strong, likely due to vehicle owners who routinely change their motor oil every 3,000 miles. Used oil filter collection increased by approximately 78% compared to last year. This significant increase is likely due to site managers reminding do-it-yourself (DIY) oil changers to recycle their used oil filters when they bring in their used motor oil.

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On July 28, 2026, a Program Advisor/Grant Manager from CalRecycle conducted a site visit to review grant management and program operations. Soluna Outreach Solutions and ZWM staff member Jessica Ruiz led the visit to relevant sites including: the Marin HHW Facility where residents receive free used oil and oil filter kits; O'Reilly Auto Parts at 812 Francisco Blvd W in San Rafael which is one of the certified collection centers for used oil; and Clipper Yacht Harbor, where recreational boaters recycle used oil and used oil absorbents. The Program Advisor/Grant Manager was very pleased with how the agency is using the funds. Their only recommendation was to place a sign at the O'Reilly Auto Parts location indicating that it is a certified collection center.

Zero Waste Programs

The Zero Waste Schools Program

The Zero Waste Schools Program (ZWSP) launched its pilot year with two school campuses in 2015. Over a decade later, the ZWSP has worked with more than 45 public school sites and continues to grow each year. The goal of the Schools Program is to help schools begin or improve recycling and composting programs, become compliant with mandatory California waste laws, reduce the amount of waste they send to landfill, and empower students to make a change at their school and in their community.

During the 2025-26 Fiscal Year, the Schools program focused on supporting new campuses with onboarding into the program and continuing to support the creativity of our continuing schools. Zero Waste Marin staff coordinated with Schools Program consultant Strategic Energy Innovations (SEI) to offer flexible support to schools to develop a system that works well for their specific needs. Examples of support offered to all school campuses include:

- ✓ Site assessments
- ✓ Staff and teacher training
- ✓ School-wide assemblies
- ✓ Classroom presentations
- ✓ Infrastructure support
- ✓ Coordination with Green Teams and student clubs

At the end of each spring semester, the Schools Program provides each school campus with the opportunity to become Certified. The Certification includes 9 core “mandatory” requirements, plus additional “advisable” activities that schools may strive for to further their zero waste efforts. The Certification aims to recognize and honor the efforts of schools to reduce their landfill waste and improve recycling and composting on campus. There are four Certification tiers: bronze, silver, gold, and platinum. During the 25/26 Fiscal Year, 28 out of our 47 school sites were certified (60%). The following Certification levels were achieved:

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The Schools Program offered feedback and encouragement to all school sites and will help set goals and provide ongoing support for all school sites regardless of Certification status.

Repair Fairs

ZWM began working with non-profit Reuse Alliance during the 24/25 Fiscal Year as a pilot program to bring Repair Fairs to jurisdictions across Marin County. Due to positive community response and strong attendance, the Fairs continued during FY 25/26.

At a Repair Fair, community members can bring common household items (lamps, small appliances, bikes, clothing) for free repair. Attendees sit with a Repair Coach who talks them through the fix of their item to demystify the process. Repair Fairs aim to keep useful items out of the landfill and promote a culture of reuse and repair.

Some Repair Fairs also include a “swap” component depending on space; at swaps, attendees can drop off clothes, books, or games in good condition that they no longer use, and pick up something “new” to them for free. People do not need to drop off items in order to take something home and are encouraged to take whatever items they will use. Any leftover clothing in usable condition is subsequently donated to a thrift store, and books are donated to Phoenix Used Books, now open as a brick-and-mortar in Larkspur.



A Repair Coach works on fixing an item with an attendee at a Repair Fair.

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Program Results from FY 25/26:

Fair Date	Fair Location	Attendees	Items Repaired	Weight of Items Repaired (lbs)	Weight of Clothes Donated (lbs)	CO ₂ e Avoided (kg)
8/16/25	Marin City Library Lab	100	42	387	316	2,043
9/13/25	San Anselmo	95	49	384	30	2,094
10/4/25	South Novato Library	75	48	340	-	1,406
12/14/25	Novato City Hall	80	55	373	361	2,330
1/10/26	San Rafael Community Center	125	59	375	350	2,271
1/31/26	Sausalito City Hall	120	63	475	473	2,436
3/14/26	San Geronimo Community Center	65	37	410.0	245	2,010
5/2/26	Mill Valley Public Library	75	54	364	58	1,827
5/30/26	San Anselmo Library	80	58	447.5	-	1,763
6/6/26	Corte Madera Community Center	75	55	402	320	2,269
Totals:		890 people	520 items	3,956 lbs	2,152 lbs	20,449 kg CO₂e

Community Focus Groups

Through the marketing and communications contract with Most Likely To, ZWM worked with Think Tank Research to implement English- and Spanish-language focus groups to better understand community attitudes and barriers related to composting and household hazardous waste. The research identified meaningful differences between audiences. English-speaking participants were generally familiar with HHW disposal options but reported lower participation in food scrap composting, while Spanish-speaking participants reported more composting but less awareness and use of proper HHW disposal options.

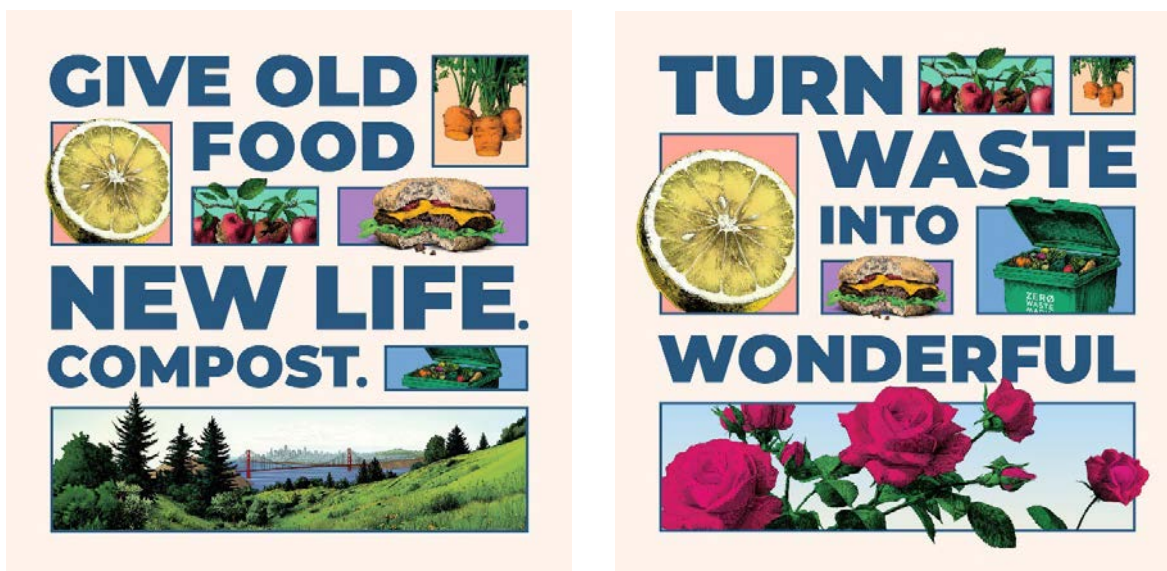
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The groups also provided valuable insight into effective messaging. English-speaking participants preferred practical, non-judgmental messages, while Spanish-speaking participants responded more strongly to messages that clearly communicated consequences. Across both groups, learning that organic waste separation is required by State law was surprising and particularly attention-grabbing.

Participants also recommended that ZWM's website place greater emphasis on our programs, services, and community impact. These findings will help inform future outreach campaigns, website improvements, and more targeted English- and Spanish-language messaging. These findings also informed how we messaged the County-wide call-to-action campaign.

County-Wide Call-To-Action Campaign

During the 25/26 FY Zero Waste Marin continued to work with Most Likely To, a Bay Area-based marketing firm focused on sustainability. Last year's theme focused on encouraging people to compost their food scraps via the message "Be a Composting Rock Star". Most Likely To proposed that ZWM's County-wide campaign continue to focus on food scraps, this time focused on the positive benefits of composting.



The theme for the campaign was "Give Old Food New Life". The bus ads, webpage graphics, and social media stills focused on colorful, eye-catching graphics. These graphics were accompanied by five "User-Generated Content" (UGC) videos on social media. UGC videos are in the style of influencer content, featuring a less formal tone and following the format of popular social media videos. The content was focused on helpful tips to clarify confusing aspects of composting. All videos were created in both English and Spanish.

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The campaign ran from May 25th, 2026 – July 27, 2026 and the results of the campaign's tactics are listed below:

Platform	Metrics
Bus Tail Ads	10 buses with ads
Bus Shelter Ads	12 shelters with ads
SMART Train Platforms	6 platforms with ads
Audio Streaming Ads (English & Spanish)	2,335,725 impressions
YouTube (English & Spanish)	468,821 impressions and 205,901 views
Facebook & Instagram (Spanish videos and static)	1,085,096 impressions and 46,318 video views
Facebook & Instagram (English videos and static)	1,351,505 impressions and 90,172 video views

Events & In-Person Outreach

Zero Waste Marin staff attended a total of 31 community events across the Marin during the 2025/26 Fiscal Year, not including the grocery store tabling efforts. These events included large public events like the Slide Ranch Spring Fling, speaking engagements for community groups, and Earth Day Fairs for students and staff at schools.

Staff developed new ways to engage with event attendees while tabling during the Fiscal Year, including a zero waste lotería game. Lotería is a popular game in Mexico, similar in style to bingo. This offered a new opportunity to engage with community members in a way that was familiar to some and new to others.



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Finally, ZWM continued to loan out ClearStream sorting stations to events to facilitate the proper separation of recyclables, compostables, and landfill materials.

Social Media & Newsletter

Zero Waste Marin continued to post to its Instagram account (@zerowastemarin) and Facebook account (Zero Waste Marin). Instagram was utilized for more fun and informational posts, while Facebook was utilized to share webpages and events. As of the end of the Fiscal Year on June 30, the Zero Waste Marin Instagram had 982 followers (up from 580 followers at the end of last FY). The top locations for followers were San Rafael (12.5%) and Novato (8.9%). The age ranges of followers vary, but the top categories of followers are 35-44 years old (29.1%) and 45-54 years old (23.7%). 78.3% of followers identify as women, while 21.7% identify as men. Instagram continues to be a valuable platform for sharing content and connecting with community members.

ZWM staff also continued to compile monthly newsletter blurbs and social media images with captions to provide to all jurisdictions. The goal of this template content is to make it easy for jurisdictions to integrate zero waste content into their regular communications, and to increase the cohesion of zero waste messaging across the County. ZWM staff send out this template content to 75 recipients, including waste haulers, Local Task Force members, jurisdiction sustainability staff, JPA Board members, city and town clerks or the staffer responsible for the newsletter, and local sustainability groups.

Finally, ZWM transitioned from a quarterly newsletter to a monthly newsletter in order to share helpful messages and content on a more regular basis. A monthly format will also enable ZWM to provide more timely updates on upcoming events. With the transition to monthly newsletters, staff also began to use the Constant Contact platform, moving away from the GovDelivery newsletter platform.

Looking Ahead: Goals for FY 2026/27

Priorities for the upcoming fiscal year include:

- ✓ Completing the Vape Pen Study and using the findings to inform future HHW strategies.
- ✓ Expanding staffing capacity to meet increasing SB 1383 compliance, inspection, enforcement, technical assistance, and reporting responsibilities and to implement SB54, the Packaging Extended Producer Responsibility Law.
- ✓ Work with other Joint Powers Authorities on a regional approach to complying with SB54.

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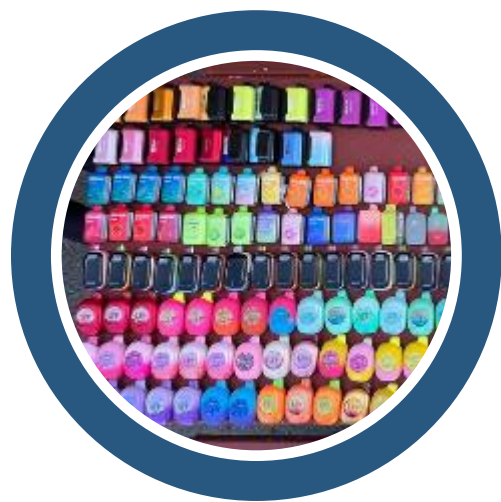
- ✓ Work with the JPA Board on a better model for operating as an independent agency via the staffing and services agreement with the County of Marin.
- ✓ Expanding the Zero Waste Schools Program to include our first two high schools.
- ✓ Pursuing grant funding and other resources to expand services while reducing impacts on local funding.
- ✓ Implementing diversion strategies informed by the County-wide Waste Characterization Study.
- ✓ Working with CalRecycle to explore a longer-term approach to recovered organic waste product procurement that reduces costs and administrative workload.
- ✓ Continuing to improve access to safe and convenient disposal options for household hazardous and emerging waste streams.

ZERØWASTEMARIN

Overview of Annual Report

Casey Fritz, Senior Planner

Highlights & Major Accomplishments



Collected 420 vape pens from Marin County schools for safe disposal in partnership with the Marin County Office of Education.



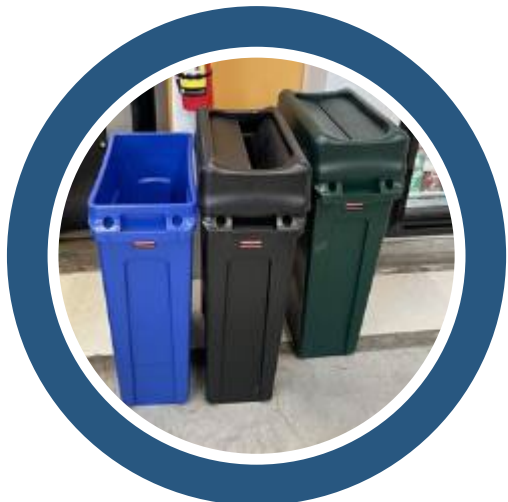
Offered a cost-share subsidy program for farms, gardens, and residents to purchase compost products from West Marin Compost.



Inspected 56 covered Edible Food Generators for SB 1383 compliance.



Completed 90 on-site visits to offer proactive technical assistance to businesses.



Distributed free signage & color-coded containers to 80 businesses to support compliance.



Hosted ZWM's first ever public meeting to solicit feedback on the results of the Waste Characterization Study.



Continued monthly meetings with city / town Sustainability staff to enhance County-wide collaboration.



Hosted 12 free Repair Fairs with Reuse Alliance to bring free fixing to communities around the County.



Prepared for an improvement and expansion of the battery drop-off program.

Regulatory Compliance & Reporting Overview

- SB 1383 compliance efforts
 - Technical assistance (90 visits)
 - Inspections (56 businesses)
 - County-wide educational postcard
 - Procurement of ROWP
- Annual financial audit
- CalRecycle Electronic Annual Report (EAR)
- Waste Characterization Study implementation
 - Staff plan
 - Finalization



WHY COMPOST?

Sending food scraps to landfills creates methane gas and results in climate impacts such as wildfires.
The average person throws out one pound of food per day. If landfilled, over a year this releases 198 pounds of greenhouse gas emissions, the same as driving 229 miles in a gas car.

Cuando los restos de comida llegan a los basureros, generan gas metano y contribuyen al cambio climático.
En promedio, una persona tira a la basura una libra de comida al día. Si se deposita en la basura, esto genera, en un año, 198 libras de emisiones de gases de efecto invernadero, lo que equivale a conducir 229 millas en un carro de gasolina.

Composting our food scraps returns nutrients to the soil and fights climate change.
If we were to each compost our food scraps instead of landfilling them, we would prevent landfill emissions and create healthy soils for our local farms to grow food, supporting bountiful harvests across Marin.

Compostar nuestros restos de comida devuelve los nutrientes a la tierra y ayuda a combatir el cambio climático.
Si cada uno de nosotros compostara las sobras de comida en lugar de tirarlos en la basura, evitaríamos las emisiones de gases de efecto invernadero y crearíamos suelos saludables para que las granjas locales cultiven alimentos, lo que contribuiría a cosechas abundantes en Marin.

ZEROWASTEMARIN Funded By CalRecycle  

Household Hazardous Waste Programs Overview

- HHW enhancement projects
 - Battery location expansion
 - Webpage updates
 - Postcard
 - Physical collateral
- Marine flare collection event
- Toxic Away Day events
- Solar panel pilot project
 - Phase 3
- Vape pen collection
 - 198 vapes collected December 2025
 - 239 vapes collected in June 2026
- Used motor oil grant
 - \$63,629 award from CalRecycle



ZERO WASTE MARIN **ATTENTION MARIN COUNTY RESIDENTS & BOATERS!**

Marine flares contain hazardous and toxic chemicals that pose risks to human health and our environment. You can properly dispose of your single-use marine flares at a FREE event for Marin County residents!

Clipper Yacht Harbor
310 Harbor Drive
Sausalito, CA 94965

Sunday
November 9, 2025
8 am - 12 pm

Accepted

- Hand-Held Flares
- Ariel Flares
- Smoke Signals
- Cartridges

Not Accepted

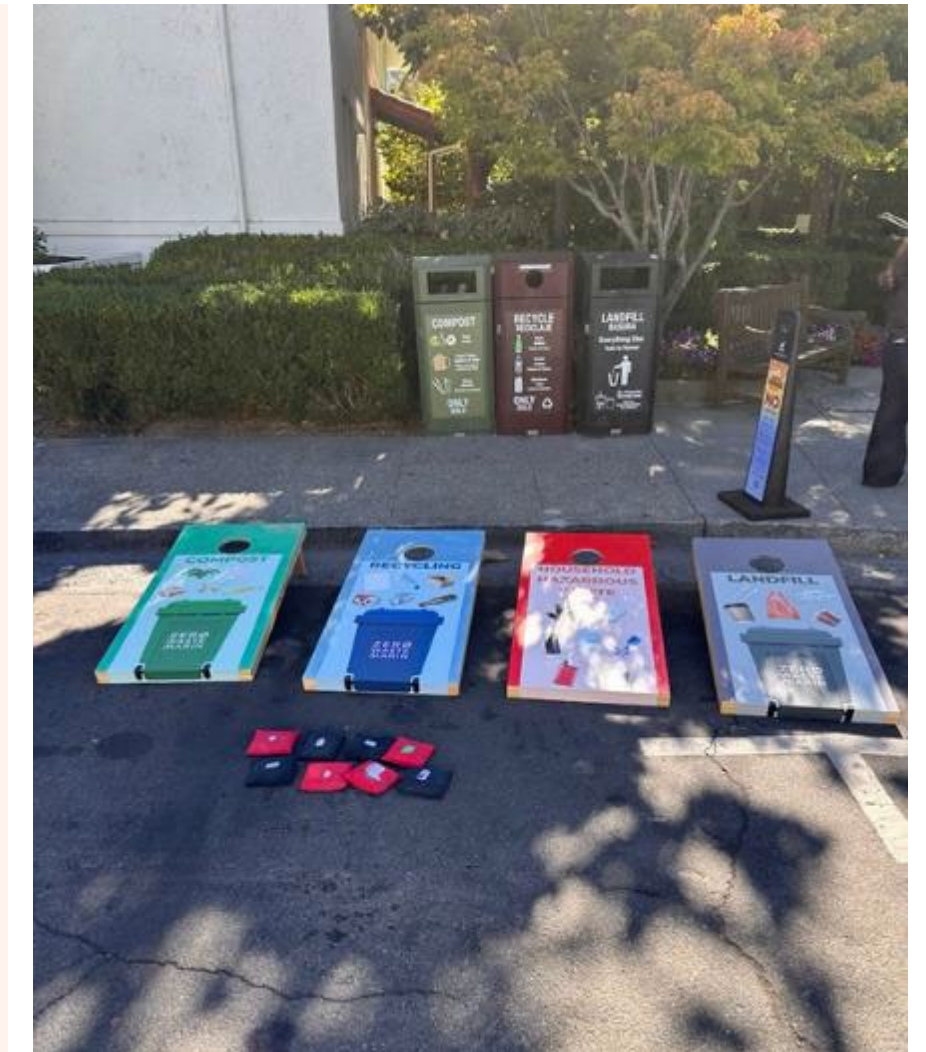
- Military Flares
- Other Household Hazardous Waste (used oil, paint, etc.)

* Collection event is open to recreational boaters who either live in or berth their boats in Marin County. Proof of residence or slip fee will be required. No commercial flares or other wastes will be accepted. *



Zero Waste Programs Overview

- Zero Waste Schools Program
 - 28 of 47 schools certified
- Repair Fairs
 - 10 Fairs offered
 - 520 items fixed
- Focus groups to inform messaging
- County-wide campaign
 - Give Old Food New Life
 - More than 5 million impressions across all platforms
- Events and in-person outreach
 - New games: loteria and corn hole



Thank you!

Questions?

STAFF REPORT – ITEM 12

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Approve Zero Waste Marin Sponsorship Request Process
DATE August 25, 2026

Zero Waste Marin provides sponsorships to organizations that advance waste reduction, reuse, recycling, composting, and household hazardous waste public education and safe disposal. These sponsorships support community outreach, events, and partnerships aligned with ZWM's mission and activities. At your Board meeting on June 2, 2026, the Board adopted the motion to approve Zero Waste Marin's Fiscal Year 2026/27 operating budget, including \$15,000 to support community sponsorships.

In recent years, staff have seen increased demand for sponsorship funding. The number and diversity of requests highlight the need for a more structured process to ensure that sponsorship funds are allocated equitably and consistently across the county.

Staff propose formalizing the sponsorship request process to improve clarity, predictability, and transparency. To support this, staff intend to introduce an annual call for sponsorship requests at the beginning of each calendar year in January. This would allow organizations to plan and submit proposals prior to ZWM's annual budget process. This would also provide staff the opportunity to evaluate all requests within the broader context of JPA priorities.

To improve submissions and internal tracking, staff will develop an online fillable form hosted on the ZWM website. This form will route all sponsorship requests directly to staff for documentation and review, and will ensure that applicants provide consistent information regarding their organization, proposed activities, and mission alignment.

Staff also wish to preserve flexibility for unique opportunities. The plan is to keep the online sponsorship form open year-round, with requests received outside the annual call reviewed only if funding remains available after the budget is adopted. This hybrid approach balances the consistency of a formal process with the optional responsiveness that has historically supported community needs.

To consistently assess requests, staff are developing an internal scoring rubric. The rubric will use a 1 - 10 scale and may consider categories such as mission alignment, geographic impact within Marin jurisdictions, feasibility and effectiveness, fiscal responsibility, and past collaboration. The tool will guide staff recommendations while retaining full Board discretion.

While this approach reduces some of the flexibility of past practices, it provides greater transparency and ensures that limited funds are distributed equitably, and that applicants understand how decisions are made.

Staff will implement the updated sponsorship process, including deployment of the online form and use of the internal scoring rubric, by the end of the upcoming quarter.

EQUITY IMPACT

The updated sponsorship process supports more equitable distribution of resources by promoting consistent evaluation and broader access to waste-reduction opportunities across Marin County.

FISCAL IMPACT

No immediate fiscal impact. Sponsorship levels will continue to be determined through the annual JPA budget process.

ATTACHMENT

1. Sponsorship Request Form Language

RECOMMENDATION

Receive oral report. Information Only.

ZERO WASTE MARIN

MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT JOINT POWERS AUTHORITY

Zero Waste Marin Sponsorship Request Form Details

Please use this form to request sponsorship from the Zero Waste Marin Joint Powers Authority. Note that completing a request does not guarantee sponsorship; each request will be reviewed using a standard evaluation process.

Timeline

- **January 2nd:** Call for sponsorship requests released
- **February 15th:** Sponsorship requests due
- **March 15th:** Tentative confirmation of requests
- **June:** Sponsorship requests will be brought to the Joint Powers Authority Board at their June meeting for formal review and approval alongside the ZWM budget
- **July:** Funds are released for sponsorship after the start of new Fiscal Year on July 1st

Applicant Information

- Name
- Organization
- Website (if available)
- Email and Phone
- Is the organization based in Marin?
- Do you have a current contract with Zero Waste Marin?

Event or Project Details

- Title of the event or project
- Date or timeframe
- Short description (2–3 sentences)

Funding Request

- Amount requested
- Provide a brief summary describing the intended use of funds.

Alignment with Zero Waste Marin

- Please describe how your event or project supports waste reduction, reuse, recycling, composting, or household hazardous waste education in Marin County.

ZERØWASTEMARIN

**MARIN COUNTY HAZARDOUS AND SOLID WASTE MANAGEMENT
JOINT POWERS AUTHORITY**

Expected Outcomes

- What outcomes do you expect, such as participation numbers, materials collected, or community impacts?

Additional Context (optional)

- Is there anything else you would like Zero Waste Marin to know?

STAFF REPORT – ITEM 13

TO JPA Board of Directors

FROM Jessica Ruiz, Senior Program Coordinator/Ellie Vendegna Program Coordinator

SUBJECT Construction and Demolition (C&D) Update

DATE August 25, 2026

Zero Waste Marin staff have continued expanding outreach efforts to support improved Construction & Demolition (C&D) materials diversion across Marin County. Over the past several months, staff conducted in-person visits to building counters throughout the county to provide new informational collateral, understand how jurisdictions communicate C&D requirements, and identify opportunities for clearer messaging. These visits confirmed that jurisdictions rely on a variety of permit-tracking software systems, each capturing different levels of detail about C&D project requirements, disposal plans, and documentation. This variability reinforces the need for unified outreach materials that can be integrated into diverse permitting workflows.

During the May 14, 2026, Local Task Force (LTF) meeting, staff shared results from the industry professional survey and the countywide C&D outreach campaign. Staff presented new posters, brochures, and key takeaways from their counter visits, including common questions from applicants and information gaps that jurisdictions requested help addressing.

The LTF's Construction & Demolition Subcommittee formed to advance focused discussion and recommendations continues to support staff's education-first efforts. As noted in the July 9, 2026, LTF updates, the subcommittee has no ongoing compliance role and remains centered on outreach, communication, and long-term strategy development. The subcommittee is meeting periodically to refine educational tools and coordinate future outreach with building departments across Marin.

Looking ahead, staff will use insights from building-counter visits and LTF feedback to refine C&D outreach materials, update digital guidance, and support jurisdictions in communicating best practices for debris management and proper facility use. Staff will return to the JPA Board with recommended next steps as these outreach improvements progress.

RECOMMENDATION

Receive oral report. Information Only.

STAFF REPORT – ITEM 14

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Calendar Setting for November and December 2026
DATE August 25, 2026

Each year, Zero Waste Marin sets a regular meeting calendar for the JPA Board to provide consistent planning and adequate notice to member agencies and the public. For 2026, the Board has already approved meeting dates for:

- September 22, 2026
- October 27, 2026

Staff is now requesting formal approval of the remaining late-year meeting dates so the complete 2026 schedule can be published. To maintain a predictable meeting cadence and support timely program oversight, staff proposes the following additional 2026 meeting dates:

- November 17, 2026 (Tuesday) or November 19 (Thursday)
- December 15, 2026 (Tuesday) or cancellation of the meeting.

These proposed dates avoid major holidays and provide appropriate spacing between meetings. Approval will finalize the 2026 JPA meeting calendar and allow staff to issue public notices consistent with Brown Act requirements.

RECOMMENDATION

Adopt a motion to approve the proposed Zero Waste Marin Joint Powers Authority (JPA) Board meeting dates for November and December 2026.



**MARIN COUNTY HAZARDOUS AND SOLID WASTE
MANAGEMENT JOINT POWERS AUTHORITY**

Belvedere Corte Madera County of Marin Fairfax Larkspur
Mill Valley Novato Ross San Anselmo San Rafael Sausalito Tiburon

Board Chair: Please confirm the vote on this item by reading the following items out aloud after the vote.

Motion: _____ Second: _____

Ayes: _____

Noes: _____

Abstentions: _____

STAFF REPORT – ITEM 15

TO JPA Board of Directors
FROM Meilin Tsao, Waste Management Specialist
SUBJECT Legislation Update
DATE August 25, 2026

In January 2026, Zero Waste Marin staff identified 31 bills introduced during the Legislative Session that directly relate to our work. Of these, 12 addressed household hazardous waste (HHW) materials and management, and 19 focused on solid waste, recycling, organics, and edible food recovery. While staff monitored these priority bills closely, many additional industry-related bills were not actively tracked.

From January through August, staff monitored all 31 identified bills for amendments and movement through the legislative process. Staff also participated in stakeholder meetings, signed onto coalition letters supporting or opposing selected measures, and took part in advocacy events in Sacramento.

As of August 18, 17 bills (8 HHW-related, 9 solid waste-related) have advanced to the final steps of the Legislative session – floor passage. These bills must be approved by August 31. If passed, the Governor will have the month of September to sign the bills, veto them, or allow them to go unsigned (which functions as a veto).

Zero Waste Marin signed onto five coalition letters in support of the following bills, as well as letters advocating for increased funding for Greenhouse Gas Reduction Fund programs that assist with SB 1383 and other CalRecycle-led waste diversion initiatives:

- AB 762 – Beginning January 2027, prohibits the import or manufacture of disposable tobacco vape pens; beginning January 2028, prohibits their sale or distribution. Cannabis products and reusable vape devices are not affected.
- AB 1604 – – Beginning January 2028, bans receipt paper containing BPA; beginning January 2029, bans receipt paper containing any bisphenols.
- AB 2667 – Requires the Department of Toxic Substances Control (DTSC) to evaluate opportunities to improve safe management of vape pens confiscated in schools; authorizes HHW facilities to mechanically disassemble vape devices; and prohibits marketing or selling vape devices that disguise their appearance or incorporate video game features.

- SB 501 – Expands the Responsible Battery Recycling Act of 2022 to include medium-format batteries and clarifies associated requirements, including collection site and management system updates.
- SB 936 – Prohibits sale or distribution of nitrous oxide containers larger than 8 grams or designed for direct inhalation and bans sale or distribution of N₂O containers marketed with food flavors or scents.

As discussed at the previous JPA Board meeting, staff continue to develop an SB 54 implementation plan for member agencies. An interactive workshop will be held with the Technical Advisory Council to gather jurisdictional feedback tentatively in September. Staff also submitted formal comments on Circular Action Alliance's Draft Program Plan on August 14.

Staff remain engaged in monitoring implementation of previously supported legislation now in effect, including SB 1280 (Reusable/Refillable Propane Cylinders), SB 707 (Responsible Textile Recovery Act), and AB 660 ("Best By" and "Sell By" food-date labeling reforms).

RECOMMENDATION

Receive oral report. Information Only.



SUGGESTED AGENDA ITEMS – ITEM 16

TO JPA Board of Directors
FROM Kimberly Scheibly, Executive Director
SUBJECT Suggested Agenda Items
DATE August 25, 2026

On August 17, 2023, the Board adopted the recommendation to allocate five minutes to allow board members to provide suggested topics for upcoming Zero Waste Marin JPA board meetings.

This standing item provides members of the board the opportunity to make suggestions regarding future agenda topics for the consideration of Staff, ensuring that the needs of the Board are being addressed.

RECOMMENDATION Information Only.